

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

January 3, 2023

4884 W. Curtis St.

MEMBERS PRESENT

Jim Moore, Supervisor
Loretta Robinson, Clerk
Kathy Noel, Treasurer
Bekki Kooyer, Trustee
Richard Bernhardt, Trustee

MEMBERS ABSENT

Rob Mills, Trustee

Supervisor Moore called the meeting to order at 7:00 PM and led the Pledge of Allegiance.

#1 MOVED: by Rick Bernhardt, second by Mark Rice, to approve the January 3, 2023, meeting agenda. Motion carried.

#2 MOVED: by Kathy Noel second by Bekki Kooyer, to accept December 17, 2022, Regular meeting minutes as written. Motion carried.

PUBLIC COMMENTS

SUPERVISORS REPORT

- We have the RAB paperwork if anyone is interested in signing up for the meeting.

#3 MOVED: by Jim Moore, second by Loretta Robinson, to approve to reschedule the next Board Meeting from January 16, 2023 to January 17, 2023 due to a holiday. Motion carried.

Discussed the dates for budget reviews for all departments. It is in agreeance that the reviews may start at earlier times as needed.

#7 MOVED: Kathy Noel, second by Bekki Kooyer, to pay the following bills.

General Fund	12,331.14
Fire Fund	65,242.61
Police Fund	7,376.08
Recreation Center Fund	8,076.41
Ambulance Fund	76,629.73
Property Management Fund	58,41
Parks Fund	292.10
Fairgrounds Fund	310.92
Golf Course Fund	3,965.24
Sewer Fund	40,567.53
Water Fund	7,739.72

Grand Total
Ck# 56586-56621.
Motion carried.

\$222,589.89

CORRESPONDENCE

- Treasurer's Report
- Police Board Meeting Minutes- 12-27-22
- 2023 RAISE Grant Program
- RAB
- Road Commission Letter

BOARD COMMENTS

- The bid opening for the pumphouse was on Friday. We received 2 bids and should have the contract by the next meeting.

Meeting adjourned at 7:07 PM

Loretta Robinson, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

January 17, 2023

4884 W. Curtis St.

MEMBERS PRESENT

Jim Moore, Supervisor
Loretta Robinson, Clerk
Kathy Noel, Treasurer
Bekki Kooyer, Trustee
Rob Mills, Trustee
Mark Rice, Trustee
Richard Bernhardt, Trustee

MEMBERS ABSENT

Supervisor Moore called the meeting to order at 7:00 PM and led the Pledge of Allegiance.

#1 MOVED: by Mark Rice second by Loretta Robinson, to approve the January 17, 2023, meeting agenda with the addition of zoning ordinance fees. Motion carried.

#2 MOVED: by Mark Rice second by Kathy Noel, to accept January 3, 2023, Regular meeting minutes as written. Motion carried.

PUBLIC COMMENTS

- We should look into how proposal 2 will affect our area for the next election.

SUPERVISORS REPORT

#3 MOVED: by Kathy Noel, second by Loretta Robinson, to approve the quote for printing and mailing the change of assessment notices. Motion carried.

Discussion regarding the AT&T Rental Rate Increases. The last renewal expires in 2026, and we could possibly look at updating the renewal sooner.

#4 MOVED: by Rick Bernhardt, second by Kathy Noel, to approve signature for the AT&T Agreement stating that they will pay \$2,000 for legal fees. Motion carried.

#5 MOVED: by Mark Rice, second by Rick Bernhardt, to approve the EUPHA Lease agreement for the 2023 year (June 2, 3 and 4, July 21, 22 and 23 and August 11, 12, and 13). Motion carried.

#6 MOVED: by Mark Rice, second by Rob Mills, to accept Jeanine Lacrosse's request to host RV East for the 2023 camping season. Motion carried.

#7 MOVED: by Kathy Noel, second by Mark Rice, the new fee schedule for the Zoning Ordinances, aside from the other fees section which is under review.

#8 MOVED: Kathy Noel, second by Bekki Kooyer, to pay the following bills.

General Fund	23,154.54
Fire Fund	10,182.49
Police Fund	13,653.81
Recreation Center Fund	10,979.53
Ambulance Fund	144,1475.68
Property Management Fund	1,812.58
Parks Fund	290.31
Fairgrounds Fund	2,966.94
Golf Course Fund	7,495.27
Sewer Fund	108,492.95
Water Fund	24,898.56
Rubbish Fund	14,171.14

Grand Total \$362,273.80

Ck# 56688-56680

Motion carried.

CORRESPONDENCE

BOARD COMMENTS

- The disposable bags test run will start tomorrow.
- We should look into other food waste since Organix could take up to year.
- Pumphouse contract will be completed shortly.
- I think we should look into how we will be affected by proposal 2.

Meeting adjourned at 7:28 PM

Loretta Robinson, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING
2023-2024 BUDGET REVIEW**

January 18, 2023

4884 W. Curtis St.

MEMBERS PRESENT

Jim Moore, Supervisor
Loretta Robinson, Clerk
Kathy Noel, Treasurer
Mark Rice, Trustee
Rick Bernhardt, Trustee
Bekki Kooyer, Trustee

MEMBERS ABSENT

Rob Mills, Trustee

Also, present Mike Hoolsema, Bill Palmer, Pam Postma, Jason Bazuin.

Supervisor Moore called the meeting to order at 11:00AM.

Board reviewed the Golf Course 2023-2024

- Revenue- transfer in- general funds increased \$56,350 for the asphalt paving for the cart paths
- Budget balances, increases to \$459,754.00.

Road Maintenance & Repair reviewed: no changes made. Budget balances at \$590,100.00.

General Fund was reviewed and it is out of balance. We will schedule another budget review for a future date to discuss further.

Meeting adjourned at 3:00PM.

Loretta Robinson, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING
2023-2024 BUDGET REVIEW**

January 24, 2023

4884 W. Curtis St.

MEMBERS PRESENT

Jim Moore, Supervisor
Loretta Robinson, Clerk
Kathy Noel, Treasurer
Mark Rice, Trustee
Rick Bernhardt, Trustee
Bekki Kooyer, Trustee

MEMBERS ABSENT

Rob Mills, Trustee

Also, present Mike Hoolsema, Brian Bensel, Brandon Hetrick, and Jim Suggitt.

Supervisor Moore called the meeting to order at 9:00AM.

Board reviewed the Fire Budget 2023-2024 budget

- Expenses- Utility increase of \$1,000
- Budget balances increases to \$243,036.00.

Board reviewed the Recreation Center 2023-2024 Budget

- Expenses- Maint/Water/Sewer decreased to \$0.00
- Expenses- Contractual Services decreased to \$1,000
- Expenses- Rentals/Equipment increase of \$1,000
- Budget balances at \$260,870.

General Fund was reviewed and it is out of balance. We will schedule another budget review for a future date to discuss further.

Property Management: No changes made, budget balances at \$214,795.00

Public Improvement: No changes made, budget balances at \$8,700.00

Parks Fund: No changes made, budgets balances at \$89,635.00. The Capital Outlay-Land Improvement is for a boardwalk at Duke's Lake.

Fairgrounds Fund: No changes made, budget balances at \$134,710.00. The Capital Outlay-Equipment is for new tables and chairs at the 4-H Building.

Meeting adjourned at 9:45AM.

Loretta Robinson, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING
February 6, 2023
7:00 P.M**

February 6, 2023

4884 W. Curtis St.

MEMBERS PRESENT

Jim Moore, Supervisor
Loretta Robinson, Clerk
Kathy Noel, Treasurer
Bekki Kooyer, Trustee
Mark Rice, Trustee
Richard Bernhardt, Trustee

MEMBERS ABSENT

Rob Mills, Trustee

Also, present Joe Micolo, Mike Hoolsema, Pam Postma, Renee Grey and 3 others.

Supervisor Moore called the meeting to order at 7:00 PM and led the Pledge of Allegiance.

#1 MOVED: by Kathy Noel second by Rick Bernhardt, to approve the February 6, 2023, meeting agenda with the addition of budget review minutes and the Verizon Lease update. Motion carried.

AGENDA
2-6-2023

#2 MOVED: by Rick Bernhardt second by Loretta Robinson, to accept January 17, 2023, Regular meeting minutes and the Special Meeting Budget Review minutes for January 18, 2023. January 24, 2023, January 25, 2023, January 26, 2023 and January 31, 2023 as written. Motion carried.

AGENDA
1-17-23,1-18-
23,1-24-23,
1-25-23,1-26-
23 AND 1-31-23

PUBLIC COMMENTS

- The Rec Center hours of operation should be extended. We have called and they are closing at 6:45, this does not give the kids much time after school to utilize the rec center.
- We should have other things for the kids to do aside from just the gym, such as games.

SUPERVISORS REPORT

- As of February 2nd, DeeDee Frasure will be appointed as my deputy.

#3 MOVED: by Kathy Noel, second by Loretta Robinson, to hire Caitlin Boyer Hardy as Part-time EMT starting at \$18.00. Motion carried.

HIRE C. BOYER
HARDY

#4 MOVED: by Kathy Noel, second by Bekki Kooyer, to approve the reduced holiday rate of pay for the ambulance department from double-time time to time and a half. Motion carried.

APPROVE
REDUCED PAY

#5 MOVED: by Loretta Robinson, second by Kathy Noel, to remove the following holidays for the ambulance department; MLK Day, President’s Day and Juneteenth. Motion carried.

REMOVE HOLIDAYS

#6 MOVED: by Kathy Noel, second by Rick Bernhardt, to approve ambulance user fees, schedule is attached. Motion carried.

APPROVE AMBULANCE FEES

#7 MOVED: by Rick Bernhardt, second by Kathy Noel, to accept the FEMA Grant for the Ambulance Department for 4 power lift cots, 4 power lift systems with installation in the amount of \$177,539.04 in funding, with the ambulance department contributing \$8,876.96. Motion carried.

ACCEPTS FEMA GRANT

#8 MOVED: by Jim Moore, second by Kathy Noel, to approve the signature for the 2% grant application for the Rec Center. Motion carried.

APPROVE SIGNATURE

#9 MOVED: by Rick Bernhardt, second by Loretta Robinson, to authorize the closure of the SAW grant bank account and move the remaining balance of \$14.56 to the Sewer fund account. Motion carried.

CLOSE ACCOUNT

#10 MOVED: by Kathy Noel, second by Rick Bernhardt, to approve the purchase of Wordfence Premium for \$119.00 a year, Bitwarden, Teams for \$3/user/month and upgrading our business web hosting to \$3.99/month for our Township Website. Motion carried.

PURCHASE PROGRAMS

Rick Bernhardt has been in contacts with Verizon regarding updating the lease. He would like to press legal fees and an increase.

#8 MOVED: Kathy Noel, second by Bekki Kooyer, to pay the following bills.

PAY BILLS

General Fund	18,373.76
Fire Fund	2,744.00
Police Fund	8,139.77
Recreation Center Fund	6,443.52
Ambulance Fund	143,746.71
Property Management Fund	26,856.59
Parks Fund	324.38
Fairgrounds Fund	1,267.98
Golf Course Fund	4,459.50
Sewer Fund	56,410.15
Water Fund	16,328.70
Rubbish Fund	14,185.94

Grand Total \$299,281.00

Ck# 56681-56737

Motion carried.

CORRESPONDENCE

- Police Activity Report- December, 2022
- Police Board Minutes 1/20/2023
- Personell Committee Minutes 2/2/2023
- Treasurer's Report 12/31/2022
- DTE Notice of Hearing

BOARD COMMENTS

- The President of Bay Mills referred us to environmental. They are interested for pickup at several locations.
- Taxes are due at the end of this month
- With the concern with the Rec Center hours, I think we should look at opening back up to before Covid hours. Most business are back running regularly, and I believe the Rec should also.

Meeting adjourned at 7:36 PM

Loretta Robinson, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING
2023-2024 BUDGET REVIEW**

February 8, 2023

4884 W. Curtis St.

MEMBERS PRESENT

Jim Moore, Supervisor
Loretta Robinson, Clerk
Kathy Noel, Treasurer
Mark Rice, Treasurer

MEMBERS ABSENT

Rob Mills, Trustee
Rick Bernhardt, Trustee
Bekki Kooyer, Trustee

Also, present Mike Hoolsema.

Supervisor Moore called the meeting to order at 1:00PM.

Board reviewed the Ambulance 2023-2024 budget

- Revenues- Federal Grants/Other- increase of \$177,539.
- Revenues- Ambulance Runs increase of \$325,000.
- Revenues- Use of Amb Replacement Funds increase of \$8,877.
- Expenses- Bad debt increases \$35,000.
- Expenses- Contractual Adjustments increases \$210,000.
- Expenses- Phone/Cellular decreases \$2,500.
- Budget balances increases to \$4,111,216.

Board reviewed the Golf Course 2023-2024 Budget

- Revenues- Daily Green Fee increase of \$2,850.
- Revenues-Rental Increase of \$2,820.
- Expenses- Health Insurance increases \$300.
- Expenses- Payment in lieu of taxes increase \$4070.
- Expenses- Rentals/Equipment increase of \$1,000
- Budget balances at \$459,754.

Board reviewed the Fair Grounds 2023-2024 Budget

- Revenues- Transfer from General Funds decrease of \$16,000.
- Expenses- Maint/Repair-Building decrease of \$1,000.
- Expenses- Other Workers-Wages decrease of \$10,000.
- Expenses- FICA taxes decrease of \$750.
- Expenses- Supplies/Small Equipt decrease of \$1,000.
- Capital Outlay- Equipment decrease of \$3,250.
- Budget balances at \$117,110.

Board reviewed the Rec Center 2023-2024 Budget

- Revenues- Transfer in-General Funds decrease \$20,000.
- Expenses- Wages-other decrease \$4,000.
- Expenses- Employer-FICA taxes decrease \$300.
- Expenses- Supplies-Athletic Equipment decrease \$2,700.
- Budget balances at \$233,870.00.

Board reviewed the Fire 2023-2024 Budget

- Revenues- Transfer in-General Fund decrease \$16,000.
- Expenses- Supplies-Uniforms decrease \$3,000.
- Expenses- Supplies-Fire Suppressant decrease \$2,000.
- Budget balances at \$221,036.

