

**PLANNING COMMISSION
REGULAR MEETING**

January 10, 2012

4884 W. Curtis St.

MEMBERS PRESENT

Arthur Brood, Secretary
Gerda Frimberger, Vice Chair
Dan Mitchell, Chairman
Brenda Case, Trustee
Linda Hofbauer

MEMBERS ABSENT

Also, present Judy Wright, & Treasurer Munro. Attendance 5.

Chairman Mitchell called the meeting to order at 6:30PM and led the Pledge of Allegiance.

#1 MOVED: by Arthur Brood, second by Brenda Case, to approve the agenda as presented.
Motion carried.

#2 MOVED: by Gerda Frimberger, second by Arthur Brood, to approve the minutes of December 12, 201, with the addition of Trustee Case's question of "*Was this meeting advertised in accordance with the Open Meetings Act?*". Motion carried.

PUBLIC COMMENT

NONE

NEW BUSINESS

Outdoor wood-fired boiler regulation will be the primary focus of next month's meeting.

PUBLIC HEARING OPENED 7:00 PM

Second draft copies of a Medical Marihuana Control Ordinance were distributed to those in attendance. Comments received were as follows:

- Our Zoning Ordinance will need to be amended to reflect that all Home Occupation Businesses must be legal in accordance with State and Federal statutes.
- This is a waste of time until the State decides what it's going to do.
- Out moratorium isn't worth the paper it's written on.
- Wouldn't a caregiver be considered a business?
- Why would you rather have each patient growing in their own home and have so many regulations on caregivers?

- The purpose of the ordinance is to serve health and safety of the population as a whole while providing the opportunity for patients and caregivers to assert an affirmative defense as long as they comply with the Act.
- Patients who live on trust property cannot grow in their homes because its Federal land. This ordinance would make it harder for patients to find a caregiver.
- Would caregivers be allowed to operate a growing facility on forest/recreational land?
- I don't want someone growing marihuana on the other side of my duplex.
- Could someone rent a building from the Township and operate a growing facility?
- The owner of the property should be able to refuse to let a renter grow marihuana.
- There is nothing in the Act that says that a caregiver can grow his patients' plants in his (the caregiver's) home.
- One of the original goals of a Township ordinance was to eliminate the possibility of a group of caregivers going together, buy or rent a duplex and operate multiple growing facilities within the residential area.
- To say that a patient won't be able to get their medicine if the Township regulates where growing facilities can operate is a moot point.
- Legislation currently in the House allows local governments to zone for growing facilities.

In an item by item review of the proposed ordinance the following changes were made to section 5 by the Commissioners:

1. Remove item #1
2. Add churches, childcare facilities and residential areas to the 1000' separation list in item 2
3. Remove item #3
4. Remove item #4
5. Remove item #5
6. Remove item #6
7. Remove item #7
8. Delete "including a dispensary" and add "that violate state or federal statutes." To item 8
9. Remove item #9
10. Remove item #10

PUBLIC HEARING CLOSED 8:00 PM

Meeting adjourned 8:00 PM

Next meeting will be Monday, February 13, 2012, at 6:30 PM.

Arthur Brood, Secretary

Minutes prepared by Judy Wright

**PLANNING COMMISSION
REGULAR MEETING**

February, 13, 2012

4884 W. Curtis St.

MEMBERS PRESENT

Gerda Frimberger, Vice Chair
Brenda Case, Trustee
Dan Mitchell, Chairman
Arthur Brood, Secretary

MEMBERS ABSENT

Linda Hofbauer

Also in attendance, community member Trevor Quinlan. Attendance: 5

Chairman Mitchell called the meeting to order at 6:30 p.m.

#1MOVED: by Gerda Frimberger, second by Brenda Case, to approve the agenda as presented.
Motion carried.

#2 MOVED: by Gerda Frimberger, second by Arthur Brood, to approve the minutes of the
January 10, 2012 meeting. Motion carried.

