

**KINROSS CHARTER TOWNSHIP  
REGULAR MEETING  
Rescheduled from January 2, 2012**

**January 3, 2012**

**4884 W/ Curtis St.**

**MEMBERS PRESENT**

Lawrence Palma, Supervisor  
Marvin Besteman, Clerk  
Julie Munro, Treasurer  
Harvey O'Brien, Trustee  
David Kauer, Trustee  
Ed DeWitt, Trustee

**MEMBERS ABSENT**

Brenda Case, Trustee

Also, present Sheila Gaines, Daryl Meyette, Joe Micolo and Renee Gray.  
Attendance 7

Supervisor Palma called the meeting to order at 7:00PM. Trustee Kauer led the Pledge of Allegiance.

**#1 MOVED:** by David Kauer, second by Ed DeWitt, to accept the January 3, 2012, meeting agenda as presented. Motion carried.

**#2 MOVED:** by David Kauer, second by Harvey O'Brien, to accept the December 19, 2011, regular meeting minutes as written. Motion carried.

**#3 MOVED:** by Julie Munro, second by Ed DeWitt, to pay the following bills.

General Fund	10,260.03
Fire Fund	528.58
Ambulance Fund	29,164.15
Property Management Fund	63.33
Trail Grooming Fund	19.20
Parks Fund	10.80
Recreation Center Fund	5,737.91
Fairgrounds Fund	1,194.52
Golf Course Fund	1,908.99
Sewer Fund	37,655.76
Water Fund	3,938.01
Police Fund	8,118.02

Grand Total \$98,599.30

Ck#39931-39979

Motion carried.

**PUBLIC COMMENTS**

- Resident asked if the board was staying within budget.
- What is going on with the hotel?

**#4 MOVED:** by David Kauer, second by Harvey O’Brien, to authorize the purchase of five portable hard drive units for network backup cost of \$220.00 each from Lighthouse. Motion carried with two no votes.

Budget meetings are scheduled for January 11, 2012 at 1:00PM and January 18, 2012 at 7:00PM.

**COMMENTS**

- The backup tapes should not be taken home.
- Office staff does not have computer experience.

Meeting adjourned at 7:35PM.

**KINROSS CHARTER TOWNSHIP  
SPECIAL MEETING  
BUDGETS**

**January 11, 2012**

**4884 W. Curtis St.**

**MEMBERS PRESENT**

Lawrence Palma, Supervisor  
 Marvin Besteman, Clerk  
 Harvey O’Brien, Trustee  
 David Kauer, Trustee  
 Brenda Case, Trustee  
 Ed DeWitt, Trustee

**MEMBERS ABSENT**

Julie Munro, Treasurer

Also, present Sheila Gaines, Mike Hoolsema, Herman Calkins and Renee Gray.

Meeting called to order at 1:00PM.

Reviewed the ambulance department budget. Currently the proposed budget has a \$153,000.00 deficit.

General Fund budget reviewed. The Supervisor, Clerk, Treasurer will receive a \$1500.00 education and travel expense. Township trustees will receive \$1500.00 combined for travel and education as well as the Planning Commission. Health insurance has increased an additional 13%.

Revenue sharing may increase an additional \$46,000.00. Discussion held regarding the increase of cemetery opening & closing.

The next budget meeting will be held January 18, 2012 7:00PM. Fire and Golf Course budgets will be reviewed first.

Meeting adjourned at 3:40PM.

**KINROSS CHARTER TOWNSHIP  
SPECIAL MEETING  
Budget Workshop**

**January 18, 2012**

**4884 W. Curtis St.**

**MEMBERS PRESENT**

Lawrence Palma, Supervisor  
Marvin Besteman, Clerk  
Julie Munro, Treasurer  
Harvey O'Brien, Trustee  
Ed DeWitt, Trustee  
Brenda Case, Trustee

**MEMBERS ABSENT**

David Kauer, Trustee

Also, present Mike Hoolsema, Ed Jenerou, Dee Dee Frasure, Bill Palmer and Jim Spencer.  
Attendance 1

Supervisor Palma called the meeting to order at 7:00PM.

The Fire Departments budget was reviewed and discussed.

Account Hoolsema explained the revenues and expenses for RV East and RV West.

Golf Course budget reviewed.

Meeting adjourned at 9:25PM.

**KINROSS CHARTER TOWNSHIP  
SPECIAL MEETING  
BUDGETS**

**January 31, 2012**

**4884 W. Curtis Street**

**MEMBERS PRESENT**

Larry Palma, Supervisor  
Marvin Besteman, Clerk  
David Kauer, Trustee  
Harvey O'Brien, Trustee

**MEMBERS ABSENT**

Ed DeWitt, Trustee  
Brenda Case, Trustee  
Julie Munro, Treasurer

Also, present Mike Hoolsema, Norm Perkins, Herman Calkins, Rick Bernhardt, Kerry Fountian and Dee Dee Frasure.

Meeting called to order at 1:00PM.

Board reviewed the Water Budget, Sewer Budget and Recreation Center Budget.

Meeting adjourned at 3:15PM.

**KINROSS CHARTER TOWNSHIP  
REGULAR MEETING**

**February 6, 2012**

**4884 W. Curtis St.**

**MEMBERS PRESENT**

Lawrence Palma, Supervisor  
Marvin Besteman, Clerk  
Julie Munro, Treasurer  
David Kauer, Trustee  
Harvey O'Brien, Trustee  
Brenda Case, Trustee  
Ed DeWitt, Trustee

**MEMBERS ABSENT**

Also, present Sheila Gaines, Herman Calkins, Mike Hoolsema, Dee Dee Frasure, Judy Wright, Rodney Leask, Joe Micolò, Brian Masterson, Kerry Fountain, Daryl Meyette and Bill Palmer.  
Attendance 30

Supervisor Palma called the meeting to order at 7:00PM. Trustee O'Brien led the Pledge of Allegiance.

**#1 MOVED:** by Harvey O'Brien, second by Ed DeWitt, to approve the February 6, 2012, meeting agenda **MOVED:** by David Kauer, second by Julie Munro, to amend motion to add "Right to Farm" from Correspondence to Action and Discussion. Motion carried.

**#2 MOVED:** by David Kauer, second by Harvey O'Brien, to accept the January 17, regular meeting minutes and the January 18 & 31, 2012 special meeting minutes. Motion carried.

**#3 MOVED:** by Julie Munro, second by Ed DeWitt, to pay the following bills.

General Fund	15,784.16
Fire Fund	3,827.99
Ambulance Fund	29,640.81
Property Management Fund	23,004.23
Trail Grooming	19.17
Parks Fund	366.34
Recreation Center fund	5,191.76
Fairgrounds Fund	42.17
Golf Course Fund	2,637.44
Sewer Fund	53,358.51
Water Fund	25,109.76
Garbage Fund	11,204.99
Police Fund	7,602.97

Grand Total \$177,790.30

Ck# 40046-40125

Motion carried with one no vote.

DPW Superintendent Perkins board report was received.

**PUBLIC COMMENTS**

- How are our finances? Was there money taken from reserved funds? Has any of the money taken been returned yet?
- What is going on with the hotel?
- Local resident Dorothy Johnson representing several in attendance requested that when the ethanol plant is built that Mascoma hire local people. They requested that the township advocate that local residents are hired and requested the township pass a resolution of support.

The board scheduled budget meetings for February 8, 2012 at 6:00PM and February 9, 2012 at 1:00PM.

**#4 MOVED:** by Marvin Besteman, second by David Kauer, to approve employee health insurance program PPO 12A-Basic Plan Group 0000, 10/40/80 drug card; \$40.00 office call \$250.00 ER calls and 1000/2000 deductibles with a hard cap. Effective April 1, 2012. Motion carried with one no vote.

**#5 MOVED:** by David Kauer, second by Harvey O'Brien, to approve Mike & Charlene Schmidt RV East and West Park Hosts with date change of opening for RV West changed to May 20, 2012. Motion carried.

**#6 MOVED:** by Ed DeWitt, second by Marvin Besteman, to approve the re-appointment of Luanne Kooiman to the DPW Advisory Board. Motion carried.

EMS Director Gray discussed the investigation of changing the billing service agency and software company to Accumed. The reimbursement rate from War Memorial Billing is approximately 65% and not sufficient to meet the needs of the EMS department. Currently the township does not pay for the services received from War Memorial. Unfortunately, we are not receiving all the money we are entitled to and the turn around time is causing a deficit in the budget because the billing is not a priority for the hospital. Accumed would make us a priority, since billing for ambulance services is their job. This would increase reimbursement percentages, increase monthly cash flow and ensure insurance compliancy. The contract has been reviewed by an attorney and found to be straight forward and standard. Further discussion will be held on Thursday, February 9, 2012 at 1:00PM.

Development of an EMS Authority and a possible millage request was discussed.

**#7 MOVED:** by Julie Munro, second by David Kauer, to submit sewer back up claim to the Township's insurance company. Motion carried.

**#8 MOVED:** by Harvey O'Brien, second by Julie Munro, to approve a ten percent monthly rent increase for the Rudyard Cooperative Company. Motion carried with one no vote.

**#9 MOVED:** by Harvey O'Brien, second by Brenda Case, to not pursue obtaining property on M-80, site of the former steam plant, from the State of MI unless the Township receives a clear title. Motion carried with one no vote.

**#10 MOVED:**by Harvey O'Brien, second by David Kauer, to submit information on Right to Farm Ordinance received from Trevor Quinlan to the Planning Commission. Motion carried.

Board received the Police Board's meeting minutes.

**CORRESPONDENCE**

Trevor Quinlan-Right to Farm  
MI Department of Corrections-Thank you to the Kinross Volunteer Fire Fighters  
From Supervisor Palma-to Lighthouse Re: Disclosure of Township's Computer Network  
Department of Transportation-Relinquishment of Right-of-Way  
Mika Meyers Beckett & Jones-Invoices for PILO Health Insurance for Deputies

**PUBLIC COMMENTS**

- How much is the ambulance department in the deficit?
- Will the payment PILO health insurance be reduced? How will the new health insurance plan premiums be split amongst the employees?

Meeting adjourned at 8:50PM.

**KINROSS CHARTER TOWNSHIP  
SPECIAL MEETING**

**February 8, 2012**

**4884 W. Curtis St.**

**MEMBERS PRESENT**

Lawrence Palma, Supervisor  
Marvin Besteman, Clerk  
Julie Munro, Treasurer  
Harvey O'Brien, Trustee  
David Kauer, Trustee  
Ed DeWitt, Trustee  
Brenda Case, Trustee

**MEMBERS ABSENT**

Also, present Mike Hoolsema and Herman Calkins.

Supervisor Palma called the meeting to order at 6:00PM.

Board reviewed Public Improvement, Road Maintenance and Repair, Drug Forfeiture, Garbage Collection, Pension Trust Fund Budgets.

Trustee Case arrived at 6:22PM.

The Snowmobile Trail Grooming and Property Management funds reviewed.

Treasurer Munro arrived at 6:45PM.

Fairground Fund reviewed.

Discussion held regarding the Golf Course and Ambulance operations and deficit. Board reviewed the dollar amounts the Ambulance, Golf Course, Recreation Center and Fire Departments need from the General Fund budget

Meeting adjourned at 8:00PM.

## **SPECIAL MEETING BUDGETS**

**February 9, 2012**

**4884 W. Curtis St.**

### **MEMBERS PRESENT**

Lawrence Palma, Supervisor  
Marvin Besteman, Clerk  
Harvey O'Brien, Trustee  
David Kauer, Trustee  
Ed DeWitt, Trustee  
Brenda Case, Trustee

### **MEMBERS ABSENT**

Julie Munro, Treasurer

Also, present Mike Hoolsema, Herman Calkins, Ed Jenerou, Dee Dee Frasure, Renee Gray, Kerry Fountain, Bill Palmer, and Nick Jannetta.

Supervisor Palma called the meeting to order at 1:00PM.

Conference call held with Kern G. Slucter, Gannon Group A Professional Corporation Real Estate & Business Valuation & Strategies. The Board is looking into obtaining an appraisal on the golf course for possible sale.

Board reviewed fund budgets for the Fire Department \$14,447.00 decreased in the operating expenses, Ambulance Department operating expense decreased by \$75,660, \$36,860.00 decrease in the Golf Course budget and \$10,00.00 decreased in Recreation Center operating budget. The decreases are approximate and will be reviewed further.

Accumed billing contract reviewed.

**MOVED:** by Harvey O'Brien, second by Marvin Besteman, to authorize the Township Supervisor to sign the Ambulance Billing Contract with Acmed. Motion carried.

Meeting adjourned at 4:05PM.

## **KINROSS CHARTER TOWNSHIP SPECIAL MEETING BUDGETS**

**February 16, 2012**

**4884 W. Curtis St.**

**MEMBERS PRESENT**

Lawrence Palma, Supervisor  
Marvin Besteman, Clerk  
Harvey O'Brien, Trustee  
David Kauer, Trustee  
Ed DeWitt, Trustee  
Brenda Case, Trustee

**MEMBERS ABSENT**

Julie Munro, Treasurer

Also, present Mike Hoolsema, Sheila Gaines, Herman Calkins, Judy Wright, Brian Masterson, Bill Palmer and Greg Wright.

Supervisor Palma called the meeting to order at 6:00PM. Trustee Kauer led the Pledge of Allegiance.

General Fund budget discussed in length several reductions made. Hall Maintenance & Repair \$2000.00 reduction, cemetery \$2500.00, ordinance enforcement 2000.00 Zoning Administrator \$4,150.00, street lights 2,600.00, township hall roof \$26,000.00. All board, accounting and planning member's education cut one half.

Recess 7:05PM  
Reconvene 7:15PM

Discussion held regarding turning the fairgrounds over to the Fair Board and charge for all camping. Board may decrease the amount payment lieu of health insurance to those employees who do not receive health insurance. Discussion held regarding operating the Rec Center on retained earnings and or decreasing the township hall hours of operation.

**MOVED:** by Marvin Besteman, second by Ed DeWitt, not budget any general fund money for the Recreation Center 2012-2013 fiscal year. Motion carried with one no vote.  
**Motion to Rescind 3/12/12**

Board will hold an additional budget meeting Wednesday, February 22, 2012 at 1:00PM.

Meeting adjourned at 8:00PM.

**KINROSS CHARTER TOWNSHIP  
REGULAR MEETING  
Rescheduled February 21, 2012**

**February 20, 2012**

**4884 W. Curtis St.**

**MEMBERS PRESENT**

Marvin Besteman, Clerk  
Julie Munro, Treasurer  
Harvey O'Brien, Trustee  
David Kauer, Trustee  
Ed DeWitt, Trustee  
Brenda Case, Trustee

**MEMBERS ABSENT**

Lawrence Palma, Supervisor



Also, present Sheila Gaines, Mike Hoolsema, Brian Masterson, Rodney Leask, Dee Dee Frasure, Herman Calkins, Ed Jenerou, Pashan Forstner, Renee Gray, Johnathan Matobobra, Keith McGowan, Judy Wright and Kerry Fountain.

Attendance 32

Meeting called to order at 7:05. Trustee Kauer led the Pledge of Allegiance.

**#1 MOVED:** by David Kauer, second by Brenda Case, to appoint Trustee O'Brien to chair the meeting in the absence of the Supervisor. Motion carried.

**#2 MOVED:** by Harvey O'Brien, second by Ed DeWitt, to approve the February 20, 2012 meeting agenda as presented. Motion carried.

**#3 MOVED:** by David Kauer, second by Ed DeWitt, to accept the February 6, 2012 regular meeting minutes with correction to motion #4 delete "*10/40/80 drug card; \$40.00 office call \$250.00 ER calls and 1000/2000 deductibles*". Accept the February 8, 9, and 16, 2012 special meeting minutes. Motion carried.

**#4 MOVED:** by Julie Munro, second by Ed DeWitt, to pay the following bills.

General Fund	10,209.10
Fire Fund	2,093.47
Ambulance Fund	34,471.92
Property Management Fund	244.24
Trail Grooming Fund	19.17
Parks Fund	6.04
Recreation Center Fund	4,465.31
Fairgrounds Fund	105.40
Golf Course Fund	2,130.42
Sewer Fund	33,036.02
Water Fund	8,525.56
Police Fund	7,687.24

Grand Total \$102,993.89

Ck#40126-40173

Motion carried with one no vote.

Fire Chief Ed Jenerou verbally reported on activity at the fire department. Rec Director Frasure submitted her monthly report and handed out letters written by children who attend the Rec Center requesting that the Board keep the center open. Petitions with over 200 signatures were given to the Board in support of keeping the Recreation Center open.

### PUBLIC COMMENTS

- Resident asked how the finances are.
- DJ Malloy Tribal Board member addressed the board about why the tribe has not been contacted regarding the budget deficit and funding for the Rec Center. DJ stated that she would approach the Tribal Board to seek monetary donations to keep the Rec Center open.
- All departments need to make cuts not just the Rec Center.
- Why did the treasurer purchase a second new printer? The office is networked and any printer could have been used.
- Local realtor Joan Reed stated that having the Rec Center is a benefit for home sales in the area.
- Patch Productions stated that 2% of all sales from pawnshop will be donated to the Rec Center. Anyone wishing to donate items at the pawnshop on behalf of the Rec Center 100% of the sale will go to the Rec Center.
- Barb Weiner, Heritage Society member, informed the Board that they use the Rec Center yearly for their annual craft show.
- Others in attendance agreed that the Rec Center is a needed commodity in the area. It keeps children off the streets and gives them a warm structured environment. Several parents stated that without the Rec Center their children would be home alone. Older children who attend the Rec Center act has roll models to the younger children. Statement made that 65% of the children who attend are tribal.
- Comments made that the golf course should be closed since the taxpayers of this community do not benefit. The Rec Center is always busy but the golf course never seems that busy.
- The community needs to start a petition and request a millage on the ballot to support Recreation.
- Resident asked why the year-end injury report was not posted for the public.

Recess 8:15PM

Reconvene 8:25PM

**#5 MOVED:** by David Kauer, second by Julie Munro, to approve EUPHA lease agreement and cost increase of twenty-five dollars per weekend. Motion carried.

Discussion held regarding the DPW Advisory Committee's request that the Board approve any monies in an amount over one hundred dollars in the Edward Jones Money Market account be automatically placed in the Soo Co-op Credit Union Money Market account on a monthly basis. The Advisory Committee also requested that the Board recommend Rick Bernhardt and Mike Hoolsema be authorized to get the balance of Water & Sewer funds properly allocated in the Edward Jones Account. No action taken at this time. DPW Advisory Committee Chair stated that the accounts were suppose to have been taken care of eight months ago.

**#6 MOVED:** by Julie Munro, second by Brenda Case, to deny the Sault Area Snowmobile Association's request to process their 2% application with the Sault Tribe. Motion carried.

