

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

January 21, 2020

4884 W. Curtis St.

MEMBERS PRESENT

Jim Moore, Supervisor
Kathy Noel, Treasurer
Bekki Kooyer, Trustee
Rob Mills, Trustee
Jeannie Masterson, Trustee
Carla Sare, Trustee

MEMBERS ABSENT

Sheila Gaines, Clerk

Also, present Brandon Hetrick, Jason Mingus, Mike Hoolsema and Judy Wright.

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Jim Moore, second by Jeannie Masterson, to approve the January 21, 2020, meeting agenda with the addition of the Assistant Accountant's position, hotel and union wage re-opener updates. Motion carried.

#2 MOVED: by Rob Mills, second by Bekki Kooyer, to accept the January 6, 2020, regular meeting minutes as written. Motion carried.

#32 MOVED: by Kathy Noel, second by Carla Sare, to accept the January 7th, 8th, & 9th, 2020, special meeting minutes as written. Motion carried.

#4 MOVED: by Kathy Noel, second by Jeannie Masterson, to pay the following bills.

General Fund	18,710.23
Fire Fund	9,170.38
Police Fund	11,274.50
Recreation Center Fund	9,016.07
Ambulance Fund	67,059.45
Property Management Fund	1,598.73
Parks Fund	196.33
Fairgrounds Fund	3,167.23
Golf Course Fund	6,000.61
Sewer Fund	100,789.85
Water Fund	<u>17,317.53</u>

Grand Total \$244,300.91

Ck#52610-52673 Motion carried.

SUPERVISOR'S REPORT

NONE

PUBLIC COMMENTS

There seem to be people, on Facebook, pointing fingers at the township for the vehicle parking along M-80 by Duke Lake after the fatal accident that occurred.

#5 MOVED: by Jim Moore, second by Kathy Noel, to hire Jason Mingus for the Fire Department, effective January 6, 2020. Motion carried.

#6 MOVED: by Kathy Noel, second by Carla Sare, to adopt Resolution 2020-2 Budget Adjustment Resolution. With a unanimous positive roll call vote, the RESOLUTION was declared adopted.

#7 MOVED: by Jim Moore, second by Jeannie Masterson, to approve a pay increase from \$15.75 to \$16.25, effective February 1, 2020, for Phil Jobe of the Ambulance Department. Motion carried.

#8 MOVED: by Kathy Noel, second by Carla Sare, to approve removing "*Prior to an employee's departure, an exit interview will be scheduled to discuss the reasons for resignation and the effect of the resignation on benefits.*" from Section 708 of the Employee Policy Manual. Motion carried.

#9 MOVED: by Carla Sare, second by Jeannie Masterson, to approve adding "*...or payment in lieu of health insurance (PILO). To be eligible to receive this payment your employment must not terminate prior to March 31. Contact your Department Manager for a copy of the IRS Cafeteria Plan.*" to Section 316 of the Employee Policy Manual. Motion carried.

#10 MOVED: by Kathy Noel, second by Bekki Kooyer, to approve the purchase of nine (9) computer CPU's for the Administrative Office. Motion carried.

#11 MOVED: by Jim Moore, second by Rob Mills, to advertise on the township's website for candidates for the Assistant Accountant's position. Also to advertise on "Indeed" on the web if enough qualified applicants have not applied within a week. Motion carried.

#12 MOVED: by Carla Sare, second by Rob Mills, in reference to the hotel, to approve paying an asbestos abatement firm to complete paperwork for the amount of \$4,100.00, and to pay Chippewa County property taxes owed before March 31, 2020. Motion carried.

BOARD MEMBER COMMENTS

Supervisor Moore – I received notice from Chuck Palmer that there has been a judgment against Silver Valley Development for the hotel property. They have 90 days to redeem the property.

I also received notice from the AFSCME Local 57 president that the rank & file accept a 2% cost of living allowance for the 20/21 fiscal year.

Trustee Mills – What’s the background on the letter from Care By Design?

Trustee Masterson – It was very gratifying to see such community support for the Benoit family last Friday. The benefit dinner/raffle/silent auction was very well organized.

Trustee Sare – When the hotel is razed we should accept donations from those who want to watch, to help defray the cost.

Treasurer Noel – Who is designated as the Emergency Services Coordinator in the Emergency Operations Plan?

CORRESPONDENCE

Planning Commission Meeting Minutes

Certificate of Survey

Assistant Accountant Resignation

KCT Emergency Operations Plan

Charter Communications

Care By Design Health and Wellness Market, Inc.

Meeting adjourned at 7:45PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor