

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

January 4, 2021

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Kathy Noel, Treasurer
Mark Rice, Trustee
Rick Bernhardt, Trustee
Rob Mills, Trustee
Bekki Kooyer, Trustee

MEMBERS ABSENT

Also, present Zoning Administrator Calkins and Police Chief Micolo.
Attendance 3

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Rob Mills, second by Bekki Kooyer, to approve the January 4, 2021, meeting agenda as presented. Motion carried. 1/4/2021
AGENDA

#2 MOVED: by Rick Bernhardt, second by Kathy Noel, to accept the December 21, 2020, meeting minutes as written. Motion carried. 12/21/2020
MTG MINUTES

SUPERVISOR'S REPORT

None

PUBLIC COMMENTS

None

Discussion held with attorney from Mika Meyers regarding the responsibility of the tax bill following receiving the property and motel back for delinquencies. Trustee and Supervisor discussed the issue with attorney, township was advised to pay bill. Supervisor reminded the board that any legal contact must be approved by him or the board.

#3 MOVED: by Kathy Noel, second by Mark Rice, to pay the winter tax bill on the motel property in the amount of three thousand six dollars and twenty-two cents. Motion carried. WINTER TAX
BILL ON
MOTEL

#4 MOVED: by Kathy Noel, second by Mark Rice, to pay the following bills.

PAY BILLS

General Fund	14,590.48
Road Maint & Repair Fund	88,500.00
Fire Fund	4,701.98
Police Fund	13,373.87
Recreation Center Fund	8,823.41
Ambulance Fund	62,988.40
Property Management Fund	740.02
Parks Fund	378.65
Fairgrounds Fund	1,979.62
Golf Course Fund	5,492.75
Sewer Fund	65,748.79
Water Fund	19,185.60
Rubbish Collection Fund	89.39

Grand Total \$286,592.96

Ck #54041-54077

Motion carried.

CORRESPONDENCE

Chief Micolo- Report

Police Board Meeting Minutes

BOARD MEMBER COMMENTS

- Trustee Bernhardt-are we changing the date for the Fire Department's budget review?
- Treasurer Noel-I'm certain that we have a motion on the books that there is to be no contact with any attorney without approval from the Supervisor and/or board.

Meeting adjourned at 7:30PM.

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

January 19, 2021

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Kathy Noel, Treasurer
Bekki Kooyer, Trustee
Rob Mills, Trustee
Rick Bernhardt, Trustee
Mark Rice, Trustee

MEMBERS ABSENT

Also, present Mike Hoolsema and Herman Calkins.

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Rob Mills, second by Bekki Kooyer, to approve the January 19, 2021 meeting agenda as presented. Motion carried. 1/19/21
AGENDA

#2 MOVED: by Kathy Noel, second by Mark Rice, to accept the January 4, 2021, Regular Meeting Minutes and the January 6th, & 13th, Special Meeting Minutes as written. Motion carried. 1/4/21
1/6/21
1/13/21
MINUTES

SUPERVISORS REPORT

- Personnel Committee Members are Jim Moore, Kathy Noel, and Mark Rice.

PUBLIC COMMENTS

Fed Ex is building a new building for their business so they will be closer to the airport for pickups.

#4 MOVED: by Sheila Gaines, second by Kathy Noel, to adopt Budget Adjustment Resolution 2021-1. Roll call vote all members voted yes RESOLUTION declared carried. BUDGET
RESOLUTION

#5 MOVED: by Kathy Noel, second by Sheila Gaines, to adopt the EMS Departments new fee schedule as presented. Motion carried. EMS FEE
SCHEDULE

#6 MOVED: by Mark Rice, second by Bekki Kooyer, to approve hiring Brantt Baker part time EMT for the EMS Department. Motion carried. HIRE
B BAKER
EMS

#7 MOVED: by Jim Moore, second by Rob Mills, to reclassify Amy Jere from part time AEMT to full time AEMT. Motion carried. RECLASSIFY
A JERE
FULL TIME

#8 MOVED: by Jim Moore, second by Kathy Noel, to approve letter of Agreement between Kinross Charter Township and AFSCME Local 57 to modify Appendix A by adding a 2% COLA increase effective April 1, 2021. Roll call vote all members present voted yes. Motion carried. UNION COLA

#9 MOVED: by Jim Moore, second by Rick Bernhardt, to adopt the Townships COVID 19 Plan. Delete “*Township EMS department is not included” and add EMS to plan. COVID PLAN
Motion carried.

#10 MOVED: Kathy Noel, second by Bekki Kooyer, to pay the following bills. PAY BILLS

General Fund	15,984.59
Fire Fund	67,527.38
Police Fund	10,906.66
Recreation Center Fund	6,703.00
Ambulance Fun	72,609.01
Property Management Fund	292.39
Parks Fund	130.21
Fairgrounds Fund	961.32
Golf Course Fund	4,153.42
Sewer Fund	57,286.77
Water Fund	12,184.52
Rubbish Collection Fund	12,663.18

Grand Total \$261,402.45

Ck#54092-54135

Motion carried.

#11 MOVED: by Jim Moore, second by Kathy Noel, to approve increasing Visa limit from four thousand to six thousand dollars. Motion carried. INCREASE VISA CARD LIMIT

CORRESPONDENCE

Department Managers Meeting Minutes

Lori Burton -Risk Control Manage- Remote Working

Municipal Underwriters-Remote Working

BOARD MEMBER COMMENTS

None

Meeting adjourned at 7:20PM.

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

February 1, 2021

4884 W. Curtis St

MEMBERS PRESENT

Jim Moore, Supervisor
Sheila Gaines, Clerk
Kathy Noel, Treasurer
Rick Bernhardt, Trustee
Mark Rice, Trustee
Bekki Kooyer, Trustee
Rob Mills, Trustee

MEMBERS ABSENT

Also present: Brian Masterson, Joe Micolo, Deedee Frasure, and Bob Norton.

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Rick Bernhardt, second by Rob Mills, to approve the February 1, 2021, meeting agenda with correction of date from the 19th to the 1st. Motion carried. 2/1/21
AGENDA

#2 MOVED: by Kathy Noel, second by Rick Bernhardt, to accept the January 19, 2021, Regular Meeting and the January 20, 2021, Special Meeting minutes with correction of the agenda. Motion carried 1/19/21
1/20/21
MINUTES

SUPERVISOR'S REPORT

- Michigan Aerospace Manufacturers Association (MAMA) has chosen Kinross for the new command and control center.

PUBLIC COMMENTS

None

#3 MOVED: by Sheila Gaines, second by Kathy Noel, to approve the purchase of a new Goodman Natural high efficiency furnace, for one of the rooms at the Rec Center, from Great Lakes Services, Inc. with the cost not to exceed three thousand nine hundred dollars. Motion carried. RECREATION
NEW FURNACE

#4 MOVED: by Sheila Gaines, second by Jim Moore, to hire Great Lakes Awning and Canvas, Inc. to install a fabric awning on the township hall. Cost not to exceed one thousand twenty-five dollars. Motion carried. GREAT LAKES
AWNING

#5 MOVED: by Kathy Noel, second by Sheila Gaines, to approve the write off bad debt in the amount of thirty-seven thousand forty-three dollars and sixty-seven cents for the EMS Department. Motion carried. EMS BAD DEBT

#6 MOVED: by Rob Mills, second by Mark Rice, to adopt Resolution 2021-2 to Accept Letter BOR RES Petitions for MBOR (board of review). Roll call vote; all members present voted 2001-2 yes. RESOLUTION declared carried.

#7 MOVED: by Jim Moore, second by Kathy Noel, to approve the overhaul of well number 2 WELL #2 by Peerless Midwest Inc., cost not to exceed six thousand eight hundred dollars. REPAIRS Motion carried.

#8 MOVED: by Kathy Noel, second by Mark Rice, to pay the following bills.

PAY BILLS

General Fund	11,313.28
Fire Fund	1,238.91
Police Fund	8,896.25
Recreation Center Fund	4,498.47
Ambulance Fund	47,802.87
Property Management Fund	28,365.45
Parks Fund	372.84
Fairgrounds Fund	404.90
Golf Course Fund	3,317.25
Sewer Fund	81,686.78
Water Fund	6,247.97

Grand Total \$194,145.06

Ck#54145-54173

Motion carried.

CORRESPONDENCE

Joe Micolo Monthly Report

Police Board Meeting Minutes

MI Aerospace Manufacturers Assoc. Chippewa County International Airport selected for New Command & Control Center

BOARD MEMBER COMMENTS

- Police Department received a letter of appreciation. EMS Department was awarded a grant from the Michigan Par Plan.
- How many people will be hired for the Aerospace Manufacture Company?

Meeting adjourned at 7:35PM.

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING/BUDGET PUBLIC HEARING
2021-2022 Fiscal Year**

February 16, 2021

4884 W. Curtis St

MEMBERS PRESENT

Jim Moore, Supervisor
Sheila Gaines, Clerk
Kathy Noel, Treasurer
Bekki Kooyer, Trustee
Rob Mills, Trustee
Mark Rice, Trustee
Rick Bernhardt, Trustee

MEMBERS ABSENT

Also, present Mike Hoolsema and Arthur Brood.