**#7 MOVED:** by Brenda Case, second by Marvin Besteman, to approve the re-appointment of Dan Mitchell to the DPW Advisory Committee. Motion carried.

**#8 MOVED:** by Brenda Case, second by Julie Munro, to write off ambulance accounts for dos 4/29/2011 in the amount of \$202.10, dos 1/15/2011 in the amount of \$625.00, dos 12/9/2010 in the amount of \$822.47 and dos 9/19/2011 in the amount \$469.62 all patients are deceased and have no estate. Motion carried.

**#9 MOVED:** by Marvin Besteman, second by David Kauer, to allow the EMS Director to sell two IV Medication pumps at a cost of \$3,250.00 per pump. Motion carried.

**#10 MOVED:** by Brenda Case, second by Julie Munro, to approve that the Co-op rent increase begin March 1, 2012. Motion carried.

**#11 MOVED:** by Brenda Case, second by Julie Munro, to appoint Renee Gray full time EMS Director. Motion carried.

Payments in lieu of Health insurance were discussed. No action taken.

**#12 MOVED:** by David Kauer, second by Marvin Besteman, to proceed with adoption of Medical Marihuana Ordinance and submit to an attorney for review. Motion carried with two no votes.

**#13 MOVED:** by Ed DeWitt, second by Marvin Besteman, to adopt Budget Adjustment Resolution 2012-1. Roll call vote Case no, DeWitt yes, Kauer yes, O'Brien yes, Munro no and Besteman yes. RESOLUTION adopted Motion carried.

**#14 MOVED:** by Ed DeWitt, second by Julie Munro, to refund Michael Feighner Annual Green Fee due to medical condition. Motion carried.

The Board reviewed the Park & Rec Committees meeting minutes as well as the Planning Commission and DPW Advisory Committee meeting minutes.

#### **CORRESPONDENCE**

Cathie Menard Resignation from the DPW Advisory Committee

#### **PUBLIC COMMENTS**

- Dog Sled Races and Snow Queen & Princess contests are scheduled for February 25 and 26, 2012.

- Resident requested that the Planning Commission consider the Right to Farm Ordinance.
- Planning Commission Chair Mitchell stated that written permission should be obtained from adjacent homeowners when considering the Right to Farm Ordinance. Mr. Mitchell asked that when the Board makes requests of the Planning Commission that it be in writing so they have a paper trail.
- Residents stated that the Golf Course should be leased instead of sold.

Meeting adjourned at 9:30PM.

**KINROSS CHARTER TOWNSHIP  
SPECIAL MEETING  
Budgets**

**February 22, 2012**

**4884 W. Curtis St.**

**MEMBERS PRESENT**

Lawrence Palma, Supervisor  
Marvin Besteman, Clerk  
Ed DeWitt, Trustee  
David Kauer, Trustee  
Brenda Case, Trustee

**MEMBERS ABSENT**

Harvey O'Brien, Trustee  
Julie Munro, Treasurer

Also, present Mike Hoolsema, Dee Dee Frasure, Sheila Gaines, Renee Gray, Nick Jannetta, Bill Palmer, Kerry Fountain, DJ Malloy, Gail Graham, and Judy Wright.

Supervisor called the meeting to order at 1:00PM.

Tribal Board Member DJ Malloy stated that there is a good possibility that the Tribe will help with the Recreation Center budget in 2% monies equal to \$45,000.00 dollars.

Ambulance budget cut an additional \$9,000.00. Discussion held regarding reducing the township office to a four day workweek. Golf Course budget reviewed.

Millage requests for EMS and Recreation will be considered.

Meeting adjourned at 3:45PM.

**KINROSS CHARTER TOWNSHIP  
SPECIAL MEETING  
Union Negotiations, Budgets,  
Payment in Lieu of Health Insurance & New Hire for the Rec Center**

**February 29, 2012**

**4884 W. Curtis St.**

**MEMBERS PRESENT**

Lawrence Palma, Supervisor  
Marvin Besteman, Clerk  
Julie Munro, Treasurer

**MEMBERS ABSENT**

Ed DeWitt, Trustee  
David Kauer, Trustee  
Harvey O'Brien, Trustee  
Brenda Case, Trustee

Also, present Mike Hoolsema, Bill Palmer, Dee Dee Frasure, Renee Gray, Kerry Fountain, Sheila Gaines

Meeting called to order at 2:00PM.

**#1 MOVED:** by Marvin Besteman, second by Harvey O'Brien, to tentatively approve the Water Fund Budget. Motion carried with one no vote.

**#2 MOVED:** by Marvin Besteman, second by David Kauer, to tentatively approve the Garbage Collection Fund. Motion carried.

**#3 MOVED:** by David Kauer, second Marvin Besteman, to tentatively approve the Pension Trust Fund. Motion carried with one no vote.

**#4 MOVED:** by Harvey O'Brien, second by Brenda Case, to tentatively approve the Public Improvement Fund. Motion carried.

**#5 MOVED:** by Harvey O'Brien, second by Ed DeWitt, to tentatively approve the Drug Forfeiture Fund.

**#6 MOVED:** by David Kauer, second by Ed DeWitt, to tentatively approve the Road Millage Fund. Motion carried.

**#7 MOVED:** by Harvey O'Brien, second by David Kauer, to tentatively approve the Snowmobile Trail Grooming Fund Budget. Motion carried.

**#8 MOVED:** by Harvey O'Brien, second by Marvin Besteman, to tentatively approve the Parks Fund Budget. Motion carried.

**#9 MOVED:** by Harvey O'Brien, second by Brenda Case, to tentatively approve the Kinross Fairgrounds Fund Budget. Motion carried.

Treasurer Munro arrived at 2:27PM.

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**February 29, 2012**

**#10 MOVED:** by Harvey O'Brien, second by Marvin Besteman, to tentatively approve the Fire Fund Budget. Motion carried.

**#11 MOVED:** by Marvin Besteman, second by Brenda Case, to go into closed session to discuss union negotiations. Roll call vote Besteman yes, Case yes, Munro yes, O'Brien no, DeWitt yes, Kauer yes and Palma yes. Motion carried.

Recess to closed session 2:30PM  
Reconvene 3:00PM

**#12 MOVED:** by David Kauer, second by Brenda Case, to hire Ashley Bertram temporary part-time Recreation assistant pending LEIN, physical & drug screen. Not to exceed 25 hours per week effective February 29, 2012. Motion carried.

**#13 MOVED:** by David Kauer, second by Ed DeWitt, to remove \$19,700.00 from reserves set aside for a new Fire/Ambulance building and put the money back into general operating. Motion carried with one no vote.

Fire Department, Ambulance Department, Golf Course, Recreation, and General budgets discussed.

Twenty five thousand nine hundred thirty six dollars transferred from the general fund to operate the Ambulance Department. Forty one thousand seven hundred and fifteen dollars transferred from the general fund to the Recreation Center Fund.

**#14 MOVED:** by Harvey O'Brien, second by Brenda Case, to allow Trustee Kauer to abstain from voting on motion 15. Motion carried.

**#15 MOVED:** by Harvey O'Brien, second by Brenda Case, to tentatively approve the Ambulance and Recreation Center Fund Budget. Motion carried.

**#16 MOVED:** by Harvey O'Brien, second by Ed DeWitt, to tentatively approve the Golf Course Fund Budget. Motion carried.

**#17 MOVED:** by Harvey O'Brien, second by Ed DeWitt, to offer Jim Spencer the Manager position at the Golf Course for the 2012 golf season. Motion carried with two no votes.

Lengthy discussion held regarding staffing and board members salaries.

Meeting adjourned at 5:00PM.

**KINROSS CHARTER TOWNSHIP  
REGULAR MEETING**

**March 5, 2012**

**4884 W. Curtis St.**

**MEMBERS PRESENT**

Lawrence Palma, Supervisor  
Marvin Besteman, Clerk  
Julie Munro, Treasurer  
Harvey O'Brien, Trustee  
David Kauer, Trustee  
Brenda Case, Trustee

**MEMBERS ABSENT**

Ed DeWitt, Trustee

Also, present Judy Wright, Brian Masterson, and Rodney Leask.  
Attendance 26

Meeting called to order at 7:00. Trustee Kauer led the Pledge of Allegiance.

**#1 MOVED:** by Harvey O'Brien, second by Brenda Case, to approve the March 5, 2012 meeting agenda with the addition of the liquor license for the Malamute Saloon. Motion carried.

**#2 MOVED:** by David Kauer, second by Harvey O'Brien, to accept the February 20, 2012 regular meeting minutes and accept the February 22 and 29, 2012 special meeting minutes. Motion carried with one no vote.

**#3 MOVED:** by Harvey O'Brien, second by David Kauer, to pay the following bills.

General Fund	22,833.09
Fire Fund	1,275.69
Ambulance Fund	33,758.48
Property Management Fund	1,878.36
Trail Grooming Fund	19.17
Parks Fund	51.97
Recreation Center Fund	5,586.17
Fairgrounds Fund	42.17
Golf Course Fund	2,890.48
Sewer Fund	60,445.46
Water Fund	15,023.21
Garbage Fund	11,257.18
Police Fund	10,748.86

Grand Total \$165,810.29

Ck#40174-40233

Motion carried with two no votes.

Rudyard Schools Superintendent Tony Habra stated that at the School Board meeting recently held at the Rec Center he was asked by residents to come to the Board and ask what the school system could do about the RJ Wallis School. He stated that the building has been boarded up but vandals have still gained entry and defaced most surfaces in the school. Demolition is something that the School Board has not discussed yet. However, that may be the best option given that all the copper has been stripped from the building and water leaking into the interior has caused mold to grow. The playground equipment might be able to be sold to a homeowner that would not have to follow the commercial facility regulations that another school or the Rec Center would have to follow.

Martin Cottle, representing the Sault Ste. Marie Snowmobile Association, explained that their organization would be eligible for 2% funding for trail activities but that they needed a governmental unit to accept the funding and pass it on to them. The Board informed Mr. Cottle that if the Township was to do that for them that it could limit the 2% funding that the Township could receive.

#### **PUBLIC COMMENTS**

Jim & Mary Couling read letters opposing the ethanol plant. Letters are attached.

- We need a Board that takes responsibility for the community.
- How much has been taken out of reserves to balance the budget?
- We appreciate the resolution supporting the hiring of local skilled tradesmen in the construction of the Mascoma plant.
- Working in the community where you live is always preferable to traveling out of state for work.
- Michigan Works doesn't seem to have anything about jobs at the plant.
- What is the Township receiving in exchange for the tax abatement?
- What will the plant do the local property values?
- The Mascoma project is wrong for our community.
- Local workers will insure that quality construction is maintained.
- Thank you for having the balance of the Sewer & Water Funds' investments transferred.
- Money in the money market at Edward D Jones would make significantly more interest in the money market fund at the Soo CoOp Credit Union.
- It was good to see the 5 to 2 vote to bring Jim Spencer back as the Golf Course Manager.

**#4 MOVED:** by David Kauer, second by Harvey O'Brien, to approve the Ambulance policy regarding confined or incarcerated persons in Chippewa County. Motion carried.

**#5 MOVED:** by Harvey O'Brien, second by David Kauer, to adopt Resolution #2012-2 supporting the hiring of local Michigan laborers during all phases of the construction of the Frontier Renewable/Mascoma Project. Yeas-O'Brien, Besteman, Kauer, and Palma; Nays-Case & Munro; Absent-DeWitt. Resolution declared carried.



Resolution 2012-3 was discussed. No action taken.

**#6 MOVED:** by Harvey O'Brien, second by Julie Munro, to approve the contract with the Sault Area Racing Association (S.A.R.A.) as written. Motion carried.

**#7 MOVED:** by David Kauer, second by Marvin Besteman, to increase the rent for Pipe & Piling by \$110.67 per month to \$1,251.58 per month, plus property taxes, as suggested the February 23, 2012, memo from Accountant Hoolsema. Motion carried.

**#8 MOVED:** by Harvey O'Brien, second by David Kauer, to approve the liquor license application for the new owner of the Malamute Saloon. Roll call vote: Palma, Besteman, O'Brien, Munro, Case, & Kauer-Yes; Absent-DeWitt. Motion carried.

The date of the next budget workshop was clarified to be Wednesday, March 7<sup>th</sup>, at 3:30 PM.

The Board reviewed the Police Board meeting minutes.

**CORRESPONDENCE**

- Posting Form 300A Summary of Injuries
- Vicki Bullman EMS resignation
- Mary Couling – Opposition to Mascoma Cellulosic Ethanol Project

**PUBLIC COMMENTS**

- The Township is in this financial mess because the Board has not followed up on what is happening in the departments
- Delays at the International Bridge and rainy weather hampered revenues at the Golf Course last summer.
- Did someone quit at the Rec Center?

Meeting adjourned at 8:20PM.

**KINROSS CHARTER TOWNSHIP  
SPECIAL MEETING  
BUDGETS**

**March 7, 2012**

**4884 W. Curtis St.**

**MEMBERS PRESENT**

- Lawrence Palma, Supervisor
- Marvin Besteman, Clerk
- Harvey O'Brien, Trustee
- Julie Munro, Treasurer

**MEMBERS ABSENT**

- Ed DeWitt, Trustee
- David Kauer, Trustee

Brenda Case, Trustee

Also, present Mike Hoolsema and Sheila Gaines

Supervisor called the meeting to order at 3:30PM.

General budget discussed. Zoning Administrator budget decreased to \$1000.00. Discussion held regarding deputies and board pay for the next elected members.

An additional meeting will be held on Monday, March 12, 2012 at 7:00PM. The Budget Public Hearing is scheduled for March 19, 2012 in conjunction with the regular meeting.

**MOVED:** by Marvin Besteman, second by Harvey O'Brien, to tentatively approve the general fund budget. Three yes two no votes Motion carried.

Meeting adjourned at 5:00PM.

**KINROSS CHARTER TOWNSHIP  
SPECIAL MEETING  
Budgets, 2012-2015 Board Salaries and  
Resolution 2012-4 Loan Money  
from Property Management to the Golf Course**

**March 12, 2012**

**4884 W. Curtis St.**

**MEMBERS PRESENT**

Lawrence Palma, Supervisor  
Marvin Besteman, Clerk  
Julie Munro, Treasurer  
Harvey O'Brien, Trustee  
Ed DeWitt, Trustee  
Brenda Case, Trustee

**MEMBERS ABSENT**

David Kauer, Trustee

Also, present Sheila Gaines, Mike Hoolsema, Herman Calkins, Dee Dee Frasure and Brian Masterson.

**PUBLIC COMMENTS**

- How much has been taken out of our reserves and what is the balance?
- How many years has the accountant been employed?
- What is the dollar amount needed to balance the budget?
- How much is pay roll per month?
- The Clerk & Treasurer need to do their jobs.

Recess 8:10PM

Reconvene 8:25PM

Discussion held regarding salaries for the new board. Board discussed laying off staff in the administrative office including making deputies part time.

**#1 MOVED:** by Marvin Besteman, second by Harvey O'Brien, to set newly elected officials salaries- Supervisor twenty three thousand per year, Clerk thirty thousand per year, Treasurer thirty thousand per year, Trustee's three thousand per year, Deputy Clerk & Deputy Treasurer part time five thousand per year and Deputy Supervisor part time two thousand five hundred dollars per year effective November 20, 2012. Motion carried with one no vote.

**#2 MOVED:** by Harvey O'Brien, second by Brenda Case, to adopt Resolution 2012-4 Loan Money from Property Management to the Golf Course. DeWitt yes, Case yes, Green No, O'Brien yes, Palma yes and Besteman yes. RESOLUTION declared carried.

**Page 2**

**March 12, 2012**

**#3 MOVED:** by Marvin Besteman, second by Ed DeWitt, to rescind motion "not budget any general fund money for the Recreation Center 2012-2013 fiscal year." Motion carried with one no vote.

Meeting adjourned at 8:50PM.

**KINROSS CHARTER TOWNSHIP  
REGULAR MEETING & BUDGET PUBLIC HEARING**

**March 19, 2012**

**4884 W. Curtis St.**

**MEMBERS PRESENT**

Lawrence Palma, Supervisor  
Marvin Besteman, Clerk  
Julie Munro, Treasurer  
David Kauer, Trustee  
Harvey O'Brien, Trustee  
Brenda Case, Trustee  
Ed DeWitt, Trustee

**MEMBERS ABSENT**

Also present Sheila Gaines, Mike Hoolsema, Herman Calkins, Dee Dee Frasure, Rodney Leask, Judy Wright, Franklin Noha, Brian Masterson, Joe Micolò, Ed Benoit, Kerry Fountain, Todd Godfrey, Renee Gray, Ed Jenerou, Rick Vanderpoel, and Jack Curry.  
Attendance 28

Supervisor Palma called the meeting to order at 7:00PM. Trustee Kauer led the Pledge of Allegiance.

**#1 MOVED:** by David Kauer, second by Harvey O'Brien, to approve the March 19, 2012, meeting agenda with additions of Rec Center 2% grant application and

presentation from Edward Jones. Motion carried.

**#2 MOVED:** by Harvey O'Brien, second by Brenda Case, to accept the March 5, 2012, regular meeting minutes with correction to motion #5 to state that Case and Munro voted no on Resolution #2012-2 because they do not agree with "WHEREAS, Kinross Charter Township has *fully supported* this project by submitting letters of support and recommendation as requested by the above named entity helping bring this project to this point." Accept the March 7, 2012, special meeting minutes as written and March 12, 2012, special meeting minutes with correction to Motion #2 delete "Green" replace with Munro. Change Motion #3 to state that there were *two* no votes. Motion carried.

**#3 MOVED:** by Julie Munro, second by Ed DeWitt, to pay the following bills.

General Fund	16,502.72
Fire Fund	523.08
Ambulance Fund	37,446.41
Property Management Fund	104.94
Trail Grooming Fund	19.17
Parks Fund	36.82
Recreation Center Fund	4,674.55
Fairgrounds Fund	101.37
Golf Course Fund	6,405.15
Sewer Fund	47,313.75
Water Fund	7,983.74
Police Fund	10,855.48

Grand Total \$131,967.18

Ck # 40234-40299 Motion carried.

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**March 19, 2012**

## **2012-2013 BUDGET PUBLIC HEARING**

Supervisor Palma called the public hearing to order at 7:10PM

### **SUPERVISORS REPORT**

- Golf Course is opening on Wednesday, March 21, 2012.
- Local resident Addam Giddis would like to remove the old sheds off the cemetery property.

**#4 MOVED:** by Lawrence Palma, second by Harvey O'Brien, to open and hire the same three employees from last year to work in the Pro Shop. Motion carried.

**#5 MOVED:** by Ed DeWitt, second by Harvey O'Brien, to allow Addam Giddis to remove old out houses at the cemetery. Motion carried.

