

**KINROSS CHARTER TOWNSHIP  
REGULAR MEETING**

**October 4, 2021**

**4884 W. Curtis St.**

**MEMBERS PRESENT**

James R. Moore, Supervisor  
Sheila M. Gaines, Clerk  
Kathy Noel, Treasurer  
Mark Rice, Trustee  
Rick Bernhardt, Trustee

**MEMBERS ABSENT**

Rob Mills, Trustee  
Bekki Kooyer, Trustee

Also, present Mike Hoolsema, Bill Palmer, Joe Micolo and Sara Kanitz CPA.  
Attendance 4

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

**#1 MOVED:** by Kathy Noel, second by Jim Moore, to approve the October 4, 2021, meeting agenda. Motion carried 10/4/21  
AGENDA

Trustee Bernhardt inquired as to why the Waste Water Treatment Plant and recycling project was not on the agenda.

**#2 MOVED:** by Kathy Noel, second by Jim Moore, to accept the September 20, 2021, meeting minutes as written. Motion carried. 9/20/21  
MTG MINUTES

Sara Kanitz, Lake Michigan CPA, reported on the Financial Statements ending March 31, 2021. In addition to the state audit a federal audit was also conducted since we are using federal money for our waste water treatment plant. We incurred 2.7 million dollars in expenditures related to the project which is unusual for Kinross. Over all the audit on both the state and federal level were clean. Sara praised Accountant Hoolsema on the terrific job he does. A full copy of the audit will be on our website at [www.kinrosstownship-mi.gov](http://www.kinrosstownship-mi.gov)

**#3 MOVED:** by Kathy Noel, second by Jim Moore, to accept the audit report as presented. AUDIT  
Motion carried.

**SUPERVISOR'S REPORT**

- We should have the opinion letter from the attorney next week letting us know what we can spend the ARPA money on.
- Flu shot clinic October 20, 2021, 9 – 10 am here at the township hall.
- One more tire pickup and the program is finished.

**PUBLIC COMMENTS**

Accounting department noted that Lake MI CPA does not charge for the federal audit.

**#4 MOVED:** by Kathy Noel, second by Mark Rice, to send the Option to Purchase Real Property with the attorney's suggestions to The Overland Group, LLC. Motion carried. OPTION TO  
PURCHASE

The Board reviewed a letter from C.J.s Grub Stop regarding the cost of heating and cooling in the building. The Board agreed that the township should give them a short-term break on rent. Next year the Board will come up with a long-term fix.

**#5 MOVED:** by Kathy Noel, second by Sheila Gaines, to offer a reduction in rent by three hundred eighty dollars and fifty-five cents to help offset the cost of heating this winter 11/21, 12/21, 1/22, 2/22 3/21/ and 4/21. Motion carried. CJS GRUB STOP RENT

**#6 MOVED:** by Sheila Gaines, second by Mark Rice to hire Lone Prairie Farms and Hay Co. to plow the township hall's parking lot. by Rick Bernhardt moved, second by Jim Moore, to table motion till the next meeting and request the Waste Water Superintendent be available at the next meeting to explain why his department is no longer working for other departments. Motion carried. TWP PLOWING TABLED

**#7 MOVED:** by Kathy Noel, second by Sheila Gaines, to pay the following bills. PAY BILLS

General Fund	92,252.14
Fire Fund	1,258.94
Police Fund	8,344.00
Recreation Center Fun	4,567.18
Ambulance Fund	57,130.22
Parks Fund	3,284.39
Fairground Funds	1,956.44
Golf Course Fund	19,873.14
Sewer Fund	40,758.23
Water Fund	7,563.00
Rubbish Collection Fund	30.50
Grand Total	\$237,990.61

Ck#55013-55051

Motion carried

**CORRESPONDENCE**

Chief of Police Report

Police Board Meeting Minutes

Greens Superintendent Palmer's Report

**#8 MOVED:** by Mark Rice, second by Kathy Noel, to give Club House Manager Norton a 120- termination notice collect all keys, and make appointment to remove all personal items out of the garage. He is to cease and desist immediately. Motion carried. NORTON TERMINATION

**BOARD MEMBER COMMENTS**

- Cost of natural gas is increasing 180% since 2020.
- Derby car and bus needs to be removed at the Fair Grounds.
- The building and sign look very nice.

Meeting adjourned at 8:20PM.

\_\_\_\_\_  
Sheila M. Gaines, Clerk

\_\_\_\_\_  
James R. Moore, Supervisor