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Rob Mills, second by Rick Bernhardt, to approve the February 16, 2021, meeting agenda. Motion carried. 2/16/21
MTG AGENDA

#2 MOVED: by Kathy Noel, second by Mark Rice, to accept the February, 1, 2021, meeting minutes as written. Motion carried. 2/1/21
MTG MINUTES

Supervisor Moore called the Budget **Public Hearing to order at 7:03PM** and opened the floor for questions. OPEN PH

#3 MOVED: by Sheila Gaines, second by Kathy Noel, to amend the budget by five thousand dollars effective April 1, 2021. Motion carries. AMEND BUDGE

#4 MOVED: by Sheila Gaines, second by Kathy Noel, to approve a new lap top computer for the Assessor's office cost not to exceed fifteen hundred dollars and have the townships IT person connect it to the server. Motion carried. ASSESSING
COMPUTER
PURCHASE

#5 MOVED: by Rick Bernhardt, second by Mark Rice, to increase the accountant salary by five thousand dollars effective April 1, 2021. Motion carried. INCREASE
ACCOUNTANT
SALARY

SUPERVISORS REPORT

- Paul Fritz has expressed his desire to return this summer as RV West camp host.

February 16, 2021

PUBLIC COMMENTS

None

Trustee Bernhardt discussed the easement for storm drains. The easement had not been signed *Amended* by the county road commission board authorized Rick to see if the county had any other records. *3/1/21*

#6 MOVED: by Sheila Gaines, second by Rob Mills, to approve contracting with Jeanine LaCrosse RV East camp host and Paul Fritz RV West camp host for the 2021 camping season. Motion carried. RV EAST
CAMP HOST
RV WEST HOST

#7 MOVED: by Mark Rice, second by Rick Bernhardt, to approve the Eastern Upper Peninsula Horse Association Lease agreement with wording that the grounds will be inspected by a representative from the township and one from the EUPHA with a signed check list. Motion carried. EUPHA
LEASE

#8 MOVED: by Mark Rice, second by Rick Bernhardt, to approve the MI Barrel Horse Association Lease agreement with wording that the grounds will be inspected by a representative from the township and one from the MBHA with a signed check list. Motion carried. BHA LEASE

#9 MOVED: by Mark Rice, second by Rick Bernhardt, to approve the Norther Great Lakes Fur Harvesters Lease agreement with wording that the grounds will be inspected by a representative from the township and one from the NGFH with a signed check list. Motion carried. GLFH
LEASE

#10 MOVED: by Kathy Noel, second by Rick Bernhardt, to adopt the Planning Commissions amendments to Ordinance 1.100 as presented. Roll call vote all members present voted yes Motion carried. ORD AMEND

#11 MOVED: by Kathy Noel, second by Bekki Kooyer, to pay the following bills. PAY BILLS

General Fund	14,257.03
Road Maintenance & Repair	3.50
Fire Fund	1,366.98
Police Fund	7,964.23
Recreation Center Fund	5,962.21
Ambulance Fund	55,425.56
Property Management Fund	3,245.03 Attorney Bill
Parks Fund	130.59
Fairgrounds Fund	1,056.51
Golf Course Fund	3,128.95
Sewer Fund	558,972.06 Segment 3

Water Fund	10,638.29
Rubbish Collection Fund	12,750.10

Grand Total	\$674,901.03
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Ck#54184-54229

Motion carried.

Treasurer mentioned that four hundred ninety-seven thousand dollars in the Sewer Fund is for segment #3. Also, two thousand six hundred sixty-eight dollars under Property Management is for the Attorney fees related to taxes for the motel.

Discussion held regarding contacting attorneys for legal opinion.

#12 MOVED: by Sheila Gaines, second by Kathy Noel, that no Board member or Department Managers are to contact any attorneys without the Boards/Supervisors approval and must have an additional other Board member present. Motion carried.

CONTACT
ATTORNEY

No questions or letters received for or against the budgets. The Public Hearing closed at 8:05PM. CLOSE PH

CORRESPONDENCE

Rec Director Report

Soo Coop-regarding Visa Cards

BOARD MEMBER COMMENTS

- Rec Director Frasure is going to contact the Health Department regarding reopening. We also need a capital improvement plan for the Rec Center.
- BHC and Sault Tribe are purchasing 10 pair of snowshoes for the Rec Center.
- Property tax deadline is March 1.

Meeting adjourned at 8:10PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

March 1, 2021

4884 W. Curtis St.

MEMBERS PRESENT

Sheila Gaines, Clerk
Kathy Noel, Treasurer
Bekki Kooyer, Trustee
Mark Rice, Trustee
Rick Bernhardt, Trustee

MEMBERS ABSENT

Jim Moore, Supervisor
Rob Mills, Trustee

Also, present Mike Hoolsema, Bill Palmer, Bob Norton, and Brian Masterson.
Attendance 5

In the absence of Supervisor Moore Clerk Gaines called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Sheila Gaines, second by Mark Rice, to appoint Treasurer Noel to Chair the meeting in Supervisor Moore's absence. Motion carried. APPOINT
CHAIR

#2 MOVED: by Rick Bernhardt, second by Mark Rice, to accept the March 1, 2021, meeting agenda as presented. Motion carried. 3/1/21
AGENDA

#3 MOVED: by Rick Bernhardt, second by Kathy Noel, to approve the February 16, 2021, meeting minutes with one correction to Trustee Bernhardt's discussion of easement for storm drains change to *"Trustee Bernhardt discussed storm drains for the roads in the housing area relative to the road easement provided to Supervisor Moore by the Chippewa County Road Commission and also discussed issues with the road easements on M-80 and the Shortcut Road which need to be addressed. The copy of the housing area road easement provided had not been executed by the Road Commission and Trustee Bernhardt was requested to check if an executed copy had been filed with the Chippewa County Register of Deeds."* Motion carried. 2/16/21
MTG MINUTES

Trustee Bernhardt stated there is no easement recorded. The Board will wait for the Supervisor to return and decide what, if any, steps need to be taken.

PUBLIC COMMENTS

None

#4 MOVED: by Sheila Gaines, second by Rick Bernhardt, to adopt Resolution 2021-3 to Establish a General Appropriations Act for Kinross Charter Township, and to define the Powers and Duties of the township Officers in Relation to the Administration of the Budget. Roll call vote; all members present voted yes. Clerk declared the RESOLUTION adopted and Motion carried. RESOLUTION 2021-3

#5 MOVED: by Kathy Noel, second by Sheila Gaines, to approve contracting Jeanine LaCrosse as RV East Camp Host and Paul Fretz as RV West Camp Host for the 2021 camping season. Motion carried. RV CAMP HOSTS

#6 MOVED: by Sheila Gaines, second by Kathy Noel, to hire Roy Electric to purchase and install a Generac generator including electrical and out door lighting and cord reels in the ambulance garage for ambulance plug ins with the cost not to exceed fourteen thousand nine hundred eighty-five dollars and zero cents (\$14,985.00). Motion carried. EMS GENERATOR PURCHASE

Quotes were received from Hoornstra Communications, MRC, Bruce Bardaville, and Roy Electric for purchase, installation, and repairs of Generac Generators.

#7 MOVED: by Sheila Gaines, second by Kathy Noel, to increase the golf course's maintenance crew pay as requested: Scott Coffey fifteen dollars (\$15.00) per hour, Dave Postma, Pat Fruik, James McQueen and Tanner Norton to twelve dollars (\$12.00) per hour effective April 1, 2021. Motion carried. GOLF COURSE PAY

#8 MOVED: by Kathy Noel, second by Sheila Gaines, to accept with regret the resignation of DPW Superintendent Brian Masterson. Motion carried. MASTERSONS RESIGNATION

#9 MOVED: by Kathy Noel, second by Bekki Kooyer, to pay the following bills. PAY BILLS

General Fund	14,787.61
Fire Fund	2,369.10
Police Fund	8,353.68
Recreation Center Fund	4,060.65
Ambulance Fund	43,685.53
Property Management Fund	44.36
Parks Fund	268.56
Fairground Funds	305.22
Golf Course Fund	3,462.90
Sewer Fund	364,820.78
Water Fund	5,946.33

Grand Total \$448,105.02

Ck#54238-54261

Motion carried.

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March 1, 2021

CORRESPONDENCE

Accountant Hoolsema-Township Investments
Treasurer's Report Ending 1/31/21
Police Board Meeting Minutes
Police Chief's Report
Golf Course Superintendent's Report

BOARD MEMBER COMMENTS

Board members thanked Brian Masterson for his years of service.

Meeting adjourned at 7:16PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

March 15, 2021

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Kathy Noel, Treasurer
Bekki Kooyer, Trustee
Rob Mills, Trustee
Rick Bernhardt, Trustee

MEMBERS ABSENT

Also, present Joe Micolo, Greg Wright, Mike Hoolsema, and Gene Chambers.
Attendance 6

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Rob Mills, second by Mark Rice, to approve the agenda with one addition "add consideration of Cost of Living for non-union employees". Motion carried

AGENDA

#2 MOVED: by Kathy Noel, second by Rick Bernhardt, to accept the March 1, 2021, meeting minutes as written. Motion carried.