Board reviewed the General Fund 2023-2024 Budget

- Expenses R.O.W- St Light/Residential increase \$1,800.
- Expenses- R.O.W- St Lights- Off Base increase \$500.
- Expenses- Transfer Out- Fire Fund decrease to \$84,736.
- Expenses- Transfer Out- decreased to \$43,870.
- Expenses- Transfer Out-Fairgrounds decreased to \$87,910.
- Expenses- Transfer Out- Golf Course decreased to \$162,550.
- Expenses- Transfer Out-
- Budget balances at \$260,870.

Meeting adjourned at 1:45PM.

Loretta Robinson, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING
February 21, 2023
7:00 P.M**

February 21, 2023

4884 W. Curtis St.

MEMBERS PRESENT

Jim Moore, Supervisor
Loretta Robinson, Clerk
Kathy Noel, Treasurer
Rob Mills, Trustee
Mark Rice, Trustee
Richard Bernhardt, Trustee

MEMBERS ABSENT

Bekki Kooyer, Trustee

Also, present Greg Wright, Brian Masterson and 1 other.

Supervisor Moore called the meeting to order at 7:00 PM and led the Pledge of Allegiance.

#1 MOVED: by Mark Rice second by Jim Moore, to approve the February 17, 2023, meeting agenda with the addition of the Park and Rec fee recommendations and the Verizon Lease update. Motion carried. AGENDAY 2-17-23

#2 MOVED: by Kathy Noel second by Loretta Robinson, to accept February 6, 2023, Regular meeting minutes and the Special Meeting Budget Review minutes for February 8, 2023, as written. Motion carried. AGENDA 2-6-23
AGENDA 2-8-23

PUBLIC COMMENTS

SUPERVISORS REPORT

#3 MOVED: by Kathy Noel, second by Loretta Robinson, to accept Resolution 2023-1 Sewer Increase, for an increase in sewer rates for residential of \$1 per month and \$.51 commodity charger per month. Roll call was four (4) yes and two (2) no. Motion carried. ACCEPT RESOLUTION

Discussion for the water superintendent wage recommendation. Greg wright will be looking into a few F/B Operation Engineers that Brian Masterson will be emailing him to see if this will be more cost effective. The wage for the water superintendent will be discussed at a later date.

#4 MOVED: by Jim Moore, second by Kathy Noel, to approve the Park and Rec recommendations for updated rates. Motion carried. APPROVE
RECOMMENDATIONS

Rick Bernhardt has been in contacts with Verizon regarding updating the lease, he would like to keep the same memorandum as AT&T with no capped amount. He will keep the board informed.

#8 MOVED: Kathy Noel, second by Rob Mills, to pay the following bills.

General Fund	14,580.95
Fire Fund	7,785.52
Police Fund	7,688.98
Recreation Center Fund	6,666.01
Ambulance Fund	123,886.67
Property Management Fund	517.66
Parks Fund	205.13
Fairgrounds Fund	176.18
Golf Course Fund	4,568.45
Sewer Fund	62,848.91
Water Fund	7,698.15

PAY BILLS

Grand Total \$236,622.61

Ck# 56738-56776

Motion carried.

CORRESPONDENCE

- Treasurer's Report 1/31/2023
- EMS Building- Final Accounting

BOARD COMMENTS

- The Bay Mills Environmental will get with the Manager with all of the different entities to get moving. I will be starting from the top and working down.
- Jim Suggitt sent a picture of a plaque with recognition of Employees and volunteers. We should start doing this again and recognize our workers and volunteers.
- Taxes are due February 28th.

Meeting adjourned at 7:39 PM

KINROSS CHARTER TOWNSHIP
Regular Meeting

March 6, 2023

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Kathy Noel, Treasurer
Rick Bernhardt, Trustee
Bekki Kooyer, Trustee
Rob Mills, Trustee
Mark Rice, Trustee

MEMBERS ABSENT

Loretta Robinson, Clerk

Attendance: 5

Supervisor Moore called the meeting to order at 7:00 PM and led the Pledge of Allegiance.

#1 MOVED: by Kathy Noel, second by Jim Moore, to approve the agenda with the following changes: Camping Rate Amendment be removed from Action & Discussion; and CJ's, EMS Contract with Dafter Township; EMS Contract with Rudyard Township; EMS 2% Funding Request; Resolution to Expend be added to Action & Discussion. Motion carried.

#2 MOVED: by Mark Rice, second by Rob Mills, to accept the February 21, 2023, meeting minutes as presented. Motion carried.

PUBLIC COMMENTS

- There is a sale of War Memorial Hospital to MyMichigan Health pending, current ownership is unclear.
- The Chippewa County Sheriff is looking for a storage facility.
- The next Northern EMS Authority meeting is scheduled for March 9th @ 3:00 PM.

SUPERVISOR'S REPORT

The Corps of Engineers has not responded to communications sent by Supervisor Moore or Trustee Bernhardt, concerning reinstating the Restoration Advisory Board (RAB).

ACTION/DISCUSSION

#4 MOVED: by Jim Moore, second by Kathy Noel, that Resolution 2023-1 Sewer Rate Increase Amendment, be approved. During discussion, Trustee Bernhardt indicated he will be voting no, in his opinion, meter rates are too high, and the commodity charge is too low. On a roll call vote, Motion was declared adopted with 4 Yeas, 2 opposed, 1 absent.

#5 MOVED: by Jim Moore, second by Bekki Kooyer, approving Abby Hetrick, at 2 hours per day, for "work study" at a pay rate of \$11.00 per hour. Motion carried, with 1 opposed.

#6 MOVED: by Jim Moore, second by Kathy Noel, to approve the Fire Department's purchase of 6 portable radios, with: speakers, VHF pager, batteries & chargers, from Otec Radio Communication Equipment/Sales and Service, at a cost of \$5,160.00. Motion carried.

The matter of CJ's outstanding account balance was discussed. It was agreed that a letter will be drafted, and that Trustee Mills will hand-deliver and discuss the matter with the owner.

- #7 MOVED:** by Rob Mills, supported by Jim Moore, that the Contract Agreement for Ambulance Service with Dafter Township be tabled. Motion carried.
- #8 MOVED:** by Kathy Noel, supported by Mark Rice, that the Contract Agreement for Ambulance Service with Rudyard Township, 2 years @ \$59,000.00 annually, be approved. Motion carried, with 1 opposed.
- #9 MOVED:** by Mark Rice, supported by Rick Bernhardt, approving Resolution #2023-_____, Sault Sainte Marie Tribe of Chippewa Indians 2% Funding Request, in the sum of \$187,496.69 be approved. On a roll call vote, Resolution was declared adopted, with 6 Yeas & 1 absent.
- #10 MOVED:** by Kathy Noel, supported by Mark Rice, approving Resolution #2023-_____, Resolution to Expend Reserved Fund Balance. On a roll call vote, Motion carried, with 6 Yeas & 1 absent.

PAY BILLS

#11 MOVED: by Kathy Noel, second by Bekki Kooyer, to pay the following bills:

General Fund	\$ 23,780.16
Fire Fund	\$ 4,916.39
Police Fund	\$ 8,404.79
Recreation Center Fund	\$ 8,098.59
Ambulance Fund	\$ 92,817.10
Property Management Fund	\$ 307.06
Parks Fund	\$ 376.96
Fairgrounds Fund	\$ 1,213.51
Golf Course Fund	\$ 3,450.86
Sewer Fund	\$384,131.31
Water Fund	\$ 23,433.58
Rubbish Collection Fund	\$ 14,564.19
Grand Total	\$565,494.50

Ck #56777 - #568725

CORRESPONDENCE

LPL Financial

Accountant Hoolsema's Township investments Memo

BOARD MEMBER COMMENTS

- Trustee Bernhardt advised as to meetings he has had/will have with the Bay Mills Tribe of Chippewa Indians and its casino and Charter School; as well as correspondences with Meijer concerning food waste.
- Discussion concerning hourly pay for “work study”, that most often students are given credits, not pay.
- Discussion regarding the proposed work camp, and concerns that the project will stress our Police, EMS and Fire Departments.

Meeting adjourned at 7:45 PM

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING
March 20, 2023
7:00 P.M**

March 20, 2023

4884 W. Curtis St.

MEMBERS PRESENT

Jim Moore, Supervisor
Loretta Robinson, Clerk
Kathy Noel, Treasurer
Rob Mills, Trustee
Bekki Kooyer, Trustee
Mark Rice, Trustee
Richard Bernhardt, Trustee

MEMBERS ABSENT

Also, present Mike Hoolsema, Greg Wright, Joe Micolo, Jim Suggit and 2 others.

Supervisor Moore called the meeting to order at 7:00 PM and led the Pledge of Allegiance.

#1 MOVED: by Rick Bernhardt second by Mark Rice, to approve the March 20, 2023, meeting agenda. Motion carried.

#2 MOVED: by Kathy Noel second by Loretta Robinson, to accept March 6, 2023, Regular meeting minutes, as written. Motion carried.

7:04 PM Supervisor Moore opened the *Budget Public Hearing* and asked if anyone had questions during the meeting to put their hand up during the meeting.

PUBLIC COMMENTS

- I am interested in an updated on the waste removal.

SUPERVISORS REPORT

- We need at least 50 people to form the RAB. We have until the end of the month, or they will not move forward with it.
- The EDC has asked about purchasing the golf course.
- Sault Tribe is looking into putting homes into the back side of the base.

#3 MOVED: by Kathy Noel, second by Rick Bernhardt, to accept COLA raises, 3% for department heads and 2% for others effective April 1, 2023. Motion carried.

#4 MOVED: by Kathy Noel, second by Jim Moore, to approve 3% COLA raises effective April 1, 2023 for the Deputy Treasurer and the Deputy Clerk. Motion carried

#5 MOVED: by Rick Bernhardt, second by Mark Rice, to accept the Budget Adjustment Resolution 2023-5. Roll call was carried with seven (7) yeses. Motion carried.

#6 MOVED: by Kathy Noel, second by Bekki Kooyer, to approve the 2023-2024 Board Meeting Schedule. Motion carried.

#7 MOVED: by Jim Moore, second by Loretta Robinson, to approve the sale of the 2012 Ford Pickup truck from DPW to Property Management for \$5,000. Motion carried.

No additional comments regarding the Public Hearing the Supervisor adjourned the public hearing at 7:10PM. There were no letters or calls regarding the budgets.

#8 MOVED: by Rick Bernhardt, second by Kathy Noel to accept the 2023-24 General Appropriations Act Resolution 2023-3. Roll call was carried with seven (7) yeses. Motion carried.

#9 MOVED: Kathy Noel, second by Bekki Kooyer, to pay the following bills.

General Fund	79,912.90
Fire Fund	10,191.44
Police Fund	8,115.01
Recreation Center Fund	6,172.45
Ambulance Fund	147,798.64
Property Management Fund	601.25
Parks Fund	64.78
Fairgrounds Fund	178.21
Golf Course Fund	4,146.64
Sewer Fund	91,357.96
Water Fund	10,099.38

Grand Total \$358,642.43

Ck# 56826-56871

Motion carried.

CORRESPONDENCE

- Personnel Minutes 3-2-2023
- Dirt Track- Motorcycle Racing- We will work out a schedule between the Race Car, Horse Show and Motorcycle Racing.
- DNR trail groomers

BOARD COMMENTS

- We have received the escrow check for the legal fees for Verizon and AT&T. The amendments were sent to the attorneys.
- Rick Bernhardt will get with Greg Wright to discuss protocols for them to get into the fenced area as needed.
- There is a new bag for the food waste that we will be looking into getting samples for.
- Greg Wright has contacted a beer distributors, and will get into contact with Marchetti's to discuss the bottles to see if we are able to go this route for the waste also.
- We should set prices for our properties on our lands including the Golf Course.
- We should discuss the different discounts for the weight rooms.
- For the dirt track they should have liability insurance, and is this going to cause damage to the track, or will they be grading the track after each use.
- Are we still looking into donating the police vehicle?
- If you have an idea for the newsletter, we are opened for any ideas.

Meeting adjourned at 7:25 PM

Loretta Robinson, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING
March 28, 2023
6:00 P.M**

March 28, 2023

4884 W. Curtis St.

MEMBERS PRESENT

Jim Moore, Supervisor
Loretta Robinson, Clerk
Kathy Noel, Treasurer
Bekki Kooyer, Trustee
Richard Bernhardt, Trustee

MEMBERS ABSENT

Rob Mills, Trustee
Mark Rice, Trustee

Also, present Greg Wright and 3 others.

Supervisor Moore called the meeting to order at 6:00 PM.

#1 MOVED: by Kathy Noel second by Bekki Kooyer, to approve the March 28, 2023, meeting agenda as written. Motion carried.

#2 MOVED: by Kathy Noel second by Rick Bernhardt, to sign the Memorandum of Understanding for the Field of Sticks with South Eastern Disaster Relief Services. Motion carried.

Meeting adjourned at 6:16 PM

Loretta Robinson, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING
April 3, 2023
7:00 P.M**

April 3, 2023

4884 W. Curtis St.

MEMBERS PRESENT

Jim Moore, Supervisor
Loretta Robinson, Clerk
Kathy Noel, Treasurer
Bekki Kooyer, Trustee
Mark Rice, Trustee
Richard Bernhardt, Trustee

MEMBERS ABSENT

Rob Mills, Trustee

Also, present Pam Postma, Greg Wright, Joe Micolo and Jim Suggitt.

Supervisor Moore called the meeting to order at 7:00 PM and led the Pledge of Allegiance.

#1 MOVED: by Mark Rice second by Kathy Noel, to approve the April 3, 2023, meeting agenda. Motion carried.

#2 MOVED: by Rick Bernhardt second by Mark Rice, to accept March 20, 2023, Regular meeting minutes, and the March 28, 2023 Special Meeting as written. Motion carried.

PUBLIC COMMENTS

SUPERVISORS REPORT

#3 MOVED: by Kathy Noel, second by Loretta Robinson, to accept the Personnel Committee Recommendations from January 5, 2023 to re-hire Pam Postma as Pro Shop Manager with a salary for \$24,000. Motion carried.