### **EDWARD D JONES**

Bill McLeod from representative of Edward D Jones updated the Board on the Township's investment funds.

## **DEPARTMENT MANAGERS**

Monthly reports received from DPW Superintendent Perkins, Golf Course Superintendent Palmer, Accountant Hoolsema, Fire Chief Ed Jenerou and Ambulance Director Gray.

**#6 MOVED:** by Harvey O'Brien, second by Ed DeWitt, to authorize the purchase of growth regulator at a cost of \$950.00 for the golf course. Motion carried.

**#7 MOVED:** by Brenda Case, second by Harvey O'Brien, to approve Rec Director Frasure's 2% Grant Application for Kids Fishing Day to the Sault Tribe. Motion carried.

## **PUBLIC COMMENTS**

- How much was the budget cut or increased?
- Resident requested that the board document the townships expenditures the way it is done by the county.
- Resident Dorothy Johnson expressed outrage regarding lack of progress with union negotiations', time and amount of money spent.  
Township board is asked for new representation on the bargaining committee to bring this issue to an end.
- The township has spent \$3100.00 on education and \$8500.00 on travel related to the treasurer's education since 2009. The township has paid dues for the Michigan Municipal Treasurers Association from which you have a certificate certifying you as a Township Treasurer. In the meantime you have contacted an attorney on at least four occasions for advice without prior approval of the Board, as has been policy since January 19, 2010. With the most recent invoice billed for information regarding your statutory duties. I would think that as a Certified Township Treasurer you would know what your statutory duties were after being in office for thirty-nine months.

**#8 MOVED:** by Harvey O'Brien, second by Ed DeWitt, to schedule Spring Clean up for May 19, 2012. Motion carried.

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**March 19, 2010**

**#9 MOVED:** by Ed DeWitt, second by Marvin Besteman, to approve the DPW Superintendent's spring sealed bid sale. Motion carried.

**#10 MOVED:** by Marvin Besteman, second by Harvey O'Brien, to approve the 2012-2013 Township Board Meeting Schedule. Motion carried.

**#11 MOVED:** by Harvey O'Brien, second by Julie Munro, to approve employee health care plan PPO12A with hard cap shared by all subscribers. Motion carried.

**#12 MOVED:** by Ed DeWitt, second by Harvey O'Brien, to adopt Resolution 2012-5 Budget Adjustment Resolution. Roll call vote all members present all members voted yes. RESOLUTION declared carried.

**#13 MOVED:** by Harvey O'Brien, second by Brenda Case, to adopt resolution 2012-6 Budget Adjustment Resolution. Roll call vote all members present all members voted yes. RESOLUTION declared carried.

Deputy Treasurer Fountain informed the board that the tax bill for building 127 is delinquent and that the township is responsible for the taxes. Board requested that the Supervisor contact the buyer.

#### **PUBLIC COMMENTS**

- How many hours will the golf course employees work per week since their budget is in the deficit?
- What is going on with the purchase of the hotel?
- The board should not allow employees to personally attack board members in a public meeting.
- I do not agree with the budgets.
- How many times do the employees need to come before the board for a fair contract? The current Township negotiating team needs to be changed.
- Who do we contact regarding zoning issues?
- I believe certain township board members have done the best they can with the budgets.

Supervisor Palma asked if there were any additional comments regarding the budget public hearing. No additional comments or letters in favor of or against the 2012-2013 Budget Public Hearing was closed at 8:55PM.

#### **CORRESPONDENCE**

County Clerk- Presidential Primary Job Well Done  
Chippewa County Fair Board  
Request to Purchase Carpentry Shop

**#14 MOVED:** by Harvey O'Brien, second by David Kauer, to adopt Resolution 2012-7 2012-2013 General Appropriations Resolution. Roll call vote Harvey O'Brien yes, David Kauer yes, Julie Munro no, Larry Palma yes, Ed DeWitt no, Marvin Besteman yes and Brenda Case no. RESOLUTION declared carried.

The budget amounts for Supervisor, Clerk, Treasurer and Trustees, are based on current salaries plus new salaries beginning November 20, 2012.

Deputy Supervisor, Deputy Clerk and Deputy Treasurer are based on current pay scale and budgeted amounts remains the same plus reflects proposed changes beginning November 20, 2012

Meeting adjourned at 9:00PM.

**KINROSS CHARTER TOWNSHIP  
REGULAR MEETING**

**April 2, 2012**

**MEMBERS PRESENT**

Lawrence Palma, Supervisor  
Marvin Besteman, Clerk  
Julie Munro, Treasurer (Arrived at 7:15pm)  
Harvey O'Brien, Trustee  
Ed DeWitt, Trustee  
Brenda Case, Trustee

**4884 W. Curtis St.**

**MEMBERS ABSENT**

David Kauer, Trustee

Also, present Sheila Gaines, Herman Calkins, Dee Dee Frasure, Ed Benoit, Sam Brown, Judy Wright, Rodney Leask, Greg Wright, Norm Perkins and Franklin Noha.

Attendance 25

Supervisor Palma called the meeting to order at 7:00PM. Trustee O'Brien led the Pledge of Allegiance.

**#1 MOVED:** by Brenda Case, second by Harvey O'Brien, to approve the April 2, 2012 meeting agenda. Motion carried.

**#2 MOVED:** by Ed DeWitt, second by Harvey O'Brien, to accept the March 19, 2012 meeting minutes as written. Motion carried.

Finance Committee withheld greens fee reimbursement to Connie Riopelle check number 040331 in the amount of \$460.00. Connie paid her greens fees and recently was rehired to work at the golf course. According to the policy adopted May 1, 2000 golf course employees must work 30 or more hours per week in order to receive free greens fees after work. All employees with less than 30 hours per week receive, one round of golf for every eight hours worked. Finance Committee was unsure on how to handle the issue. Employees including Connie received a full refund last year when they were hired. Board members will discuss how best to handle the issue.

**#3 MOVED:** by Ed DeWitt, second by Harvey O'Brien, to pay the following bills.

General Fund	20,495.40
Fire Fund	2,675.68
Ambulance Fund	29,977.51
Property Management Fund	190.61
Trail Grooming Fund	19.17
Parks Fund	21.54
Recreation Center Fund	3,458.43
Fairground Fund	72.03
Golf Course Fund	4,166.91- 460.00
Sewer Fund	70,283.58
Water Fund	6,067.02

Police Fund	7,025.52
Grand Total	\$143,993.40

Ck# 40300-40344 Motion carried.

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April 2, 2012

### SUPERVISORS REPORT

- Breakfast at the Rec Center with the Easter Bunny on Saturday was a huge success. Dee Dee, her staff, and the Easter Bunny's assistant Mr. Herman did a great job.

Accountant Hoolsema submitted information per the township's investment policy that Bill McLeod, financial advisor made investments on behalf of the Township.

### PUBLIC COMMENTS

- How much was the budget cut?
- What is going on with the Police Department?
- Dan Ingles, resident at 17401 Johnson Road, discussed paving Johnson Road. He stated that Rudyard Township has agreed to pay their portion of the cost. Mr Ingles also stated that the County Road Commission raised the road about ten years ago.
- Mr. Ingles also discussed his assessment notice stating that it had been increased by \$15,000.00 and that he has made no improvements since 2003.
- Resident asked how much money the board budgeted for the Zoning/Ordinance enforcement position.

**#4 MOVED:** by Harvey O'Brien, second by Brenda Case, to adopt the Michigan Liquor Control Commission Resolution for applicant Billie Jo Corporation aka Frank & Jim's. Roll call vote Case yes, DeWitt no, Obrien yes, Munro yes, Palma yes and Besteman yes. RESOLUTION declared carried.

**#5 MOVED:** by Harvey O'Brien, second by Brenda Case, to approve budget review workshops for Tuesday, May 15, 2012, Tuesday, June 26, 2012, Tuesday, August 7, 2012, Tuesday, September 25, 2012, and Tuesday, November 13, 2012. Motion carried.

Bids for an appraisal of the golf course were received from McKay Golf Properties in the amount of \$3000.00 and Gannon Group in the amount of approximately \$6000.00.

**#6 MOVED:** by Ed DeWitt, second by Harvey O'Brien, to approve hiring low bidder McKay Golf Properties to conduct an appraisal of the golf course in the amount of three thousand dollars as written in the agreement. Motion carried with one no vote.

**#7 MOVED:** by Harvey O'Brien, second by Julie Munro, to reject bid from Marvin Chappa to purchase the Township's Carpentry Shop at 5333 W. Kincheloe. Motion carried.

**#8 MOVED:** by Harvey O'Brien, second by Brenda Case, to approve a three-year contract extension with Smith Sanitation & Blue Waters Recycling for refuse disposal in



the Special Assessment District. Agreement will run through November 30, 2015.  
Motion carried.

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**April 2, 2012**

**#9 MOVED:** by Brenda Case, second by Harvey O'Brien, to hire Carolyn Hall part time for Zoning/Ordinance Enforcement Officer at the direct supervision of the township supervisor at a rate of \$9.00 per hour effective immediately. Motion carried with one no vote.

Board received monthly meeting minutes from the personnel committee.

**CORRESPONDENCE**

Mary Couling Recreation Center  
Eric Sparkman Concession located at the Oaks of Kincheloe  
Eric & Dawn Vink Street Drainage Problems  
Franklin Noha Union Bargaining  
Rick Bernhardt Storm Drains  
Sault Region Maritime Security Committee Meeting Thank You.  
Negotiating Committee Re: Kinross Bargaining

**PUBLIC COMMENTS**

- Discussion held regarding storm drain liability.
- Resident asked how many Police Officers work for the township.

Meeting adjourned at 8:10PM.

**KINROSS CHARTER  
REGULAR MEETING**

**April 16, 2012**

**4884 W. Curtis St.**

**MEMBERS PRESENT**

Lawrence Palma, Supervisor  
Marvin Besteman, Clerk  
Julie Munro, Treasurer  
David Kauer, Trustee  
Harvey O'Brien, Trustee  
Ed DeWitt, Trustee

**MEMBERS ABSENT**

Brenda Case, Trustee

Also present Sheila Gaines, Mike Hoolsema, Herman Calkins, Ed Jenerou, Renee Gray, Joe Micol, Judy Wright, Brian Masterson, Rodney Leask, Norm Perkins, Bill Palmer and Rick Vanderpoel.

Attendance 22

Supervisor Palma called the meeting to order at 7:00PM. Trustee Kauer led the Pledge of Allegiance.

**#1 MOVED:** by David Kauer second by Ed DeWitt, to approve the April 16, 2012 meeting agenda as presented. Motion carried.

**#2 MOVED:** by Ed DeWitt, second by David Kauer, to accept the April 2, 2012, regular meeting minutes as written. Motion carried.

**#3 MOVED:** by Julie Munro, second by Ed DeWitt, to pay the following bills.

General Fund	16,680.66
Fire Fund	845.20
Ambulance Fund	35,812.84
Property Management Fund	2,514.98
Road Maintenance & Repair Fund	15.18
Parks Fund	139.72
Recreation Center Fund	5,607.09
Fairgrounds Fund	105.84
Golf Course Fund	8,765.27
Sewer Fund	34,085.18
Water Fund	12,538.84
Garbage Fund	11,209.90
Police Fund	9,644.41

Grand Total \$137,665.11

Ck #40345-40409

Motion carried with one no vote.

**SUPERVISORS REPORT**

- Trees for planting at the entry of the township were marked.

**DEPARTMENT MANAGERS**

- Ambulance Director Gray updated the Board that War Memorial Hospital has agreed to pay \$200.00 per run for any transfer from their facility in Kincheloe plus insurance payment from patient.
- Renee discussed an EMS Leadership academy she attended. The training was paid for with a grant. Whitefish Township has agreed to split the cost of travel.
- Accumulated training was completed and software will be up and running soon.
- Rudyard and Dafter contracts were discussed no final agreement has been agreed upon.

**#4 MOVED:** by Harvey O'Brien, second by Julie Munro, to approve repayment of ambulance service to War Memorial Hospital dos 7/11/10 \$173.99, dos 3/30/11 \$176.28, dos 5/3/11 \$559.91, dos 5/28/10 \$20.00, dos 1/1/10 \$56.21 and 5/25/10 \$7.15 all payments were over payments or double payments. Motion carried.

Assessor Kauer submitted a report of the year in review. David stated that in order to have things completed within the five year period he would need to hire additional people to help with the off district properties.

**#5 MOVED:** by Marvin Besteman, second by Julie Munro, to approve forty two hundred dollars for the Assessing Department to hire persons to complete one-half of the inspections needed. Motion carried.

**PUBLIC COMMENTS**

- Who is responsible for the storm drains?
- Residents asked if the golf course had received a bid from a local company for the new hot water tank.
- DPW Advisory Chair Bernhardt discussed the easements for Kinross Cellulosic, LLC. When the check is received from the company, the township needs to send a check to the Rudyard Area Schools.
- Resident Larry Klein asked what demands Kinross Cellulosic, LLC have made on the township with regards to water, sewer and roads.
- Is there an emergency plan in case the refinery has problems and people need to be evacuated?
- There is an epidemic of gambling in this community. Is there some kind of program that could be offered at the Rec Center?

**#6 MOVED:** by Harvey O'Brien, second by David Kauer, to approve writing a check in the amount of \$5,382.97 to the Rudyard Area Schools and hold until check is received from Kinross Cellulosic, LLC. for the cost of the easement. Motion carried with two no votes.

**#7 MOVED:** by Ed Dewitt, second by Harvey O'Brien, to approve payment of \$737.70 to Jim Spencer Golf Course Manager for pay period ending March 31, 2012. Motion carried.

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**April 16, 2012**

**#8 MOVED:** by Harvey O'Brien, second by Julie Munro, to approve green fee refund of \$460.00 to Connie Riopelle. Motion carried.

Board discussed quotes for a new water heater at the golf course. Additional quotes from local vendors will need to be obtained.

**#9 MOVED:** by Harvey O'Brien, second by Ed DeWitt, to approve transferring money from Road Millage Fund to General Fund for invoice from DPW Superintendent Perkins for cost of clearing storm drains and to submit the invoice to the County Road Commission. Motion carried.

**#10 MOVED:** by David Kauer, second by Harvey O'Brien, to approve the purchase of grass seed from Turfgrass Inc. at a cost of \$900.00 to repair the #6 fairway at the golf course. Motion carried.

Board discussed letter to property owners that would be affected by the re-routing of snowmobile trail along M-80 and west and south of Fair Road.

**#11 MOVED:** by Julie Munro, second by Ed DeWitt, to approve hiring Jason Mingus and Rick Armentrout to do grounds maintenance through the spring and summer months of 2012, at a rate of eight dollars (\$8.00) per hour. Motion carried.

**#12 MOVED:** by Harvey O'Brien, second by Ed DeWitt, to adopt Resolution 2012-8 Fee Schedule for Water & Sewer Use and Services as provided for within the Kinross Charter Township Combined Water and Sewer Ordinance effective April 1, 2012, usage. Roll call vote O'Brien, Kauer, DeWitt, Palma and Besteman yes, Munro no, Case absent. RESOLUTION declared adopted.

Board reviewed manger reports from Assessor David Kauer, Accountant Mike Hoolsema, Chief of Police Joe Micolo, Rec Director Dee Dee Frasure and Golf Course Superintendent Bill Palmer. The Police Board and Personnel Committee meeting minutes were received.

#### **CORRESPONDENCE**

Removal of Perimeter Security Positions

#### **PUBLIC COMMENTS**

Questions received regarding the legality of changing the water & sewer rates without a public hearing.

Meeting adjourned at 8:35PM.

**KINROSS CHARTER TOWNSHIP  
SPECIAL MEETING**

**Golf Course Clubhouse Water Heater, Sewer & Water Department Computer Purchase  
and Negotiation Team**

**April 23, 2012**

**4884 W. Curtis St.**

**MEMBERS PRESENT**

Lawrence Palma, Supervisor  
Marvin Besteman, Clerk  
Harvey O'Brien, Trustee  
David Kauer, Trustee  
Brenda Case, Trustee  
Ed DeWitt, Trustee

**MEMBERS ABSENT**

Julie Munro, Treasurer

Also, present Sheila Gaines, Jim Spence, Judy Wright, Brian Masterson, Greg Wright, and Cathy Chappa.

Attendance 10

Supervisor Palma called the meeting to order at 5:00PM. Trustee Kauer led the Pledge of Allegiance.

Resident Ron Munro stated the special meeting was being held illegally because the board members were not notified *personally*. According to Mr. Munro all members of a Charter Township must be notified in person. Mailing or calling is not acceptable.

Quotes for a new hot water tank at the golf course were received from Les Cheneaux Systems Inc., Tri County Plumbing and Heating, Great Lakes Services, Jody Mayer Plumbing and Baril Plumbing, Heating & Cooling. Discussion held as to if the purchase should be for an on demand water heater or natural gas.

**#1 MOVED:** by Harvey O'Brien, second by Marvin Besteman, to purchase an "on demand" hot water heater. Three yes three no votes Motion defeated.

**#2 MOVED:** by Brenda Case, second by Ed DeWitt, to purchase a residential quality, 50 gallon gas, 40,000 BTU gravity vented water at a cost seven hundred seventy five dollars from Tri-County Plumbing and Heating of Perkins, Inc. Motion carried.

Kinross Police contacted to have Mr. Munro removed from the meeting.

DPW Administrative Assistant Cathy Chappa requested Board approval to purchase two new computer systems. During the course of board discussion Mr. Munro interrupted stating that the Board would not allow the Treasurer to purchase a computer when she asked but now that the water & sewer rates have been increased the Sewer & Water Department are purchasing new computers.

**#3 MOVED:** by Brenda Case, second by Harvey O'Brien, to allow the purchase of one HP Compaq 4000 Pro X2774UT#ABA and one HP Compaq 6200 Pro LA060UT#ABA from Quill.com cost of one thousand three hundred ninety nine dollars and ninety eight cents.

Supervisor Palma attempted discussion of replacing the negotiation team. Mr. Munro continued to interrupt the meeting speaking out of turn and being disruptive.

Supervisor called for an additional special meeting for Tuesday, April 24, 2012 at 7:00PM. Topics include Jack Pine liquor License, negotiation team and Rudyard and Dafter Ambulance service.

Officer from Kinross Police Department arrived and removed Ron Munro from the meeting.

Meeting adjourned at 5:35PM.

**KINROSS CHARTER TOWNSHIP  
SPECIAL MEETING  
Jack Pine Bar Liquor License, Union Committee,  
Rudyard Dafter Ambulance Contracts**

**April 24, 2012**

**4884 W. Curtis St.**

**MEMBERS PRESENT**

Lawrence Palma, Supervisor  
Marvin Besteman, Clerk  
Julie Munro, Treasurer  
Harvey O'Brien, Trustee  
David Kauer, Trustee  
Brenda Case, Trustee  
Ed DeWitt, Trustee

**MEMBERS ABSENT**

Also, present Renee Gray.  
Attendance 12

Supervisor Palma called the meeting to order at 7:00PM. Trustee Kauer led the Pledge of Allegiance.