3/1/21
MTG"MIN

SUPERVISOR'S REPORT

None

PUBLIC COMMENTS

None

#3 MOVED: by Sheila Gaines, second by Kathy Noel, to hire Greg Wright as Sewer Superintendent and post in-house for a water manager. Motion carried.

PROMOTE
G WRIGHT
SE SUPEF

#4 MOVED: by Sheila Gaines, second by Bekki Kooyer, to separate the Water and Sewer Departments supervisory position responsibilities. Motion carried.

SE/WA
SUPERVIC
POSITION

#5 MOVED: by Kathy Noel, second by Rick Bernhardt, to adopt Budget Adjustment Resolution 2021-4. Roll call vote; all members voted yes. RESOLUTION declared adopted.

BUD ADJ
RES

#6 MOVED: by Jim Moore, second by Bekki Kooyer, to adopt EMS request for 2% funding from Sault Tribe for an oxygen generating system Resolution 2021-5. Roll call vote; all members present voted yes. RESOLUTION declared adopted.

2% EMS
RES

#7 MOVED: by Kathy Noel, second by Rob Mills, to adopt EMS request for 2% funding from Sault Tribe for a new vehicle Resolution 2021-6. Roll call vote; all members present voted yes. RESOLUTION declared adopted.

2% EMS
RES

- #8 MOVED:** by Rob Mills, second by Jim Moore, to approve hiring Sarah May, part time EMT, for the EMS Department. Motion carried. HIRE
S May EMS
- #9 MOVED:** by Kathy Noel, second by Sheila Gaines, to reclassify Kevin Mioduch from part time EMT to full time EMT. Motion carried. RECLASSIFY
KMioduch
FULL TIME
- #10 MOVED:** by Kathy Noel, second by Mark Rice, to hire Zalen Mingas, part time EMT, for the EMS Department. Motion carried. HIRE
Z MINGAS EMS
- #11 MOVED:** by Kathy Noel, second by Bekki Kooyer, to rehire Paramedic Joseph Hinzmann, Paramedic Peter Windsor, and Paramedic Jordan Geyer, part time seasonal. Motion carried. PART TIME
SEASONAL EMS
- #12 MOVED:** by Kathy Noel, second by Jim Moore, to approve a 3% cost of living allowance for Department Managers and 2% for all other non-union employees. Effective April 1, 2021. Motion carried. COLA
- #13 MOVED:** by Kathy Noel, second by Jim Moore, to pay the following bills. PAY BILLS
- | | |
|-------------------------|--------------|
| General Fund | 17,255.91 |
| Fire Fund | 13,771.10 |
| Police Fund | 7,345.57 |
| Recreation Center Fund | 10,009.88 |
| Ambulance Fund | 112,960.22 |
| Property Management | 1,191.47 |
| Parks Fund | 89.16 |
| Fairgrounds Fund | 1,448.86 |
| Golf Course Fund | 4,843.70 |
| Sewer Fund | 59,739.78 |
| Water Fund | 13,053.15 |
| Rubbish Collection Fund | 12,866.92 |
| Grand Total | \$254,575.72 |
- Ck# 54271-54312
Motion carried.

CORRESPONDENCE

Township Balance Sheets

BOARD MEMBER COMMENTS

- Rec Dept. opening the end of the month.
- An addition \$660.00 charged by MMBJ for advice regarding the tax bill on the motel. We have now spent more on attorney fees then what the original tax bill was.
- Schedule for Spring Cleanup

Meeting adjourned at 7:25PM

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

April 5, 2021

4884 W. Curtis St.

MEMBERS PRESENT

Jim Moore, Supervisor
Sheila Gaines, Clerk
Kathy Noel, Treasurer
Rick Bernhardt, Trustee
Mark Rice, Trustee
Bekki Kooyer, Trustee

MEMBERS ABSENT

Rob Mills, Trustee

Also, present Greg Wright and Bob Norton.

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Jim Moore, second by Bekki Kooyer, to approve the April 5, 2021, meeting agenda with additions of seasonal workers and request to reclassify Yarka Petrusha. Motion carried. AGENDA

#2 MOVED: by Mark Rice, second by Rick Bernhardt, to approve the March 15, 2021, Regular Meeting Minutes as written. Motion carried. 3/15/21
MEETING

#3 MOVED: by Jim Moore, second by Sheila Gaines, to approve hiring seasonal workers Carlos Molina, Mark Rice, Paul Fretz, and Clayton Noble twelve dollars per hour beginning April 12, 2021. Motion carried. SEASONAL
WORKERS

#4 MOVED: by Sheila Gaines, second by Jim Moore, to hire Olivia Kooyer part time janitor for the township effective April 12, 2021, at eleven dollars per hour. Motion carried. HIRE
OLIVIA
KOOYER

SUPERVISOR'S REPORT

Spring Cleanup is scheduled for May 15, 2021. Same procedures as last year.

PUBLIC COMMENTS

None

#5 MOVED: by Jim Moore, second by Bekki Kooyer, to approve the lease agreement from Community Action Early Childhood Program for class room at the Recreation Center at a cost of three hundred dollars per month. Motion carried. CLMC
LEASE AGREEMENT
REC CENTER

- #6 MOVED:** by Mark Rice, second by Jim Moore, to approve rehiring Pro Shop Workers Pam Postma at twelve dollars and fifty cents per hour, Noah McLeod at twelve dollars per hour, Tanner Norton at twelve dollars per hour, Dylan Mills at twelve dollars per hour, Niecia LaPlaunt eleven dollars per hour, and Hayden Mills ten dollars per hour all effective with opening of golf course. Motion carried. PRO SHOP HIRES
- #7 MOVED:** by Jim Moore, second by Kathy Noel, to adopt the Sewer Superintendent's Job Description as presented. Motion carried. SEWER SUPERINTDE JOB DESCRI
- #8 MOVED:** by Sheila Gaines, second by Rick Bernhardt, to approve a four thousand dollar pay increase for the Sewer Superintendent Wright. Motion carried. **#8b** by Sheila Gaines, second by Jim Moore, to pay the Sewer Superintendent Greg Wright retroactive back to March 15, 2021. Motion carried. SUPERINTENDI PAY INCREA
- #9 MOVED:** by Jim Moore, second by Rick Bernhardt, to approve the AFSCME letter of understanding for promoted union personnel to non-union for the position of Superintendent and Assistant Superintendent of the Department of Water and Sewer will be allowed to return to their prior union position in the event that the move is deemed unsatisfactory. Motion carried. AFSCME LETTER OF AGREEMENT
- #10 MOVED:** by Rick Bernhardt, second by Mark Rice, to table EMS Director Gray's request regarding Pay for Reserve Roster Paramedics. Motion carried. RESERVE PARAMEDICS TABLED
- #11 MOVED:** by Jim Moore, second by Kathy Noel, to hire Melissa Rivenburgh part time EMT. Motion carried. HIRE RIVENBURGH EMS
- #12 MOVED:** by Jim Moore, second by Bekki Kooyer, to approve EMS Director Gray's request to give Chris Lucas a step increase, merit increase and cost of living; Yarko Petrusha a step increase and cost of living; Brian Huntley step increase, merit increase and cost of living; John Clark a step increase, merit increase and cost of living; and Cody Mesnard a step increase and cost of living effective April 1, 2021. Motion carried. EMS STEP INCREASES MERITS COLA
- #13 MOVED:** by Jim Moore, second by Sheila Gaines, to reclassify Yarko Petrusha from EMT to AEMT status. Effective April 1, 2021. Motion carried. RECLASSIFY PETRUSHA

The Board received a quote for a new transit ambulance, and cardiac monitor from EMS Director.

#14 MOVED: by Kathy Noel, second by Bekki Kooyer, to pay the following bills.

PAY BILLS

General Fund	25,903.37
Fire Fund	1,820.67
Police Fund	12,901.99
Recreation Fund	5,013.67
Ambulance Fund	85,651.14
Property Management Fund	44.37
Parks Fund	268.56
Fairgrounds Fund	449.70
Golf Course Fund	3,099.61
Sewer Fund	378,178.53
Water Fund	5,841.64
Rubbish Collection Fund	12,880.14

Grand Total \$532,053.39

Ck# 54324-54368

Motion carried.

CORRESPONDENCE

Letter of Interest for Assistant Superintendent of Water.

BOARD MEMBER COMMENTS

Just a reminder that the Supervisor was going to contact the Tribe regarding their interest to serve on the Sewer & Water Department Advisory Committee.

Meeting adjourned at 7:40PM.

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

April 19, 2021

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Kathy Noel, Treasurer
Rick Bernhardt, Trustee
Mark Rice, Trustee
Bekki Kooyer, Trustee
Rob Mills, Trustee

MEMBERS ABSENT

Also, present Mike Hoolsema, Joe Micolo, Bob Norton, and Renee Gray.

Attendance 5

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Kathy Noel, second by Bekki Kooyer, to approve the April 19, 2021, meeting agenda as presented. Motion carried. 4/19/21
AGENDA

#2 MOVED: by Kathy Noel, second by Jim Moore, to approve the April 5, 2021, meeting minutes as written. Motion carried. 4/5/21
MINUTES

SUPERVISOR'S REPORT

- We need to have some trees cut on Fair Road they may potentially fall on the power lines. There are other trees we need to take down as well. I would like permission to have Pat Hallfrisch seek quotes for the job. Whatever money is made off the timber will be for a new dock at the lake.
- Fox Boyz will race this year even though the border is closed.