PUBLIC COMMENT

None

OLD BUSINESS

Medical Marihuana Ordinance:

#3 MOVED: by Gerda Frimberger, second by Arthur Brood to send the Medical Marihuana Ordinance to the Township Board NOTE: All supporting documents should be forwarded with the proposed ordinance. Motion carried.

Outdoor Wood Boiler Regulation:

Discussion concerning general outdoor burning as was represented in the meeting agenda packet was discussed. It was decided that Ordinance 1.110, section 5 deals with general burning issues and no further discussion was needed. Pertaining specifically to the outdoor wood boilers, Arthur Brood presented manufacturer recommendations that were given to him from a local wood boiler dealer. It was brought to the attention of the members that Leo Wiley had researched outdoor wood boilers. Item tabled until a future meeting when more information is available.

NEW BUSINESS

Right to Farm Ordinance proposal: Trevor Quinlan presented research and a proposal to allow urban farming with small animals (i.e. chickens, turkeys, rabbits, goats) to occur within zoning R-2 areas. His research included information from East Lansing, Kalamazoo, Sault Ste. Marie as well as opinions from MSU Extension services.

- Questions arose concerning the discrepancies of what is allowed and not allowed between Kinross Charter Township and tribal lands within the township.
- Concerns were raised about proximity to other residents, specifically in regard to noise & odor.
- Question about the impact this may have on property values of neighboring properties.
- Question on if this topic was a directive from the board, we would like a written directive and not receive the directive by word of mouth.

PUBLIC COMMENT: NONE

Meeting adjourned 7:55 PM

Next meeting will be Monday, March 12, 2012, at 6:30 PM

Arthur Brood, Secretary

**PLANNING COMMISSION
REGULAR MEETING**

March 12, 2012

4884 W. Curtis St.

MEMBERS PRESENT

Gerda Frimberger, Vice Chair
Brenda Case, Trustee
Dan Mitchell, Chairman
Arthur Brood, Secretary

MEMBERS ABSENT

Linda Hofbauer

Attendance: 4

Chairman Mitchell called the meeting to order at 6:30 p.m.

#1 MOVED: by Brenda Case, second by Gerda Frimberger, to approve the agenda as presented.
Motion carried.

#2 MOVED: by Brenda Case, second by Gerda Frimberger, to approve the minutes of the
February 13, 2012, meeting with a lone correction of “form” to “from” on the
second page. Motion carried.

PUBLIC COMMENT

None

OLD BUSINESS

Right to Farm Proposal: The members discussed the Right to Farm proposal that was presented at the February meeting. Based on current zoning (1.100, section 3.19, item 6, paragraph 2) it is not allowed. If community interest deems the ordinance need further reconsideration then a petition process is encouraged and a written directive from the Township Board is requested.

Outdoor Wood Boiler Regulation: Discussion concerning regulation of outdoor wood burning boilers was resumed. The committee felt that the issue needs to be addressed in one of the following ways:

- 1- Under Section 1 of the sample ordinance provided, specify the ***R-2 residential district*** as the area that outdoor wood burning boilers would be prohibited.
- 2- Address Outdoor wood burning boilers as an amendment under Ordinance 1.109, Section 5, Public Nuisance Regulations.

The April meeting will further discuss outdoor wood burning boilers and the sign ordinance.

March 12, 2012

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NEW BUSINESS: NONE

PUBLIC COMMENT: NONE

Meeting adjourned 7:00 PM

Next meeting will be Monday, April 9, 2012, at 6:30 PM

Arthur Brood, Secretary

**PLANNING COMMISSION
REGULAR MEETING**

April 9, 2012

4884 W. Curtis St.

MEMBERS PRESENT

MEMBERS ABSENT

Meeting Canceled

**KINROSS CHARTER TOWNSHIP
PLANNING COMMISSION
REGULAR MEETING**

May 14, 2012

4884 W. Curtis St.

MEMBERS PRESENT

Gerda Frimberger, Vice Chair
Brenda Case, Trustee
Dan Mitchell, Chairman
Arthur Brood, Secretary

MEMBERS ABSENT

Linda Hofbauer

Also present Carolyn Hall & Judy Wright. Attendance: 3

Chairman Mitchell called the meeting to order at 6:30 p.m.