#4 MOVED: by Kathy Noel, second by Jim Moore, to re-hire Jennie Hill, Brian VanSloten, Cierra MacDonald and Neicia LaPlaunt for the 2023 Pro Shop Season. Motion carried

#5 MOVED: by Mark Rice, second by Kathy Noel, to hire Sandy Bockheim for the Pro Shop, starting pay of \$12.00. Motion carried.

Discussion for the Water Superintendent starting rate. Greg Wright looked into the Water RFQ companies, and only 1 agency responded. Greg Wright and Loretta Robinson interviewed an eligible applicant and would like to know a starting rate to offer. \$60,000 a year was stated as a starting offer.

#6 MOVED: by Kathy Noel, second by Jim Moore, to sign the EMS Safter Agreement for April 1st 2023 until April 1, 2025. Motion carried.

Rick Bernhardt gave AT&T a water Tower Lease Agreement. The capped amount was upped to \$3,000. Rick expects AT&T to get back with us for additional changes.

#7 MOVED: Kathy Noel, second by Bekki Kooyer, to pay the following bills.

General Fund	19,941.59
Fire Fund	4,294.69
Police Fund	11,370.49
Recreation Center Fund	9,942.81
Ambulance Fund	96,245.27
Property Management Fund	58.41
Parks Fund	463.73
Fairgrounds Fund	788.58
Golf Course Fund	4,169.22
Sewer Fund	65,513.87
Water Fund	9,240.11

Grand Total \$222,152.48

Ck# 56872-56899

Motion carried.

CORRESPONDENCE

- Treasurer's Report
- Water RFQ update

BOARD COMMENTS

- Met with Bay Mills Counsel regarding the food waste. It went well and they are interested. Eventually I would like to get a Memorandum of Understanding in place for a 3-month trial.
- Pray for Bill Palmer.

Meeting adjourned at 7:25 PM

Loretta Robinson, Clerk

Page 2

James R. Moore, Supervisor

April 3, 2023

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING
April 17, 2023
7:00 P.M**

April 17, 2023

4884 W. Curtis St.

MEMBERS PRESENT

Jim Moore, Supervisor
Loretta Robinson, Clerk
Kathy Noel, Treasurer
Rob Mills, Trustee
Bekki Kooyer, Trustee
Mark Rice, Trustee
Richard Bernhardt, Trustee

MEMBERS ABSENT

Also, present Jessica Mowery, Jim Traynor, Joe Micolo, Jim Suggitt, Crystal Foster and Jason Bazuin. There were 27 community members in the audience.

Supervisor Moore called the meeting to order at 7:00 PM and led the Pledge of Allegiance.

#1 MOVED: by Kathy Noel second by Bekki Kooyer, to approve the April 17, 2023, meeting agenda with an addition of Personnel Meeting action needed and Golf Course seasonal maintenance. Motion carried.

AGENDA 4-
17-23

#2 MOVED: by Mark Rice second by Rick Bernhardt, to accept April 3, 2023, Regular meeting minutes, and the March 28, 2023 Special Meeting as written. Motion carried.

AGENDA 4-
3-23

PUBLIC COMMENTS

- The Rec Center is not as easily accessible for kids, and they are being kicked out easily.
- It's unfair that kids have to be accompanied by an adult 16 and under.
- Derby cars should not be prohibited.
- The trailer park should be addressed along with the debris in yards.
- We would like to volunteer for the Rec Center as long it is more accessible for the kids.
- Jim Suggitt would like anyone to join the Park and Rec Meeting on May 8th so we can have discussion regarding the Rec Center. Also do not hesitate to bring up issues to him.
- Jim Traynor introduced himself to the audience as County Commissioner, if there are any community wide issues you may contact him.

SUPERVISORS REPORT

- I will be bringing my workers back for May 1, 2023.

#3 MOVED: by Kathy Noel, second by Loretta Robinson, to appoint Jessica Mowery, MAAO/3, as the Kinross Township Assessor effective May 1st, as Luanne Kooiman is retiring. Motion carried.

APPOINT J.
MOWERY

#4 MOVED: by Rick Bernhardt second by Mark Rice, to approve the replace the 1992 F-350 truck with a 2015 Dodge 1 ton service truck for the price of \$34,715.00. Motion carried

PURCHASE
TRUCK

Rick Bernhardt also discussed that there is currently \$60,000 in budget for the new truck, but DPW will be looking into a snowblower with the remaining balance.

#5 MOVED: by Kathy Noel, second by Jim Moore, to approve adding “employees must exhaust all their accrued time prior to using donated time” to the employee handbook section 312. Motion carried.

ADD TO
HANDBOOK

#6 MOVED: by Kathy Noel, second by Loretta Robinson, to accept CJ’s Grub request for the following changes: Seven (7) months the rent will be reduced to \$250 a month plus 1/12 taxes (November -May). There was discussion stating that we have made several concessions to the lease at this time. Motion carried.

ACCEPT
REQUEST

Kathy Noel would like the board to review the Northern EMS Authority Bylaws and Articles of Incorporation for any changes. Please get any changes to Kathy Noel by April 26, 2023. The Supervisor from White Fish will draft all the changes together.

#7 MOVED: by Kathy Noel, second by Jim Moore, to sign the Letter of Agreement between Michigan AFSCME Council #25, regarding job pay when making changes in job classifications. Motion carried.

SIGN LETTER OF
AGREEMENT

#8 MOVED: by Jim Moore, second by Loretta Robinson, to hire the Golf Course Maintenance Employees. Jason Bazuin will be starting Joshua Johnson April 17, 2023; Dave Postma and Mathew Noel as of April 24, 2023. He will also be hiring Joseph Samp, Hunter Killips and Thomas Moul, starting on April 24, 2023 with a start wage of \$15.00. Motion carried.

HIRE
J. JOHNSON, D.
POSTMA, M.
NOEL, J. SAMP
H. KILLIPS, T.
MOUL

#9 MOVED: Kathy Noel, second by Bekki Kooyer, to pay the following bills.

PAY BILLS

General Fund	19,507.47
Road Main & Rpr Fund	177.68
Fire Fund	1,037.15
Police Fund	8,567.51
Recreation Center Fund	10,141.22
Ambulance Fund	106,049.84
Property Management Fund	634.76

Parks Fund	96.81
Fairgrounds Fund	1,467.62
Golf Course Fund	17,977.75
Sewer Fund	67,325.51
Water Fund	19,476.79
Rubbish Collection Fund	14,209.70

Grand Total \$266,669.81

Ck# 56900-56945

Motion carried.

CORRESPONDENCE

- Memo- LPL Financial
- Accounting Department- Report of Activities
- Personnel Committee Minutes- April 6, 2023
- Police Board Minutes- March 27, 2023

BOARD COMMENTS

- The upgrade for the pumphouse will begin shortly
- Rick Bernhardt met with the Food and Beverage Director at Bay Mills. It looks good for a trial period
- We are still waiting for an update from Verizon for an amended lease
- Kathy Noel, Jim Moore and Rick Bernhardt met with Barb Hampton in regards to a hotel. We are interested on an initial lease with a fixed price.
- Rec Center hours are limited with 2 part-time workers. Possible volunteers with workers, but volunteers alone would be an insurance issue.
- The meeting should have been started with an explanation on how the public comments work with the amount of people that were here.
- Spring clean-up is May 13th, tickets can be picked up on May 1st.
- Thank you everyone for coming out even though we are not able to answer questions. A lot of people have written notes down so we can address the issues.
- I hope to see everyone at the Park and Rec Meeting on May 8th to further address your concerns.

Meeting adjourned at 7:49 PM

Loretta Robinson, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING
May 1, 2023
7:00 P.M**

May 1, 2023

4884 W. Curtis St.

MEMBERS PRESENT

Jim Moore, Supervisor
Loretta Robinson, Clerk
Rob Mills, Trustee
Bekki Kooyer, Trustee
Mark Rice, Trustee
Richard Bernhardt, Trustee

MEMBERS ABSENT

Kathy Noel, Treasurer

Also present: Greg Wright, Jim Traynor, Joe Micolo, Jim Suggitt, Pam Postma, Jason Bazuin, plus one other.

Supervisor Moore called the meeting to order at 7:00 PM and led the Pledge of Allegiance.

#1 MOVED: by Rick Bernhardt second by Loretta Robinson, to approve the May 1, 2023, meeting agenda with an addition of Assessor Pay Rate, Memo of Understanding for Bay Mills, update on the lease for Field of Sticks, and Value of Properties on M-80. Motion carried.

AGENDA 5-1-23

#2 MOVED: by Rob Mills, second by Rick Bernhardt, to accept April 17, 2023 regular meeting minutes as written. Motion carried.

AGENDA 4-17-23

PUBLIC COMMENTS

SUPERVISORS REPORT

- Let it run has ended
- Trash pickup is May 13th
- Dump passes are available at the Township Hall

Discussion for the Public Comments portion of the meeting. We should look into making a form for if anyone who has any questions that need to be answered, so that we have contact information to follow up with them.

#3 MOVED: by Jim Moore, second by Rick Bernhardt, to adopt Resolution #2023-6 for Delinquent Tax assessed on leased land. Roll call was carried with six (6) yes's. Motion carried.

ADOPT RESOLUTION
2023-6

#4 MOVED: by Rick Bernhardt second by Loretta Robinson, to approve the purchase of a compressor along with a 2-year warranty for \$2,369.96. Motion carried

PURCHASE
COMPRESSOR AND
WARRANTY

#5 MOVED: by Jim Moore, second by Mark Rice, to approve the purchase of a new radar unit not to exceed \$2,000, and 3 new PBR's not to exceed \$1,200.00. Motion carried.

PURCHASE NEW RADAR/NEW PBR'S

#6 MOVED: by Mark Rice, second by Rick Bernhardt, to approve the Rec Center Door installation for \$4,576.00 Motion carried.

APPROVE INSTALLATION

#7 MOVED: by Loretta Robinson, second by Rick Bernhardt to promote Josh Johnson to foreman and increase pay to \$16.00 an hour. Motion carried.

PROMOTE J.JOHNSON

#8 MOVED: by Mark Rice, second by Loretta Robinson, to purchase fertilizer for the golf course for \$2,950.40. Motion carried.

PURCHASE FERTILIZER

#9 MOVED: by Jim Moore, second by Loretta Robinson, to keep the same pay rate of \$36,064.45 for the new assessor. Motion carried.

SAME PAY WAGE

#10 MOVED: by Rick Bernhardt, second by Jim Moore, to sign the Memo of Understanding with Bay Mills regarding the food waste. Motion carried.

SIGN MEMO OF UNDERSTANDING

There was discussion regarding the easement issues with the workers housing area and the price point for the water/sewer flow being extremely high. We are looking into different avenues that can help with cost reduction. Rick Bernhardt will keep us updated.

Rick Bernhardt made a form for potential price points for the M-80 properties based on frontage. We should look into this for price points.

#11 MOVED: Rob Mills second by Bekki Kooyer, to pay the following bills.

PAY BILLS

General Fund	16,696.87
Fire Fund	2,771.01
Police Fund	7,797.94
Recreation Center Fund	10,979.34
Ambulance Fund	73,240.68
Property Management Fund	60.17
Parks Fund	293.36
Fairgrounds Fund	383.20
Golf Course Fund	4,724.35
Sewer Fund	92,720.32
Water Fund	16,263.97
Grand Total	\$225,931.21

Ck# 56946-56986

Motion carried.

CORRESPONDENCE

- Police Board Minutes- April 24, 2023

BOARD COMMENTS

- I agree, the public comments should have a form available to keep it more organized.
- Bill Palmer's Funeral is on May 11th at 4:00 at the Sault Christian Fellowship for anyone that would like to attend.

Meeting adjourned at 7:37 PM

Loretta Robinson, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING
May 15, 2023
7:00 P.M**

May 15, 2023

4884 W. Curtis St.

MEMBERS PRESENT

Jim Moore, Supervisor
Loretta Robinson, Clerk
Rob Mills, Trustee
Bekki Kooyer, Trustee
Richard Bernhardt, Trustee

MEMBERS ABSENT

Kathy Noel, Treasurer
Mark Rice, Trustee

Also present: Jim Traynor, Jason Bazuin, Tracy Laitner, Tiffany Markstrom plus three others.

Supervisor Moore called the meeting to order at 7:00 PM and led the Pledge of Allegiance.

#1 MOVED: by Rick Bernhardt, second by Rob Mills, to approve the May 15, 2023, meeting agenda with an addition of sub-committees. Motion carried.

AGENDA 5-15-2023

#2 MOVED: by Loretta Robinson, second by Jim Moore, to accept April 17, 2023 regular meeting minutes with the correction of the Assessor pay rate as \$36,064.45. Motion carried.

AGENDA 4-17-2023

PUBLIC COMMENTS

- The cemetery needs to be worked on

SUPERVISORS REPORT

- Fire Department will be filling pools the first full week of June for \$50 a load.
- The Field of Sticks project is starting and putting gravel in this week.

Discussion with the EUPHA representatives, Tracy Laitner and Tiffany Markstrom. They handed out a packet and wanted to revisit the issues before their first show. There has been some damage done to the stalls over the winter caused by gophers. We are working on remedies to get rid of the gophers. The stalls also need sand.

#3 MOVED: by Jim Moore, second by Rob Mills, to reschedule the June 19th meeting to June 20th due to it being a holiday. Motion carried.

RESCHEDULE MEETING

#4 MOVED: by Rick Bernhardt second by Jim Moore, to approve the Resolution 2023-7 for the Rights Under 1942 Easement. Roll call was carried with five (5) yeses. Motion carried

APPROVE RESOLUTION 2023-7

#5 MOVED: by Jim Moore, second by Bekki Kooyer, to approve the Township Hall Rental Increase. Motion carried.

INCREASE
RENTAL
AMOUNT

#6 MOVED: by Jim Moore, second by Loretta Robinson, to approve the Personnel Committee recommendation for Ken Noble’s 1 year step increase from retroactive from 10/18/2023-4/18/2023. Motion carried.

APPROVE
INCREASE
RETROACTIVE

#7 MOVED: by Loretta Robinson, second by Rick Bernhardt to promote Josh Johnson to foreman and increase pay to \$16.00 an hour. Motion carried.