#3 MOVED: by Mark Rice, second by Rick Bernhardt, to approve Pat Hallfrisch to solicit bids for cutting down trees at the fairgrounds. Motion carried with one no vote. BIDS FOR
CUTTING
TREES

PUBLIC COMMENTS

- Discussion held regarding issues at the golf course.

#4 MOVED: by Kathy Noel, second by Jim Moore, to set the Sewer Superintendent's pay at sixty-three thousand seven hundred eighty two dollars and sixty one cents per year. Retroactive back to March 15, 2021. Motion carried. SEWER
INDENDENT
PAY

#5 MOVED: by Sheila Gaines, second by Jim Moore, adopt Resolution 2021-7 to approve settlement agreement to resolve pending litigation. Roll call vote: Moore, Gaines, Noel, Kooyer, Rice, and Mills voted yes; Bernhardt no. RESOLUTION declared adopted. Motion carried. DOCSA^
SETTLEMENT

- #6 MOVED:** by Mark Rice, second by Rick Bernhardt, to allow Rec Director Frasure to spend five thousand dollars grant money from 2020 on Kids Fishing Day. Motion carried. KIDS FISHING DAY
- #7 MOVED:** by Sheila Gaines, second by Bekki Kooyer, to hire Sarah May part time EMT for EMS. Motion carried. HIRE S. M EMS
- #8 MOVED:** by Jim Moore, second by Rob Mills, to allow the Police Department to purchase a 2021 Polaris Ranger from Chippewa Motors cost of fourteen thousand one hundred and thirty dollars. Motion carried. POLICE DEPT PURCHASE
- #9 MOVED:** by Kathy Noel, second by Bekki Kooyer, to pay the following bills. PAY BILLS
- | | |
|--------------------------|--------------|
| General Fund | 16,935.01 |
| Fire Fund | 2,386.20 |
| Police Fund | 14,469.25 |
| Recreation Center Fund | 6,661.20 |
| Ambulance Fund | 70,202.48 |
| Property Management Fund | 1,166.40 |
| Parks Fund | 133.22 |
| Fairgrounds Fund | 1,309.46 |
| Golf Course Fund | 4,172.86 |
| Sewer Fund | 360,454.42 |
| Water Fund | 14,316.29 |
| Rubbish Collection Fund | 64.00 |
| Grand Total | \$492,570.79 |
- Ck#54379-54428
- Motion carried.

CORRESPONDENCE

Rec Director Frasure's Report
 Chief Micolo's Report
 C.J.'s Grub Stop LLC Transfer of License

BOARD MEMBER COMMENTS

- I would like the easement and storm drains on the next agenda.
- No excuse for the golf course not to be ready.
- Next Personnel Committee meeting May 11, 2021, at 1PM.

Meeting adjourned at 7:55PM

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

May 3, 2021

4884 W. Curtis St.

MEMBERS PRESENT

Jim Moore, Supervisor
Sheila Gaines, Clerk
Rob Mills, Trustee
Bekki Kooyer, Trustee
Rick Bernhardt, Trustee

MEMBERS ABSENT

Kathy Noel, Treasurer

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: Rob Mills, second by Sheila Gaines, to approve the May 3, 2021, meeting agenda with addition of discussion regarding Michigan DOC Ambulance contract with Wellpath. Motion carried. 5/3/21 AGENDA

#2 MOVED: by Mark Rice, second by Bekki Kooyer, to accept the April 19, 2021, meeting minutes as written. Motion carried. 4/19/21 MINUTES

SUPERVISOR'S REPORT

- EDC has received bids on their new building.
- We received some decking for a new dock at Kinross Lake.

PUBLIC COMMENTS

None

Trustee Bernhardt discussed the easements for several roads along with storm drain legalities.

#3 MOVED: by Jim Moore, second by Mark Rice, to hire Foster and Swift for tax tribunal case. Motion carried. HIRE FOSTER AND SWIFT TAX TRIBUNAL CASE

With all the changes going on with employment at KCT we need to get personnel in place to cover possible retirements and resignations. WATER SUPERINTENDENT

#4 MOVED: by Sheila Gaines, second by Bekki Kooyer, to appoint Gene Chambers Assistant Water Superintendent, when opening comes available, and have him start classes immediately to earn his licenses. Must obtain within two years. Motion carried.

#5 Moved: by Jim Moore, second by Rob Mills, to hire Brian Masterson part time for the waste water treatment plant at one hundred fifty dollars per hour beginning July 1, 2021. Motion carried. HIRE MASTERSON PART TIME

#6 MOVED: by Jim Moore, second by Rick Bernhardt, to promote Rick Armentrout lab operator beginning immediately. Motion carried. PROMOTE ARMENTROUT LAB OPERATOR

#7 MOVED: Jim Moore, second by Sheila Gaines, to approve agreement with Dafter Township for EMS services. Motion carried. DAFTER
EMS AGREEMENT

#8 MOVED: by Sheila Gaines, second by Jim Moore, to approve agreement with Rudyard Township for EMS services. Motion carried. RUDYARD
EMS AGREEMENT

#9 MOVED: by Rick Bernhardt, second by Mark Rice, to include the outdoor deck area at the club house to CJ's Grub Stop LLC pending information from the Liquor Control Department. Motion carried with one no vote. CJS CRUB
STOP ADD
DECK AREA

#10 MOVED: by Bekki Kooyer, second by Rob Mills, to pay the following bills. PAY BILLS

General Fund	14,825.97
Fire Fund	2,010.37
Police Fund	24,038.75
Recreation Center Fund	5,308.34
Ambulance Fund	56,120.04
Property Management Fund	1,397.90
Parks Fund	754.62
Fairgrounds Fund	1,104.55
Golf Course Fund	6,392.30
Sewer Fund	32,408.53
Water Fund	15,035.50

CORRESPONDENCE

Police Board Meeting Minutes & Meeting Dates
Chief Micolo's Report
EGLE Chemical Monitoring Schedule

BOARD COMMENTS

We need to discuss the DOC Contract with Wellpath.
I think we should look into hiring a Park & Rec Director.
COVID Clinic here on May 20, 2021.

Adjournment 8:30PM

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

May 17, 2021

4884 W. Curtis St.

MEMBERS PRESENT

Jim Moore, Supervisor
Sheila Gaines, Clerk
Kathy Noel, Treasurer
Rick Bernhardt, Trustee
Mark Rice, Trustee
Bekki Kooyer, Trustee
Rob Mills, Trustee

MEMBERS ABSENT

Also, present Joe Micolo, Herman Calkins, Bill Palmer, and Greg Wright.
Attendance 5

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Rob Mills, second by Rick Bernhardt, to approve the May 17, 2021, meeting agenda as presented. Motion carried. 5/17/21
AGENDA

#2 MOVED: by Mark Rice, second by Bekki Kooyer, to accept the May 3, 2021, meeting minutes as written. Motion carried. MAY 3, 21
MTG MIN

SUPERVISOR'S REPORT

- Spring cleanup Saturday yielded far more than ever before. We are considering two clean ups per year, one in the fall and again in the spring.
- May 29th Memorial Day Parade, June 5th Kids Fishing Day at Duke Lake, July 17th yard sales and craft show at the Rec Center.
- We will be moving the recycling trailer to the township hall.
- Chloride is needed for Kinross and Lockhart Roads.

#3 MOVED: by Sheila Gaines, second by Jim Moore, to purchase chloride for Kinross and Lockhart Roads cost not to exceed eighteen hundred dollars Motion carried. CHLORIDE
ROADS

#4 MOVED: by Kathy Noel, second by Jim Moore, to approve Timber Sale Agreement with Hallfrisch Forestry Services, LLC. Motion carried with one no vote. TIMBER
AGREEMENT

#5 MOVED: by Jim Moore, second by Sheila Gaines, to reclassify Jared McCoy from Laborer to Utility Position. Motion carried. RECLASSIFY
J MCCOY
UTILITY

DPW Superintendent Masterson requested the Board table the remaining agenda items.

#6 MOVED: by Jim Moore, second by Rob Mills, to table garbage truck, dumping of other departments' dumpsters, and charging a flat rate for contractors needing water. TABLED
Motion carried.

#7 MOVED: by Kathy Noel, second by Bekki Kooyer, to pay the following bills.

PAY BILLS

General Fund	15,716.29
Fire Fund	1,035.10
Police Fund	7,628.24
Recreation Center Fund	7,511.80
Ambulance Fund	60,044.63
Property Management Fund	1,143.47
Parks Fund	1,530.85
Fairgrounds Fund	4,908.26
Golf Course Fund	20,075.79
Sewer Fund	353,618.75
Water Fund	14,247.10
Rubbish Collection Fund	12,917.83

Grand Total \$500,378.11

Ck# 54482-54529

Motion carried

CORRESPONDENCE

Storm Drains-discussion held regarding Act 288 of 1967.

Greenskeeper Palmer

Kinross Rec Center Frasure

BOARD MEMBER COMMENTS

The COVID clinic scheduled for Thursday is canceled.