#1 MOVED: by Brenda Case, second by Gerda Frimberger, to approve the agenda with addition of discussions of special use permit application, Frank Huyck & Son's zoning application & commission member replacement. Motion carried.

#2 MOVED: by Gerda Frimberger, second by Brenda Case, to approve the minutes of the March 12, 2012, meeting as presented. Motion carried.

PUBLIC COMMENT

Resident Robert Pope asked the Commission about the possibility of placing mobile homes on the existing empty lots at Shady Oaks Trailer Park. As the lots are existing within the park already, the Commission saw no reason that this would be an issue.

OLD BUSINESS

Outdoor Wood Boiler Regulation: Discussion concerning regulation of outdoor wood burning boilers was resumed. It was decided to address the issue as an amendment under Ordinance 1.109, Section 5, Public Nuisance Regulations. Installation would not be permitted within the R2 (special assessment district). The wording for revision of Section 5 of the ordinance will be reviewed at the next meeting.

Sign Ordinance: Chairman Mitchell stated that he will produce a pared down version of the existing Ordinance 1.128 for the members to review at the next meeting that will include the new fee structure of \$25.00 for general commercial signs and \$100.00 for billboard signs.

NEW BUSINESS:

Election of Officers:

#3 MOVED: by Brenda Case, second by Gerda Frimberger, to elect Dan Mitchell as Chairman, Gerda Frimberger as Vice Chair, and Arthur Brood as Secretary for the year. Motion carried.

Vacant Position:

The Planning Commission recommends that the Township Supervisor appoint, and the Township Board approve, a new member to fill the remainder of the term of Linda Hofbauer which expires May 2014.

Frank Huyck & Son:

Zoning Administrator, Carolyn Hall informed the Commission that she had spoken with Mr. Huyck on numerous occasions over the past few weeks and that he has been very open to compliance with the Township's regulations even though legislation passed in Lansing in the past year does not require him to do so. He has agreed to extend the set back from the property lines by 20 feet at her suggestion. A question was raised about the heavy truck traffic on Caldwell Road. The general consensus was that because it is a gravel road this should not be an issue. Carolyn will obtain the hours of operation, etc. before signing the zoning permit, but she stated that she is satisfied that this business is a welcome addition to the Township.

Special Use Permit Application:

Item 29 of Section 12.02 of the Zoning Ordinance #1.100 restricts outside sales or displays at second-hand stores. Therefore Patch Pawn & Resale's advertised flea market, advertised to take place on Saturdays & Sundays beginning on May 19, 2012, needs to have a Special Use Permit. In checking the office files the Zoning Administrator did not find an application for the Permit so she developed the attached form for the Commission's and Township Board's approval.

It is recommended that the Township Board approve the use of the Special Use Permit Application as presented.

PUBLIC COMMENT: NONE

Meeting adjourned 7:55 PM

Next meeting will be Monday, June 11, 2012, at 6:30 PM

Arthur Brood, Secretary

**KINROSS CHARTER TOWNSHIP
PLANNING COMMISSION
REGULAR MEETING**

June 11, 2012

4884 W. Curtis St.

MEMBERS PRESENT

Gerda Frimberger, Vice Chair
Brenda Case, Trustee
Dan Mitchell, Chairman

MEMBERS ABSENT

Arthur Brood, Secretary
Ron Gilmore

Also present Judy Wright. Attendance: 2

Chairman Mitchell called the meeting to order at 6:35 p.m.

#1 MOVED: by Brenda Case, second by Gerda Frimberger, to approve the agenda with addition of discussion of noise ordinance. Motion carried.

#2 MOVED: by Gerda Frimberger, second by Brenda Case, to approve the minutes of the May 14, 2012, meeting as presented. Motion carried.

