

**KINROSS CHARTER TOWNSHIP
PLANNING COMMISSION
REGULAR MEETING**

March 26, 2001

4884 W Curtis St

MEMBERS PRESENT

Leo Wiley, Chairman
Al Leonard, Vice Chairman
Sally Childs
Jim Moore

MEMBERS ABSENT

Jodi Cornwell
Joni Andary

The meeting was called to order at 7:35PM by Chairman Wiley.

#1 MOVED: by Sally Childs, second by Al Leonard, to accept the March 26, 2001 meeting agenda as written. Motion carried.

#2 MOVED: by Sally Childs, second by Jim Moore, to approve the February 26, 2001 meeting minutes as presented. Motion carried. Vice Chairman Leonard abstained.

#3 MOVED: by Jim Moore, second by Sally Childs, to approve Maurice & Evelyn Ebys home business application selling books. Motion carried.

#4 MOVED: by Jim Moore, second by Sally Childs, to classify Tow P Salvage Auto Auction business as light industrial since the business is a wholesale auction. Motion carried.

Zoning Administrator VanVolkenburg updated the Commission regarding the Reid case.

The Commission was informed that the Township Board has scheduled a special workshop meeting Wednesday, March 28, 2001 regarding Ordinance #47.

The meeting was adjourned at 8:15PM.

Joni Andary, Secretary

CORRESPONDENCE:

Airport Master Plan
MEADA Land Use Task Force

**KINROSS CHARTER TOWNSHIP
PLANNING COMMISSION
REGULAR MEETING**

May 14, 2001

4884 W Curtis St

MEMBERS PRESENT

Leo Wiley, Chairman
Jim Moore
Joni Andary

MEMBERS ABSENT

Al Leonard, Vice Chairman
Sally Childs
Jodi Cornwell

Also present: Woody VanVolkenburg and Sheila Rizzo

Attendance: 2

The meeting was called to order at 8:00PM.

Planning Commission members present awaited the arrival of additional members. With no quorum The Commission was unable to make any motions. The Commission did discuss items on the agenda.

- Richard Donaldsons letter of interest to serve on the Commission will be submitted to the Township Board for approval.
- Basic Training Workshop was discussed Joni Andary will decide this week if she is able to attend. Jim Moore will attend the last couple hours and if Richard Donaldson is appointed he will be contacted Tuesday morning in regards to his attendance.
- Due to no quorum the Harris home business request was tabled.
- Martin Reinhardt will be contacted regarding books he needs to return.

The meeting was adjourned at 8:10PM.

Joni Andary, Secretary

**KINROSS CHARTER TOWNSHIP
PLANNING COMMISSION
REGULAR MEETING/PUBLIC HEARING**

July 23, 2001

4884 W Curtis St

MEMBERS PRESENT

Leo Wiley, Chairman
Al Leonard, Vice Chairman
Sally Childs
Jim Moore
Richard Donaldson

MEMBERS ABSENT

Jodi Cornwell
Joni Andary, Secretary

Also, present: Sheila Rizzo, and Woody VanVolkenburg.

Attendance: 8

The meeting was called to order at 7:35PM by Chairman Wiley.

#1 MOVED: by Sally Childs, second by Al Leonard, to approve the June 25, 2001 meeting minutes as presented. Motion carried.

#2 MOVED: by Sally Childs, second by Al Leonard, to approve the July 23, 2001 meeting agenda as written. Motion carried.

The Public Hearing was opened at 7:35PM by Chairman Wiley. The purpose of the Public Hearing was to consider Faith Fellowship Assembly of God request to rezone 4.9 acres east of Country Club Drive.

No calls or letters were received.

PUBLIC COMMENTS:

Zoning Administer VanVolkenburg informed the Commission that shift changes at the prison would not cause any traffic problems.

All residents attending the Public Hearing were in favor of the rezoning.

Commission Member Jim Moore asked when the project would be started. Pastor Bywater stated that if the rezoning request is approved the area will be cleaned this year and construction to begin next year. The Commission reminded Pastor Bywater that the height restriction for steeples is 30 feet. Pastor Bywater stated that the plans would be submitted to the Commission before the project would begin.

Chairman Wiley asked if there were any other comments for or against the rezoning request.

No further comments the Public Hearing was closed at 7:45PM.

#3 MOVED: by Sally Childs, second by Richard Donaldson, to approve rezoning the entire 4.9 acres on the east side of Country Club Drive, adjoining the Duke Lake property from Commercial to Residential (R 2 district), to enable Faith Fellowship Assembly of God to construct a new Church. Upon roll call vote all members present voted yes. Motion carried.