APPROVE
J.JOHNSON

#8 MOVED: by Rick Bernhardt, second by Jim Moore, to sign the lease for Kinross Lodge East. Motion carried.

SIGN LEASE

Discussion regarding the golf course and the grub infestation. Jason Bazuin would like to make a change in the budget and do an adjustment for more supplies. Jim Moore referred Jason to get with Mike Hoolsema and he will assist on a budget adjustment.

Rick Bernhardt would like to get the Park and Rec sub-committees started with a representative of the different organizations (ie. EUPHA, Race Track etc.).

#11 MOVED: Bekki Kooyer, second by Loretta Robinson, to pay the following bills.

PAY BILLS

General Fund	19,233.53
Fire Fund	2,343.63
Police Fund	7,593.99
Recreation Center Fund	5,403.09
Ambulance Fund	287,464.81
Property Management Fund	1,468.00
Parks Fund	127.19
Fairgrounds Fund	1,970.56
Golf Course Fund	9,491.20
Sewer Fund	71,409.33
Water Fund	21,179.37
Rubbish Collection Fund	14,464.10
Grand Total	\$442,148.80

Ck# 56987-57035

Motion carried.

CORRESPONDENCE

- Lawn Meter Update
- Park and Rec Minutes-May 8, 2023

BOARD COMMENTS

- 6 Reps from Bay Mills came to tour the plant and do their due diligence for bringing in waste.
- Pump House project will start shortly
- Where does the cemetery fall into budgets? I would like to see volunteers

Meeting adjourned at 7:49 PM

Loretta Robinson, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

June 5, 2023

4884 W. Curtis St.

MEMBERS PRESENT

Loretta Robinson, Clerk
Kathy Noel, Treasurer
Bekki Kooyer, Trustee
Rick Bernhardt, Trustee
Mark Rice, Trustee
Rob Mills, Trustee

MEMBERS ABSENT

Jim Moore, Supervisor

Also, present Greg Wright, Mike Hoolsema, Jason Buzin, Tim Wilkinson, Pat McMahon, Brian Bensel, Brian Masterson, Renee Grey, Jimmy Suggitt, Pam Postma and 5 others.

Clerk Robinson called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Kathy Noel, second by Mark Rice, to appoint Clerk Robinson Chairperson in the absence of the Supervisor for the meeting. Motion carried.

APPOINT L.
ROBINSON

#2 MOVED: by Loretta Robinson, second by Rick Bernhardt, to approve the June 5, 2023 meeting agenda with the addition of Lindsey Masterson being hired at the golf course and the purchase of a CD. Motion carried.

AGENDA 6-5-
2023

#3 MOVED: by Rick Bernhardt, second by Mark Rice, to accept the May 15, 2023, meeting minutes as written. Motion carried.

AGENDA 5-15-
2023

PUBLIC COMMENTS

- Taking action legally binds the Township to action that is not supported by the community or stakeholders.

SUPERVISOR'S REPORT

#4 MOVED: by Rick Bernhardt, second by Bekki Kooyer to approve Greg Wright to negotiate with Tim Wilkinson for the Water Superintendent Position. Motion carried.

APPROVE
NEGOTIATION
WITH G.
WRIGHT

#5 MOVED: by Mark Rice, second by Loretta Robinson, to post a maintenance and laborer position for DPW. Motion carried.

POST POSITIONS

June 5, 2023

Page 1

- #6 MOVED:** by Mark Rice, second by Loretta Robinson, to approve a refundable cleaning deposit increase for the Township Hall and 4-H Building rentals. Motion carried. APPROVE CLEANING DEPOSIT
- #7 MOVED:** by Loretta Robinson, second by Rob Mills, for Clayton Noble to be compensated while filling in for Paul Fretz for RV West during Paul’s absence. Motion carried. COMPENSATE C. NOBLE
- #8 MOVED:** by Kathie Noel, second by Mark Rice to increase Dave Kemper’s wage to \$15.00 an hour retroactive to May 2nd. Motion carried. INCREASE D. KEMPER
- #9 MOVED:** by Kathy Noel, second by Rick Bernhardt, to rehire Klaire Kwiatkowski and Lucy LaLonde and hire Lyndsae Masterson for the Pro Shop at \$12.00 an hour. Motion carried. REHIRE K. KWIATKOWSKI, L. LALONDE, L. MASTERSON
- #10 MOVED:** by Rick Bernhardt, second by Kathy Noel, to accept the Kinross Lodge East Certificate of Liability Insurance. Motion carried. ACCEPT LIABILITY INSURANCE
- #11 MOVED:** by Rick Bernhardt, second by Loretta Robinson for the Fire Department request to get a 2.5 millage for 10 years. Rick Bernhardt suggested that they get more cost information. Motion carried. FIRE DEPARTMENT MILLAGE
- #12 MOVED:** by Kathy Noel, second by Rick Bernhardt, to approve the purchase of a Certificate of Deposit (CD) from Soo Coop Credit Union in the amount of \$150,000 for 24 months, with interest, compounded at 3.56%, in the name of Kinross Charter Township; upon CD Maturity, funds are to be deposited to the Township’s General fund checking account. Motion carried. PURCHASE CD
- #13 MOVED:** by Kathy Noel, second by Bekki Kooyer, to pay the following bills. PAY BILLS
- | | |
|--------------------------|------------|
| General Fund | 29,574.66 |
| Fire Fund | 3,711.60 |
| Police Fund | 14,771.50 |
| Recreation Center Fund | 11,072.30 |
| Ambulance Fund | 135,341.08 |
| Property Management Fund | 2,563.36 |
| Parks Fund | 5,408.85 |
| Fairgrounds Fund | 9,069.93 |
| Golf Course Fund | 51,775.08 |
| Sewer Fund | 80,429.43 |

Water Fund	22,978.91
Rubbish Fund	14,486.58

Grand Total \$381,183.28

Ck#57036-57099

Motion carried.

CORRESPONDENCE

- Police Board Meeting- May 29, 2023
- Treasurer's Report
- Memorandum- Township Investments

BOARD MEMBER COMMENTS

- There have been different things said about the Soo Locks workers that are nowhere near the truth. This is a 5-year lease with the option to renew. The food waste will be going to the plant, which could be beneficial.
- The Health Department came to the fairgrounds on Friday. They would like us to get 2 different types of maps made up for special events. The horse barns are in need of some work.
- I would like to have a disposition on the Kinross Lodge East Project on the next agenda.

Meeting adjourned at 7:29 PM.

Loretta Robinson, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

June 20, 2023

4884 W. Curtis St.

MEMBERS PRESENT

Jim Moore, Supervisor
Kathy Noel, Treasurer
Bekki Kooyer, Trustee
Rick Bernhardt, Trustee
Mark Rice, Trustee
Rob Mills, Trustee

MEMBERS ABSENT

Loretta Robinson, Clerk

With ten (10) others in attendance.

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Rick Bernhardt, second by Mark Rice to approve the June 20, 2023 meeting agenda with the addition of Sarah Schmalz’s interest for Parks and Recs Committee and the hire of Clayton Noble and Hiedi Lewis. Motion carried.

AGENDA 7-20-2023

#2 MOVED: by Rick Bernhardt, second by Rob Mills, to accept the June 5th 2023, meeting minutes as written. Motion carried.

AGENDA 7-5-2023

PUBLIC COMMENTS

- Will the Street Sweeper be used this year?
- Bay Mills sent us a letter of support for grant applications.

SUPERVISOR’S REPORT

#3 MOVED: by Mark Rice, second by Kathy Noel to approve Resolution #23-7 2023 Poverty Exemption Guidelines. Roll call made, six (6) yes’s. Motion carried.

RESOLUTION 23-7-2023

#4 MOVED: by Rob Mills second by Mark Rice, to hire Kristina Noble for the Fire Department. Motion carried.

HIRE K. NOBLE

#5 MOVED: by Jim Moore, second by Bekki Kooyer, to approve hire Eve Cheney and Connor Hope for the Golf Course, starting wage of \$12.00. Motion carried.

HIRE E. CHENEY, C. HOPE

Discussion regarding CJ’s Grub Stop. We Will be looking into bids to replace the wooden deck with a concrete deck. Cj’s made a rent payment of \$1,500 this morning.

June 20, 2023

Discussion with the EUPHA on what has been done and what still needs to be completed.

- #6 MOVED:** by Kathy Noel, second by Rick Bernhardt, to accept the updated DPW Snow Bird Status Policy. Motion carried. UPDATE SNOW BIRD POLICY
- #7 MOVED:** by Rick Bernhardt second by Jim Moore to hire Tim Wilkinson for Water Superintendent with a start date of June 26, 2023 starting wage of \$77,000 yearly salary, 160 hours of annual leave and anything else will follow normal starting employee benefits. Four (4) yes's and one (1) no. Motion carried. HIRE T. WILKINSON
- #8 MOVED:** by Rob Mills, second by Mark Rice, to move EMS status for Katrina Dunlap to full-time and Jameson Pigeau to Part time effective July 1, 2023. Motion carried. MOVE STATUS FOR K. DUNLAP, J. PIGEAU
- #9 MOVED:** by Mark Rice, second by Kathy Noel, to accept Sarah Schmalz and Ashley Daley's request to join the Park and Recs Committee. Motion carried. ACCEPT S. SCHMALZ, A. DALEY
- #10 MOVED:** by Rick Bernhardt, second by Kathy Noel, for Jim Moore to sign the Consent to Enter for EGLE. Motion carried. SIGN CONSENT
- #11 MOVED:** by Jim Moore, second by Mark Rice to hire Clatyon Noble for DPW Laborer with a starting wage of \$15.82. Motion carried. HIRE C. NOBLE
- #12 MOVED:** by Jim Moore, second by Bekki Kooyer for Jim Moore to hire Hiedi Lewis as Seasonal Laborer with a starting wage of \$15.00. Motion carried. HIRE H. LEWIS
- #13 MOVED:** by Kathy Noel, second by Bekki Kooyer, to pay the following bills. PAY BILLS
- | | |
|--------------------------|------------|
| General Fund | 17,318.49 |
| Fire Fund | 2,074.52 |
| Police Fund | 8,011.21 |
| Recreation Center Fund | 6,106.34 |
| Ambulance Fund | 100,392.28 |
| Property Management Fund | 127,678.03 |
| Parks Fund | 1,340.46 |
| Fairgrounds Fund | 132.64 |
| Golf Course Fund | 34,218.63 |
| Sewer Fund | 57,237.05 |
| Water Fund | 11,313.01 |
| Rubbish Fund | 12,930.87 |

Grand Total
Ck#57100-57155
Motion carried.

\$382,306.08

CORRESPONDENCE

- Treasurer's Report

BOARD MEMBER COMMENTS

- Jim Moore Introduced the County Commissioner, Jim Traynor.
- 30 days for public input on the sale of the hospital
- They are moving in the physical/work out building for at Kinross Lodge East?
- The water tower leases are moving
- Bay Mills is going to provide waste/fog?

Meeting adjourned at 7:41 PM.

Loretta Robinson, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

July 3, 2023

4884 W. Curtis St.

MEMBERS PRESENT

Jim Moore, Supervisor
Loretta Robinson, Clerk
Kathy Noel, Treasurer
Bekki Kooyer, Trustee
Rick Bernhardt, Trustee
Mark Rice, Trustee
Rob Mills, Trustee

MEMBERS ABSENT

Joe Micolo, Greg Wright with nine (9) others in attendance.

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Kathy Noel, second by Jim Moore to approve the July 3, 2023 meeting agenda with the addition of EMS FEMA Grant and The Oaks Deck. Motion carried.

AGENDA 7-3-2023

#2 MOVED: by Rick Bernhardt, second by Loretta Robinson, to accept the June 20th 2023, meeting minutes as written. Motion carried.

AGENDA 7-20-2023

PUBLIC COMMENTS

- A member of the public apologized for his behavior at the fairgrounds and asked that his Trespass be lifted. He stated that he also apologized to Clayton Noble.
- The Bathrooms at the fairgrounds are not in good condition and need to be cleaned.

SUPERVISOR'S REPORT

- We ordered additional signs for Dukes Lake
- We ordered 10 Veteran Flag holders to have in stock

#3 MOVED: by Kathy Noel, second by Bekki Kooyer to hire Nicholas Cicco as DPW Maintenance, with a starting wage of \$18.72. Motion carried.

HIRE N.CICCO

#4 MOVED: by Kathy Noel second by Jim Moore, to table the Land Division Application changes until we meet with the assessor for discussion. Motion carried.

TABLE LAND
DIVISION
APPLICATION

Discussion regarding the Payment Allocation for Kinross Lodge East. An amount should be place in the emergency services budget, and an amount held in reserves.

July 3, 2023

Page 1

Discussion regarding the Certificate of Liability for Kinross Lodge East, Kinross Charter Township is placed on their policy as additional insured.

#5 MOVED: by Jim Moore, second by Loretta Robinson, for the Police Department to purchase a 2024 Patrol Car. There is ARPA available for the purchase and the remainder will come from retained earnings. Motion carried.

PURCHASE
VEHICLE

#6 MOVED: by Jim Moore second by Mark Rice to approve scrapping out the 2008 Ford Explorer for the Police Department. Motion carried.

SCRAP OUT
VEHICLE

#7 MOVED: by Jim Moore, second by Loretta Robinson to approve removing the deck at Cj's Grub Stop and replace it with a concrete deck. The money will come from retained earnings. Motion carried.

REPLACE DECK

#8 MOVED: by Mark Rice, second by Rob Mills, to accept the EMS FEMA Grant. The Grant amount is \$47,460.95, with EMS contributing \$2,373.05. Motion carried.

ACCEPT FEMA
GRANT

#9 MOVED: by Kathy Noel, second by Bekki Kooyer, to pay the following bills.

PAY BILLS

General Fund	15,149.26
Fire Fund	1,557.05
Police Fund	9,165.33
Recreation Center Fund	8,256.41
Ambulance Fund	74,238.21
Property Management Fund	2,293.37
Parks Fund	3,648.95
Fairgrounds Fund	4,209.32
Golf Course Fund	20,706.74
Sewer Fund	54,458.01
Water Fund	9,295.48

Grand Total \$202,998.13

Ck#57156-57208

Motion carried.