**MOVED:** by Harvey O'Brien, second by Brenda Case, to adopt the Resolution from MLCC for Jack Pine Enterprises, Ltd. Permit for a 2012 Class C & SDM liquor license. Roll call vote Palma, Besteman, Munro, O'Brien and Case, DeWitt and Kauer yes. RESOLUTION declared carried.

EMS Director Renee Gray discussed ambulance services for Dafter and Rudyard Township.

**MOTION:** by Julie Munro, second by Harvey O'Brien, to tentatively approve agreement for one year, ambulance service from KCTEMS to Rudyard and Dafter Townships five hundred fifty dollars per run with stipulation of twenty-seven thousand five hundred dollars minimum annually from Rudyard Township and a minimum of twenty-two thousand annually from Dafter Township. Motion carried.

Union information removed from agenda.

Meeting adjourned at 7:37PM.

**KINROSS CHARTER TOWNSHIP  
REGULAR MEETING**

**May 7, 2012**

**4884 W. Curtis St.**

**MEMBERS PRESENT**

Lawrence Palma, Supervisor  
Marvin Besteman, Clerk  
Julie Munro, Treasurer  
Ed DeWitt, Trustee  
David Kauer, Trustee  
Harvey O'Brien, Trustee  
Brenda Case, Trustee

**MEMBERS ABSENT**

Also, present Sheila Gaines, Herman Calkins, Ed Jenerou, Brian Masterson, Rick Vanderpoel  
Joe Micolo and Pashan Forstner.  
Attendance 19

Supervisor Palma called the meeting to order at 7:00PM. Trustee Kauer led the pledge of Allegiance.

**#1 MOVED:** by David Kauer, second by Ed DeWitt, to approve the May 7, 2012, meeting agenda as presented with addition of EMS Millage proposal. **MOVED:** by Brenda Case second by Julie Munro to amend main motion with addition of forming an Ad Hoc Committee for Concerned Citizens regarding Mascoma Valero plant. Motion to amend carried main motion carried.

**#2 MOVED:** by Julie Munro, second by Brenda Case, to accept the April 16, 2012 regular meeting minutes as written. Motion carried.

**#3 MOVED:** by Brenda Case, second by David Kauer, to approve the April 23, 2012, special meeting minutes as written. Motion carried with one no vote.

**#4 MOVED:** by David Kauer, second by Harvey O'Brien, to pay the following bills.

General Fund	24,358.35
Fire Fund	2,377.38
Ambulance Fund	53,154.87
Property Management Fund	2,270.54
Parks Fund	2,716.05

Recreation Center Fund	6,822.07
Fairgrounds Fund	1,075.84
Golf Course Fund	25,407.58
Sewer Fund	67,139.33
Water Fund	16,607.33
Garbage Fund	11,289.36
Police Fund	16,810.52
Grand Total	\$230,029.22

Ck# 40410-40512

Motion carried with one no vote.



**PUBLIC COMMENTS**

- There is still no hot water at the Golf Course.
- The money is not being collected correctly at the golf course no one signs in.
- How long will this township spend money that we do not have?
- Tom Farnquist introduced himself stating that he is running for the Cloverland Electric Cooperative Board of Directors for District B. Mr. Farnquist stated that he is primarily running for the position out of concern for rising energy costs due in part to increasing demand, aging infrastructure, compressed environmental regulation time line mandates, climate conditions and other issues. Ballots will be available in the May/June issue of MI Country Lines.

**SUPERVISORS REPORT**

- Thunder Bay Tree Services will clear limbs and trees away from power lines.
- There was a misunderstanding regarding the new hot water heater approved by the board for the golf course. At the last meeting board approved to purchase a residential quality 50 gallon gas gravity vented water heater at a cost of seven hundred seventy five dollars from Tri county Plumbing and Heating of Perkins, Inc. The commercial heater was ordered instead of the residential one.

**#5 MOVED:** by Harvey O'Brien, second by Brenda Case to approve the installation of a Ruud, 50 gallon 65,0000 btu, gravity vented, medium duty commercial water heater cost not to exceed two thousand fifty dollars (\$2,050.00) Motion carried with two no votes.

**#6 MOVED:** by Julie Munro, second by Brenda Case, to approve the purchase of 12 new fire hoses at a cost of one thousand one hundred sixty eight dollars and eighty cents and 2 fire hoses at a cost of four hundred fourteen dollars total cost with freight one thousand six hundred eighty two dollars and eighty cents from Chief Supply one half of the cost will be reimbursed with 50/50 grant match from the DNR. Motion carried.

**#7 MOVED:** by Harvey O'Brien, second by Brenda Case, to approve have test done on the Fire Department's Engine Pump #3 cost not to exceed two thousand five hundred dollars (\$2,500.00) Motion carried.

**#8 MOVED:** by Brenda Case, second by Julie Munro, to approve the appointment of Albert L. Jones (AJ) to the Volunteer Fire Department. Motion carried.

Fire Chief Jenerou informed the board that the department responded to nine runs the month of April and three runs so far this month. The Fire Department and EMS Department were out picking up garbage on M-80 over the weekend. They collected 26 bags of trash. Local businesses offered coffee, water and soda along the way.

**#9 MOVED:** by Ed DeWitt, second by Julie Munro, to adopt Resolution 2012-8 Township Supervisors Salary at a rate of twenty three thousand per year. Roll call vote DeWitt, Besteman, O'Brien, Munro, Case and Palma yes Kauer no. RESOLUTION declared carried.

Recess 7:50PM  
Reconvened 8:05PM

**#10 MOVED:** by Harvey O'Brien, second by Ed DeWitt, to adopt Resolution 2012-11 MOVED: by Harvey O'Brien, second by David Kauer, to amend the salary from three thousand per year to four thousand per year (\$4,000.00) Roll call vote all members present vote yes Motion to amend carried. RESOLUTION declared adopted.

**#11 MOVED:** by Julie Munro, second by Brenda Case, to change the budgeted amount for Clerk and Treasurers Salary to thirteen thousand. Roll call vote Case, Palma, O'Brien, DeWitt, Kauer, and Munro yes Besteman no. Motion carried.

**#12 MOVED:** by Julie Munro, second by Brenda Case, to adopt the Clerk's Salary Resolution 2012-9 setting the salary at thirteen thousand per year. Roll call vote Kauer, Palma, O'Brien, Case, DeWitt, and Munro yes Besteman no. RESOLUTION declared carried.

**#13 MOVED:** by Julie Munro, second by Ed Dewitt, to adopt the Treasurer's Salary Resolution 2012-10 setting the salary at thirteen thousand per year. Roll call vote Palma, Munro, Kauer, O'Brien, Case and DeWitt, yes Besteman no. RESOLUTION declared carried.

The Verizon Wireless addendum is tabled pending additional research by the DPW Advisory Committee.

**#14 MOVED:** by Brenda Case, second by Ed DeWitt, to approve Assessor of record David Kauer hire Carole McLean, Michigan certified assessing officer, for the "Off District" property inspections. Carole McLean will be hired as an IRS 1099 independent contractor, not to exceed \$4,000.00 for the remainder of fiscal year 2012-2013. Motion carried.

Treasurer Munro left the meeting at 8:40PM.

**#15 MOVED:** by Harvey O'Brien, second by Ed DeWitt, to approve the reappointment of Dan Mitchell and Author Brood to the Planning Commission term expiring May 2015. Motion carried.

**#16 MOVED:** by Harvey O'Brien, second by Marvin Besteman, to approve the Planning Commission request to renew the Michigan Association of Planning membership fee of two hundred fifty dollars. Motion carried.

#17 **MOVED:** by Brenda Case, second by David Kauer, to approve the EMS Millage Language and request for 2 mills. Motion carried with two no votes.

Discussion held regarding the formation of an Ad Hoc Committee for the new cellulose plant being built in the Township. No appointments made at this time.

Board received the Police Board’s meeting minutes.

DPW Advisory Chair Bernhardt expressed concerns regarding the following items.

- Was an opinion received from Risk Management regarding storm drains?
- There seems to be a discrepancy in the amount of money in the Edward Jones account. DPW does not know if there will be enough money to purchase the new lift station.

**PUBLIC COMMENTS**

- Every Saturday and Sunday beginning May 19, 2012 there will be a flea market on M-80.
- Northern Lights Assembly of God is offering a lunch every other Saturday.

**CORRESPONDENCE**

Chippewa County Fair Board  
Chippewa County Road Commissioners  
Thunder Bay Tree Service

Meeting adjourned at 9:05PM.

**KINROSS CHARTER TOWNSHIP  
REGULAR MEETING**

**May 21, 2012**

**4884 W. Curtis St.**

**MEMBERS PRESENT**

Lawrence Palma, Supervisor  
Marvin Besteman, Clerk  
Julie Munro, Treasurer  
Harvey O’Brien, Trustee  
David Kauer, Trustee  
Brenda Case, Trustee  
Ed DeWitt, Trustee

**MEMBERS ABSENT**

Also, present Sheila Gaines, Herman Calkins, Mike Hoolsema, Norm Perkins, Dee Dee Frasure, Renee Gray, Bill Palmer, Kerry Fountain, Bruce McLeod, Joe Micolò and employees from the EMS Department.

Attendance 21

Supervisor Palma called the meeting to order at 7:00PM. Trustee Kauer led the Pledge of Allegiance.

**#1 MOVED:** by David Kauer, second by Harvey O'Brien, to approve the May 21, 2012, meeting agenda with additions of Kids Fishing Day and budget meeting. Motion carried.

**#2 MOVED:** by Ed DeWitt, second by David Kauer, to accept the May 7, 2012, regular meeting minutes and the April 24, 2012 special meeting minutes **MOVED:** by Brenda Case, second by Julie Munro, to amend the May 7, 2012 meeting minutes by adding *"providing Carole McLean provides assessor certification, work comp and liability insurance"* and change the April 24, 2012, special meeting minutes to add letter written by Treasurer Munro regarding the legality of the April 23, and April 24, 2012 special meetings. Main motion carried motion to amend carried.

**#3 MOVED:** by Julie Munro, second by Ed DeWitt, to pay the following bills.

General Fund	12,859.91
Fire Fund	2,199.28
Ambulance Fund	25,815.81
Property Management Fund	270.76
Parks Fund	416.06
Recreation Center Fund	4,999.00
Fairgrounds Fund	1,615.59
Golf Course Fund	22,008.71
Sewer Fund	45,746.87
Water Fund	16,430.48
Garbage Fund	95.00
Police Fund	7,054.31
Grand Total	\$139,511.78

Ck#40513-40657 Motion carried.

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**May 21, 2012**

DPW Superintendent Norm Perkins informed the Board that he has ordered the lift station for the replacement of the Tone Road lift station.

Greens Keeper Superintendent Palmer submitted his monthly report requesting approval to purchase fungicide control and permission to hire three seasonal workers to replace ones that are leaving.

**#4 MOVED:** by Harvey O'Brien, second by David Kauer, to approve the purchase of fungicide control from Turfgrass Inc. at a cost not to exceed three thousand five hundred seventy dollars (\$3570.00) Motion carried.

**#5 MOVED:** by Harvey O'Brien, second by Marvin Besteman, to approve the hiring of Davin Salo, Scott Coffey and Jacob Snyder part time seasonal employees for the Golf Course pending physical and drug screen. Motion carried.

Rec Director Frasure requested permission for expenditures of Kids Fishing Day June 2, 2012.

Dee Dee also stated that the Memorial Day Parade route will change. The new route is Cedar Grove to Christopher Griffin to West Curtis.

**#6 MOVED:** by Harvey O'Brien, second by Julie Munro, to approve the June 2, 2012 Kids Fishing Day expenditure up to five thousand dollars (\$5,000.00) Motion carried.

### **PUBLIC COMMENTS**

- Resident stated she did not understand the reasoning to change the parade route.
- Questions were asked regarding the 2% monies for long-term operations of the Recreation Center.
- What is our financial status?
- There is a junk yard on Partridge Drive something needs to be done.
- Local business owner asked why he was charged one hundred dollars for a special use permit.
- Deputy Treasurer Fountain expressed concerns regarding a complaint she filed against Jim Spencer Golf Course Manager.

Proposals received for air conditioning purchase and installation for the Kincheloe Post Office from Great Lakes Services, Inc. for two air conditioning units cost of \$4,679.00, Absolute Heating & Refrigeration, Inc. cost of \$4,850.00 and Jody Mayer Plumbing cost of \$6,663.97.

**#7 MOVED:** by Harvey O'Brien, second by Julie Munro, to approve the proposal from Great Lakes Services for the purchase and installation of two air-conditioning units in the Kincheloe Post Office cost not to exceed four thousand six hundred seventy-nine dollars (\$4,679.00) Motion carried.

**#8 MOVED:** by David Kauer, second by Harvey O'Brien, to approve Consolidated Community Schools Services lease extension agreement of original lease dated July 1992 for a period of five years beginning July 1, 2012 and ending June 30, 2017. Motion carried.

**#9 MOVED:** by David Kauer, second by Julie Munro, to approve the Great Lakes Fur Harvesters (GLFH) lease agreement with one amendment that the "lessee will order and pay all cost associated for Porta Johns and that the lessee understands that the Pavilion Bathrooms will not be open" Motion carried.

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**May 21, 2012**

**#10 MOVED:** by Harvey O'Brien, second by Marvin Besteman, to approve and accept final payment from Tom & Melissa McClendon for the purchase of building 127 on M-80 providing they submit receipts for all improvements made. Motion carried.

Discussion held regarding the Special Use Permit Application submitted by the Planning Commission.

**#11 MOVED:** by David Kauer, second by Harvey O'Brien, to approve Laird International Raceways event proposal to use and operate the racetrack for the 10<sup>th</sup> Annual Randy DeWitt Memorial Invitational on September 7, 8, and 9, 2012. Motion carried.

The Rec Committee will review the proposed contract for Laird International Raceway at their

next meeting.

**#12 MOVED:** by David Kauer, second by Brenda Case, to approve hiring Mitchell Smith and Paul Eagle part-time officers to fill vacant shifts as recommended by the Kinross District Police Board. Motion carried.

**#13 MOVED:** by Ed DeWitt, second by Harvey O'Brien, to adopt Administrative Amendment Resolution 2012-12 supporting amendment of a development agreement for the existing renewable energy renaissance zone on property along Gaines Highway. Roll call vote Case, O'Brien, Kauer Besteman, Palma, DeWitt, and Munro all voted yes. RESOLUTION declared carried.

Board scheduled a special budget meeting for June 5, 2012, at 7:00PM.

Board received meeting minutes from the Planning Commission and Police Board.

#### **COMMENTS**

- Tri County Plumbing & Heating asked why they were not notified to submit a quote for air conditioning at the Post Office.
- EMS Director Renee Gray stated that the comment treasurer Munro made about the department managers regarding attendance at the special budget meeting offended her.

#### **CORRESPONDENCE**

Rudyard Township Approval of 2012-2013 Ambulance Service Agreement  
Charter Communication-Television Service Enhancements

Meeting adjourned at 8:25PM.

### **KINROSS CHARTER TOWNSHIP REGULAR MEETING**

**June 4, 2012**

**4884 W. Curtis St.**

#### **MEMBERS PRESENT**

Lawrence Palma, Supervisor  
Marvin Besteman, Clerk  
Julie Munro, Treasurer  
Ed DeWitt, Trustee  
Harvey O'Brien, Trustee  
Brenda Case, Trustee

#### **MEMBERS ABSENT**

David Kauer, Trustee

Also, present Sheila Gaines, Herman Calkins, Dee Dee Frasure, and Franklin Noha.  
Attendance 18

Supervisor Palma called the meeting to order at 7:00PM. Trustee O'Brien led the Pledge of Allegiance.

**#1 MOVED:** by Harvey O'Brien, second by Julie Munro, to approve the June 4, 2012, meeting agenda as presented. Motion carried.

**#2 MOVED:** by Ed DeWitt, second by Julie Munro, to accept the May 21, 2012, regular meeting minutes as written. Motion carried.

**#3 MOVED:** by Julie Munro, second by Ed DeWitt, to pay the following bills.

General Fund	15,023.88
Fire Fund	5,875.43
Ambulance Fund	36,496.60
Property Management Fund	7,168.50
Parks Fund	729.37
Recreation Center Fund	3,659.39
Fairgrounds Fund	960.33
Golf Course Fund	13,545.56
Sewer Fund	34,738.98
Water Fund	6,310.73
Garbage Fund	2.23
Police Fund	8,984.32

Grand Total \$133,495.32

Ck# 40658-40718

Motion carried.

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**June 4, 2012**

### **SUPERVISORS REPORT**

- Kids Fishing Day was a great success in spite of the rain. About 160 people participated.
- The Department of Public Works will be sand blasting and repainting all the fire hydrants.

Activity report received from Chief Micolo.

### **PUBLIC COMMENTS**

- Rob Winkleman working on behalf of Frank Foster, representative for the 107th district, stated that he is available if anyone has any concerns or issues they may call him on his cell phone 906-298-0098.
- How are the finances?
- Who is responsible for the storm drains?
- Has the appraisal been completed on the golf course property?
- DPW Chair Bernhardt stated that the Road Commission has given approval for water and sewer installation for Kinross Cellulose on Gaines Highway.
- DPW will discuss recommendations for the tower leases at their next meeting on Thursday.

The air-conditioners were installed in the post office. Unfortunately the heat exchanger on the furnace is broken.

**#4 MOVED:** by Harvey O'Brien, second by Brenda Case, to approve Great Lakes Service install two new furnaces in the post office cost of \$3,799.00. Motion carried.

**#5 MOVED:** by Brenda Case, second by Harvey O'Brien, to reimburse ambulance payments for dos 12/28/10 \$119.85, dos 7/15/11 \$148.30 patients over paid. Dos 1/30/12 \$365.16 and 1/30/12 \$562.71 these are for unallowable charges to be refunded to CMS. Motion carried.

EMS Department new hires tabled due to lack of information.

**#6 MOVED:** by Julie Munro, second by Marvin Besteman, to adopt the HEART and WRERA amendments to the Township's governmental 457 plan, and authorize Supervisor Palma to sign. Motion carried.

**#7 MOVED:** by Ed DeWitt, second by Brenda Case, to refund Brian Davey of Ontario greens fees paid in the amount of \$460.00 less \$40.00 administrative fee due to medical condition. Total amount refunded will be four hundred twenty dollars. Motion carried.

**#8 MOVED:** by Brenda Case, second by Julie Munro, to approve Supervisor Palma's recommendation to appoint Ronald Gilmore to the Planning Commission term expiring May 2014. Motion carried.