Zoning Administrator VanVolkenburg informed the Commission that he had received one quarry application to submit at the next meeting. Commission Members requested information regarding the date the Quarry Ordinance goes into effect.

The meeting was adjourned at 7:50PM.

Joni Andary, Secretary

**KINROSS CHARTER TOWNSHIP
PLANNING COMMISSION
REGULAR MEETING**

August 13, 2001

4884 W Curtis St.

MEMBERS PRESENT

Leo Wiley, Chairman
Al Leonard, Vice Chairman
Jodi Cornwell
Richard Donaldson
Jim Moore

MEMBERS ABSENT

Joni Andary, Secretary
Sally Childs

Also, present: Woody Van Volkenburg and Sheila Rizzo

The meeting was called to order at 7:35PM.

#1 MOVED: by Al Leonard, second by Richard Donaldson, to approve the July 23, 2001 meeting minutes as presented. Motion carried.

#2 MOVED: by Al Leonard, second by Jodi Cornwell, to approve the August 13, 2001 meeting agenda as written. Motion carried.

#3 MOVED: by Jim Moore, second by Al Leonard, to adopt the Resolution of the division and combining of a platted lot described as T45N, R1W, Sec 29, lot 9 of Kinross Township Commercial Plat #1 to be split and combined as follows: The North 76 feet of the East 174 feet of lot 9 shall be combined into lot 10. And the South 24 feet and West 29 feet of lot 9 shall be combined into lot 14. Upon roll call vote all members present voted yes. Resolution declared carried.

#4 MOVED: by Jim Moore, second by Jodi Cornwell, to approve Declaration of Restrictions and Conditions of the south 24 feet and the west 29 feet of lot 9 and all of lot 14 of Kinross Township Commercial Plat 1 shall hereby be utilized as 1 lot. Motion carried.

#5 MOVED: by Jim Moore, second by Richard Donaldson, to approve Declaration of Restrictions and Conditions of the north 76 feet of the east 174 feet of lot 9 and all of lot 10 of Kinross Township Commercial Plat 1 shall hereby be utilized as 1 lot. Motion carried.

Zoning Administrator VanVolkenburg discussed the draft copy of the Junk Ordinance. The Junk Ordinance and Salvage Ordinance is combined in Ordinance #1.107. When completed they will be separated into two ordinances. Commission members requested an exception of farm equipment be put in under section 2 similar to the exception drafted in the quarry ordinance. The Commission will review the draft further and submit suggestions. The township attorney will then review the ordinance.

Reid Contractors Inc. and the Chippewa County Road Commission submitted quarry applications.

#6 MOVED: Jim Moore, second by Al Leonard, to approve Reid Contractors Inc. quarry permit application pending hours of operation are changed to 9:00AM – 5:00PM Monday through Friday, and no Saturday operations according to court order dated June 1, 1998. And Mr. Reid's signature on letter dated 7/27/01 (with hours of operation corrected) accompanying plan. Motion carried.

#7 MOVED: by Jim Moore, second by Jodi Cornwell, to approve the Chippewa County Road Commissioners Quarry permit with condition that signage and fencing is in place within five years. Motion carried.

The Commission briefly discussed a regional planning survey and conservation zoning ordinance submitted by Zoning Administrator VanVolkenburg. The Commission will review the information further and submit suggestions to the Zoning Administrator.

CORRESPONDENCE:

August 3, 2001 MTA News
MI Society of Planning
July Zoning Bulletin

The meeting was adjourned at 9:05PM.

Joni Andary, Secretary

**KINROSS CHARTER TOWNSHIP
PLANNING COMMISSION
REGULAR MEETING**

August 27, 2001

4884 W Curtis Street

MEMBERS PRESENT

Leo Wiley, Chairman
Al Leonard, Vice Chairman
Joni Andary, Secretary
Sally Childs
Jodi Cornwell
Jim Moore
Richard Donaldson

MEMBERS ABSENT

Also, present: Woody VanVolkenburg and Sheila Rizzo.

The meeting was called to order at 7:35PM by Chairman Wiley.

#1 MOVED: by Sally Childs, second by Jodi Cornwell, to approve the August 13, 2001 meeting minutes as presented. Absent members Andary and Childs abstain. Motion carried.

#2 MOVED: by Joni Andary, second by Al Leonard, to approve the August 27, 2001 meeting agenda as presented. Motion carried.

NEW BUSINESS

#3 MOVED: by Sally Childs, second by Jim Moore, to accept Roy Smith/S & J Total site plan as presented. Motion carried.

#4 MOVED: by Sally Childs, second by Jim Moore, to accept Dr. Henshaw/ Superior Chiropractic Clinic site plan as presented. Motion carried.