Meeting adjourned at 7:40PM

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

June 7, 2021

4884 W. Curtis St.

MEMBERS PRESENT

Jim Moore, Supervisor
Sheila Gaines, Clerk
Kathy Noel, Treasurer
Rob Mills, Trustee
Bekki Kooyer, Trustee
Mark Rice, Trustee
Rick Bernhardt, Trustee

MEMBERS ABSENT

Also, present Joe Micolo, Bill Palmer, Brian Masterson, Brian Bense, and Mike Hoolsema.

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Mark Rice, second by Rob Mills, to approve the June 7, 2021, meeting agenda with one addition Army Corp of Engineers Right of Entry request. Motion carried.

6/7/21
AGENDA

#2 MOVED: by Kathy Noel, second by Mark Rice, to accept the May 17, 2021, meeting minutes as written. Motion carried.

MTG MIN

SUPERVISOR'S REPORT

- Kid's Fishing Day went well. We had about 35 children.
- Yard Sales July 17, 2021.
- Tree cutting on Fair Road.

PUBLIC COMMENTS

Fire Chief Brian Bense informed the Board that the pumper is out of commission. The need to purchase a new one or repair. Both will be costly.

#3 MOVED: by Kathy Noel, second by Sheila Gaines, to request Superintendent Masterson to draw the one hundred thirty-one thousand three hundred forty-eight dollars and seventy cents for the garbage truck purchase for recycling on SRF Grant Segment 3 Funds. Motion carried.

GARBAGE
TRUCK
GRANT

#4 MOVED: by Jim Moore, second by Kathy Noel, to charge all contractors who need water a one-hundred-dollar fee for 100,000.00 gallons of water. Motion carried with one no vote.

CONTRACT
WATER
USAGE

#5 MOVED: by Kathy Noel, second by Mark Rice, to approve the purchase of a set of Toro rough gang mowers from Tanglewood Golf Course, cost not to exceed one thousand five hundred dollars. Motion carried.

TORO
ROUGH
MOWERS
GOLF C

Seven contractors were called to request bids for new windows and siding on the township hall.

Three bids were received: Koponen Construction three hundred fifty thousand; Whiskey River Inc., one hundred sixty-four thousand four hundred sixty-five dollars; and DuFresne Builders one hundred ten thousand (bid received late June 7, 2021). Other companies contacted Bitnar, Thurston's, Nomad, and Pingatore Builders.

#6 MOVED: by Sheila Gaines, second by Kathy Noel, to accept Whiskey River Inc.'s bid to replace windows and install siding on the township hall cost of one hundred sixty-four thousand four hundred sixty-five dollars. No changes without change order and must submit proof of Liability and Work Comp coverages. Motion carried. HIRE
WHISKEY RIVER

#7 MOVED: by Kathy Noel, second by Bekki Kooyer, to pay the following bills.

PAY BILLS

General Fund	25,756.98
Fire Fund	3,706.52
Police Fund	14,763.70
Recreation Center Fund	8,796.14
Ambulance Fund	99,226.38
Property Management	1,833.50
Parks Fund	2,832.75
Fairground Fund	6,156.31
Golf Course Fund	27,274.79
Sewer Fund	101,163.32
Water Fund	18,406.89
Rubbish Fund	13,034.29
Total	\$322,951.57

Check #54550-54603

Motion carried.

#8 MOVED: by Rick Bernhardt, second by Jim Moore, to approve the Department of Army Right of Entry for Environmental Assessment, provided that the township owns all four properties. Motion carried. ARMY CORP
RIGHT OF
ENTRY

CORRESPONDENCE

Police Board Minutes

Chief of Police Joe Micolo- Monthly Report and Press Release from Chief Micolo

Greenskeeper Palmer-Monthly Report

Sault Tribe 2% Denial for EMS

Accountant Hoolsema-Investments

BOARD MEMBER COMMENTS

- Township Audit next week.
- Disappointed that the tribe denied the EMS 2% grant. Could we get a meeting with them to explain the dire need of Fire, Ambulance, and Police support?

Meeting adjourned at 7:40PM.

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

June 21, 2021

4884 W. Curtis St.

MEMBERS PRESENT

Jim Moore, Supervisor
Kathy Noel, Treasurer
Rick Bernhardt, Trustee
Mark Rice, Trustee
Bekki Kooyer, Trustee
Rob Mills, Trustee

MEMBERS ABSENT

Sheila Gaines, Clerk

Also, present Judy Wright, Joe Micolo, Tom McClendon, Brian Bensel and Fire Department Personnel.

Attendance 9

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Kathy Noel, second by Rick Bernhardt, to approve the June 21, 2021, meeting agenda as presented. Motion carried. 6/21/21
AGENDA

#2 MOVED: by Mark Rice, second by Kathy Noel, to accept the June 7, 2021, meeting minutes as written. Motion carried. 6/7/21
MTG MIN

Tom McClendon owner of 12 Windermere Drive expressed concerns regarding the state of his yard after Burton completed the road project on his street. He also expressed that he would like his neighbor to quit dumping gravel in his yard.

SUPERVISORS REOPRT

- Garage Sales July 17, 2021.
- AEG coming into town to lay fiber optic lines. They are hiring thirty people.
- T-Mobile tower almost completed.
- Someone has broken into several buildings at the Fairgrounds. If anyone has information regarding the break ins please contact the township.
- Katelyn Porcaro's fund raiser is Friday beginning at 5:00PM.

Chief Bensel submitted for three quotes for a new tanker. CSI is the only quote received.

#3 MOVED: by Kathy Noel, second by Rick Bernhardt, to lease a tanker from CSI in the amount of one hundred thirty-one thousand five hundred dollars, capital outlay will cover the lease payments. Motion carried. CSI TANK
LEASE

- #4 MOVED:** by Jim Moore, second by Rob Mills, to table quote to finish roofing at the Fire Hall. Motion carried. FIRE DEF ROOF TAE
- #5 MOVED:** by Mark Rice, second by Bekki Kooyer, to authorize Supervisor to sign timber sale contract. Motion carried. TIMBER SALE CON
- #6 MOVED:** by Kathy Noel, second by Bekki Kooyer, to schedule a Fall Clean-Up and increase cost to residents in the special assessment district by one dollar per month. Motion carried with one no vote. FALL CLEANUP
- #7 MOVED:** by Jim Moore, second by Rick Bernhardt, to adopt the Michigan Department of Transportation Performance Resolution for the purposes of issuing a municipal utility ROW on M-80 for water leak. Roll call vote. All members present voted yes; Gaines absent. RESOLUTION declared adopted. M-80 RESOLUTIO
- #8 MOVED:** by Jim Moore, second by Mark Rice, to hire Kenneth Noble full-time laborer. Motion carried. HIRE K NOBLE
- #9 MOVED:** by Kathy Noel, second by Rob Mills, to hire Razalen Fuller part time EMT for EMS. Motion carried. HIRE R FULLER
- Fox Boyz 2022 Race Contract tabled "no contract attached". Boy Scout Rally approved last February for use of 4-H building.
- #10 MOVED:** by Mark Rice, second by Kathy Noel, to approve Fantastic Circus Rental Agreement for use of the Quonset Hut or Grandstand area on July 17-18, 2021, and authorize Supervisor to sign. Motion carried. CIRCUS AGREEMENT
- #11 MOVED:** by Jim Moore, second by Kathy Noel, to reaffirm MI Townships Association Principles of Governance. Motion carried. MTA PRINCIPLE
- #12 MOVED:** by Mark Rice, second by Kathy Noel, to request Shady Oaks Trailer Park License not be approved and copy to State Legislators. Motion carried. SHADY OAR LICENSE
- #13 MOVED:** by Kathy Noel, second by Rob Mills, to amend Motion #5 of the May 3, 2021, meeting to state resignation effective June 30, 2021, and agree to rehire on July 6, 2021. Motion carried. AMEND MOT 5 MAY 3rd
- #14 MOVED:** by Kathy Noel, second by Bekki Kooyer, to pay the following bills. PAY BILLS
- | | |
|-----------------------|-----------|
| General Fund | 17,323.97 |
| Road Maint & Rpr Fund | 182.22 |

Fire Fund
June 21, 2021

4,202.56

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Police Fund	9,302.04
Recreation Fund	5,254.30
Ambulance Fund	60,065.40
Property Management Fund	1,378.43
Public Improvement Fund	1,323.94
Parks Fund	5,507.58
Fairground Fund	6,715.43
Golf Course Fund	13,532.32
Sewer Fund	391,108.68
Water Fund	11,241.50
Rubbish Collection Fund	15,578.67

Grand Total \$526,177.96

Ck #54614-54656

Motion carried.

CORRESPONDENCE

Balance Sheets for Period Ending 3/31/21

BOARD MEMBER COMMENTS

- Trustee Bernhardt- We need the contacts for the food waste. Met with Aaron Payment regarding 2% monies. He will advocate for support of township projects.
- Trustee Rice- Truck for tires to recycle always full. Vandalism in the community is rampant. Investigating security options. Rec Committee advocating for new flag poles and brackets.

Adjournment 8:00PM

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

July 6, 2021

4884 W. Curtis St.

MEMBERS PRESENT

Jim Moore, Supervisor
Sheila Gaines, Clerk
Kathy Noel, Treasurer
Rob Mills, Trustee
Mark Rice, Trustee
Rick Bernhardt, Trustee

MEMBERS ABSENT

Bekki Kooyer, Trustee

Also, present Mike Hoolsema, Bill Palmer, Bob Norton.
Attendance 4

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Rob Mills, second by Kathy Noel, to approve the July 6, 2021, meeting agenda 6/621
with one addition condition of yard after Burton completed Windermere Drive. MTG AGENDA
Motion carried.