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**June 4, 2012**

**#9 MOVED:** by Ed DeWitt, second by Marvin Besteman, to approve the Chippewa County Road Commission agreement to improve Johnson Road in Kinross Township for a distance of approximately 3,454 feet cost of \$18,099.00. Motion carried.

**#10 MOVED:** by Harvey O'Brien, second by Ed Dewitt, to accept the Sault Tribe Community Transformation Grant funding in the amount of \$3,000.00 for the use of developing a non-motorized transportation plan. Motion carried.

The Fair Board has agreed to a 50/50 payment for remodeling the bathrooms next to the Lions' food trailer. Windows were ordered from Lock City for the 4-H building.

The Board received meeting minutes from the Police Board.

#### **PUBLIC COMMENTS**

- Residents stated that trash is still a problem in the area.
- Rec Director Frasure stated that 2% money in the amount of \$8,500.00 was received for Kids Fishing Day and programming.

#### **CORRESPONDENCE**

Law Office of Wm. Dyke Justin, P.C. - Regarding EMS Millage Language.

Meeting adjourned at 8:00PM.



**KINROSS CHARTER TOWNSHIP  
SPECIAL MEETING  
Budget Review**

**June 5, 2012**

**4884 W. Curtis St.**

**MEMBERS PRESENT**

Lawrence Palma, Supervisor  
Marvin Besteman, Clerk  
Julie Munro, Treasurer  
Harvey O'Brien, Trustee  
David Kauer, Trustee  
Brenda Case, Trustee  
Ed DeWitt, Trustee

**MEMBERS ABSENT**

Also, present Mike Hoolsema and Bill Palmer.

Supervisor Palma called the meeting to order at 7:00PM.

Board reviewed all fund budgets. Items of concern were discussed regarding the Golf Course to include wages, clerical supplies, supplies for uniforms, grounds supplies, building repair, maintenance and repair on the irrigation system and advertising. Annual support on computers and communication supplies was an issue of concern in the Ambulance Fund. Rec Center legal fees, Fairground and cemetery wages are areas of concern.

Retained earnings and revenue comparison of 2011 versus 2012 received (Copy attached).

Meeting adjourned at 8:48PM.

**KINROSS CHARTER TOWNSHIP  
REGULAR MEETING**

**June 18, 2012**

**4884 W. Curtis St.**

**MEMBERS PRESENT**

Lawrence Palma, Supervisor  
Marvin Besteman, Clerk  
David Kauer, Trustee  
Harvey O'Brien, Trustee  
Brenda Case, Trustee  
Ed DeWitt, Trustee

**MEMBERS ABSENT**

Julie Munro, Treasurer

Also, present Sheila Gaines, Mike Hoolsema, Herman Calkins, Bill Palmer, Renee Gray, Kerry Fountain, Ed Jenerou, and Joe Micolò.

Attendance 17

Supervisor Palma called the meeting to order at 7:00PM. Trustee Kauer led the Pledge of Allegiance.

**#1 MOVED:** by David Kauer, second by Ed DeWitt, to approve the June 18, 2012, meeting agenda as written. Motion carried.

**#2 MOVED:** by David Kauer, second by Ed DeWitt, to accept the June 4, 2012, regular meeting minutes and the June 5, 2012, special meeting minutes as written. Motion carried.

Board withheld check number 040779 to Titleist in the amount of \$483.00 pending additional information.

**#3 MOVED:** by Ed DeWitt, second by Brenda Case, to pay the following bills.

General Fund	17,106.87
Fire Fund	1,869.32
Ambulance Fund	40,084.08
Property Management Fund	2,176.30
Parks Fund	277.20
Recreation Center Fund	5,334.70
Fairgrounds Fund	1,462.25
Golf Course Fund	18,242.29- 483.00
Sewer Fund	47,234.89
Water Fund	20,412.20
Garbage Fund	11,335.85
Police Fund	13,778.02

Grand Total \$179,313.97

#40720-40797

Motion carried.

**SUPERVISORS REPORT**

- Supervisor Palma has interviewed applicant Yolanda Petitipas for the vacant position on the DPW Advisory Committee.

**#4 MOVED:** by Brenda Case, second by David Kauer, to appoint Yolanda Petitipas to the DPW Advisory Committee as recommended by Supervisor Palma. Motion carried.

**PUBLIC COMMENTS**

- The roads are flooding.
- Resident asks if a letter could go out to all residents regarding the ordinance on the upkeep of their property.
- What are our finances?
- Jim Traynor introduced himself stating that he is running for Commissioner in the 4<sup>th</sup> district.
- Why are there two DPW workers weed eating around the fire hydrants?
- There are yards that need to be mowed.

Discussion held regarding the repairs to the bathrooms at the fairgrounds next to the Lions trailer. Board decided to put the project on hold and continue with the repairs on the 4-H building this year.

**#5 MOVED:** by Harvey O'Brien, second by David Kauer, to approve signing over the deed to building 127 to Thomas & Melissa McClendon. Motion carried with one no vote.

Special Use Permit Application tabled pending additional research by the Planning Commission.

**#6 MOVED:** by Harvey O'Brien, second by David Kauer, to approve payment of seventy-five dollars to Charlene Schmidt for cleaning bathrooms at RV West prior to opening the park. Motion carried.

**#7 MOVED:** by Harvey O'Brien, second by Ed DeWitt, to approve to write off \$291.06 for employee balance on ambulance services dated May 24, 2011. Motion carried.

**#8 MOVED:** by Harvey O'Brien, second by Marvin Besteman, to approve hiring Jerid Norris part time greens laborer at a starting pay rate of six dollars per hour. Motion carried.

**#9 MOVED:** by Ed DeWitt, second by Brenda Case, to approve changing the probation period for seasonal golf course greens workers from ninety days to thirty days effective immediately. Motion carried.

**#10 MOVED:** by Ed DeWitt, second by Brenda Case, to approve changing the starting wage of seasonal golf course greens workers eighteen or over to minimum wage. Seasonal greens workers under the age of eighteen will receive minimum wage (currently

\$7.40) after completing a satisfactory job rating following the 30-day probation period effective immediately. Motion carried.

**Page 3**

**June 18, 2012**

**#11 MOVED:** by Ed DeWitt, second by Brenda Case, to approve hiring Doug Keogh part time paramedic/EMT for the EMS Department. Motion carried.

**#12 MOVED:** by Ed DeWitt, second by Brenda Case, to approve policy stating that any EMS employees that do not take or do not pass the National Registry test will have their pay reduced by fifty cents per hour. Motion carried.

Repair to the roof on the EMS building were discussed and recommendations made. EMS Director Gray will do additional research.

**#13 MOVED:** by Harvey O'Brien, second by David Kauer, to allow the Department of Public Works to enter into a service agreement with Fleis & VandenBrink for miscellaneous engineering issues as they may arise at DPW. Motion carried.

**#14 MOVED:** by Harvey O'Brien, second by David Kauer, to allow the Department of Public Works to hire Grand Rapids Attorney John Pestle, in an amount not to exceed five thousand dollars, to assist with the Verizon contract and provide basic guidelines for future leases. Motion carried.

**#15 MOVED:** by David Kauer, second by Brenda Case, to request the Planning Commission revisit ordinance 1.109. Motion carried.

Board received the Planning Commission, Personnel Committee and DPW Advisory Committee meeting minutes.

#### **CORRESPONDENCE**

Cloverland Electric Notice of Hearing

Charter Communication

Yolanda Petitpas- Interest to Serve on DPW Advisory, Planning or ZBA

#### **PUBLIC COMMENT**

- Pawn shop owner Joe Paczkowski asked why the board would not refund his special use permit application fee. He also stated that he was upset that the board sold building 127 to Tom McClendon.

Fire Chief Jenerou informed the Board that several of the KCTVFD members responded to the Duck Lake Fire and would be reimbursed for equipment and wages from the DNR. Kathy Noel is writing a grant for a new fire truck.

Meeting adjourned at 8:10PM.

**KINROSS CHARTER TOWNSHIP  
REGULAR MEETING**

**July 2, 2012**

**4884 W. Curtis St.**

**MEMBERS PRESENT**

Marvin Besteman, Clerk  
Julie Munro, Treasurer  
Ed DeWitt, Trustee  
Harvey O'Brien, Trustee  
David Kauer, Trustee  
Brenda Case, Trustee

**MEMBERS ABSENT**

Lawrence Palma, Supervisor

Also, present Sheila Gaines, Herman Calkins, Renee Gray, Carolyn Hall, Jim Spencer, Krista Dobson, Greg Wright and Judy Wright.

Attendance 25

Clerk Besteman called the meeting to order at 7:00PM. Trustee Kauer led the Pledge of Allegiance.

**#1 MOVED:** by David Kauer, second by Brenda Case, to appoint Trustee O'Brien to chair the meeting in the absence of Supervisor Palma. Motion carried with one no vote.

**#2 MOVED:** by David Kauer, second by Julie Munro, to approve the July 2, 2012 meeting agenda with deletion of Public Act Regarding Pawnbrokers and add one additional new hire for the Golf Course Pro Shop. Motion carried.

**#3 MOVED:** by Ed DeWitt, second by David Kauer, to accept the June 18, 2012 regular meeting minutes as written. Motion carried.

**#4 MOVED:** by David Kauer, second by Marvin Besteman, to pay the following bills including invoice 26700 withheld from the June 18, 2012 meeting.

General Fund	10,945.24
Fire Fund	1,003.53
Ambulance Fund	28,845.19
Property Management Fund	8,842.35
Road Maintenance & Repair Fund	46.53
Parks Fund	1,485.91
Recreation Center Fund	5,275.92
Fairgrounds Fund	775.28
Golf Course Fund	11,080.64 + 483.00
Sewer Fund	29,752.08
Water Fund	9,061.17
Police Fund	6,837.53
Grand Total	\$114,434.37

Ck# 40799-40866

Motion carried with one no vote.

**Page 2**

**July 2, 2012**

In the absence of Supervisor Palma Trustee O'Brien commended the beautification that Bob Wurschinger has done at his business on M-80. This community should emphasize the positive instead of the negative more often.

Chief of Police Joe Micolo submitted a monthly report. Accountant Hoolsema submitted information regarding the township's investment policy.

**PUBLIC COMMENTS**

- How are our finances?
- Has the conflict regarding Kerry been resolved?
- Resident mentioned that the garbage at the RJ Wallis School needs to be taken care of.
- Any communication regarding Frontier?

Board will schedule a budget meeting in August.

**#5 MOVED:** by Brenda Case, second by David Kauer, to approve signing the Community Transformation Grant Sub Contract Proposal. Motion carried with one no vote.

**#6 MOVED:** by Marvin Besteman, second by Julie Munro, to approve hiring Hannah Smith and Ashley Peltier part-time seasonal for the pro-shop pending LEIN checks. Motion carried.

**#7 MOVED:** by Brenda Case, second by Ed Dewitt, to approve the Paramedic Intercept Service Agreement between Kinross EMS and the City of Sault Ste Marie. Motion carried.

Options reviewed from Great Lakes Roofing \$8,050.00, Pam's Roof Restoration \$9,300.00 and Kaysner Construction, Inc \$15,500.00.

**#8 MOVED:** by Julie Munro, second by Ed DeWitt, to approve Great Lakes Roofing make repairs to the EMS building roof. Cost of eight thousand fifty dollars. Motion carried.

Chippewa County Road agreement, for improvement of roads in the Kincheloe area, was discussed. Discussion held regarding the amount of money the Tribe pays for road improvements.

**#9 MOVED:** by Marvin Besteman, second by David Kauer, to approve the County Road Commission agreement for improvements of Kristen Circle, Birch Place, Country Wood, Monterey Drive, Taylour Day Way, Christopher and Shadow Wood. Two yes votes four no votes. Motion defeated.

**#10 MOVED:** by Julie Munro, second by Brenda Case, to approve inspection agreement identifying Carole McLean as a Statutory Employee paid fourteen dollars per improved property inspection and four dollars per vacant property inspection not to exceed four thousand dollars for the remainder of this fiscal year. Motion carried.

**Page 3**

**July 2, 2012**

**#11 MOVED:** by Marvin Besteman, second by Ed DeWitt, to adopt the Kangas and Ross Land Division Resolutions 13, 14, 15, and 16. Roll call vote all members present voted yes. Resolutions declared carried.

**#12 MOVED:** by David Kauer, second by Ed DeWitt, to approve the installation of a new UL-300 Fire system 6 foot hood in the golf course concession kitchen, as stated in quote from Great Lakes Fire & Safety Equipment dated June 28, 2012 cost of \$3243.00. Motion carried with one no vote.

Police Board meeting minutes received for review.

#### **PUBLIC COMMENTS**

- Residents stated that, as taxpayers, they are tired of paying for everything and the Tribe paying little to nothing. The Board should speak with the Tribe regarding road repairs and funding for the Recreation Center.
- The Recreation Center should have day care for senior citizens and children to generate money.

#### **CORRESPONDENCE**

Kinross Charter Township Department of Public Works - Metering Violation.

Meeting adjourned at 8:05PM

### **KINROSS CHARTER TOWNSHIP REGULAR MEETING**

**July 16, 2012**

**4884 W. Curtis St.**

#### **MEMBERS PRESENT**

Lawrence Palma, Supervisor  
Marvin Besteman, Clerk  
Julie Munro, Treasurer  
Harvey O'Brien, Trustee  
David Kauer, Trustee  
Brenda Case, Trustee  
Ed DeWitt, Trustee

#### **MEMBERS ABSENT**

Also, present Sheila Gaines, Herman Calkins, Mike Hoolsema, Ed Jenerou, Carolyn Hall, Brian Masterson, Renee Gray, Dee Dee Frasure, Joe Micolo, and Bill Palmer.  
Attendance 28

Supervisor Palma called the meeting to order at 7:00PM. Trustee Kauer led the Pledge of Allegiance.

**#1 MOVED:** by Julie Munro, second by Ed DeWitt, to delete Payment in Lieu of Health Insurance from the agenda. Motion carried with two no votes.

**#2 MOVED:** by David Kauer, second by Harvey O'Brien, to approve the July 16, 2012, with amendment. Motion carried.

**#3 MOVED:** by David Kauer, second by Harvey O'Brien, to accept the July 2, 2012, regular meeting minutes as written. Motion carried.

**#4 MOVED:** by Julie Munro, second by Ed DeWitt, to pay the following bills.

General Fund	17,475.02
Fire Fund	626.96
Ambulance Fund	33,493.37
Property Management	2,376.10
Parks Fund	252.00
Recreation Center Fund	4,159.45
Fairgrounds Fund	517.52
Golf Course Fund	14,638.48
Sewer Fund	72,111.48
Water Fund	11,631.85
Garbage Fund	11,352.72
Police Fund	9,236.99

Grand Total \$177,871.94

Ck# 40867-40931

Motion carried.

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**July 16, 2012**

Annual report received from the townships insurance agent Adam Gandolfi of Municipal Underwriters.

Reports received from EMS Director Gray, Fire Chief Jenerou, Greenskeeper Palmer, and DPW Superintendent Perkins.

#### **PUBLIC COMMENTS**

- What is the financial status of the golf course?
- DPW Advisory Committee member requested the board to take action on the DNR Land Transaction cancelation.
- Legal issues regarding storm drain cleaning.
- Discussion regarding licensing of a pawnshop located in Kinross.



**#5 MOVED:** by Harvey O'Brien, second by Julie Munro, to direct the Department of Public Works to discontinue any additional work on any storm drains in the area. Motion carried.

Board requested that Supervisor Palma write a letter to the DNR in reference to the cancellation of land transaction case #20110211 that pertains to land the township would like to swap with the DNR.

**#6 MOVED:** by Harvey O'Brien, second by Ed DeWitt, to approve the Township Road Agreement with Chippewa County Road Commission, amended to delete Kristen Circle and Christopher Street. Motion carried.

**#7 MOVED:** by Julie Munro, second by Harvey O'Brien, to contact the Sault Tribe Unit 1 and schedule a special meeting to discuss road repairs, EMS and Fire Department funding. Motion carried.

**#8 MOVED:** by Ed DeWitt, second by Julie Munro, to reclassify John Matodobra Sr. EMT Basic, Johnathan Matodobra Jr. Paramedic, and Keith McGowan Jr. EMT Basic from part time to full time status. Motion carried with one no vote.

**#9 MOVED:** by David Kauer, second by Julie Munro, to appoint Todd Godfrey to the Kinross Volunteer Fire Department. Motion carried.

**#10 MOVED:** by Brenda Case, second by David Kauer, to approve depositing, into the Fire Department Fund, all money reimbursed for fuel from the DNR for the Duck Lake Fire call and approve maintenance on the brush truck. Motion carried.

**#11 MOVED:** by Brenda Case, second by David Kauer, to approve the maintenance by Five Alarm on the Fire Department's Jaws-of-Life. Motion carried.

**Page 3**

**July 16, 2012**

**#12 MOVED:** by Julie Munro, second by Marvin Besteman, to approve Pam's Roof Repair perform repairs to the Fire Department roof, cost not to exceed six thousand five hundred dollars. Motion carried.

Fire Chief Jenerou requested board approval to purchase turn-out gear. Quotes were received from West Shore Fire \$10,111.50, First Due in the amount of \$11,992.44 and Alpena Fire in the amount of \$10,110.00.

**#13 MOVED:** by Harvey O'Brien, second by Julie Munro, to allow the Fire Department to purchase turn-out gear for firefighters from Alpena Fire Equipment Sales and Service at a cost of ten thousand one hundred ten dollars and zero cents. Motion carried.

**#14 MOVED:** by Harvey O'Brien, second by Julie Munro, to request that the DPW Advisory Committee and Attorney Pestle to negotiate tower lease with Verizon and submit to Township board for final approval. Motion carried.

**#15 MOVED:** by Harvey O'Brien, second by Julie Munro, to approve the lease agreement between Tim Arman, representing the Lamb Pool, for use of the Fairgrounds on October 13, 2012. Motion carried.

**#16 MOVED:** by Ed DeWitt, second by David Kauer, to approve hiring Andrew Cozart and Jared Clark part time seasonal for the golf course. Motion carried.

**#17 MOVED:** by Harvey O'Brien, second by Brenda Case, to approve the purchase of forty bags of greens fertilizer at a cost not to exceed one thousand six hundred dollars. Motion carried.

**#18 MOVED:** by Brenda Case, second by Julie Munro, to approve reimbursement of greens fee to John Harwood in the amount of one hundred sixty dollars due to the illness. Motion carried.

**#19 MOVED:** by Harvey O'Brien, second by Ed DeWitt, to allow the Fair Board to proceed with the cleaning of the 4-H Building. Motion carried.