CORRESPONDENCE

- Treasurer's Report

July 3, 2023

Page 2

BOARD MEMBER COMMENTS

- Verizon sent an amendment, we are still waiting for AT&T

- We have concerns with ATVS on our fairgrounds because of the amount of vandalism that we have had lately. They should only be permitted to drive on and off the grounds.
- We have had a lot of vandalism at Duke's Lake also, the dumpster has been broken along with picnic tables, missing and/or destroyed
- EMS had 3 Employees get licensed to be instructors
- Would it be possible to get monitors at Duke's Lake?

Meeting adjourned at 7:36 PM.

Loretta Robinson, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

July 17, 2023

4884 W. Curtis St.

MEMBERS PRESENT

Jim Moore, Supervisor
Loretta Robinson, Clerk
Kathy Noel, Treasurer
Bekki Kooyer, Trustee
Rick Bernhardt, Trustee
Mark Rice, Trustee
Rob Mills, Trustee

MEMBERS ABSENT

Joe Micolo, Jason Bazuin, Renee Gray, Mike Hoolsema with one (1) other in attendance.

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Rick Bernhardt, second by Kathy Noel to approve the July 17, 2023 meeting agenda with the addition of the pumphouse and Land Division Application. Motion carried.

AGENDA 7-17-2023

#2 MOVED: by Mark Rice, second by Rob Mills, to accept the July 3, 2023 meeting minutes as written. Motion carried.

AGENDA 7-3-2023

PUBLIC COMMENTS

SUPERVISOR'S REPORT

- Smalley is removing the remainder of materials at the prison, and will be grinding some of the concrete into gravel and putting at the roads to the compost pile.
- We will be placing concrete blocks on some of the trails.

#3 MOVED: by Kathy Noel, second by Rob Mills to accept the bid from Ginop Sales for a Kubota Tractor for \$43,470.00. Motion carried.

APPROVE
KUBOTA
TRACTOR

Discussion for the EMS Millage. With cost increases we would like to request 4 Mill for the next Election. Due to costs, it would be beneficial to wait until 2024's election.

#4 MOVED: by Kathy Noel second by Jim Moore, to follow the recommendations of the personnel committee to have Bob Smith to do a commercial appraisal. The cost will be \$600.00 and be a 50/50 cost share with the EDC. Motion carried.

B. SMITH
APPRAISAL

July 17, 2023

Page 1

#5 MOVED: by Kathy Noel, second by Mark Rice, to approve the personnel committee's recommendation for Greg Wright's salary, increase of \$6,218.00 per year, retroactive to June 13, 2021. Motion carried. G. WRIGHT INCREASE

#6 MOVED: by Kathy Noel, second by Rick Bernhardt to approve the lease amendment for Kinross Lodge East. Motion carried. APPROVE AMMENDMENT

#7 MOVED: by Jim Moore, second by Loretta Robinson to sign the letter of support for Bay Mills Indian Community to construct a meat processing facility. Motion carried. SIGN LETTER OF SUPPORT

#8 MOVED: by Rick Bernhardt, second by Jim Moore, to accept the pumphouse bid from Krane as prime contractor. Motion carried. ACCEPT BID

Discussion regarding a letter from a resident requesting his application fee of \$60.00 be refunded due to the Township not having a Land Division Ordinance. Kathy Noel stated that there was an approved land Division Policy from 10-6-1997. We will do more research on this before a decision is made.

#9 MOVED: by Kathy Noel, second by Bekki Kooyer, to pay the following bills. PAY BILLS

General Fund	18,531.59
Fire Fund	1,099.39
Police Fund	64,236.15
Recreation Center Fund	5,246.21
Ambulance Fund	98,864.88
Property Management Fund	2,603.36
Parks Fund	1,070.91
Fairgrounds Fund	4,163.33
Golf Course Fund	29,279.75
Sewer Fund	88,627.83
Water Fund	21,458.18
Rubbish Collection	14,316.39

Grand Total \$349,497.97
Ck#57209-57262
Motion carried.

CORRESPONDENCE

- Personnel Minutes- July 6th

BOARD MEMBER COMMENTS

- Well Path has not made a payment in 8 months and are behind \$120,000. Renee Grey has made several contacts with different agencies/people.
- Verizon lease Amendment will be ready for the next meeting, we are needing more time for the AT&T.
- We are working on figuring out if we still have authority for the Blueberry Lift Station. Rick Bernhardt will be getting with the register of deeds.
- Taxes are out.
- There will be a walk through for specific personnel for the Kinross Lodge East.
- If anyone has any ideas to put in the Newsletter, please let Loretta Robinson know.

Meeting adjourned at 7:44 PM.

Loretta Robinson, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

August 7, 2023

4884 W. Curtis St.

MEMBERS PRESENT

Jim Moore, Supervisor
Loretta Robinson, Clerk
Kathy Noel, Treasurer
Bekki Kooyer, Trustee
Rick Bernhardt, Trustee
Mark Rice, Trustee
Rob Mills, Trustee

MEMBERS ABSENT

Also, present Joe Micolo, Jason Bazuin, Renee Gray, Jimmy Suggitt, Brian Bensel, Jason Mingus, Herman Calkins, Mike Hoolsema with three (3) other in attendance.

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Kathy Noel, second by Rob Mills to approve the August 7, 2023 meeting agenda with the addition of enclosed trailer for the Fire Department. Motion carried.

AGENDA 8-7-23

#2 MOVED: by Rick Bernhardt, second by Loretta Robinson, to accept the July 17, 2023 meeting minutes as written. Motion carried.

AGENDA 7-17-23

PUBLIC COMMENTS

- On Saturday there were a lot of kids out causing disturbances. They were even at the Rec Center flipping over the bleachers and flipping the nets around. I made them correct what they disturbed.
- We need more police around at night time because there have been a lot of bikes stolen.

SUPERVISOR'S REPORT

- We will be having the Orioles volunteers doing work at Dukes Lake. They will be painting guard rails and picking up debris.

#3 MOVED: by Rick Bernhard, second by Rick Bernhardt to table the Feasibility Study for the Northern EMS Contract agreement until it is figured out where the money will be budgeted. It will cost Kinross Charter Township \$16, 715.83. There were 5 yes votes and 2 no votes. Motion carried.

TABLE STUDY

July 17, 2023

Page 1

#4 MOVED: by Rick Bernhardt second by Jim Moore, to sign EMS Contract agreements for Neebish Island, Smithers and Marquette. Motion carried.

SIGN
CONTRACTS

#5 MOVED: by Kathy Noel, second by Jim Moore, to accept the Police Board Recommendation for the 2024-2025 Fiscal Year Budget of \$290,087.00. Motion carried.

ACCEPT
POLICE
BOARD
RECOMMEND
ATION

#6 MOVED: by Jim Moore, second by Loretta Robinson to set the Special Assessment meeting for Wednesday September 6th from 7:00-9:00 p.m. Motion carried.

SET SCHEDULE

#7 MOVED: by Mark Rice, second by Kathy Noel to accept the Police Board Recommendation to purchase a Mobile Radio for the new patrol car for a total of \$4,464.33. Motion carried.

PURCHASE
MOBILE
RADIO

#8 MOVED: by Jim Moore, second by Mark Rice, to accept the Cemetery Rate Increase. Motion carried.

ACCEPT
CEMETARY
INCREASE

#9 MOVED: by Jim Moore, second by Loretta Robinson to purchase the 7 Bathroom door frames from Whiskey River for \$4,104.20. Motion carried.

REPLACE
BATHROOM
DOORS

#10 MOVED: by Jim Moore, second by Loretta Robinson to accept Jimmy Suggitt's resignation letter. Motion carried.

ACCEPT
RESIGNATION

Discussion from Rick Bernhardt regarding where the process is with the Verizon Contract. There are some concerns going back and forth.

#11 MOVED: by Rob Mills, second by Rick Bernhardt, to amend the minutes from June 20th, 2023. The Resolution was stated as 23-7, where it should have been 23-8. Motion carried.

AMMEND
MINUTRES 6-
20-23

#12 MOVED: by Rick Bernhardt, second by Jim Moore, to purchase the enclosed trailer he is looking at, as long as it is in good condition. Motion carried.

PRUCHASE
TRAILER

Renee Grey asked if she was able to let us know where she will budget the moneys for the Feasibility Study if we could revisit the idea because it will put the entire project behind schedule. We agreed.

#13 MOVED: by Kathy Noel, second by Loretta Robinson, for EMS to do the Feasibility Study upon Mike Hoolsema's verification that the moneys from the sale of the cots can be used for the study. Motion carried.

FOLLOW
THROUGH
FEASIBILITY
STUDY

#14 MOVED: by Kathy Noel, second by Bekki Kooyer, to pay the following bills.

PAY BILLS

General Fund	18,529.06
Road Maint &RPR Fund	5,952.15
Fire Fund	8,698.30
Police Fund	11,495.32
Recreation Center Fund	8,698.30
Ambulance Fund	110,048.73
Property Management Fund	3,980.04
Parks Fund	6,130.57
Fairgrounds Fund	11,999.11
Golf Course Fund	57,367.73
Sewer Fund	99,544.58
Water Fund	54,136.03
Rubbish Collection	14,127.76

Grand Total \$410,507.84

Ck#57263-57343

Motion carried.

CORRESPONDENCE

- Treasurer's Report
- Police Board Activity Report
- Memorandum
- Bill Palmer Gold Scramble
- DTE Commission Notice of Hearing
- Risk Control Review

BOARD MEMBER COMMENTS

- We are sorry to see Jimmy leave, but good luck!
- Revisit neighborhood watch
- We need to get a handle on the amount of vandalism going on, we should look into surveillance systems
- We are looking into getting gravel for the Blueberry lift station
- If you are interested in the paperwork for the SRF Contract, they will be in the file

Meeting adjourned at 7:44 PM.

Loretta Robinson, Clerk

James R. Moore, Supervisor

July 17, 2023

Page 3

KINROSS CHARTER TOWNSHIP
Regular Meeting

August 21, 2023

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Loretta Robinson, Clerk
Kathy Noel, Treasurer
Rick Bernhardt, Trustee
Bekki Kooyer, Trustee
Rob Mills, Trustee

MEMBERS ABSENT

Mark Rice, Trustee

Attendance: 8

Supervisor Moore called the meeting to order at 7:00 PM and led the Pledge of Allegiance.

#1 MOVED: by Bob Mills, second by Loretta Robinson, to approve the agenda with the addition of two items to Action & Discussion - Recreation Director's position and Township Road Agreement. Motion carried.

AGENDA 8-21-23

#2 MOVED: by Rick Bernhardt, second by Loretta Robinson to approve the August 7, 2023 meeting minutes, with a correction to Motion #3 to read: Motion by Bob Mills, second by Jim Moore. Motion carried.

AGENDA ✱_&_@#

PUBLIC COMMENTS

- I am very disappointed in our community at all the junk and garbage dumped on our trails and in the woods. Perhaps a "no dumping" reminder can be placed in the Township newsletter.

SUPERVISOR'S REPORT

- ISD is holding an Open House on Tuesday, August 29th from 4:00 – 6:00 PM
- The Township has been provided a Road Agreement from the County Road Commission

ACTION/DISCUSSION

#3 MOVED: by Kathy Noel, second by Bob Mills approving the Northern EMS Authority Feasibility Study contract between Kinross EMS and Public Consulting Group LLC, in the sum of \$44,500.00. Contract was reviewed by Attorney Palmer, and he had no issues; study participants will be billed their portion of the total cost once the study is concluded. Motion carried.

APPROVESSTUDY

#4 MOVED: by Kathy Noel, second by Loretta Robinson to move Paramedic Katelynn Swanson from Parttime to Fulltime. Motion carried.

K.SWANSON FULLT

#5 MOVED: by Jim Moore, second by Loretta Robinson, approving Robert Parr, All&All Services LLC quote of \$3,500.00 to repair siding on the Fire Department building. Motion carried.

APPROVE ALL&ALL

#6 MOVED: by Rick Bernhardt, second by Jim Moore, approving the Postma Land Division and that the land division application fee be refunded. Motion carried, with one no vote.

APPROVE REFUND

#7 MOVED: by Rick Bernhardt, second by Kathy Noel, approving Resolution 2023-9 Approval of Estimated Cost and Expenses for Annual Operation and Maintenance of Police Protection of Special Assessment Roll. On a roll call vote, the motion carried with 6 ayes and 1 absent. APPROVE RESOLUTION 2023-09

#8 MOVED: by Kathy Noel, supported by Loretta Robinson, approving Resolution 2023-10 Police Filing of Special Assessment Roll; Notice of Public Hearing. On a roll call vote, the motion carried with 6 ayes and 1 absent. APPROVE RESOLUTION 2023-10

#9 MOVED: by Kathy Noel, supported by Bekki Kooyer, approving Township Road Agreement, with the Chippewa County Road Commission, and approving the Township's cost of \$60,000.00 to improve Kallio Road between M-80 and Kinross Lake Road. Motion carried. APPROVE AGREEMENT

#10 MOVED: by Kathy Noel, supported by Jim Moore, that Levi McFarland, be hired as the new Recreation Director, at a starting salary of \$40,000.00. Motion carried. HIRE
L. MACFARLAND

PAY BILLS

#11 MOVED: by Kathy Noel, second by Bekki Kooyer, to pay the following bills: PAY BILL

General Fund	\$ 18,529.06
Road Maintenance & Repair	\$ 5,952.15
Fire Fund	\$ 8,698.30
Police Fund	\$ 11,495.32
Recreation Center Fund	\$ 8,498.46
Ambulance Fund	\$110,048.73
Property Management Fund	\$ 3,980.04
Parks Fund	\$ 6,130.57
Fairgrounds Fund	\$ 11,999.11
Golf Course Fund	\$ 57,367.73
Sewer Fund	\$ 99,544.58
Water Fund	\$ 54,136.03
Rubbish Collection Fund	\$ 14,127.76
Grand Total	\$ 410,507.84

Ck #57263 - #57343

CORRESPONDENCE – None

BOARD MEMBER COMMENTS

- Trustee Bernhardt provided an update on his activities: M-80 easement issue, Verizon lease and finalizing EGLE paperwork for pumphouse electrical.