PUBLIC COMMENT

Resident Joe Paczkowski related to the Commission that he was concerned about what the \$100.00 for the special use permit was being used for as the fee structure had been established when the Olivers were under contract as the Zoning Administrators. His feeling was that the fee structure is no longer needed. He was not satisfied with the follow-up or knowledge of the Zoning Administrator in the application of *Section 12.02 Permitted Uses (item 29)* of Zoning Ordinance #1.100. Mr. Paczkowski further stated that he believed that the special use permits were instituted to insure that things were done legally and to pay the previous Zoning Administrator. He requested that he be refunded the \$100.00 fee.

#3 MOVED: by Brenda Case, second by Gerda Frimberger, to revisit the fee structure and procedures for special use permits and **recommend that the Township Board authorize the refund of the \$100.00 fee paid to Joe Paczkowski.** Motion carried.

OLD BUSINESS

Outdoor Wood Boiler Regulation: The wording for revision of Section 5 of Ordinance #1.109, Anti-Noise & Public Nuisance Ordinance was discussed. Installation would not be permitted within the R2 (special assessment district). It was decided to add, as a condition of approval, that a resident must obtain a zoning compliance permit.

RECOMMENDATION: That the Township Board tentatively approve the revised wording of Section 5 of the Anti-Noise & Public Nuisance Ordinance #1.109 that would control the installation of outdoor wood boilers.

Sign Ordinance: Chairman Mitchell led the discussion detailing sections of the ordinance that he felt needed revision or deletion including the new fee structure of \$25.00 for general commercial signs and \$100.00 for billboard signs. Section 11.1 referencing non-conforming signs will be posted on the MTA Community Connection Forum for comments & suggestions. An updated version of Ordinance 1.128 will be provided to the members before the next meeting so that it can be discussed further at that time.

NEW BUSINESS:

Noise Ordinance: It was discussed that Ordinance 1.109 Anti-Noise & Public Nuisance Ordinance should address the noise produced by fireworks given that new State legislation has made it legal for citizens to use them.

PUBLIC COMMENT: NONE

Meeting adjourned 8:10 PM

Next meeting will be Monday, July 7, 2012, at 6:30 PM

Arthur Brood, Secretary

Minutes taken & typed by Judy Wright

**KINROSS CHARTER TOWNSHIP
PLANNING COMMISSION
REGULAR MEETING**

July 9, 2012

4884 W. Curtis St.

MEMBERS PRESENT

Dan Mitchell, Chairman
Gerda Frimberger, Vice Chair
Arthur Brood, Secretary
Brenda Case, Trustee
Ron Gilmore, member

MEMBERS ABSENT

None

Also present: Rick Bernhardt, Dave Kauer, Herman Calkins, and Carolyn Hall. Members of the public in attendance 2.

Chairman Mitchell called the meeting to order at 6:35 p.m.

#1 MOVED: by Gerda Frimberger, support by Brenda Case, to add to the agenda pawn shop and legislation regarding its operation. Motion carried.

#2 MOVED: by Gerda Frimberger, support by Ron Gilmore, to approve the minutes from June 11, 2012. Motion carried.

NEW BUSINESS:

GRAVEL PIT: Presentation by Rich Huyck and Gary Hartman concerning zoning on a property proposed to be used as a gravel pit. It was acknowledged that state law allows this type of use, but Mr. Hartman expressed interest in also working within the ordinances of Kinross Township. Their request was to have the land rezoned. It is currently zoned residential, but it is surrounded on three sides by state land. It was recommended to begin by contacting adjacent property owners, and filing the appropriate paperwork in the township office. Once these steps are taken, it will be brought back before the planning and zoning board for a public hearing.

PAWN SHOP: There was much discussion about the pawn shop operated by Joe Paczkowski. Currently there is not an ordinance in Kinross Township pertaining specifically to pawn shops. Joe is licensed by the state to operate the pawn shop and indicated he is operating within the state guidelines. There was some disagreement among those present on this issue. After listening to representatives of the township and to Joe Paczkowski, it was felt that a legal opinion would be a wiser choice in this matter.