#### **PUBLIC COMMENTS**

- How is the 2% money divided?
- What is the break down on ambulance runs for the prisons, community, Rudyard and Dafter?
- How much longer is the township going to make repairs to buildings that do not belong to the township?
- The Township board should contact Lansing and schedule a meeting with the prison officials.
- Resident questioned the board about refunding a portion of golf payment on greens fees. She asked why the board does not follow their own policies.

**Page 4**

**July 16, 2012**

- Resident stated that the state has not completely removed all the alert vehicles at the prison.

#### **CORRESPONDENCE**

DNR Cancellation of Land Transaction Case #20110211

Congressman Dan Benishek Duck Lake Fire Assistance Appreciation

Meeting adjourned at 8:45PM.

**KINROSS CHARTER TOWNSHIP  
REGULAR MEETING**

**August 6, 2012**

**4884 W. Curtis St.**

**MEMBERS PRESENT**

Lawrence Palma, Supervisor  
Marvin Besteman, Clerk  
Julie Munro, Treasurer  
Harvey O'Brien, Trustee  
Ed DeWitt, Trustee  
Brenda Case, Trustee

**MEMBERS ABSENT**

David Kauer, Trustee

Also, present Sheila Gaines, Herman Calkins, Judy Wright, Ed Jenerou, Norm Perkins, Dee Dee Frasure, Brian Masterson, Greg Wright, Renee Gray, Rick Vanderpoel, Pashan Forestner, Keith McGowan.

Attendance 38

Supervisor Palma called the meeting to order at 7:00PM. Trustee O'Brien led the Pledge of Allegiance.

**#1 MOVED:** by Ed DeWitt, second by Harvey O'Brien, to approve the August 6, 2012 meeting agenda as presented. Motion carried.

**#2 MOVED:** by Ed DeWitt, second by Julie Munro, to accept the July 16, 2012 meeting minutes as written. Motion carried.

**#3 MOVED:** by Julie Munro, second by Ed DeWitt, to pay the following bills.

General Fund	16,256.12
Fire Fund	5,859.30
Ambulance Fund	36,361.95
Property Management Fund	3,925.22
Road Maintenance & Repair	18,245.55
Parks Fund	2,870.00
Recreation Center Fund	5,833.53
Fairgrounds Fund	4,584.48
Golf Course Fund	19,492.75
Sewer Fund	54,163.59
Water Fund	25,063.03
Garbage Fund	11,382.48
Police Fund	10,713.68

Grand Total

\$214,751.68

Ck#40932-41010

Motion carried.

August 6, 2012

4884 W. Curtis St.

Department reports received from EMS Director Gray, DPW Superintendent Perkins, and Fire Chief Jenerou.

**PUBLIC COMMENTS**

- How is the township's cash flow?
- What departments are in the black?
- Who owns the property on the right hand side turning onto M-80 off Country Club?
- Sault Tribe Board will meet beginning at 4:30PM at the Recreation Center.

**#4 MOVED:** by Harvey O'Brien, second by Ed DeWitt, to approve write offs of ambulance service due to bankruptcy dos 7/22/10 in the amount of \$300.50 and dos 3/12/09 in the amount of \$1467.00. Refund overpayment for dos 10/27/11 in the amount of \$50.00. Set up payment arrangement two community runs dos 5/1/12 in the amount of \$556.20 and 3/23/12 \$1162.79. Motion carried.

EMS Director Gray requested the board to adopt a Hardship Policy for Ambulance bills.

**#5 MOVED:** by Harvey O'Brien, second by Marvin Besteman, to approve EMS Director Gray's request, on behalf of the department's employees, to eliminate Martin Luther King Day, President's Day, Day after Thanksgiving and New Year's Eve as paid holidays and to reduce holiday pay from double time-and-a-half to time-and-a-half for all EMS employees. Motion carried.

**#6 MOVED:** by Julie Munro, second by Ed DeWitt, to approve hiring Phillip Woolcocks part time EMS employee. Motion carried.

**#7 MOVED:** by Harvey O'Brien, second by Ed DeWitt, to approve excavating storm drain main on Country Club Drive to recover sewer jet hose stuck in the drain. Motion carried with one no vote.

**#8 MOVED:** by Harvey O'Brien, second by Julie Munro, to approve paying individual firefighters for their hours worked fighting the Duck Lake Fire. Motion carried.

**#9 MOVED:** by Ed DeWitt, second by Harvey O'Brien, to adopt Resolution 2012-1 Estimated Costs and Expenses for Annual Operation and Maintenance of Police Protection of Special Assessment Roll and include 9.25 mills. Roll call vote all members present voted yes. RESOLUTION declared adopted.

**#10 MOVED:** by Marvin Besteman, second by Harvey O'Brien, to adopt Resolution 2012-2 Filing of special Assessment Roll; Notice of Public Hearing. Roll call vote all members present voted yes. RESOLUTION declared adopted.

**#11 MOVED:** by Brenda Case, second by Julie Munro, to decline to purchase Casualty or Property terrorism insurance coverage. Motion carried.

Budget Meeting scheduled for Tuesday, August 14, 2012, beginning at 1:00PM.

Lakeside Cemetery discussed a burial that required a tree removal. Tree Company was called in at the last minute to remove the tree that was obstructing a burial site. Former employee Lee Thompson was called in for his expertise. Board agreed that a letter of appreciation be sent to him. There are eight additional trees that need to be removed. Owners of the lots should be notified.

Board reviewed meeting from the DPW Advisory Committee, and Planning Commission.

**PUBLIC COMMENTS**

- The board needs to find solutions for budget shortfalls instead of always wanting to hang the department employees.
- Resident thanked the board for having the fire hydrants painted.

**CORRESPONDENCE**

Gail Graham- Denial of Payment in Lieu of Health Insurance  
CCFB Meeting Minutes  
Charles Malette Regarding Pawn Shop  
AccuMed Group KCTEMS Monthly Analysis  
Trevor Quinlan Resignation  
Sault Tribe Municipal Services Agreement Check

Meeting adjourned at 8:00PM

**KINROSS CHARTER TOWNSHIP  
SPECIAL MEETING  
Budget Review**

**August 14, 2012**

**4884 W. Curtis St.**

**MEMBERS PRESENT**

Lawrence Palma, Supervisor  
Marvin Besteman, Clerk  
David Kauer, Trustee  
Harvey O'Brien, Trustee  
Ed DeWitt, Trustee  
Brenda Case, Trustee

**MEMBERS ABSENT**

Julie Munro, Treasurer

Also, present Mike Hoolsema, Herman Calkins and Jim Moore.

Supervisor Palma called the meeting to order at 1:00PM.

Ambulance budget reviewed with EMS Director Gray. Supplies are over budget. Total budget is ok with 64% remaining. Miscellaneous charges over budget however, there is 60% remaining in other services. At the end of June, the Ambulance Department has a positive balance.

Sewer budget reviewed with Superintendent Perkins. 37% remaining in part time wages total wages ok. Maintenance and Repair at 41%. Total remaining budget ok at 69%. Water budget part time wages for labor low. Total wages good at 72%. Sewer and Water budgets are ok.

Ed Jenerou Fire Chief and Board reviewed the Fire Department budget. Over budget in Supplies and Small Equipment. Total budget ok at 87% remaining.

Dee Dee Frasure Rec Director reviewed with the Board the Recreation Center budget. Available Operating money good through December. Overlooked budging for supplies. Waiting to hear back from the Sault Tribe regarding long-term 2% monies. Budget ok.

Jim Spencer Golf Course Manager and Bill Palmer Golf Course Superintendent along with the Board discussed the operation and the deficit. Jim Spencer's accountant was in attendance and discussion held regarding the total monthly budget. Bill Palmer discussed the need to purchase fertilizer.

Cemetery and General Budget Ok.

Meeting adjourned at 2:55PM.

**KINROSS CHARTER TOWNSHIP  
SPECIAL MEETING  
Union Negotiation Fact Finding**

**August 16, 2012**

**4884 W. Curtis St.**

**MEMBERS PRESENT**

Lawrence Palma, Supervisor  
Marvin Besteman, Clerk  
Julie Munro, Treasurer  
David Kauer, Trustee  
Harvey O'Brien, Trustee  
Ed DeWitt, Trustee  
Brenda Case, Trustee

**MEMBERS ABSENT**

Supervisor Palma called the meeting to order at 7:00PM.

**MOVED:** by Julie Munro, second by Brenda Case, to go into closed session to discuss union recommendations. Roll call vote all members present voted yes.

Recess to closed session 7:01PM

Reconvened from closed session 8:12PM

Meeting adjourned at 8:13PM.

**KINROSS CHARTER TOWNSHIP  
REGULAR MEETING**

**August 20, 2012**

**4884 W. Curtis St.**

**MEMBERS PRESENT**

Lawrence Palma, Supervisor  
Marvin Besteman, Clerk  
David Kauer, Trustee  
Harvey O'Brien, Trustee  
Brenda Case, Trustee  
Ed DeWitt, Trustee

**MEMBERS ABSENT**

Julie Munro, Treasurer

Also, present Sheila Gaines, Herman Calkins, Judy Wright, Norm Perkins, Renee Gray, Brian Masterson, Rick Vanderpoel and members of the Police Board.

Attendance 29

Supervisor Palma called the meeting to order at 7:00PM. Trustee Kauer led the Pledge of Allegiance.

**#1 MOVED:** by David Kauer, second by Harvey O'Brien, to approve the August 20, 2012, meeting agenda as presented. Motion carried.

**#2 MOVED:** by Ed DeWitt, second by David Kauer, to accept the August 6, 2012, regular meeting minutes and the August 14<sup>th</sup> and 16<sup>th</sup>, 2012, special meeting minutes as written. Motion carried.

**#3 MOVED:** by Ed DeWitt, second by Harvey O'Brien, to pay the following bills.

General Fund	14,518.93
Fire Fund	11,211.37
Ambulance Fund	50,113.62
Property Management Fund	7,155.02
Parks Fund	298.37
Recreation Center Fund	3,063.27
Fairgrounds Fund	1,396.25
Golf Course Fund	21,344.58
Sewer Fund	33,497.24
Water Fund	12,701.14
Police Fund	10,550.97

Grand Total \$165,832.76

Ck#41011-41080

Motion carried.

Renee Gray questioned the EMS Director's wage. Personnel Committee will review the request.

**PUBLIC COMMENTS**

- Resident questioned the amount of money paid to the employees.
- Questioned asked what the Personnel Committee tasks are.
- When will the audit report be ready?
- Resident complained about garbage cans being left out all week.
- Complaint received regarding a pile of junk on Evergreen Drive.
- Questions were asked regarding an unfair labor practice filed by Sheila Gaines.
- Thank you received regarding repairs to ladder at Duke Lake and also asked that the pot-holes in the parking lot be repaired.

**#4 MOVED:** by David Kauer, second by Ed DeWitt, to hold a Truth in Taxation Public Hearing beginning at 6:45PM on September 4, 2012 on the proposed increase of 1.9622 Mills in the Operating Tax Millage Rate to be Levied in 2012. Motion carried.

**#5 MOVED:** by Harvey O'Brien, second by David Kauer, to pay the 2008 delinquent water bill in the amount of \$73.49 for building 316 2008. Motion defeated.

Donald Plumm from P & P Power has requested to purchase an additional lot on south Meehan Street.

**#6 MOVED:** by Harvey O'Brien, second by David Kauer, to offer P & P Power first option to purchase lot 14 within the next three months. Motion carried.

**#7 MOVED:** by Brenda Case, second by Ed DeWitt, to approve EMS Director Gray's request, on behalf of the department's employees, to eliminate Martin Luther King Day, President's Day, Day after Thanksgiving and New Year's Eve as paid holidays and to reduce holiday pay from double time-and-a-half to time-and-a-half for all EMS employees including full-time part-time primary shifts and backup shifts. Motion carried.

**#8 MOVED:** by Harvey O'Brien, second by Brenda Case, to approve an additional twenty-five cent per hour to Nick Jannetta for taking over the EMS Assistants job full-time. Motion carried with one no vote.

**#9 MOVED:** by Brenda Case, second by Harvey O'Brien, to approve hiring Daniel Miller as a part-time EMT, pending LEIN check and drug screen, and Harvey Lee as a part-time Paramedic for the EMS Department. Motion carried.

Discussion held regarding the Planning Commission recommendation to hire an attorney to discuss with Joe Paczkowski's attorney the issues surrounding his Pawn Shop. No action taken by the board.



**#10 MOVED:** by Brenda Case, second by Ed DeWitt, to approve the Planning Commission’s request to reimburse Joe Paczkowski his Special Use Permit fee in the amount of \$100.00. Motion defeated.

**#11 MOVED:** by Harvey O’Brien, second by Ed DeWitt, to direct the Clerk’s Department and Zoning Administrator to draft a business registration and special use permit application. Motion carried.

Gail Graham, Billing Clerk for the Department of Public Works, has requested, under the Freedom of Information Act, that the Personnel Committee answers her question regarding the payment in lieu of health insurance policy.

Board received meeting minutes from the Personnel Committee and Planning Commission.

**PUBLIC COMMENTS**

- Who enforces the ordinances in this township?
- The Personnel Committee did an exit interview with an employee at their meeting on August 8, 2012. The interview was very inappropriate, unprofessional, and leading.
- The Recreation Center and the Golf Course employees have done an excellent job with the golf scramble last Saturday.
- Resident complained about continuous dog barking. He states that people tie their dogs up without food or water and they are left outside all day long.

**CORRESPONDENCE**

Building 316 Buy/Sell Agreement and Receipts  
CCRC Permit Number 12-46  
Fair Board Meeting Minutes

Meeting adjourned at 8:15PM.

**KINROSS CHARTER TOWNSHIP  
PUBLIC HEARING  
PROPOSED TAX LEVY**

**September 4, 2012**

**4884 W. Curtis St.**

**MEMBERS PRESENT**

Lawrence Palma, Supervisor  
Marvin Besteman, Clerk  
Julie Munro, Treasurer  
Ed DeWitt, Trustee  
Harvey O’Brien, Trustee  
David Kauer, Trustee  
Brenda Case, Trustee

**MEMBERS ABSENT**

Supervisor Palma called the Public Hearing to order at 6:45PM. Trustee Kauer led the Pledge of Allegiance.

Supervisor explained the reason for tonight's Public Hearing stating that a letter was sent out to the Tribe regarding the Ambulance Millage that was approved by the voters August 7, 2012.

**DISCUSSION & COMMENTS**

- Resident asked why the taxes were being raised.
- Resident Jerry Smith asked why the personnel in the administrative office received so much money for the part time help of staff who take six weeks off.

Public Hearing closed at 7:00PM.

**KINROSS CHARTER TOWNSHIP  
REGULAR MEETING**

**September 4, 2012**

**4884 W. Curtis St.**

**MEMBERS PRESENT**

Lawrence Palma, Supervisor  
Marvin Besteman, Clerk  
Julie Munro, Treasurer  
Ed DeWitt, Trustee  
Harvey O'Brien, Trustee  
David Kauer, Trustee  
Brenda Case, Trustee

**MEMBERS ABSENT**

Also, present Sheila Gaines, Joe Micolo, Ed Jenerou, Renee Gray, Jim Spencer, and Bill Palmer.  
Attendance 25

Supervisor Palma called the meeting to order at 7:00PM.

**#1 MOVED:** by David Kauer, second by Julie Munro, to approve the September 4, 2012, meeting agenda as presented. Motion carried.

**#2 MOVED:** by David Kauer, second by Harvey O'Brien, to accept the August 20, 2012, regular meeting minutes as written. Motion carried.

**#3 MOVED:** by Julie Munro, second by Ed DeWitt, to pay the following bills.

General Fund	11,495.08
Fire Fund	563.40
Ambulance Fund	31,425.23
Property Management Fund	294.68
Road Maintenance & Repair Fund	37,869.00
Parks Fund	1,975.41

Recreation Center	3,435.92
Fairgrounds Fund	1,794.76
Golf Course Fund	11,602.87
Sewer Fund	26,994.78
Water Fund	6,168.21
Police Fund	6,795.33

Grand Total \$140,414.67  
 Ck #41081-41135  
 Motion carried.

**DEPARTMENT MANAGERS**

Fire Chief Jenerou informed the Board that the tanker was broken down and in for repairs. Five Alarm serviced the jaws-of-life for the fire department the cost was \$800.00. The Department will need to purchase a new jaws-of-life. The current one is out dated and unable to be used on the newer vehicles. Cost of a new one will be between five and six thousand dollars.

**#4 MOVED:** by Harvey O’Brien, second by David Kauer, to approve payment to LaJoie for repairs on the tanker. Motion carried.

EMS Director Gray thanked the voters for approving the tax millage, the Co-Op for donating paint for the building, and the Supervisor for sending out the letter to Sault Tribe regarding the tax millage. Renee thanked all the employees who have been working on the building and a special thank you to Mike Mulan who has spent several hours on dry walling. The Ambulance Boosters made about \$700.00 on the chicken barbeque.

**PUBLIC COMMENTS**

- What is the cash flow?
- Resident asked if the street sweeper was still working.
- Concerns regarding the bathrooms next to the Lions trailer at the Fairgrounds. Resident feels that these bathrooms need to be opened due to the large population of disabled people.

Discussion held regarding videotaping of the meetings by private individual. No decisions made.

**#5 MOVED:** by David Kauer, second by Harvey O’Brien, to proceed with warranty deed between to Trevor Quinlan for Building 316. Motion carried.

**#6 MOVED:** by David Kauer, second by Ed DeWitt, to allow Greens Keeper Palmer to purchase 50 bags of fertilizer at a cost of \$1,100.00. Motion carried.

**#7 MOVED:** by David Kauer, second by Harvey O’Brien, to allow Greens Keeper Palmer to purchase fungicide for prevention of snow mold. Motion carried with two no votes.

**#8 MOVED:** by Harvey O'Brien, second by Julie Munro, to adopt Tax Levy Resolution 2012-17. Roll call vote all members present voted yes. RESOLUTION declared carried.

**#9 MOVED:** by Harvey O'Brien, second by Julie Munro, to adopt Budget Adjustment Resolution 2012-18. Roll call vote all members present voted yes. RESOLUTION declared carried.

**#10 MOVED:** by Harvey O'Brien, second David Kauer, to pay the delinquent water & sewer bill in the amount of \$73.49 left at Building 316. Motion carried with one no vote.

**Page 3**

**September 4, 2012**

Board reviewed complaint regarding the Campbells' cemetery lot at Lake View Cemetery. The complaint states that all the plants and shrubs that were planted and cared for have been mowed down. Board requested that the cemetery committee look into this issue and submit findings back to the Board.

#### **COMMENTS**

- Problems with storm drains.
- Junk on the side of a resident's home.
- Request to purchase property on Water Tower Drive.

#### **CORRESPONDENCE**

Nancy Stanecki –Thank you to Chief Micolo

Meeting adjourned at 7:55PM.