Meeting adjourned at 7:33 PM

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

September 5, 2023

4884 W. Curtis St.

MEMBERS PRESENT

Jim Moore, Supervisor
Loretta Robinson, Clerk
Kathy Noel, Treasurer
Bekki Kooyer, Trustee
Rick Bernhardt, Trustee
Mark Rice, Trustee

MEMBERS ABSENT

Rob Mills, Trustee

Also, present Joe Micolo, Jason Bazuin, Renee Gray, Mike Hoolsema, Levi McFarland, DeeDee Frasure with five (5) other in attendance.

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Rick Bernhardt, second by Kathy Noel to approve the September 5, 2023 meeting agenda. Motion carried.

AGENDA 9/5/23

#2 MOVED: by Kathy Noel, second by Loretta Robinson, to accept the August 21, 2023 meeting minutes as written. Motion carried.

AGENDA 8/21/23

PUBLIC COMMENTS

SUPERVISOR'S REPORT

#3 MOVED: by Kathy Noel, second by Loretta Robinson approve Budget Adjustment Resolution 2023-11. Roll call was done with six (6) yes votes. Resolution Adopted. Motion carried.

ADOPT RESOLUTION
2023-11

#4 MOVED: by Jim Moore second Rick Bernhardt, to approve refund for Sarah Schmalz's 4-H building rental. Motion carried.

REFUND RENTAL FEE

#5 MOVED: by Kathy Noel, second by Loretta Robinson, to approve the EMS to sell the 2010 Ford Echo on Gov Deals, with starting bid at \$4,000. Motion carried.

SELL FORD ECHO

#6 MOVED: by Mark Rice, second by Bekki Kooyer to move paramedic David Anderson from parttime to fulltim. Motion carried.

APPROVE FULLTIME

September 5, 2023

Page 1

#7 MOVED: by Jim Moore, second by Rick Bernhardt to appoint Mark Rice as Primary appointee for the Northern EMS Authority and Kathy Noel as the alternate. Motion carried.

#8 MOVED: by Mark Rice, second by Jim Moore, to table the McPeak Land Division Request until we receive more information. Motion carried.

#9 MOVED: by Rick Bernhardt second by Mark Rice to reimburse McPeak Land Division Fee. Motion carried.

#10 MOVED: by Jim Moore, second by Loretta Robinson to accept Jimmy Suggitt's resignation letter. Motion carried.

#14 MOVED: by Kathy Noel, second by Bekki Kooyer, to pay the following bills.

General Fund	15,086.40
Fire Fund	964.36
Police Fund	9,658.71
Recreation Center Fund	5,068.39
Ambulance Fund	101,114.36
Property Management Fund	9,202.19
Parks Fund	754.76
Fairgrounds Fund	10,852.81
Golf Course Fund	47,145.81
Sewer Fund	53,586.97
Water Fund	58,946.73

Grand Total \$312,381.49
 Ck#57344-57937
 Motion carried.

CORRESPONDENCE

- Township Assessor Mowery's email to the Board
- Rick Bernhardt Letter to the Board
- Investment Memo from Accountant Mike Hoolsema
- Kinross EMS Transfer Service Proposal \$ Agreement for Inter-Facility Transfers

BOARD MEMBER COMMENTS

- The Roads by the Quonset Hut need to be graded, it gets very dusty
- Electric needs to be upgraded throughout the fairgrounds
- 2 bathhouses will need to be addressed in the near future
- Taxes are due on September 15th.

September 5, 2023

M.RICE PRIMARY APPOINTEE
TABLE LAND DIVISION
REIMBURSE LAND DIVISION FEE
ACCEPT RESIGNATION
PAY BILLS

- The Rec Center had a good turn out during the Fair. They made \$3,206.50 and expenses were \$1360.31. Walmart donated a \$250 gift card and Frito Lays donated 6 Boxes of chips

Meeting adjourned at 7:38 PM.

Loretta Robinson, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

September 18, 2023

4884 W. Curtis St.

MEMBERS PRESENT

Jim Moore, Supervisor
Loretta Robinson, Clerk
Kathy Noel, Treasurer
Mark Rice, Trustee
Richard Bernhard, Trustee

MEMBERS ABSENT

Bekki Kooyer, Trustee
Rob Mills, Trustee

Also, present Levi McFarland, Mike Hoolsema, Renee Grey, Brian Masterson, Pam Postma and 12 others.

Supervisor Moore called the meeting to order at 7:00 PM and led the Pledge of Allegiance.

#1 MOVED: by Kathy Noel, second by Jim Moore, to approve the September 18, 2023, with removal of CJ's Grub, changing the wording of Delinquent tax to Delinquent water/sewer accounts and adding compostable bags. Motion carried.

AGENDA 9/18/23

#2 MOVED: by Mark Rice, second by Loretta Robinson, to accept September 5th and September 6th, 2023, meeting minutes. Motion carried.

AGENDA 9/5/23

AGENDA 9/6/23

PUBLIC COMMENTS

- Well Path is having financial issues, and will be making month another payment in 2 months

SUPERVISORS REPORT

- The Bill Palmer Golf Scramble went well, with a total of 30 teams/60 players. His brother, son and grandson all attended. All players signed up for next year.
- The Boys Scouts were at the fair grounds over the weekend, they had 270 attendees.
- Fall Clean up will be October 14th. Dump passes will be available from October 2nd through October 20th.

#3 MOVED: by Jim Moore, second by Kathy Noel, to approve Jim Moore signing the 2% Funding for the Rec Center request. Motion carried.

APPROVE
SIGNATURE

Lake Michigan CPA did a presentation for this year's audits.

#4 MOVED: by Jim Moore, second by Mark Rice to purchase 20 picnic table frames for \$5,320.00 from Outdoorsiness. Motion carried.

PURCHASE PICNIC
TABLES

- #5 MOVED:** by Kathy Noel, second by Jim Moore, to accept the Planning Commission's recommendation for the Land Division Ordinance. Four (4) yes votes 1(one) no vote. Motion carried. ACCEPT RECOMMENDATION
- #6 MOVED:** by Jim Moore, second by Loretta Robinson, to approve the Microsoft 365 Windows Business Basic for \$6 per use. Motion carried. APPROVE MICROSOFT 365
- #7 MOVED:** by Jim Moore, second by Rick Bernhardt, to approve Resolution No. 2023-12 Confirmation of Special Assessment Roll; Lien; Payment and Collection of Special Assessment. Roll vote was called with five (5) yes votes. Motion carried. ADOPT RESOLUTION 2023-12
- #8 MOVED:** by Kathy Noel, second by Rick Bernhardt, to approve the Delinquent Water/Sewer to be added to the tax roll for collection. Motion carried. ADD DELINQUENT WATER/SEWER
- #9 MOVED:** by Jim Moore, second by Loretta Robinson, to sign the updated Smither's Agreement. Motion carried. UPDATE AGREEMENT
- #10 MOVED:** by Kathy Noel, second by Mark Rice, to move Joshua Ratcliff from Parttime EMT to Fulltime EMT. Motion carried. J. RATCLIFF FULLTIME
- #11 MOVED:** by Mark Rice, second by Kathy Noel, to approve signing the Articles of Corporation of Northern Emergency Medical Services. Motion carried. SIGN ARTICLES OF CORPORATION
- #12 MOVED:** by Mark Rice, second by Jim Moore, to sign the Fur Harvesters Lease Agreement. Motion carried. SIGN LEASE
- #13 MOVED:** by Rick Bernhardt, second by Kathy Noel, to accept the attorney's opinion on the McPeak Land Division. Motion carried. ACCEPT OPINION
- #14 MOVED:** by Rick Bernhardt, second by Kathy Noel to approve the Verizon Amendment, Roll vote was called for five (5) yes votes. APPROVE AMMENDMENT
- #15 MOVED:** by Jim Moore, second by Rick Bernhard to purchase the compostable bags for the food waste project. Motion Carries PURCHASE BAGS
- #16 MOVED:** Kathy Noel, second by Jim Moore, to pay the following bills. PAY BILLS
- | | |
|--------------------------|------------|
| General Fund | 19,142.81 |
| Fire Fund | 2,521.10 |
| Police Fund | 8,844.38 |
| Recreation Center Fund | 5,444.56 |
| Ambulance Fund | 112,288.64 |
| Property Management Fund | 1,385.93 |

Parks Fund	1,187.32
Fairgrounds Fund	8,152.19
Golf Course Fund	16,257.84
Sewer Fund	70,820.90
Water Fund	17,931.83
Rubbish Collection Fund	14,605.55
Grand Total	\$278,383.07

Ck# 56073-56139

Motion carried.

CORRESPONDENCE

Memo- Investments August 31, 2023
 Park and Rec Committee Meeting
 Police Board Meeting August 28, 2023
 AT&T Cell Site Lease

BOARD COMMENTS

- We have eligible assistance from EPA
- We got the approval from the property owner at the Blueberry Lift Station. We will make contact with Todd Harris to contact the contractor.
- Thank you, Mike, for all you do!

Meeting adjourned at 7:41 PM

Loretta Robinson, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

September 18, 2023

4884 W. Curtis St.

MEMBERS PRESENT

Jim Moore, Supervisor
Loretta Robinson, Clerk
Kathy Noel, Treasurer
Mark Rice, Trustee
Richard Bernhard, Trustee

MEMBERS ABSENT

Bekki Kooyer, Trustee
Rob Mills, Trustee

Also, present Levi McFarland, Mike Hoolsema, Renee Grey, Brian Masterson, Pam Postma and 12 others.

Supervisor Moore called the meeting to order at 7:00 PM and led the Pledge of Allegiance.

#1 MOVED: by Kathy Noel, second by Jim Moore, to approve the September 18, 2023, with removal of CJ's Grub, changing the wording of Delinquent tax to Delinquent water/sewer accounts and adding compostable bags. Motion carried.

AGENDA 918/23

#2 MOVED: by Mark Rice, second by Loretta Robinson, to accept September 5th and September 6th, 2023, meeting minutes. Motion carried.

AGENDA 9/5/23

AGENDA 9/6/23

PUBLIC COMMENTS

- Well Path is having financial issues, and will be making month another payment in 2 months

SUPERVISORS REPORT

- The Bill Palmer Golf Scramble went well, with a total of 30 teams/60 players. His brother, son and grandson all attended. All players signed up for next year.
- The Boys Scouts were at the fair grounds over the weekend, they had 270 attendees.
- Fall Clean up will be October 14th. Dump passes will be available from October 2nd through October 20th.

#3 MOVED: by Jim Moore, second by Kathy Noel, to approve Jim Moore signing the 2% Funding for the Rec Center request. Motion carried.

APPROVE
SIGNATURE

Lake Michigan CPA did a presentation for this year's audits.

#4 MOVED: by Jim Moore, second by Mark Rice to purchase 20 picnic table frames for \$5,320.00 from Outdoorsiness. Motion carried.

PURCHASE PICNIC
TABLES

- #5 MOVED:** by Kathy Noel, second by Jim Moore, to accept the Planning Commission's recommendation for the Land Division Ordinance. Four (4) yes votes 1(one) no vote. Motion carried. ACCEPT RECOMMENDATION
- #6 MOVED:** by Jim Moore, second by Loretta Robinson, to approve the Microsoft 365 Windows Business Basic for \$6 per use. Motion carried. APPROVE MICROSOFT 365
- #7 MOVED:** by Jim Moore, second by Rick Bernhardt, to approve Resolution No. 2023-12 Confirmation of Special Assessment Roll; Lien; Payment and Collection of Special Assessment. Roll vote was called with five (5) yes votes. Motion carried. ADOPT RESOLUTION 2023-12
- #8 MOVED:** by Kathy Noel, second by Rick Bernhardt, to approve the Delinquent Water/Sewer to be added to the tax roll for collection. Motion carried. ADD DELINQUENT WATER/SEWER
- #9 MOVED:** by Jim Moore, second by Loretta Robinson, to sign the updated Smither's Agreement. Motion carried. UPDATE AGREEMENT
- #10 MOVED:** by Kathy Noel, second by Mark Rice, to move Joshua Ratcliff from Parttime EMT to Fulltime EMT. Motion carried. J. RATCLIFF FULLTIME
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| Recreation Center Fund | 5,444.56 |
| Ambulance Fund | 112,288.64 |
| Property Management Fund | 1,385.93 |

Parks Fund	1,187.32	
Fairgrounds Fund		8,152.19
Golf Course Fund		16,257.84
Sewer Fund		70,820.90
Water Fund		17,931.83
Rubbish Collection Fund		14,605.55
Grand Total		\$278,383.07

Ck# 56073-56139

Motion carried.

CORRESPONDENCE

Memo- Investments August 31, 2023

Park and Rec Committee Meeting

Police Board Meeting August 28, 2023

AT&T Cell Site Lease

BOARD COMMENTS

- We have eligible assistance from EPA
- We got the approval from the property owner at the Blueberry Lift Station. We will make contact with Todd Harris to contact the contractor.
- Thank you, Mike, for all you do!

Meeting adjourned at 7:41 PM

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

October 2, 2023

4884 W. Curtis St.

MEMBERS PRESENT

Jim Moore, Supervisor
Loretta Robinson, Clerk
Bekki Kooyer, Trustee
Rob Mills, Trustee
Rick Bernhardt, Trustee
Mark Rice, Trustee

MEMBERS ABSENT

Kathy Noel, Treasurer

Also, present Joe Micolò, Jason Bazuin, Renee Gray, Levi McFarland, Greg Wright, Tim Wilkinson, Jim Traynor, Herman Calkins with one (1) other in attendance.

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Rick Bernhardt, second by Mark Rice to approve the October 2, 2023 meeting agenda with the addition of letter from AT&T. Motion carried. AGENDA 10-2-23

#2 MOVED: by Mark Rice, second by Jim Moore, to accept the August 21, 2023 meeting minutes as written. Motion carried. AGENDA 8-21-23

PUBLIC COMMENTS

SUPERVISOR'S REPORT

#3 MOVED: by Rob Mills, second by Jim Moore approve to approve the hire of Katherine Hoornstra for parttime EMT. Motion carried. HIRE K. HOORNSTRA

#4 MOVED: by Rob Mills, second Jim Moore, to approve the hire of Santana Wells as parttime Paramedic. Motion carried. HIRE S. WELLS

#5 MOVED: by Jim Moore, second by Loretta Robinson, to approve the FP Mailing Solutions Postage Machine. Motion carried.