#2 MOVED: by Mark Rice, second by Rob Mills, to accept the June 21, 2021, regular meeting 6/21/21
minutes as written. Motion carried. MINUTES

SUPERVISORS REPORT

- Annual yard sales July 17, 2021.

PUBLIC COMMENTS

None

#3 MOVED: by Rick Bernhardt, second by Kathy Noel, to adopt Resolution 2021-9 Fire PUMPER VAC
Pumper Vacuum Truck including lease documents and Supervisor's signature. TRUCK
Roll Call vote; all members present voted yes; one absent. RESOLUTION PURCHASE
declared carried.

#4 MOVED: by Sheila Gaines, second by Mark Rice, to adopt Resolution 2021-10 appreciation RESOLUTION
for twenty-one years of service by Brian W. Masterson. Motion carried. APPRICIATIC

#5 MOVED: by Jim Moore, second by Rick Bernhardt, to approve hiring Rozalen Fuller and HIRE
Shanell Athins part time EMT for the EMS Department. Motion carried. FULLER &
ATHINS
EMS

July 6, 2021

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- 6 MOVED:** by Kathy Noel, second by Rick Bernhardt, to approve hiring U.P. Engineering to draw plans for a new water main from the east side of Water Tower Drive to the Waste Water Treatment Plant. Motion carried. HIRE EUP
ENGINEERING
NEW WATER
MAIN
- #7 MOVED:** by Jim Moore, second by Sheila Gaines, to approve formal complaint letter to owner of Shady Oaks Mobile Home Park. Motion carried. SHADY OAKS
LETTER
- #8 MOVED:** by Sheila Gaines, second by Jim Moore, to approve Fox Boyz 2022 Racing Schedule and Lease Agreement. Motion carried. FOX BOYZ
2022 RACE
LEASE
- #9 MOVED:** by Sheila Gaines, second by Kathy Noel, to approve the purchase of fertilizer, fungicide, new flags, and flagpoles for the golf course. Cost not to exceed twelve thousand dollars. Motion carried. FERTILIZER
FUNGICIDE
PURCHASE
- #10 MOVED:** by Kathy Noel, second by Rob Mills, to approve grant from the American Rescue Plan Act. Motion carried. ARPA
GRANT
- #11 MOVED:** by Kathy Noel, second by Bob Mills, to pay the following bills. PAY BILLS
- | | |
|--------------------------|-------------|
| General Fund | 59,367.00 |
| Road Maint & Repair Fund | 2,000.00 |
| Fire Fund | 649.75 |
| Police Fund | 7,090.53 |
| Recreation Center Fund | 5,214.82 |
| Ambulance Fund | 46,459.10 |
| Property Management Fund | 842.60 |
| Parks Fund | 12,546.10 |
| Fairgrounds Fund | 1,910.19 |
| Golf Course Fund | 14,372.19 |
| Sewer Fund | 68,763.30 |
| Water Fund | 14,341.46 |
| Rubbish Collection Fund | 13,101.86 |
| Grand Total | \$237,97.32 |
- CK #54666-54706
Motion carried.

July 6, 2021

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CORRESPONDENCE

Police Board Meeting Minutes
Chief Micolo- Monthly Report
Greenskeeper-Palmer Monthly Report
Life Saving Event by Ashley McCoy

BOARD MEMBER COMMENTS

- Does EMS plan to do anything for Ashley McCoy?
- Discussion held regarding the state of 12 Windermere's lawn.

#12 MOVED: by Rob Mills, second by Rick Bernhardt, to repair ground with more fill and seed 12 WINDERM
it at 12 Windermere Drive where the curbing was placed. Motion carried. DR FILL SEE

Adjournment 7:30PM

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

July 19, 2021

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Kathy Noel, Treasurer
Rob Mills, Trustee
Bekki Kooyer, Trustee
Rick Bernhardt, Trustee
Mark Rice Trustee

MEMBERS ABSENT

Also, present Joe Micolo.
Attendance 2

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Rob Mills, second by Mark Rice, to approve the July 19, 2021, meeting agenda as written. Motion carried.

#2 MOVED: by Kathy Noel, second by Bekki Kooyer, to accept the July 6, 2021, meeting minutes as written. Motion carried.

SUPERVISOR'S REPORT

- Good weekend for yard sales.
- Circus went well.

#3 MOVED: by Sheila Gaines, second by Kathy Noel, to approve the Ordinance Enforcement tickets **MOVED:** by Jim Moore, second by Rick Bernhardt, to table due to inconsistencies with the ordinance. Motion carried.

#4 MOVED: by Kathy Noel, second by Bekki Kooyer, to pay the following bills.

General Fund	16,787.42
Fire Fund	3,400.65
Police Fund	10,972.12
Recreation Center Fund	6,556.45
Ambulance Fund	82,421.59
Parks Fund	3,183.38
Fairgrounds Fund	3,159.76
Golf Course Fund	17,966.09
Sewer Fund	75,524.36

Water Fund	15,614.64
Rubbish Collection Fund	30.50

Grand Total	\$245,164.07
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Ck# 54707-54769

Motion carried.

CORRESPONDENCE

Planning Commission Meeting Minutes

BOARD MEMBER COMMENTS

- Article in a paper I was reading about the Wellness Corporation.
- I would like to budget for flag poles and flags for next budget year.

Meeting adjourned at 7:30PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

August 2, 2021

4884 W. Curtis St.

MEMBERS PRESENT

Jim Moore, Supervisor
Sheila Gaines, Clerk
Rick Bernhardt, Trustee
Mark Rice, Trustee
Rob Mills, Trustee

MEMBERS ABSENT

Kathy Noel, Treasurer (phone)
Bekki Kooyer, Trustee

Also, present Bill Palmer, Greg Wright, Renee Gray, EMS employees, and Joe Micolo.
Attendance 7

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Rob Mills, second by Rick Bernhardt, to approve the August 2, 2021, meeting agenda as presented. Motion carried. 8/2/2021
AGEBDA

#2 MOVED: by Rick Bernhardt, second by Mark Rice, to accept the July 19, 2021 meeting minutes with correction to the first Board Comment should read "Would like a copy of the contract the DOC has with Wellness Corporation". Motion carried. 7/19/2021
NTG MIN

SUPERVISOR'S REPORT

- Bay Mills Health Center is having a Covid 19 Clinic Wednesday, 3:00PM-5:00PM at the Kinross Recreation Center.
- Bay Mills Indian Community is hosting a free electronic waste collection event Saturday, September 18, 2021, 10:00am -2:00pm.

PUBLIC COMMENTS

None

#3 MOVED: by Jim Moore, second by Sheila Gaines, to approve reducing the EMS sleep time to four hours beginning at 2am to 6am, if employee is called out at all during this time, they are paid for the whole 4 hours. Pay one and a half times the hourly rate for DST hours worked. If a part time employee is called out between the hours of 2am and 6am they will receive the overtime rate of pay. Increase starting pay EMT \$18.00 per hour with up to 1 year experience, \$19 per hour with more than one year. AEMT \$19.00 per hour with up to 1 year and \$20.00 per hour with more than one year, Paramedic \$24.00 per hour with up to one year experience and \$25.00 with more than one year. Effective August 2, 2021. Motion carried. EMS PAY
RATES

#4 MOVED: by Sheila Gaines, second by Jim Moore, to rehire Jeremey Spencer for the EMS Department with a 90-day probation period. Motion carried with one no vote. HIRE
J SPENCER

- #5 MOVED:** by Sheila Gaines, second by Rick Bernhardt, to approve the Police Departments 2022-2023 budget as presented by the Police Board. Motion carried. 2022-2023
POLICE
BUDGET
- #6 MOVED:** by Jim Moore, second by Sheila Gaines, to adopt Resolution 2021-1 Police Estimated Costs and Expenses for Annual, Operation and Maintenance of Police Protection of the Special Assessment District. Roll call vote all members present voted yes. Noel and Kooyer absent. RESOLUTION declared adopted. RES 2021-1
POLICE
- #7 MOVED:** by Jim Moore, second by Sheila Gaines, to adopt Resolution 2021-2 Filing of Special Assessment Roll and Notice of Public Hearing. Roll call vote all members present voted yes. RESOLUTION declared carried. RES 2021-2
POLICE
- #8 MOVED:** by Mark Rice, second by Jim Moore, to purchase a 2015 Toro Model 4500D Timberwolves Turf INC., cost of twenty-six thousand five hundred dollars (\$26,500.00) Including delivery. Motion carried. GOLF COURSE
MOWER
PURCHASE
- #9 MOVED:** by Jim Moore, second by Mark Rice, to increase Payton Cheney's hourly wage to twelve dollars per hour effective immediately. Motion carried. PAYTON
WAGE INCREASE
- #10 MOVED:** by Sheila Gaines, second by Mark Rice, to hire City Services to do the live taps and install connections on new water main between the W.W.T. P. and Watertower Drive. Cost not to exceed sixteen thousand four hundred fifty dollars. Motion carried. HIRE CITY
SERVICE
- #11 MOVED:** by Rick Bernhardt, second by Jim Moore, to hire Peerless Midwest to refurbish well #1 and pump overhaul cost not to exceed fifty-five thousand dollars. Motion carried. REFURBISH
WELL #1
- #12 MOVED:** by Rob Mills, second by Jim Moore, to pay the following bills. PAY BILLS
- | | |
|--------------------------|--------------|
| General Fund | 15,078.81 |
| Fire Fund | 7,237.06 |
| Police Fund | 10,982.49 |
| Recreation Center Fund | 5,936.72 |
| Ambulance Fund | 45,476.97 |
| Property Management Fund | 3,534.88 |
| Parks Fund | 3,277.12 |
| Fairgrounds Fund | 5,108.37 |
| Golf Course Fund | 63,644.22 |
| Sewer Fund | 79,370.42 |
| Water Fund | 16,716.56 |
| Rubbish Collection Fund | 7.96 |
| Grand Total | \$256,371.58 |
- CK# 54770-54831 Motion carried.