### **KINROSS CHARTER TOWNSHIP PUBLIC HEARING POLICE SPECIAL ASSESSMENT**

**September 5, 2012**

**4884 W. Curtis St.**

#### **MEMBERS PRESENT**

Marvin Besteman, Clerk  
David Kauer, Trustee  
Julie Munro, Treasurer  
Brenda Case, Trustee

#### **MEMBERS ABSENT**

Lawrence Palma, Supervisor  
Ed DeWitt, Trustee  
Harvey O'Brien, Trustee

Also, present Sheila Gaines, Police Officers Micolo, Wallace, and Meyette, Brenda Curtis, Police Board members Aston, McClendon, Kooiman, Vink, and Brown.  
Attendance 29

In the absence of the Supervisor Clerk Besteman called the meeting to order at 7:00PM. Trustee Kauer led the Pledge of Allegiance.

Chief Micolo presented a power point presentation outlining the year's activities, revenues, and expenditures. For the fourth year, the millage rate remains the same at 9.25 mills. Taxable values have decrease since 2000-2001. Total revenue is down from last year by \$20,000.00. Liability insurance and telephone bills went down. Our total revenue is \$255,627.00. The Sault Tribe has turned down for an increase.

## COMMENTS

- Is there anything addition that could be done to help raise more money for the Police Department?
- How about federal grants?
- Does the department have any radios that will require narrow band?
- The township needs an experienced grant writer.
- According to the Department of Justice standards you 2005 vehicle with 75,000.00 miles on it is unfit for use.
- Crime is down since last year.
- Bob Wurschinger-What are the pros and cons of having the sheriffs department cover our area.
- Jerry Smith-The department has a new officer issuing tickets for not wearing seatbelts. Why don't the police ticket the township employees for not wearing seatbelts?
- The county does not have 24-hour coverage why do we even need a police department.
- How much time does the department spend at the airport daily?
- Gerda Frimberger- one third of my tax bill is for the police, I am not against them, I just wonder if when they are out patrolling can they stop at homes where there is trash and junk vehicles and issue warnings.
- Dale Betlem- this is my home. The police are needed in this area. Without them, this community would be in trouble but additional funding is needed to continue the service.

**Page 2**

**September 5, 2012**

- Jeff Clark- 9.25 mills has not changed I would say this is a very well run effective department.
- Carla Sare- we need to be pro-active not re-active the police need to stay. I have never had any problems with them they have always been respectful to me.

One written complaint received from Frank LaMantia. There were no additional comments for or against the Police Special Assessment, the Public Hearing adjourned at 9:00PM.

## **KINROSS CHARTER TOWNSHIP REGULAR MEETING**

**September 17, 2012**

**4884 W. Curtis St.**

### **MEMBERS PRESENT**

Lawrence Palma, Supervisor  
Marvin Besteman, Clerk

### **MEMBERS ABSENT**

Brenda Case, Trustee

Julie Munro, Treasurer  
David Kauer, Trustee  
Harvey O'Brien, Trustee  
Ed DeWitt, Trustee

Also, present Sheila Gaines, Mike Hoolsema, Judy Wright, Dee Dee Frasure, Norm Perkins, Joe Micolo and Brian Masterson.  
Attendance 23

Supervisor Palma called the meeting to order at 7:00PM. Trustee Kauer led the Pledge of Allegiance.

**#1 MOVED:** by David Kauer, second by Ed Dewitt, to approve the September 17, 2012, meeting agenda with one addition from Rec Director Frasure for approval of 2% request. Motion carried.

**#2 MOVED:** by Harvey O'Brien, second by Julie Munro, to accept the September 4, regular meeting and the September 4, 2012 and September 5, 2012 special meetings as presented. Motion carried.

**#3 MOVED:** by Julie Munro, second by Ed DeWitt, to pay the following bills.

General Fund	16,851.20
Fire Fund	2,213.64
Ambulance Fund	38,994.64
Property Management Fund	1,996.44
Parks Fund	471.62
Recreation Center Fund	4,380.78
Fairgrounds Fund	3,901.03
Golf Course Fund	38,699.69
Sewer Fund	52,718.19
Water Fund	17,688.11
Garbage Fund	11,343.73
Police Fund	10,877.21

Grand Total \$200,136.28

Ck#41136-41210

Motion carried.

**Page 2**

**September 17, 2012**

Rec Director Frasure presented, on behalf of the Chippewa County Health Department and the Sault Tribe Strategic Alliance for Health, a plaque designating the parks and recreation areas in Kinross Charter Township smoke free.

Ms Frasure requested board support to submit a 2% grant funding to the Sault Tribe.

**#4 MOVED:** by Julie Munro, second by Harvey O'Brien, to approve for submission the Recreation Center's 2% application to Sault Tribe as written. Motion carried.

#### **PUBLIC COMMENTS**

- Resident questioned the cash flow and asked about the budgets for the Rec Center and Golf Course.
- Question asked about the storm drains and if the county has taken responsibility.
- How does the Sault Tribe pay for Police Protection?
- Concerns regarding building 316 and that it is now up for sale.
- Resident stated he was on the compensation committee to recommend board members salaries and upset that no action has been taken yet on the employee salaries.
- Where is the letter from Frank LaMantia that was submitted at the Public Hearing in opposition of the Police Special Assessment cost.

Accountant Hoolsema submitted an update on the Townships State Revenue Sharing. The total additional revenue that the township received for qualifying under all three categories, Accountability and Transparency, Consolidation of Services and Employee Compensation, came to \$35,019.00. The Board thanked Accountant Mike Hoolsema, Deputy Clerk Sheila Gaines and Judy Wright Assistant Accountant for their combined team work preparing the document.

Board reviewed monthly report from Chief of Police Micolo.

**#5 MOVED:** by David Kauer, second by Julie Munro, to adopt Resolution 2012-3 Police Special Assessment Confirmation of Special Assessment Roll, LIEN, Payment, and Collection. Roll call vote DeWitt, Munro, Kauer, O'Brien, Palma, and Besteman voted yes. Case absent RESOLUTION declared carried.

**#6 MOVED:** by Harvey O'Brien, second by Ed DeWitt, to authorize signing of the 2012 Tax Rate Request form #L4029. Motion carried.

**#7 MOVED:** by David Kauer, second by Ed DeWitt, to authorize the cost of ninety four dollars and seventeen cents for Freedom of Information from the DNR regarding Land Transaction Case #20110211. Motion carried.

DPW Superintendent Perkins explained the need for Mechanical Screening of wastewater.

**#8 MOVED:** by David Kauer, second by Harvey O'Brien, to recognize that the Chippewa County Fair Board has ownership of the Livestock Office at the Fairgrounds. Motion carried.

Due to a job, offer in Lower Michigan Justin Kinney's appointment to the Volunteer Fire Department will be put on hold.

The Police Board, Planning Commission, and Park & Rec Committee meeting minutes were

reviewed.

**CORRESPONDENCE**

Pat McMahon letter of interest to serve on the Police Board.

**COMMENTS**

- There are four board members that do not live in the Special Assessment area but are voting on the Resolution for Police Protection.

Meeting adjourned at 7:30PM.

**KINROSS CHARTER TOWNSHIP  
REGULAR MEETING**

**October 1, 2012**

**4884 W. Curtis St.**

**MEMBERS PRESENT**

Lawrence Palma, Supervisor  
 Marvin Besteman, Clerk  
 Julie Munro, Treasurer  
 Harvey O'Brien, Trustee  
 David Kauer, Trustee  
 Brenda Case, Trustee  
 Ed DeWitt, Trustee

**MEMBERS ABSENT**

Also, present Ed Jenerou, Mike Hoolsema, Norm Perkins, Judy Wright, Krista Dobson and Brian Masterson.

Attendance 19

Supervisor Palma called the meeting to order at 7:02PM. Trustee Kauer led the Pledge of Allegiance.

**#1 MOVED:** by David Kauer, second by Julie Munro, to approve the October 1, 2012, meeting agenda with addition of bids for snowplowing at the ambulance department. Motion carried.

**#2 MOVED:** by David Kauer second by Ed DeWitt, to accept the September 17, 2012, meeting minutes as written. Motion carried.

**#3 MOVED:** by Julie Munro, second by Ed DeWitt, to pay the following bills.

General Fund	11,525.01
Fire Fund	2,315.81
Ambulance Fund	30,465.97
Property Management Fund	456.75
Parks Fund	2,429.62
Recreation Center Fund	4,851.65



Fairgrounds Fund	977.70
Golf Course Fund	8,480.32
Sewer Fund	105,840.85
Water Fund	8,895.88
Police Fund	8,428.79

Grand Total \$222,545.35

Ck#41212-41267

Motion carried.

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**October 1, 2012**

**LAKE MICHIGAN CPA SERVICES, PLC**

Sarah Kanitz, Certified Public Accountant provided a summery of the township auditors' report. Kinross used the highest standards of good accounting practices. Receiving a "Clean Standard" the highest given. Assets decreased about 500,000.00 thousand due to depreciation. Accumed the new ambulance billing company appears to be able to provide more detailed records and the township is receiving them in a more timely manner. Administrative staff very capable of providing accurate timely numbers and internal controls are functioning properly. Sarah also, stated that she uses Kinross as an example with other cities and townships she work with.

Fire Chief Ed Jenerou updated the board on the department's acidities. They responded to one accident, one bonfire, and one mutual aid along with a standby for a recent meth lab. October 8-10 is fire prevention week. Presentations will be presented to preschool though 5<sup>th</sup> grade. The fire department association purchased a charger, starter, 16 headlamps, and jumper cables with the proceeds from their concessions during fair week.

**#4 MOVED:** by Harvey O'Brien, second by Ed DeWitt, to approve the DPW Superintendent Perkins hire Water Works Systems & Equipment to replace 6 Sluice Gates and Guides, 2 Slide Gates and Guides and 2 stop gates and guides at a cost of ninety one thousand seven hundred dollars (\$91,700.)Motion carried.

**#5 MOVED:** by Harvey O'Brien, second by Julie Munro, to approve sending Rodney Leask to a MWEA health and Safety Seminar on October 30, 2012. Motion carried.

The board acknowledged the delinquent water bills. They will be forwarded to the county for placing liens on the property owners.

Sault Area Race Association will be storing their snow groomer at the DPW plant again this year.

**#6 MOVED:** by Ed DeWitt, second by David Kauer, to allow the Sault Tribe to install an emergency alert system on the township hall. Motion carried.

Discussion held regarding a storm drain on Windermere Drive storm water is running into a residents garage and freezing causing their cars to freeze to the floor. They also, state that they

have fallen on occasion. Chippewa County Road Commission has been contacted.

**#7 MOVED:** by Julie Munro, second by Harvey O'Brien, to approve keeping the Co-Op Store rental rate at \$2,200.00 per month for the remainder of the five year renewal term. Motion carried.

**#8 MOVED:** by Harvey O'Brien, second by Marvin Besteman, to allow the Ambulance Director to solicit bids for snowplowing. Motion carried.

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**October 1, 2012**

Board received the DPW Advisory Committee meeting minutes.

**CORRESPONDENCE**

Chippewa County Fair Board

**PUBLIC COMMENTS**

- Ambulance barn is looking very nice.
- How did the township get the county to correct the drain on Windermere Drive?
- Heritage Society Craft Show at the Rec Center Saturday, October 6, 2012. Lunch and flu shot clinic will be offered.
- The Department of Public Works are doing an excellent job repainting the fire hydrants they look great.

Meeting adjourned at 8:00PM.

**KINROSS CHARTER TOWNSHIP  
REGULAR MEETING**

**October 15, 2012**

**4884 W. Curtis Street**

**MEMBERS PRESENT**

Lawrence Palma, Supervisor  
Julie Munro, Treasurer  
David Kauer, Trustee  
Harvey O'Brien, Trustee  
Ed DeWitt, Trustee  
Brenda Case, Trustee

**MEMBERS ABSENT**

Marvin Besteman, Clerk

Also, present Sheila Gaines, Rick Vanderpoel, Dee Dee Frasure and Brian Masterson.  
Attendance 19

Supervisor Palma called the meeting to order at 7:00PM. Trustee Kauer led the Pledge of Allegiance.

**#1 MOVED:** by David Kauer, second by Harvey O'Brien, to approve the October 15, 2012, meeting agenda as presented. Motion carried.

**#2 MOVED:** by Ed DeWitt, second by David Kauer, to accept the October 1, 2012, meeting minutes as written. Motion carried.

**#3 MOVED:** by Julie Munro, second by Ed DeWitt, to pay the following bills.

General Fund	16,826.06
Fire Fund	956.40
Ambulance Fund	50,988.90
Property Management	1,513.97
Trail Grooming Fund	32.00
Parks Fund	205.32
Recreation Center Fund	8,421.54
Fairgrounds Fund	2,714.36
Golf Course Fund	14,691.09
Sewer Fund	41,704.48
Water Fund	11,789.17
Garbage Fund	11,338.29
Police Fund	11,148.62

Grand Total \$172,330.20

CK# 41268-41341

Motion carried.

**Page 2**

**October 15, 2012**

Rec Director Frasure publicly thanked the Family Dollar store for donations to the Recreation Center.

#### **PUBLIC COMMENT**

- What is going on with the Recreation Center and the 2% money? Sixty-seven percent of the children that use the center are tribal. The tribe should help fund it.
- How much money has the golf course lost?
- What about the appraisal on the golf course?
- Did I understand the auditor say that if the township continues on the same financial course the township will be broke in three years?
- As a tax payer I feel you should get rid of the golf course. It is costing way to much money.

Jim Traynor, candidate for County Commissioner in district number 4, introduced himself stating that he is available to help in any way he can.

**#4 MOVED:** by David Kauer, second by Harvey O'Brien, to offer Mike & Charlene Schmidt the position of RV East camp host for 2013. Motion defeated.

Discussion held regarding camp host and rate increases no action taken by Board.

**#5 MOVED:** by David Kauer, second by Julie Munro, to approve appointments of Troy Godfrey and Daniel Miller to the Kinross Volunteer Fire Department. Motion carried.

Letter dated October 9, 2012 from the Planning Commission concerning Special Use Special Land Use and Special Event permits. Planning Commission stated that the township exceeded it's authority by having the Zoning Administrator issue a Special Use Permit to Patch's Pawn Shop.

**#6 MOVED:** by Brenda Case, second by Julie Munro, to refund the Special Use Permit fee to Patch's Pawn Shop. Motion carried.

Ron Gilmore, Planning Commission member, publicly thanked Judy Wright for the excellent work she had done putting together the Business Registration Application.

**#7 MOVED:** by Harvey O'Brien, second by Brenda Case, to approve the Business Registration Application. Motion carried.

Discussion held regarding the sign ordinance revision requesting that the Planning Commission review the language of section 4.11 regarding political signs.

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**October 15, 2012**

**#8 MOVED:** by Ed DeWitt, second by Harvey O'Brien, to approve the purchase of a 2006 Chevy C4500 Medium Duty Horton Ambulance for the EMS Department. Motion carried.

Board reviewed department report from Rec Director Dee Dee Frasure. Park & Rec Committee and Planning Commission meeting minutes received.

#### **COMMENTS**

- American Red Cross is restructuring and volunteers are needed.
- Rec Center vandalism discussed.
- Meet the candidate scheduled for Monday October 22, 2012 at 7:00PM.

Meeting adjourned at 8:00PM.

### **KINROSS CHARTER TOWNSHIP REGULAR MEETING**

**November 5, 2012**

**4884 W. Curtis St.**

#### **MEMBERS PRESENT**

Lawrence Palma, Supervisor  
Marvin Besteman, Clerk

#### **MEMBERS ABSENT**

David Kauer, Trustee

Julie Munro, Treasurer  
Harvey O'Brien, Trustee  
Ed DeWitt, Trustee  
Brenda Case, Trustee

Also, present Sheila Gaines, Herman Calkins, Joe Micolo, Renee Gray, Dee Dee Frasure, Brian Masterson, Rick Vanderpoel, and Kerry Fountain.  
Attendance 32

Supervisor Palma called the meeting to order at 7:00PM. Trustee Harvey O'Brien led the Pledge of Allegiance.

**#1 MOVED:** by Ed DeWitt, second by Harvey O'Brien, to approve the November 5, 2012, meeting agenda with additions of Police Department request to purchase a new computer and Ambulance Departments request to add snowplowing quotes and selling of old ambulance rig. Motion carried.

**#2 MOVED:** by Ed DeWitt, second by Julie Munro, to accept the October 15, 2012, regular meeting minutes as written. Motion carried.

**#3 MOVED:** by Julie Munro, second by Ed DeWitt, to pay the following bills.

General Fund	21,031.30
Fire Department	8,008.40
Ambulance Department	53,184.44
Road Maintenance & Repair Fund	1,678.98
Parks Fund	1,156.64
Recreation Center Fund	6,928.58
Fairgrounds Fund	4,341.70
Golf Course Fund	8,316.99
Sewer Fund	70,692.84
Water Fund	20,382.50
Garbage Fund	11,342.03
Police Fund	12,706.51

Grand Total \$219,770.91

Ck#41342-41440

Motion carried.

**Page 2**

**November 5, 2012**

Board received monthly report from Chief of Police Micolo.

**#4 MOVED:** by Harvey O'Brien, second by Marvin Besteman, to approve the Police Departments request to purchase a new computer from Yeo & Yeo Computer

Consulting LLC with Router and firewall from DS Tech at a cost not to exceed one thousand seven hundred and thirty nine dollars. Motion carried.

Two quotes received for snowplowing at the ambulance department. Folkersma Snowplowing quoted thirty five dollars per plow and the Department of Public works quoted two thousand five hundred dollars per month.

**#5 MOVED:** by Harvey O'Brien, second by Julie Munro, to accept snowplowing quote from Folkersma Snowplowing Company. Motion carried.

**#6 MOVED:** by Ed DeWitt, second by Julie Munro, to allow the Ambulance Director to solicit bids on the 2000 EF50 Ford Super Duty ambulance rig minimum bid of \$3000.00. Motion carried.

### **PUBLIC COMMENTS**

- Resident stated how nice the Ambulance Department is looking.
- We have several storm drains fills with leaves.
- Who reports lights out in the area?
- Have we received the golf course appraisal back yet?
- Have we reached a solution on the union negotiations yet?

**#7 MOVED:** by Brenda Case, second by Marvin Besteman, to change Ashley Bertram's employment status from temporary to permanent part-time. Motion carried with two no votes.

Board received Zoning Administrator Carolyn Hall's information regarding special use permit reimbursement.

Mike & Charlene Schmitt agreed to host RV west if the township is unable to obtain someone else.

**#8 MOVED:** by Harvey O'Brien, second by Ed DeWitt, to approve Mike & Charlene Schmitt RV East campground host agreement for the 2013-2014 camping season. Motion carried with one no vote.

**#9 MOVED:** by Harvey O'Brien, second by Julie Munro, to accept Atwater Groups letter of intent to purchase property on M-80 aka where building 152 was located. Motion carried.