#6 MOVED: by Jim Moore, second by Loretta Robinson to accept OHA Pest Control for the Rec Center for the annual amount of \$1500.00. Motion carried. APPROVE FP MAILING SOLUTION
ACCEPT OHA

#7 MOVED: by Jim Moore, second by Loretta Robinson to accept the DPW Request to sell 16W International Truck, 4W Kubota Front Deck Mower, 3W New Holland Front Deck Mower, 3 old Air Force Era Generators, and scrap 8W Shop truck, and the 4x4 5-yard dump truck. The vehicles that will be sold will be posted on the websites for sealed bids, along with govdeals.com. The vehicles being scrapped out will be with A&L Metals. Motion carried. SELL

Discussion for the rate change for security deposits, name change fee and turn on fees. It will be added to the next meeting in a resolution.

In regards to the AT&T letter for the renewal, Rick Bernhardt will respond to the letter and negotiate a renewal.

#9 MOVED: by Kathy Noel, second by Bekki Kooyer, to pay the following bills. PAY BILLS

General Fund	12,853.14
Fire Fund	4,451.46
Police Fund	7,323.15
Recreation Center Fund	6,112.04
Ambulance Fund	77,372.20
Property Management Fund	1,589.19
Parks Fund	4,249.91
Fairgrounds Fund	4,960.02
Golf Course Fund	23,583.83
Sewer Fund	52,055.19
Water Fund	15,642.37

Grand Total \$21,192.50

Ck#57495-57547

Motion carried.

CORRESPONDENCE

- Police Board Meeting 9-25-23

BOARD MEMBER COMMENTS

- Trunk or Treat will be at the Rec Center on October 28th, volunteers are welcomed.
- **EPA Is in contact for any waste water technical assistance.**
- **Food and Beverage at Bay mills will be giving cooking oil for the food waste.**
- **We are still working on a dumpster for food waste.**
- **EGLE is working on procedures for harvest residuals for Norther Lights**

Meeting adjourned at 7:20 PM.

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

October 16, 2023

4884 W. Curtis St.

MEMBERS PRESENT

Jim Moore, Supervisor
Loretta Robinson, Clerk
Kathy Noel, Treasurer
Rob Mills, Trustee
Rick Bernhardt, Trustee
Mark Rice, Trustee

MEMBERS ABSENT

Bekki Kooyer, Trustee

Also, present Joe Micolo, Levi MacFarland and Mike Hoolsema.

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Rick Bernhardt, second by Mark Rice to approve the October 16, 2023 meeting agenda. Motion carried.

AGENDA
10/16/23

#2 MOVED: by Mark Rice, second by Rob Mills, to accept the October 2, 2023 meeting minutes as written. Motion carried.

AGENDA
10/2/23

PUBLIC COMMENTS

SUPERVISOR'S REPORT

#3 MOVED: by Rob Mills, second by Loretta Robinson approve to approve the hire of Benjamin Evans as part time EMT. Motion carried.

HIRE B. EVANS

#4 MOVED: by Kathy Noel, second by Loretta Robinson, to adopt Resolution 2023-13 To Designate Depositories. Roll call was called with 6 (six) yes votes. Motion carried.

ADOPT
RESOLUTION
2023-13

#5 MOVED: by Mark Rice, second by Kathy Noel, to adopt Resolution 2023-14 Tax Levy with the adjustments of Allocated Operating Millage- 1.6480, Road Millage- 1.50, EMS Millage- 1.9976. Park and Rec Millage- 2.0, Police District Milage- 10.0000. Roll call was called with 6 (six) yes votes. Motion carried.

ADOPT
RESOLUTION
2023-12

#6 MOVED: by Mark Rice, second by Loretta Robinson to adopt Resolution 2023-15 Security Deposit, Turn on Fee, Name Change Fee and Lawn Meter Increase. The rates are

ADOPT
RESOLUTION
2023-15

October 16, 2023

Page 1

changing to Security Deposit- \$150.00 Turn on Fee- \$ 75.00, Name Change- \$60.00, and Lawn Meters- \$150.00. Roll Call was called with 6 (six) yes votes. Motion carried.

#7 MOVED: by Mark Rice, second by Kathy Noel to renew the CLMCA Lease. Motion carried. RENEW LEASE

#8 MOVED: by Bob Mills, second by Loretta Robinson to renew Jeneanne Harri's Lease Renewal. Motion carried. RENEW LEASE

#9 MOVED: by Mark Rice, second by Loretta Robinson to sign the lease for MIRA, with the insurance coverage raised to \$500,000. Motion carried. SIGN CONTRACT

#10 MOVED: by Mark Rice, second by Kathy Noel to approve the Rec Center to purchase trees from the Title 3 grant money. Motion carried. PURCHASE TREES
PAY BILLS

#11 MOVED: by Kathy Noel, second by Bekki Kooyer, to pay the following bills.

General Fund	12,853.14
Fire Fund	4,451.46
Police Fund	7,323.15
Recreation Center Fund	6,112.04
Ambulance Fund	77,372.20
Property Management Fund	1,589.19
Parks Fund	4,249.91
Fairgrounds Fund	4,960.02
Golf Course Fund	23,583.83
Sewer Fund	52,055.19
Water Fund	15,642.37

Grand Total \$21,192.50

Ck#57495-57547

Motion carried.

CORRESPONDENCE

- Police Board Meeting 9-25-23

BOARD MEMBER COMMENTS

- Trunk or Treat will be at the Rec Center on October 28th, volunteers are welcomed.
- EPA Is in contact for any waste water technical assistance.
- Food and Beverage at Bay mills will be giving cooking oil for the food waste.
- We are still working on a dumpster for food waste.

- EGLE is working on procedures for harvest residuals for Northern Lights

Meeting adjourned at 7:20 PM.

Loretta Robinson, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

October 2, 2023

4884 W. Curtis St.

MEMBERS PRESENT

Jim Moore, Supervisor
Loretta Robinson, Clerk
Bekki Kooyer, Trustee
Rob Mills, Trustee
Rick Bernhardt, Trustee
Mark Rice, Trustee

MEMBERS ABSENT

Kathy Noel, Treasurer

Also, present Joe Micolo, Jason Bazuin, Renee Gray, Levi McFarland, Greg Wright, Tim Wilkinson, Jim Traynor, Herman Calkins with one (1) other in attendance.

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Rick Bernhardt, second by Mark Rice to approve the October 2, 2023 meeting agenda with the addition of letter from AT&T. Motion carried. AGENDA 10-2-23

#2 MOVED: by Mark Rice, second by Jim Moore, to accept the August 21, 2023 meeting minutes as written. Motion carried. AGENDA 8-21-23

PUBLIC COMMENTS

SUPERVISOR'S REPORT

#3 MOVED: by Rob Mills, second by Jim Moore approve to approve the hire of Katherine Hoornstra for parttime EMT. Motion carried. HIRE K.HOORNSTRA

#4 MOVED: by Rob Mills, second Jim Moore, to approve the hire of Santana Wells as parttime Paramedic. Motion carried. HIRE S.WELLS

#5 MOVED: by Jim Moore, second by Loretta Robinson, to approve the FP Mailing Solutions Postage Machine. Motion carried.

#6 MOVED: by Jim Moore, second by Loretta Robinson to accept OHA Pest Control for the Rec Center for the annual amount of \$1500.00. Motion carried. APPROVE FP MAILING SOLUTION
ACCEPT OHA

October 2, 2023

Page 1

#7 MOVED: by Jim Moore, second by Loretta Robinson to accept the DPW Request to sell 16W International Truck, 4W Kubota Front Deck Mower, 3W New Holland Front Deck Mower, 3 old Air Force Era Generators, and scrap 8W Shop truck, and the 4x4 5-yard dump truck. The vehicles that will be sold will be posted on the websites for sealed bids, along with govdeals.com. The vehicles being scrapped out will be with A&L Metals. Motion carried. SELL

Discussion for the rate change for security deposits, name change fee and turn on fees. It will be added to the next meeting in a resolution.

In regards to the AT&T letter for the renewal, Rick Bernhardt will respond to the letter and negotiate a renewal.

#9 MOVED: by Kathy Noel, second by Bekki Kooyer, to pay the following bills. PAY BILLS

General Fund	12,853.14
Fire Fund	4,451.46
Police Fund	7,323.15
Recreation Center Fund	6,112.04
Ambulance Fund	77,372.20
Property Management Fund	1,589.19
Parks Fund	4,249.91
Fairgrounds Fund	4,960.02
Golf Course Fund	23,583.83
Sewer Fund	52,055.19
Water Fund	15,642.37

Grand Total \$21,192.50

Ck#57495-57547

Motion carried.

CORRESPONDENCE

- Police Board Meeting 9-25-23

BOARD MEMBER COMMENTS

- Trunk or Treat will be at the Rec Center on October 28th, volunteers are welcomed.
- **EPA Is in contact for any waste water technical assistance.**
- **Food and Beverage at Bay mills will be giving cooking oil for the food waste.**
- **We are still working on a dumpster for food waste.**
- **EGLE is working on procedures for harvest residuals for Norther Lights**

Meeting adjourned at 7:20 PM.

Loretta Robinson, Clerk

James R. Moore, Supervisor

KINROSS CHARTER TOWNSHIP
Regular Meeting

August 21, 2023

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Loretta Robinson, Clerk
Kathy Noel, Treasurer
Rick Bernhardt, Trustee
Bekki Kooyer, Trustee
Rob Mills, Trustee

MEMBERS ABSENT

Mark Rice, Trustee

Attendance: 8

Supervisor Moore called the meeting to order at 7:00 PM and led the Pledge of Allegiance.

#1 MOVED: by Bob Mills, second by Loretta Robinson, to approve the agenda with the addition of two items to Action & Discussion - Recreation Director's position and Township Road Agreement. Motion carried.

AGENDA 8-21-23

#2 MOVED: by Rick Bernhardt, second by Loretta Robinson to approve the August 7, 2023 meeting minutes, with a correction to Motion #3 to read: Motion by Bob Mills, second by Jim Moore. Motion carried.

AGENDA * _&_ @#

PUBLIC COMMENTS

- I am very disappointed in our community at all the junk and garbage dumped on our trails and in the woods. Perhaps a "no dumping" reminder can be placed in the Township newsletter.

SUPERVISOR'S REPORT

- ISD is holding an Open House on Tuesday, August 29th from 4:00 – 6:00 PM
- The Township has been provided a Road Agreement from the County Road Commission

ACTION/DISCUSSION

#3 MOVED: by Kathy Noel, second by Bob Mills approving the Northern EMS Authority Feasibility Study contract between Kinross EMS and Public Consulting Group LLC, in the sum of \$44,500.00. Contract was reviewed by Attorney Palmer, and he had no issues; study participants will be billed their portion of the total cost once the study is concluded. Motion carried.

APPROVESSTUDY

#4 MOVED: by Kathy Noel, second by Loretta Robinson to move Paramedic Katelynn Swanson from Parttime to Fulltime. Motion carried.

K.SWANSON FULLT

#5 MOVED: by Jim Moore, second by Loretta Robinson, approving Robert Parr, All&All Services LLC quote of \$3,500.00 to repair siding on the Fire Department building. Motion carried.

APPROVE ALL&ALL

#6 MOVED: by Rick Bernhardt, second by Jim Moore, approving the Postma Land Division and that the land division application fee be refunded. Motion carried, with one no vote.

APPROVE REFUND

#7 MOVED: by Rick Bernhardt, second by Kathy Noel, approving Resolution 2023-9 Approval of Estimated Cost and Expenses for Annual Operation and Maintenance of Police Protection of Special Assessment Roll. On a roll call vote, the motion carried with 6 ayes and 1 absent. APPROVE RESOLUTION 2023-09

#8 MOVED: by Kathy Noel, supported by Loretta Robinson, approving Resolution 2023-10 Police Filing of Special Assessment Roll; Notice of Public Hearing. On a roll call vote, the motion carried with 6 ayes and 1 absent. APPROVE RESOLUTION 2023-10

#9 MOVED: by Kathy Noel, supported by Bekki Kooyer, approving Township Road Agreement, with the Chippewa County Road Commission, and approving the Township's cost of \$60,000.00 to improve Kallio Road between M-80 and Kinross Lake Road. Motion carried. APPROVE AGREEMENT

#10 MOVED: by Kathy Noel, supported by Jim Moore, that Levi McFarland, be hired as the new Recreation Director, at a starting salary of \$40,000.00. Motion carried. HIRE
L. MACFARLAND

PAY BILLS

#11 MOVED: by Kathy Noel, second by Bekki Kooyer, to pay the following bills: PAY BILL

General Fund	\$ 18,529.06
Road Maintenance & Repair	\$ 5,952.15
Fire Fund	\$ 8,698.30
Police Fund	\$ 11,495.32
Recreation Center Fund	\$ 8,498.46
Ambulance Fund	\$110,048.73
Property Management Fund	\$ 3,980.04
Parks Fund	\$ 6,130.57
Fairgrounds Fund	\$ 11,999.11
Golf Course Fund	\$ 57,367.73
Sewer Fund	\$ 99,544.58
Water Fund	\$ 54,136.03
Rubbish Collection Fund	\$ 14,127.76
Grand Total	\$ 410,507.84

Ck #57263 - #57343

CORRESPONDENCE – None

BOARD MEMBER COMMENTS

- Trustee Bernhardt provided an update on his activities: M-80 easement issue, Verizon lease and finalizing EGLE paperwork for pumphouse electrical.

Meeting adjourned at 7:33 PM

Loretta Robinson, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
Regular Meeting**

November 6, 2023

4884 W. Curtis St.

MEMBERS PRESENT

Kathy Noel, Treasurer
Mark Rice, Trustee
Rick Bernhardt, Trustee
Bekki Kooyer, Trustee
Rob Mills, Trustee

MEMBERS ABSENT

James Moore, Supervisor
Loretta Robinson, Clerk

Attendance: 2

Treasurer Noel called the meeting to order at 7:00 PM and led the Pledge of Allegiance.

#1 MOVED: by Kathy Noel, second by Bob Mills, that Trustee Rice chair tonight's meeting. Motion carried.