#3 MOVED: by Ron Gilmore, support by Gerda Frimberger, to **recommend to the township board to authorize the township attorney to speak with Joe Paczkowski's attorney to seek clarification on issues surrounding the operation of a pawn shop.** Motion carried.

#4 MOVED: by Ron Gilmore, support by Gerda Frimberger, to hold in advance any action until an ordinance regarding pawn shops is put in place. Motion carried.

#5 MOVED: by Gerda Frimberger, support by Arthur Brood, to **recommend to the board a 2nd request for the board to reimburse Joe Paczkowski the \$100 special use permit fee.** Motion carried

OLD BUSINESS:

SIGN ORDINANCE: Ordinance will continue to be on hold while further information is added. Areas to be further reviewed will be a sign inventory of businesses with signage within the township and identification of non-existent business signage.

SPECIAL USE PERMIT APPLICATION: To be further researched for the August meeting.

ANTI-NOISE & PUBLIC NUISANCE ORDINANCE: This item is being addressed in regard to the recent changes in Michigan law concerning fireworks. No motion was made, but discussion revolved around fireworks being set off late in the evening beyond the time set in the ordinance. It was decided not to take action for a period of three months and see if the novelty of the less restrictive fireworks regulations will subside.

There was also discussion about continuous barking dogs. Various members expressed this concern and it was discussed to contact the police department or animal control. No formal action was taken.

Meeting adjourned at 8:25 p.m.

Next meeting will be Monday, August 13th, at 6:30 p.m.

Arthur Brood, Secretary

**KINROSS CHARTER TOWNSHIP
PLANNING COMMISSION
REGULAR MEETING**

August 13, 2012

4884 W. Curtis St.

MEMBERS PRESENT

Gerda Frimberger, Vice Chair
Arthur Brood, Secretary
Brenda Case, Trustee
Ron Gilmore
Dan Mitchell, Chairman

MEMBERS ABSENT

Also present Judy Wright. Attendance: 0

Chairman Mitchell called the meeting to order at 6:40 p.m.

#1 MOVED: by Gerda Frimberger, second by Arthur Brood, to approve the agenda with addition of discussion of noise ordinance and perpetual yard sale. Motion carried.

#2 MOVED: by Gerda Frimberger, second by Ron Gilmore, to approve the minutes of the July 9, 2012, meeting as presented. Motion carried.

PUBLIC COMMENT

None

OLD BUSINESS

Special Use Permit Application: Members were presented with a form that had been approved by a previous Board and used in 2005. It was noted that this form did not have any indications of the receipt of fees or certificate of compliance.

Sign Ordinance: Members discussed the need for an inventory of existing signage within the Township. The issue of no business registration form was discussed in connection with the business sign inventory. The consensus opinion was that business registrations should be completed for each existing business including include pictures and/or descriptions of existing signs.

#3 MOVED: by Gerda Frimberger, second by Brenda Case, to ask that the Board direct the Clerk's department and Zoning Administrator to work together to create a Business Registration Form containing the information required in Section IV-A of Ordinance #55, and that they develop a Special Use Permit Application using the form previously approved adding sections for receipt of fees and certificate of compliance. Motion carried.

#4 MOVED: by Gerda Frimberger, second by Arthur Brood, to request that the Township Board forward the draft of Medical Marihuana ordinance to an attorney for an opinion. Motion carried.

#5 MOVED: by Ron Gilmore, second by Gerda Frimberger, to hold a public hearing on the revised Sign Ordinance #1.128 at the September 10, 2012 meeting. Motion carried.

NEW BUSINESS:

Recreation Open Space Ordinance: It was discussed that the Master Plan addresses recreation open space but in order to qualify for grants an ordinance is needed. The need to keep these spaces free from development was undisputed. The possibility of incorporating this into the Zoning Ordinance #1.100 section 3.22 Greenbelts will be explored. Members have begun research and will discuss this further at future meetings.