**Page 3**

**November 5, 2012**

**#10 MOVED:** by Harvey O'Brien, second by Julie Munro, to approve race dates of June 16, & 30<sup>th</sup>, July 14 & 28 and August 11, 2012 from Dennis Aho Keenan Spurway. Motion carried.

**#11 MOVED:** by Harvey O'Brien, second by Marvin Besteman, to approve road agreement to re-align Thompson Road from the railroad crossing southerly to the intersection

with Mackinac Trail Township cost of twenty two thousand three hundred twenty five dollars. Motion carried with one no vote.

**#12 MOVED:** by Ed DeWitt, second by Brenda Case, to allow the Assessing Department to purchase new maps cost not to exceed one thousand five hundred dollars. Motion carried.

Board received the Police Boards meeting minutes.

### **CORRESPONDENCE**

Dept of Licensing and Regulatory Affairs  
From-DPW Re: Mechanical Screening of Wastewater To-Warden Woods  
Chippewa County Fair Board

### **PUBLIC COMMENT**

- Leigh Brinker candidate for township supervisor discussed an article that was recently in the Evening News concerning himself.

Meeting adjourned at 7:35PM.

## **KINROSS CHARTER TOWNSHIP REGULAR MEETING**

**November 19, 2012**

**4884 W. Curtis St.**

### **MEMBERS PRESENT**

Lawrence Palma, Supervisor  
Marvin Besteman, Clerk  
David Kauer, Trustee  
Harvey O'Brien, Trustee  
Ed DeWitt, Trustee

### **MEMBERS ABSENT**

Julie Munro, Treasurer  
Brenda Case, Trustee

Also, present Sheila Gaines, Dee Dee Frasure, Renee Gray, Pat McMahon, Cathy Chappa, Greg Wright, Brian Masterson, Brenda Curtis, Joe Micolò, Norm Perkins, and EMS employees.

Attendance 44

Supervisor Palma called the meeting to order at 7:00PM. Trustee O'Brien led the Pledge of Allegiance.

**#1 MOVED:** by David Kauer, second by Harvey O'Brien, to approve the November 19, 2012, meeting agenda with addition of the Recreation Center Christmas functions. Motion carried.

**#2 MOVED:** by David Kauer, second by Ed DeWitt, to accept the November 5, 2012, regular meeting minutes as written. Motion carried.

**#3 MOVED:** by Harvey O'Brien, second by Ed DeWitt, to pay the following bills.

General Fund	15,846.67
Fire Fund	2,706.81
Ambulance Fund	38,647.79
Property Management Fund	119.70
Road Maintenance & Repair	27.15
Parks Fund	102.05
Recreation Center Fund	3,970.60
Fairgrounds Fund	842.40
Golf Course Fund	4,727.44
Sewer Fund	48,884.70
Water Fund	10,381.58
Garbage Fund	5,969.26
Police Fund	4,386.62

Grand Total \$136,612.77

Ck# 41441-41492

Motion carried

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**November 19, 2012**

### **SUPERVISORS REPORT**

Deputy Supervisor Herman Calkins presented Ed DeWitt and David Kauer with certificates of appreciation for their years of service on the township board. Norm Perkins and Claude Rath were presented with certificated for their 30 years of employment with the township. Supervisor Lawrence Palma was presented with a plaque for his dedication to the township Recreation Center.

### **PUBLIC COMMENTS**

Resident thanked the Supervisor for his service to the community.

### **DEPARTMENT MANAGERS**

EMS Director Renee Gray stated that the upstairs of the EMS Department is just about finished. The EMS employees did the majority of the work themselves and have done an excellent job.

**#4 MOVED:** by David Kauer, second by Ed DeWitt, to approve a fifteen hundred dollar (\$1,500.00) pay increase to EMS Director Renee Gray. Motion carried.

**#5 MOVED:** by Harvey O'Brien, second by David Kauer, to adopt Resolution 2012-19 Budget Adjustment. Roll call vote all members present voted yes. RESOLUTION declared carried.

**#6 MOVED:** by Harvey O'Brien, second by David Kauer, to approve the appointment of John Plotzke to the Kinross Volunteer Fire Department. Motion carried.



**#7 MOVED:** by Ed DeWitt, second by Harvey O'Brien, to approve the purchase of fifty five gallons of Fire Cap Plus foam for the KVFD cost not to exceed thirteen hundred dollars (\$1,300.00). Motion carried.

**#8 MOVED:** by David Kauer, second by Ed DeWitt, to approve EUPHA's horse show dates of June 8<sup>th</sup> & 9<sup>th</sup>, June 22<sup>nd</sup> & 23<sup>rd</sup>, July 20<sup>th</sup> & 21<sup>st</sup>, and September 14<sup>th</sup> & 15<sup>th</sup>, 2013. Motion carried.

**#9 MOVED:** by David Kauer, second by Ed Dewitt, to authorize Fleis & Vandenbrink to initiate the Green Grant applications as outlined in the November 1, 2012 letter from Jeff Pugh as requested by the DPW Advisory Committee. Motion carried.

Board was informed that there are two openings on the DPW Advisory Committee.

**#10 MOVED:** by Harvey O'Brien, second by David Kauer, to allow the Rec Director to spend up to twenty five hundred dollars (\$2,500.00) for the annual senior meal and children's Christmas party. Motion carried.

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**November 19, 2012**

Board received the DPW Advisory Committee meeting minutes.

#### **SWEAR-IN NEW ELECTED OFFICIALS**

Clerk Marvin Besteman administered the oath of office to newly elected clerk Sheila Gaines. Clerk Gaines administered the oath of office to newly elected officials Supervisor James Moore, Treasurer Luanne Kooiman, Trustee Kathy Noel, Trustee Ryan Fountain, Trustee Dan Mitchell, and Trustee Marvin Besteman.

#### **CORRESPONDENCE**

Renee Gray - Unprofessional behavior of Township Treasurer  
Dan Mitchell - Re: Planning Committee Vacancies

Meeting adjourned at 7:55PM.

### **KINROSS CHARTER TOWNSHIP REGULAR MEETING**

**December 3, 2012**

**4884 W. Curtis St.**

#### **MEMBERS PRESENT**

Sheila Gaines, Clerk  
Luanne Kooiman, Treasurer  
Marvin Besteman, Trustee  
Kathy Noel, Trustee  
Ryan Fountain, Trustee  
Dan Mitchell, Trustee

#### **MEMBERS ABSENT**

James Moore, Supervisor

Also, present Renee Gray, Joe Micolò, Dee Dee Frasure, Brian Masterson, Rick Vanderpoel and David Kauer.

Attendance 20

Clerk Gaines called the meeting to order at 7:00PM. Trustee Mitchell led the Pledge of Allegiance.

**#1 MOVED:** by Luanne Kooiman, second by Dan Mitchell, to appoint Marvin Besteman to chair the meeting in the absence of the Supervisor. Motion carried.

**#2 MOVED:** by Kathy Noel, second by Sheila Gaines, to approve the December 3, 2012, meeting minutes with addition of purchasing two new computers and one monitor. Motion carried.

**#3 MOVED:** by Dan Mitchell, second by Luanne Kooiman, to accept the November 19, 2012 meeting minutes as written. Motion carried.

**#4 MOVED:** by Luanne Kooiman, second by Sheila Gaines, to pay the following bills.

General Fund	11,231.41
Fire Fund	2,589.68
Ambulance Fund	67,580.67
Property Management Fund	166.16
Parks Fund	195.02
Recreation Center Fund	3,187.58
Fairgrounds Fund	297.37
Golf Course Fund	6,005.53
Sewer Fund	26,202.64
Water Fund	4,705.37
Police Fund	8,399.06

Grand Total \$130,560.49

Ck # 41441-41543

Motion carried.

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**December 3, 2012**

Discussion held regarding agreement of purchase and sale from Acquisitions Company, LLC. Strike Section 1 Sale from agreement; change Earnest Money in Section 4 from \$500.00 to \$5,000.00.

### **SUPERVISOR'S REPORT**

In the absence of Jim Moore a letter was read on his behalf stating that due to Chippewa County commitments he would not be at tonight's meeting or the meeting of December 17<sup>th</sup>. A copy of the letter is attached to these minutes.

**#5 MOVED:** by Sheila Gaines, second by Luanne Kooiman, to allow Jim Moore to be at the office attending to Township business with no pay. Motion carried.

Monthly report received from Police Chief Micolò.

Former Deputy Treasurer Kerry Fountain requested her payment in lieu of health insurance pay for the last quarter.

**#6 MOVED:** by Luanne Kooiman, second by Dan Mitchell, to table request from Kerry Fountain for payment in lieu of health insurance for the last quarter until next meeting. Motion carried.

### **PUBLIC COMMENTS**

- Resident asked about storm drain issues.
- Suggestions made to go into closed session regarding any land purchases.
- The Treasurer needs direction on the township's investments.
- Resident asked if there was some welcome packet that could be given to new people in the area when they sign up for water service.

**#7 MOVED:** by Dan Mitchell, second by Luanne Kooiman, to approve the Treasurer to place all cash investments in the highest producing CD's or money market accounts. Motion carried.

Trustee Mitchell discussed appointments to the Police Board stating that they were done incorrectly.

Clerk Gaines informed the Board of Judy Wright's appointment as Deputy Clerk.

**#8 MOVED:** by Luanne Kooiman, second by Dan Mitchell, to approve payment in the amount of four thousand nine hundred ninety two dollars per year for Deputy Clerk, Judy Wright, duties and pay retroactive to November 20, 2012. Motion carried.

Treasurer Kooiman informed the Board of Gail Graham's appointment as Deputy Treasurer.

**#9 MOVED:** by Kathy Noel, second by Sheila Gaines, to approve payment in the amount of four thousand nine hundred ninety two dollars per year for Deputy Treasurer, Gail Graham, duties and pay retroactive to November 20, 2012. Motion carried.

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**December 3, 2012**

Two written quotes have been received for auditing the tax accounts; one from a company in Traverse City quoting a rate of four thousand seven hundred dollars (\$4,700.00), and one from Anderson Tackman & Company who quoted four thousand dollars (\$4,000.00).

**#10 MOVED:** by Sheila Gaines second by Kathy Noel to approve Anderson Tackman & Company to conduct an audit on the tax accounts, cost not to exceed four thousand dollars. Motion carried.

**#11 MOVED:** by Sheila Gaines, second by Luanne Kooiman, to approve hiring Sam Ortiz part time EMT for the EMS Department. Motion carried.

**#12 MOVED:** by Kathy Noel, second by Luanne Kooiman, to adopt Resolution 2012-20 Designate Depositories. Roll call vote all members present voted yes. RESOLUTION declared carried.

Three quotes received for two new computer CPU's; Dell quoted seven hundred nineteen dollars (\$719.00) per unit, Penny Wise PC quoted five hundred seventy nine dollars (\$579.00) per unit and HP quoted eight hundred ninety nine (\$899.00) per unit.

**#13 MOVED:** by Luanne Kooiman, second by Sheila Gaines, to purchase two new CPU's and one monitor from Penny Wise Computers at a cost of one thousand three hundred forty four dollars and ninety-eight cents (\$1,344.98). Cost of one CPU and monitor to be charged to DPW and the second CPU divided between the DPW and Treasurer's budget. Motion carried.

**#14 MOVED:** by Luanne Kooiman, second by Kathy Noel, to appoint Howard Schweikert to the DPW Advisory Committee. Motion carried.

Board received meeting minutes from the Police Board.

A special Board meeting is scheduled for Monday, December 10, 2012 at 7:00PM to review current budgets.

#### **CORRESPONDENCE**

DNR Land Exchange Review Committee  
Chippewa County Fair Board  
Leigh Brinker – Petition for Recount  
Joe Paczkowski – Petition for Recount  
Julie Munro – Petition for Recount

Meeting adjourned at 8:10PM.

### **KINROSS CHARTER TOWNSHIP SPECIAL MEETING Budgets and Temporary Appointment of Supervisor**

**December 10, 2012**

**4884 W. Curtis St.**

#### **MEMBERS PRESENT**

Sheila Gaines, Clerk  
Luanne Kooiman, Treasurer  
Marvin Besteman, Trustee  
Kathy Noel, Trustee  
Ryan Fountain, Trustee  
Dan Mitchell, Trustee

#### **MEMBERS ABSENT**

Also, present James Moore and Mike Hoolsema.

Clerk Gaines called the meeting to order at 7:07PM.

**#1 MOVED:** by Dan Mitchell, second by Luanne Kooiman, to appoint Marvin Besteman to chair the meeting in the absent of a Supervisor. Motion carried.

Board review the General, Fire, Ambulance, Public Improvement, Property Management, Drug Forfeiture, Road, Grooming, Parks, Recreation, Fairgrounds Golf Course, Sewer, Water, Pension Trust and Police Funds. All funds are in good shape with at least 42% or more remaining as of October 31, 2012.

There are concerns with the Golf Course Fund and appears at this point that they are in the deficit by approximately fifty thousand dollars. The appraisal was received today but not yet distributed to the board.

Accountant Hoolsema also discussed the new Obama Health Care program that goes into effect January 1, 2014.

**#2 MOVED:** Marvin Besteman, second by Dan Mitchell, to temporarily appoint Herman Calkins township supervisor. Retroactive November 20, 2012 12:00PM. Motion carried.

Meeting adjourned at 9:05PM.

**KINROSS CHARTER TOWNSHIP  
REGULAR MEETING**

**December 17, 2012**

**4884 W. Curtis St.**

**MEMBERS PRESENT**

Herman Calkins, Supervisor  
Sheila Gaines, Clerk  
Luanne Kooiman, Treasurer  
Marvin Besteman, Trustee  
Kathy Noel, Trustee  
Ryan Fountain, Trustee  
Dan Mitchell, Trustee

**MEMBERS ABSENT**

Also, present Judy Wright, Mike Hoolsema, Renee Gray, Joe Micolò, Ed Jenerou, Brenda Curtis, Brian Masterson and Norm Perkins.

Attendance 26

Supervisor Calkins called the meeting to order at 7:00PM. Trustee Mitchell led the Pledge of Allegiance.

**#1 MOVED:** by Sheila Gaines, second by Marvin Besteman, to approve the December 17, 2012, meeting agenda with addition of a Land Division. Motion carried.

**#2 MOVED:** by Luanne Kooiman, second by Marvin Besteman, to accept the December 3, 2012, regular meeting minutes, and the December 10, 2012, special meeting minutes as written. Motion carried.

**#3 MOVED:** by Luanne Kooiman, second by Sheila Gaines, to pay the following bills.

General Fund	17,364.58
Fire Fund	1,022.85
Ambulance Fund	35,194.62
Property Management Fund	1,582.39
Parks Fund	37.46
Recreation Center Fund	6,266.55
Fairgrounds Fund	486.90
Golf Course Fund	3,511.08
Sewer Fund	64,759.44
Water Fund	12,748.81
Garbage Fund	11,319.43
Police Fund	11,875.71

GRAND TOTAL \$166,169.82

Ck #41544-41617

Motion carried.

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**December 17, 2012**

### **SUPERVISORS REPORT**

I would like to thank all the employees of the township for their support. Also, I would like to thank the office staff for helping me and Sheila Gaines for going the extra mile. The management at EMS, DPW, Fire and Rec Center are second to none. Christmas decorations in the area look very nice. Anderson Tackman has done a nice job it looks good along M-80. Take a drive around some night. I wish to thank Dee Dee and her staff for the senior dinner. Also, Trustee Fountain for helping out in the kitchen. The tribe is taking an active roll on the financial end helping the Recreation Center. Thank you Sault Tribe! The subdivision and out township is getting the roads in better shape and the tribe is working with us on this too. Last but not least, I ask that the Board work together and not get bogged down in personal things. Work with each other. If you do not agree on something, have a solution in mind to help the situation. Please do not allow a few to ruin it for all.

Larry Klein requested that the contract for the Mascoma project be reviewed as he believes that the time limit to begin building has lapsed and maybe a way that the township could break the tax waiver they have granted for the project.

### **PUBLIC COMMENTS**

- Resident thanked Herman for his hard work.

- Rest rooms by the Lions Trailer really need to be repaired and reopened.
- Resident stated that he is encouraged that the board appointed Herman Calkins as Temporary Supervisor. He also asked that the public comment section of the in the December 3, 2012, meeting minutes be clarified to state that the land purchase on M-80 needs to be reviewed carefully before making any decision.
- Appointing Gail and Judy as deputies is illegal. A deputy is only a deputy.
- Local resident and Lions Club member Tom McKee informed the board that they are looking into grant money for new playground equipment at the fairgrounds. They ask that the board support their actions with a motion.

**#4 MOVED:** by Dan Mitchell, second by Ryan Fountain, to support the Kinross Lions Club in their effort to receive grant money for new playground equipment at the fairgrounds. Motion carried.

**#5 MOVED:** by Dan Mitchell, second by Kathy Noel, to authorize paying prior Deputy Treasurer Fountain payment in lieu of health insurance for the last quarter worked. Three yes four no votes Motion defeated.

**#6 MOVED:** by Sheila Gaines, second by Kathy Noel, to authorize DPW Norm Perkins as Authorized Representative for all needs for the Green Grant. Hire Jim White to be Financial Advisor and request he recommend a Bond Counsel for the same. Motion carried.

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**December 17, 2012**

**#7 MOVED:** by Sheila Gaines, second by Luanne Kooiman, to approve DPW Superintendent Perkins to purchase an infrared heater from Midway Rental at a cost of \$1735.00 plus delivery. Motion carried.

Chief of Police Joe Micolo requested to transfer some of his sick time to a part time worker. The board tabled any decision pending review of the policy.

**#8 MOVED:** by Sheila Gaines, second by Kathy Noel, to approve the changes to the Sign Ordinance as requested by the Planning Commission. Motion carried.

**#9 MOVED:** by Luanne Kooiman, second by Ryan Fountain, to appoint Mike Parish and Dave Hall to the Kinross Police Auxiliary as requested by the Police Board. Motion carried.

**#10 MOVED:** by Luanne Kooiman, second by Sheila Gaines, to confirm the appointments of Eric Vink expiring 6/16, Shawn Aston expiring 6/14 and Mike Brown expiring 6/16. Motion carried.

**#11 MOVED:** by Sheila Gaines, second by Dan Mitchell, to approve land division application from Lloyd MacDonald property ID 17-008-030-001-10. Motion carried.

Board received meeting minutes from the DPW Advisory Committee, Police Board and Planning Commission.

**CORRESPONDENCE**

McKay Golf Properties Oaks Appraisal

Luanne Kooiman Police Board Resignation

Tom McClendon Police Board Resignation

MTA Monthly Meeting Minutes

Larry Palma Official Resignation as Supervisor

Meeting adjourned at 8:30PM.