PUBLIC COMMENTS – Street lights on Duke Lake not functioning.

SUPERVISOR'S REPORT – None

#2 MOVED: by Bob Mills, second by Rick Bernhardt, approving the Agenda. Motion carried.

AGENDA
11/6/23

#3 MOVED: by Rick Bernhardt, second by Kathy Noel, approving the Minutes of the October 16th Board meeting. Motion carried.

AGENDA
10/16/23

ACTION & DISCUSSION

#4 MOVED: by Kathy Noel, second by Rick Bernhardt, approving land division fee breakdown of \$100.00 to the Assessor and \$30.00 to the Township. Motion carried.

APPROVE LAND
DIVISION FEE
BREAKDOWN

No action taken regarding the Brightspeed/Century Tel Letter of Intent. Rick Bernhardt advised that the Letter of Intent is premature, as there is one year remaining on their existing extension, and another 5 year extension available to them. He will draft a letter, for Supervisor Moore's signature, so advising Brightspeed/Century Tel.

#5 MOVED: by Bob Mills, second by Kathy Noel, to hire Heidi Lewis for snow removal and hauling the recycling trailer, at a pay rate of \$17.00 per hour, effective October 30th. Motion carried.

HIRE H.LEWIS

#6 MOVED: by Mark Rice, second by Bob Mills, to move Seth Hardy from part time to fulltime AEMT. Motion carried.

MOVE S. HARDY

- #7 MOVED:** by Kathy Noel, second by Bekki Kooyer, to hire Justin Dangler, part time EMT, at the scheduled starting wage. Motion carried. HIRE J.DANGLER
- #8 MOVED:** by Rick Bernhardt, second by Bob Mills, approving the EMSSWS grant for EMS, and authorizing Supervisor Moore to execute all associated documents. Motion carried. APPROVE EMSSWS GRANT SIGNATURE
- #9 MOVED:** by Kathy Noel, second by Rick Bernhardt, approving Resolution #2023-14B, Tax Levy , correcting Township Allocation to 1.65 mills. On a roll call vote, the motion carried with 5 ayes and 2 absent. APPROVE RESOLUTION 2023-14B
- #10 MOVED:** by Kathy Noel, supported by Bekki Kooyer, authorizing the Police Department’s purchase of two rifles, at a cost not to exceed \$3,000.00. Motion carried. PURCHASE RIFLES
- #11 MOVED:** by Kathy Noel, supported by Bekki Kooyer, authorizing an expenditure of \$4,000, payable to Mark Wilk, for outfitting the Police Department’s new patrol unit. AUTHROIZE EXPENDITURE
- #12 MOVED:** by Rick Bernhardt, supported by Bob Mills, authorizing the Fire Department to sell the 14 foot trailer, for \$3,800.00, at the Fire Chief’s discretion. Motion carried. SELL TRAILER

PAY BILLS

- #13 MOVED:** by Kathy Noel, second by Bekki Kooyer, to pay the following bills: PAY BILLS
- | | |
|---------------------------|---------------|
| General Fund | \$ 29,123.78 |
| Road Maintenance & Repair | \$ 60,000.00 |
| Fire Fund | \$ 3,357.02 |
| Police Fund | \$ 14,679.06 |
| Recreation Center Fund | \$ 9,769.23 |
| Ambulance Fund | \$142,998.94 |
| Property Management Fund | \$ 1,581.69 |
| Parks Fund | \$ 8,700.04 |
| Fairgrounds Fund | \$ 6,958.94 |
| Golf Course Fund | \$ 20,236.37 |
| Sewer Fund | \$ 105,166.28 |
| Water Fund | \$ 32,221.58 |
| Rubbish Collection Fund | \$ 14,490.49 |
| Grand Total | \$ 449,283.42 |
- Ck #57602 - #57673

CORRESPONDENCE – Police Board minutes of October 30, 2023
 Police Department Activity Report for September, 2023

BOARD MEMBER COMMENTS – None

Meeting adjourned at 7:26 PM

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

November 20, 2023

4884 W. Curtis St.

MEMBERS PRESENT

Jim Moore, Supervisor
Loretta Robinson, Clerk
Kathy Noel, Treasurer
Bekki Kooyer, Trustee
Rick Bernhardt, Trustee
Rob Mills, Trustee

MEMBERS ABSENT

Mark Rice, Trustee

Also, present Greg Wright, Brian Masterson, Levi McFarland, and 2 others.

Clerk Robinson called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Loretta Robinson, second by Kathy Noel, to approve the November 20th meeting agenda with the addition of Dan Peek, Sanata Wells and Jameson Pigeau EMS Status changes. Motion carried. AGENDA 11/20/23

#2 MOVED: by Rob Mills, second by Loretta Robinson, to accept the November 6, 2023, meeting minutes as written. Motion carried. AGENDA 11/6.23

PUBLIC COMMENTS

SUPERVISOR'S REPORT

#3 MOVED: by Kathy Noel, second by Rick Bernhardt to thank Brian Masterson for his assistance, but we will be removing him from payroll as of 12-24-23. Motion carried. REMOVE FROM PAYROLL

#4 MOVED: by Jim Moore, second by Loretta Robinson, to hire Kiley McGowan for parttime EMT Motion carried. HIRE K.MCGOWAN

#5 MOVED: by Rob Mills, second by Jim Moore, to table the program for Archiving the Social Media accounts. We would like to get additional quotes, lawyer opinion and to speak with MTA. Motion carried. SEEK ADDITIONAL INFORMATION

#6 MOVED: by Jim Moore, second by Rob Mills, to move Dan Peek from full time paramedic to part time paramedic, Santana Wells from parttime paramedic to fulltime paramedic and Jameson Pigeau from Parttime EMT to fulltime EMT. Motion carried. MOVE D. PEEK, S. WELLS, J. PIGEAU

November 20, 2023

Page 1

#6 MOVED: by Jim Moore, second by Loretta Robinson, to accept Sheila Hatch and Heather Suggitts letter of interest for the Park and Recs Committee. Motion carried.

ACCEPT
LETTERS OF
INTEREST

#13 MOVED: by Kathy Noel, second by Bekki Kooyer, to pay the following bills.

General Fund	15,265.42
Fire Fund	3,787.71
Police Fund	12,358.64
Recreation Center Fund	3,804.88
Ambulance Fund	100,557.02
Property Management Fund	90.00
Parks Fund	518.16
Fairgrounds Fund	2,681.27
Golf Course Fund	8,644.45
Sewer Fund	54,760.96
Water Fund	13,227.34
Rubbish Collection Fund	10,562.30

PAY BILLS

Grand Total \$226,258.15

Ck#57674-57720

Motion carried.

CORRESPONDENCE

- Letter of Interest Sheila Hatch
- Letter of Interest Heather Suggitt
- Park and Rec Meeting Minutes November 13, 2023
- Kinross Speedway Talking Points

BOARD MEMBER COMMENTS

- The Verizon Tower Lease is still not signed, once they update the incorrect company name, they will send it back to us.
- I would ask that Greg Wright could get the expenses and profits incurring for the food waste
- We do pick up leaves for Elders

Meeting adjourned at 7:29 PM.

Loretta Robinson, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

December 4, 2023

4884 W. Curtis St.

MEMBERS PRESENT

Jim Moore, Supervisor
Loretta Robinson, Clerk
Kathy Noel, Treasurer
Rob Mills, Trustee
Bekki Kooyer, Trustee
Rick Bernhardt, Trustee
Mark Rice, Trustee

MEMBERS ABSENT

Also, present Joe Micolo, Jim Traynor and 3 others.

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Kathy Noel, second by Rob Mills to approve the December 4, 2023 meeting agenda with 2 additions being adding the purchase of a C.D and Discuss the Food Waste report. Motion carried.

AGENDA
12/4/24

#2 MOVED: by Loretta Robinson, second by Jim Moore, to accept the November 20th 2023 meeting minutes with correction motion #2. Motion carried.

AGENDA
11/20/24

PUBLIC COMMENTS

- Can we get clarification on the food waste digester contracts.

SUPERVISOR'S REPORT

#3 MOVED: by Jim Moore, second by Rob Mills to move the January 2nd 2024 meeting to January 3rd 2024 due to a holiday. Motion carried.

MOVE
MEETING

Discussion for the Lawyer's response to archiving social media. Rick Bernhardt stated that archive.com is free and could be a protentional option before we spend a lot of money. Mark Rice also mentioned using a company that works with other government agencies.

#4 MOVED: by Jim Moore, second by Loretta Robinson, to table the Archive social media per lawyers' recommendations until we have looked into archive.com. Motion carried.

TABLE ARCHIVE
SOCIAL MEDIA

December 4, 2023

Page 1

#5 MOVED: by Mark Rice, second by Bekki Kooyers, to approve the Township and 4H Building Rental revision on deposits. There will be an added \$100 refundable cleaning deposit for all rentals, and a \$100 cleaning fee/\$150 fee for parties involving alcohol. Motion carried. APPROVE DEPOSITS

#6 MOVED: by Loretta Robinson, second by Jim Moore to accept the bid from USA Trailer Sales for the Fire Department to purchase a trailer for \$12,898.00 Motion carried. APPROVE BID

#7 MOVED: by Kathy Noel, second by Rick Bernhardt to purchase a CD from Soo Coop Credit Union for \$200,000 for 12 months with a 5 ¼ interest rate. At maturity the CD can roll over or be cashed out, at the treasurers' discretion. Motion carried. PURCHASE CD

Discussion regarding the Food Waste system. Greg Wright has given the update on the expenses and returns. With a lot of expenses and no returns it is concerning, and would like to be back on the agenda for the next meeting for action and discussion.

#8 MOVED: by Kathy Noel, second by Bekki Kooyer, to pay the following bills. PAY BILLS

General Fund	16,213.80
Fire Fund	16,583.87
Police Fund	10,185.45
Recreation Center Fund	10,160.05
Ambulance Fund	94,918.45
Property Management Fund	907.28
Parks Fund	642.39
Fairgrounds Fund	1,190.07
Golf Course Fund	3,654.47
Sewer Fund	78,100.95
Water Fund	16,423.43
Rubbish Collection Fund	125.24

Grand Total \$249,105.45
 Ck#57721-57763
 Motion carried.

CORRESPONDENCE

- Police Board Meeting 11-27-23
- Memo- Township Investments
- Memo- Pay Date Moved

BOARD MEMBER COMMENTS

- The Food waste cost is very concerning.
- Parade of Lights and Santa Claus will be coming to the Rec Center on December 9th.
- Senior Dinner is Thursday, December 14th.
- AT&T is still working on their amendment for the lease.

Meeting adjourned at 7:30 PM.

Loretta Robinson, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

December 18, 2023

4884 W. Curtis St.

MEMBERS PRESENT

Jim Moore, Supervisor
Loretta Robinson, Clerk
Kathy Noel, Treasurer
Rob Mills, Trustee
Bekki Kooyer, Trustee
Rick Bernhardt, Trustee
Mark Rice, Trustee

MEMBERS ABSENT

Also, present Renee Grey, Greg Wrights and 2 others.

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Mark Rice, second by Kathy Noel to approve the December 18, 2023 meeting agenda with 3 additions being added. The EMS contracts for Pickford and Raber Township, Gene Chambers wage and to hire Todd Medley for Fire Department. Motion carried.

#2 MOVED: by Kathy Noel, second by Rob Mills, to accept the December 4, 2023 meeting minutes. Motion carried.

PUBLIC COMMENTS

- There was a new law that passed that could affect some resident's septic tanks.

SUPERVISOR'S REPORT

- The senior meal had a great turn out, the basketball players from Rudyard volunteered to help.
- There was 300+ kids for the Rec Center Santa visit. The parade also had a great turn out.

#3 MOVED: by Jim Moore, second by Mark Rice to approve the quote from Mayer Pump Service for \$19,000, for the Fairgrounds well. Motion carried.

#4 MOVED: by Mark Rice, second by Rob Mills, to table the Food Waste project until April, to get more information on profits and expenses, with 6 yes's and 1 no. Motion carried.

December 18, 2023

Page 1

#5 MOVED: by Kathy Noel, second by Loretta Robinson, to approve the quote from Civic plus for\$4,585.65, to archive social media. Motion carried.

Discussion regarding the EMS Authority. Last week there was a meeting and the bi-laws were made final and the office was voted in. There will be 2 meetings coming up to inform the community.

#6 MOVED: by Mark Rice, second by Kathy Noel to approve the pay change for Ben Evans and Joshua Radcliff to \$24.00 an hour. Motion carried.

#7 MOVED: by Mark Rice, second by Rick Bernhardt to sign the Pickford Ambulance Service Contract. Motion carried.

#8 MOVED: by Mark Rice, second by Kathy Noel to sign the Raber Ambulance Service Contract. Motion carried.

#9 MOVED: by Jim Moore, second by Loretta Robinson to hire Todd Medley for Fire Department. Motion carried.

#10 MOVED:by Kathy Noel, second by Mark Rice to approve the Personnel recommendation to reduce Gene Chambers wage by \$1.03 per hour now that the Water Superintendents probation period is over. Motion carried.

#11 MOVED:by Kathy Noel, second by Bekki Kooyer, to pay the following bills.

General Fund	14,429.44
Fire Fund	1,348.88
Police Fund	12,542.10
Recreation Center Fund	4,908.33
Ambulance Fund	92,170.35
Property Management Fund	584.47
Parks Fund	106.40
Fairgrounds Fund	1,147.67
Golf Course Fund	3,097.62
Sewer Fund	59,374.96
Water Fund	16,071.49
Rubbish Collection Fund	14,745.24

Grand Total \$220,526.95

Ck#57764-57816

Motion carried.

December 18, 2023

CORRESPONDENCE

- ACT Letter- Pine River
- Park and Rec Minutes- 12-12-23

BOARD MEMBER COMMENTS

- AT&T is still negotiating to use the front tower. Rick Bernhardt will be meeting with Tim Wilkinson and Greg Wright to discuss this.
- During the Rec Meeting, an elder brought up being more involved in Senior Programs, this is a great idea.
- Great job Levi McFarland for a great turn out on all of his Christmas Activities.
- A cemetery committee would be great for the upcoming year

Meeting adjourned at 8:09 PM.