CORRESPONDENCE

Police Board Meeting Minutes

Chief Micolo-Board Report

Greenskeeper Palmer- Board Report

Charter Communications- Canceled Channels

BOARD MEMBERS COMMENTS

None

Meeting adjourned at 7:40PM.

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

August 16, 2021

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Kathy Noel, Treasurer
Rick Bernhardt, Trustee
Bekki Kooyer, Trustee
Rob Mills, Trustee

MEMBERS ABSENT

Mark Rice, Trustee

Also, present Joe Micolo, Bob Norton, Golf Course Employees, Greg Wright, and Herman Calkins.

Attendance 11

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Rick Bernhardt, second by Kathy Noel, to approve the August 16, 2021, meeting agenda as presented. Motion carried. 8/16/21
MTG ADENDA

Angie McArthur Eastern Upper Peninsula Intermediate School District Superintendent discussed the need for broadband in the EUP. She requested that the township support them in this endeavor to bring high speed internet to every home in Chippewa, Luce, and Mackinaw County by 2025. BROADBAND

#2 MOVED: by Jim Moore, second by Sheila Gaines, to adopt Resolution 2021-12 committing to \$23,406.00, from the American Rescue Plan money, to EUP Connect bringing high speed internet to everyone in Chippewa County by 2025. Roll call vote; five yay, one nay, one absent. RESOLUTION declared adopted. RES
SUPPORT
BROADBAND

#3 MOVED: by Sheila Gaines, second by Jim Moore, to amend the August 2, 2021, meeting minutes motion 4 "hire Jeremy Spencer full time with a 180-day probation period." 8/16/21
MINUTES
AMENDED

By Kathy Noel, second by Jim Moore, to approve the August 2, 2021, meeting minutes as amended. Motion carried.

#4 MOVED: by Jim Moore, second by Bekki Kooyer, to purchase a 2021 Ford AWD type II ambulance from Emergency Vehicles Plus with all required equipment at the total cost of one hundred thirty-six thousand three hundred three dollars and sixty-five cents (\$136,303.65). Motion carried. EMS VEHICLE

#5 MOVED: by Sheila Gaines, second by Rob Mills, to hire Daniel Peek part-time Paramedic effective August 21, 2021. Motion carried. HIRE PEEK
EMS

- #6 MOVED:** by Jim Moore, second by Rob Mills, to hire Robert Uphoff part-time EMT effective August 21, 2021. Motion carried. HIRE UPHOFF
EMT P/T
- #7 MOVED:** by Bekki Kooyer, second by Kathy Noel, to reclassify Nadine Clark from part-time EMT to full-time EMT. Motion carried. RECLASSIFY
N CLARK
- #8 MOVED:** by Rick Bernhardt, second by Rob Mills, to hire R. Roese Contracting to bore an 8 inch water line across Water Tower Road at a cost of six thousand eight hundred dollars (\$6,800.00) Motion carried. HIRE ROESE
WA/SE
PLANT
- #9 MOVED:** by Kathy Noel, second by Rick Bernhardt, to approve the Lamb Pool on October 9, 2021. Motion carried. LAMB POOL
lease

Trustee Bernhardt requested a special meeting regarding to discuss the Treatment Plant project.

Clerk Gaines discussed the golf course with regards to meals being served off the premises. The Course managers contract states that in the event any meals are served off site prior authorization from the board is needed.

#10 MOVED: by Kathy Noel, second by Bekki Kooyer, to pay the following bills.	PAY BILLS
General Fund	50,913.29
Fire Fund	703.23
Police Fund	8,182.70
Recreation Center Fund	7,979.28
Ambulance Fund	62,358.23
Property Management Fund	8,099.14
Parks Fund	1,753.36
Fairgrounds Fund	3,651.17
Golf Course Fund	21,059.67
Sewer Fund	66,030.94
Water Fund	11,836.64
Rubbish Collection Fund	13,283.90

Grand Total	\$255,849.55
-------------	--------------

Ck# 54832-54891

Motion carried

CORRESPONDENCE

Rec Director Frasure-Monthly Report
Raco Army Airfield and Missile Base
GFL Environmental
Saving Solutions for Aging Infrastructures
Wellpath-Letter of Agreement

Wellpath letter of agreement will be sent to an attorney for review.

BOARD MEMBER COMMENTS

- Concerns Regarding the golf course.
- Disappointment with voter turnout.

Meeting adjourned at 8:00PM.

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

September 7, 2021

4884 W. Curtis St.

MEMBERS PRESENT

Jim Moore, Supervisor
Sheila Gaines, Clerk
Kathy Noel, Treasurer
Rick Bernhardt, Trustee
Mark Rice, Trustee
Bekki Kooyer, Trustee
Rob Mills, Trustee

MEMBERS ABSENT

Also, present Mike Hoolsema.

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Mark Rice, second by Rick Bernhardt, to approve the September 7, 2021, meeting agenda with two additions Amendment to the Recycling Infrastructure Grant Agreement and the purchase of a tommy lift gate. Motion carried. 9/7/21 AGENDA

#2 MOVED: by Mark Rice, second by Rob Mills, to accept as written the August 16, 2021, regular meeting minutes and the August 20, 2021, special meeting minutes. Motion carried. 8/16/21 8/20/21 MTG MIN

SUPERVISOR'S REPORT

- EDC Meeting this afternoon Marquette is not ready to take on the Satellite Launch so we may end up with it here after all.
- There's interest in the motel property.

PUBLIC COMMENT

None

#3 MOVED: by Sheila Gaines, second by Kathy Noel, to adopt Budget Adjustment Resolution 2021-13 Roll call vote all members present voted yes. RESOLUTION declared carried. BUDGET ADJ RES 2021-13

#4 MOVED: by Rob Mills, second by Kathy Noel, to direct Wastewater Superintendent Wright to not do any additional work on McClendon's yard on Windermere Drive. Motion carried. DISCONTINUE WORK WINDERM

#5 MOVED: by Jim Moore, second by Sheila Gaines, to reclassify Daniel Peek from part time to full time Paramedic. Motion carried. D PEEK TO FULL TIME

- #6 MOVED:** by Mark Rice, second by Rob Mills, to hire Anthony Reo part time EMT. Motion carried. HIRE A REO
PART TIME
EMT
- #7 MOVED:** by Jim Moore, second by Bekki Kooyer, to increase EMS Manager McBane's wage by one dollar & seventy-nine cents (\$1.79) per hour effective August 2, 2021. Motion carried. D MCBANE
WAGE INCREA
- #8 MOVED:** by Sheila Gaines, second by Rob Mills, to increase Paramedic Cody Mesnard's pay by one dollar (\$1.00) per hour effective August 2, 2021. Motion carried. C MESNARD
PAY INCREAS
- #9 MOVED:** by Rob Mills, second by Jim Moore, to approve a fifty-cent (\$.50) per hour merit increase for Paramedic Sam Ortiz effective August 2, 2021. Motion carried. S ORTIZ
MERIT
INCREASE
- #10 MOVED:** by Mark Rice, second by Jim Moore, to approve a fifty-cent (\$.50) per hour merit increase for EMT Christopher Lucas effective August 2, 2021. Motion carried. C LUCAS
MERIT INCRE
- #11 MOVED:** by Mark Rice, second by Rob Mills, to approve a fifty cent (\$.50) per hour merit increase for EMT John Clark. Motion carried. J CLARK
MERIT INCRE
- #12 MOVED:** by Sheila Gaines, second by Bekki Kooyer, to approve Atlas and Cleaning and Restoration to clean carpet in the township hall per quote. Motion carried with one no vote. TWP HALL
CARPET
CLEANING
- #13 MOVED:** by Jim Moore, second by Bekki Kooyer, to hire Great Northern Awning and Canvas, Inc. to put up an A-frame gable awning with the cost not to exceed fifteen thousand ninety-five (\$15,095.00) dollars. Four yes three, no votes. Motion carried. GREAT NORTH
AWNING
- #14 MOVED:** by Rick Bernhardt, second by Sheila Gaines, to authorize the Supervisor to sign the Recycling Infrastructure Grant Agreement Amendment. Motion carried. RECYCLING
INFRASTRUCTU
AGREEMENT
- #15 MOVED:** by Rick Bernhardt, second by Sheila Gaines, to request Wastewater Superintendent Wright to research a Tommy Lift and report to the Board at the next Board meeting. Motion carried. RESEARCH
TOMMY LIFT
FOR FOOD
WASTE
- #16 MOVED:** by Kathy Noel, second by Bekki Kooyer, to pay the following bills. PAYBILLS
- | | |
|--------------------------|------------|
| General Fund | 13,488.14 |
| Fire Fund | 4,205.45 |
| Police Fund | 8,142.99 |
| Recreation Center Fund | 4,756.41 |
| Ambulance Fund | 170,207.09 |
| Property Management Fund | 1,261.24 |
| Parks Fund | 4,864.50 |

Fairgrounds Fund	5,253.62
Golf Course Fund	19,783.92
Sewer Fund	346,297.09
Water Fund	7,890.06
Rubbish Collection Fund	13,266.48
Grand Total	\$599,416.99
Ck#54892-54957	
Motion carried.	