Zoning Change Request: The request from resident Brenda Murray to be allowed to start a farm on property that she recently inherited was reviewed. The property is located at 17664 S. Aho Road in Rudyard (parcel #17-008-085-012-00). Ms. Murray stated that the property is zoned residential, however in checking the zoning maps it was determined that the property appears to be zoned resource density. This district is defined as being designated for agriculture, forestry, mining, energy resource production or related resource activity in the Master Plan. Chairman Mitchell will confirm the current zoning of the parcel before further action is taken on the request.

A discussion of issues with noisy parties resulted in the consensus opinion that residents should call Central Dispatch at the time of the occurrence.

A resident on Ploegstra Road has had an ongoing yard sale this summer. It was discussed that the Junk Ordinance #1.121 would likely apply to this issue and the complainants should send a letter to the Township Board, Township Supervisor, and the Planning Commission asking for resolution.

PUBLIC COMMENT: NONE

Meeting adjourned 8:15 PM

Next meeting will be Monday, September 10, 2012, at 6:30 PM

Arthur Brood, Secretary

**KINROSS CHARTER TOWNSHIP
PLANNING COMMISSION
REGULAR MEETING**

September 10, 2012

4884 W. Curtis St.

MEMBERS PRESENT

Dan Mitchell, Chairman
Gerda Frimberger, Vice Chair
Arthur Brood, Secretary
Brenda Case, Trustee
Ron Gilmore, member

Others Present: Rick Bernhardt

MEMBERS ABSENT

None

Chairman Mitchell called the meeting to order at 6:30 p.m.

#1 MOVED: by Gerda Frimberger, support by Ron Gilmore, to change the agenda and eliminate the Sign Ordinance Public hearing. Motion carried.

#2 MOVED: by Ron Gilmore, support by Gerda Frimberger, to approve the minutes from August 13, 2012. Motion carried.

OPEN PUBLIC HEARING: Chairman Dan Mitchell rescheduled the Open Public Hearing with Shelia Gaines for October 8th, 2012, at the next regularly scheduled Planning and Zoning meeting.

PUBLIC COMMENT: Rick Bernhardt discussed information about the change for zoning requested by Rich Huyck and Gary Hartman at the July meeting. It was recommended that no zoning change be considered as the nature of the gravel pit is proposed to become an asphalt plant. The proximity of a residential area to an asphalt plant then becomes a concern. During the discussion it was also brought to the committee's attention that there may be some ordinance violations occurring at the present time. Chairman Mitchell will contact Carolyn Hall to make an inquiry.

NEW BUSINESS: None

OLD BUSINESS:

Special Use Permit Application:

Before further action is taken the committee needs to establish definitions to specify types of permitted uses.

****Assignment to commission members**** Research sources for definitions and other townships that have special use permits or special land use permits.

Business Registration Application:

The commission would like to thank the office staff for the work at creating a document for the commissioners to review. Further additions needed include the following:

- Tax Identification number
- Emergency Contact numbers (in the case of a single owner and/or a leased building).
- Lease/Own Property
- Routing Log for documentation of activity in regard to the application process.

Sign Ordinance #1.128: Need to have copies with changes available for commissioners and public attendees for the next meeting.

Meeting adjourned at 7:45 p.m.

Next meeting will be Monday, October 8, 2012, at 6:30 p.m.

Arthur Brood, Secretary

**KINROSS CHARTER TOWNSHIP
PLANNING COMMISSION
REGULAR MEETING**

October 8, 2012

4884 W. Curtis St.

MEMBERS PRESENT

Dan Mitchell, Chairman
Gerda Frimberger, Vice Chair
Arthur Brood, Secretary
Brenda Case, Trustee
Ron Gilmore, member

Others Present: Judy Wright

MEMBERS ABSENT

None

Chairman Mitchell called the meeting to order at 6:45 p.m.

#1 MOVED: by Gerda Frimberger, support by Arthur Brood, to approve the October 8, 2012, agenda with the discussion of open spaces and pawn shops. Motion carried.