As requested by the Commission on August 13, 2001, Art Reid amended his letter dated July 27, 2001 regarding hours of operation and request of signature on letter.

Zoning Administrator VanVolkenburg discussed a letter he had received from the Department of Natural Resources requesting an extension to the permitting requirements of Ordinance #47A. The Department of Natural Resources is awaiting Attorney Generals opinion.

Lee Thompson is submitting an application for a Quarry permit. Commissions Members requested Mr. Thompson submit receipts as proof that quarrying has taken place.

Michigan Society of Planning Conference is being held in October 2001. Commission Members questioned the amount of money in budget for education. This topic will be on the next meeting agenda.

The meeting was adjourned at 8:05PM.

Joni Andary, Secretary

Minutes taken and typed by Deputy Clerk Rizzo.

**KINROSS CHARTER TOWNSHIP
PLANNING COMMISSION
REGULAR MEETING**

September 10, 2001

4884 W Curtis St

MEMBERS PRESENT

Leo Wiley, Chairman
Al Leonard, Vice Chairman
Joni Andary, Secretary
Jim Moore
Richard Donaldson

MEMBERS ABSENT

Jodi Cornwell
Sally Childs

Also, present: Woody VanVolkenburg and Sheila Rizzo

The meeting was called to order at 7:35PM by Chairman Wiley.

#1 MOVED: by Al Leonard, second by Richard Donaldson, to accept the August 27, 2001 meeting minutes as presented. Motion carried.

#2 MOVED: by Joni Andary, second by Al Leonard, to approve the September 10, 2001 meeting agenda as presented. Motion carried.

NEW BUSINESS:

Zoning Administrator VanVolkenburg submitted the Junk Ordinance #1.121 draft with changes that were requested by the Commission on August 13, 2001. The draft will be submitted to the Police Department for their input. Commission Members will further review and discuss at the next meeting.

#3 MOVED: by Jim Moore, second by Joni Andary, to approve Thompson junkyard and salvage license request. Motion carried.

Zoning Administrator VanVolkenburg reported to the Commission that the Thompson salvage yard has shown definite improvements.

#4 MOVED: by Jim Moore, second by Joni Andary, to approve Norris Constructions quarry permit application as presented. Motion carried.

#5 MOVED: by Jim Moore, second by Joni Andary, to approve Northern Sand & Gravel quarry permit application as presented. Motion carried.

Discussion was held on a letter received from the US Postal Service regarding problems with dog attacks on postal carriers in the Kincheloe area. The Commission and Zoning Administrator discussed civil infraction ordinances and requested the Zoning Administrators research how other communities handle similar situations.

The meeting was adjourned at 8:50PM.

Joni Andary, Secretary

Minutes taken & typed by Deputy Clerk Rizzo

**KINROSS CHARTER TOWNSHIP
PLANNING COMMISSION
REGULAR MEETING**

December 10, 2001

4884 W Curtis St

MEMBERS PRESENT

Leo Wiley, Chairman
Al Leonard, Vice Chairman
Sally Childs
Jim Moore

MEMBERS ABSENT

Joni Andary, Secretary
Jodi Cornwell
Richard Donaldson

Also, present Woody VanVolkenburg

Chairman Wiley called the meeting to order at 7:36PM.

#1 MOVED: by Sally Childs, second by Al Leonard, to accept the October 22, 2001 meeting minutes as presented. Motion carried.

#2 MOVED: by Al Leonard, second by Sally Childs, to accept the December 10, 2001 meeting agenda as written. Motion carried.

PUBLIC COMMENT:

Woody VanVolkenburg, Zoning Administrator informed the Commission that an update to the water and sewer ordinance was in the process.

#3 MOVED: by Jim Moore, second by Sally Childs, to allow the Zoning Administrator to codify the water/sewer ordinance and write a fee schedule resolution. Motion carried.

The Commission had a lengthy discussion regarding the fee schedule. Commission Members are concerned that the users on the water system would not have knowledge of price changes. Township liaison member Jim Moore explained reasons for a fee schedule resolution.

#4 MOVED: by Jim Moore, second by Sally Childs, amend motion #3 to include "in order for alteration in rates a public hearing is held prior to." Motion carried.

Zoning Administrator VanVolkenburg updated the Commission on the dangerous building ordinance.

NEW BUSINESS:

Rent-A-Wreck is requesting an amendment to their current lease. The owner would like to sell used vehicles on the property. The Commission discussed the request in length. No action was taken pending Rent-A-Wreck submit a site plan and other pertinent information.

Meeting adjourned at 8:35

Joni Andary, Secretary

minutes typed by Deputy Clerk Gaines