#2 MOVED: by Gerda Frimberger, support by Ron Gilmore, to approve the minutes of September 10, 2012. Motion carried.

PUBLIC HEARING OPENED 6:47 PM.

PUBLIC COMMENT: None

NEW BUSINESS:

Budget Status Report: The Commissioners questioned the Zoning Administrator's wages being included in the Planning Commission's budget. This should be discussed with the Board when then new fiscal year budget is formulated.

OLD BUSINESS:

Special Land Use Permits: During the discussion of special land use permits the following research was shared. The Zoning Ordinance must detail specific uses that require a special land use permit. Only the Planning Commission is authorized to issue special land use permits. Because special land use permits affect zoning a public hearing is required. Zoning variances are different from special land use permits.

#3 MOVED: by Gerda Frimberger, support by Ron Gilmore, to send a letter to the Township Board, to be read into the minutes, regarding the findings of the Commission in regards to special land use permits. Motion carried.

Business Registration Application: The Commissioners requested that "Business Registration #" be added to the application.

#4 MOVED: by Gerda Frimberger, support by Ron Gilmore, to recommend that the Township Board approve the newly revised Business Registration Application. Motion carried.

PUBLIC HEARING CLOSED 7:30 PM.

#5 MOVED: by Arthur Brood, support by Gerda Frimberger, to recommend that the Township Board approve the revised Sign Ordinance #1.128 with the provision of setting the fees by resolution at \$25.00 for all signs except billboards, which would be \$100.00. Motion carried.

Open Spaces: The need for an Open Space Ordinance is due to grant writing requirements. The Commission will research other municipalities' ordinances.

Pawn Shops: The Commission will begin working on an ordinance that complies with Act 273 of 1917.

PUBLIC COMMENT:

The Administrative Office needs to develop a Forms Log containing application forms, with form number and revision date, approved by the Township Board.

Meeting adjourned at 7:50 p.m.

Next meeting will be Monday, November 12, 2012, at 6:30 p.m.

Arthur Brood, Secretary

**KINROSS CHARTER TOWNSHIP
PLANNING COMMISSION
REGULAR MEETING**

November 12, 2012

4884 W. Curtis St.

MEMBERS PRESENT

Dan Mitchell, Chairman
Gerda Frimberger, Vice Chair
Arthur Brood, Secretary
Brenda Case, Trustee
Ron Gilmore, member

MEMBERS ABSENT

None

Chairman Mitchell called the meeting to order at 6:30 p.m.

#1 MOVED: by Ron Gilmore, support by Gerda Frimberger, to approve the minutes from October 8th, 2012. Motion carried.

#2 MOVED: by Gerda Frimberger, support by Arthur Brood, to change the agenda and add election of new chairman. Motion carried.

#3 MOVED: by Gerda Frimberger, support by Ron Gilmore, to change the agenda and add election of new chairman. Motion carried.

NEW BUSINESS:

#4 MOVED: by Gerda Frimberger, support by Brenda Case, to change the budget to reflect removing the zoning administrator from Planning and Zoning budget and placed in appropriate township budget category. Motion carried.

OLD BUSINESS:

#5 MOVED: by Gerda Frimberger, support by Ron Gilmore, to remove phrasing "one sign per candidate, and not to exceed". (reference: p. 5 of sign ordinance, section 4:11, line 1) Motion carried.

#6 MOVED: by Gerda Frimberger, support by Brenda Case, to purchase the new MTA Sign book for Planning and Zoning Committee use. Motion carried.

OPEN SPACE – INCLUSION IN THE ZONING ORDINANCE – Discussion only, no action taken

PAWN SHOP ORDINANCE – No action taken

#7 MOVED: by Gerda Frimberger, support by Arthur Brood, to elect Ron Gilmore as the new chairman of the Planning and Zoning committee. This action was taken as Dan Mitchell, current chairman, was elected to the Kinross Township board.

Meeting adjourned at 7:15 p.m.

Next meeting will be Monday, December 10, 2012, at 6:30 p.m.

Arthur Brood, Secretary