CORRESPONDENCE

Accountant Hoolsema- Investments
Police Board Meeting Minutes
Chief of Police Report
Kincheloe Post Office
Treasurer's Report

BOARD MEMBER COMMENTS

What's going on with the Wellpath agreement? We only have till October 1.

Meeting adjourned at 8:00PM

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

September 20, 2021

4884 W. Curtis St.

MEMBERS PRESENT

Jim Moore, Supervisor
Sheila Gaines, Clerk
Kathy Noel, Treasurer
Rick Bernhardt, Trustee
Bekki Kooyer, Trustee
Rob Mills, Trustee

MEMBERS ABSENT

Mark Rice, Trustee

Also, present Bill Palmer, Renee Gray, and Joe Micolo.

Attendance 4

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Kathy Noel, second by Rick Bernhardt, to approve the September 20, 2021, meeting agenda as presented. Motion carried. 9/20/21
AGENDA

#2 MOVED: by Rob Mills, second by Bekki Kooyer, to accept the September 7, 2021, Regular Meeting Minutes and the September 8, 2021, Special Meeting Minutes. Motion carried. 9/7/21
MTG MIN

SUPERVISOR'S REPORT

- Discussion held regarding Wellpath.

PUBLIC COMMENTS

None

- #3 MOVED:** by Jim Moore, second by Kathy Noel, to allow Trustee Bernhardt to contact attorney to help prepare option to purchase parcel 008-300-040-00 on M-80 by Overland and bring back to the Board for approval. Motion carried. ALLOW
TRUSTEE
BERNHARDT
TO CONTACT
ATTORNEY
- #4 MOVED:** by Sheila Gaines, second by Kathy Noel, to adopt the 2021 Tax Rate Request Resolution. Roll call vote; all members present voted yes. RESOLUTION
declared adopted. TAX RATE
RESOLUTION
- #5 MOVED:** by Jim Moore, second by Kathy Noel, to adopt Resolution 2021-3 Police Special Assessment Confirmation of Assessment Roll; Payment and Collection of Special Assessment. Roll call vote; all members present voted yes. RESOLUTION
declared adopted. RESOLUTION
2001-3 P

#6 MOVED: by Sheila Gaines, second by Jim Moore, to purchase a Tommy Gate, with wastewater funds, including shipping and miscellaneous labor charge from Hydro Services, LLC from Petoskey, MI, with the cost not to exceed three thousand five hundred seventy-four dollars and twenty cents (\$3,574.20) for loading food waste and FOG. Motion carried. TOMMY GATE
PURCHASE

#7 MOVED: by Rick Bernhardt, second by Jim Moore, to approve televising Well No. 1 by Peerless Midwest with the cost not to exceed eighty-one hundred dollars (\$8,100.00). Motion carried. WELL1
TELEVISIONING

#8 MOVED: by Sheila Gaines, second by Kathy Noel, to place all delinquent water bills on the tax roll as a lien. Motion carried. DELINQUENT
WATER BILLS

#9 MOVED: by Jim Moore, second by Rob Mills, to approve the Recreation Center's 2% Funding Request Application to the Soo Tribe. Motion carried. 2% APP
REC CENTER

#10 MOVED: by Jim Moore, second by Sheila Gaines, to approve the EMS Department's 2% Funding Request Application to the Soo Tribe. Motion carried. 2% ATT
EMS

#11 MOVED: by Jim Moore, second by Sheila Gaines, to purchase snow mold fungicide at the cost of eighteen thousand nine hundred sixty-two dollars and fifty cents (\$18,962.50). Motion carried. FUNGICIDE
PURCHASE

#12 MOVED: by Kathy Noel, second by Bekki Kooyer, to approve Lone Prairie Farms and Hay Co. to snow plow, sand, & salt EMS Department parking lot for the 2021-2022 winter season. Motion carried. EMS SNOW
PLOWING

#13 MOVED: by Sheila Gaines, second by Kathy Noel, to adopt 2% Resolutions for EMS and Recreation. Roll call vote; all members present voted yes. RESOLUTION declared adopted. EMS 2% RES

Wellpath contract between Kinross EMS and the State of MI for ambulance service was discussed in length.

#14 MOVED: by Jim Moore, second by Kathy Noel, to allow Supervisor Moore to sign the Wellpath agreement subject to attorney opinion as to rather we must abide by their deadline of October 1, 2021, or we would only get what Medicare provides. Motion carried. WELLPATH

#15 MOVED: by Sheila Gaines, second by Rick Bernhardt, to approve partial mileage for Kevin Mioduch to attend Bay College Paramedic program with the understanding that it will be taxable. Motion carried. PARAMEDICE
PROGRAM

#16 MOVED: by Jim Moore, second by Sheila Gaines, to table the Estimate Water & Sewer Rate increase. Motion carried. WATER & SEWER
RATE TABLE

#17 MOVED: by Jim Moore, second by Sheila Gaines, to table the hiring of a consultant for the Recycling Infrastructure Project. Motion carried with two no votes. RECYCLING
PROJECT

#18 MOVED: by Kathy Noel, second by Bekki Kooyer, to pay the following bills. PAY BILLS

General Fund	15,837.84
Fire Fund	2,141.12
Police Fund	8,202.04
Recreation Center Fund	12,442.35
Ambulance Fund	79,030.62
Property Management Fund	1,120.79
Park Funds	775.18
Fairgrounds Fund	7,981.68
Golf Course Fund	17,397.23
Sewer Fund	67,193.47
Water Fund	10,763.36
Rubbish Collection Fund	3.77

Grand Total \$222,889.45

Ck#54958-55012

Motion carried.

BOARD COMMENTS

Trustee Bernhardt- Grant Recycling Paperwork
COVID Policy

CORRESPONDENCE

Charles Palmer, P.C. Opinion on Fire Departments Tanker Lease

Meeting Adjourned at 8:30PM

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

October 4, 2021

4884 W. Curtis St.

MEMBERS PRESENT

James R. Moore, Supervisor
Sheila M. Gaines, Clerk
Kathy Noel, Treasurer
Mark Rice, Trustee
Rick Bernhardt, Trustee

MEMBERS ABSENT

Rob Mills, Trustee
Bekki Kooyer, Trustee

Also, present Mike Hoolsema, Bill Palmer, Joe Micolo and Sara Kanitz CPA.
Attendance 4

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Kathy Noel, second by Jim Moore, to approve the October 4, 2021, meeting agenda. Motion carried 10/4/21
AGENDA

Trustee Bernhardt inquired as to why the Waste Water Treatment Plant and recycling project was not on the agenda.

#2 MOVED: by Kathy Noel, second by Jim Moore, to accept the September 20, 2021, meeting minutes as written. Motion carried. 9/20/21
MIG MINUTES

Sara Kanitz, Lake Michigan CPA, reported on the Financial Statements ending March 31, 2021. In addition to the state audit a federal audit was also conducted since we are using federal money for our waste water treatment plant. We incurred 2.7 million dollars in expenditures related to the project which is unusual for Kinross. Over all the audit on both the state and federal level were clean. Sara praised Accountant Hoolsema on the terrific job he does. A full copy of the audit will be on our website at www.kinrosstownship-mi.gov

#3 MOVED: by Kathy Noel, second by Jim Moore, to accept the audit report as presented. AUDIT
Motion carried.

SUPERVISOR'S REPORT

- We should have the opinion letter from the attorney next week letting us know what we can spend the ARPA money on.
- Flu shot clinic October 20, 2021, 9 – 10 am here at the township hall.
- One more tire pickup and the program is finished.

PUBLIC COMMENTS

Accounting department noted that Lake MI CPA does not charge for the federal audit.

#4 MOVED: by Kathy Noel, second by Mark Rice, to send the Option to Purchase Real Property with the attorney's suggestions to The Overland Group, LLC. Motion carried. OPTION TO PURCHASE

The Board reviewed a letter from C.J.s Grub Stop regarding the cost of heating and cooling in the building. The Board agreed that the township should give them a short-term break on rent. Next year the Board will come up with a long-term fix.

#5 MOVED: by Kathy Noel, second by Sheila Gaines, to offer a reduction in rent by three hundred eighty dollars and fifty-five cents to help offset the cost of heating this winter 11/21, 12/21, 1/22, 2/22 3/21/ and 4/21. Motion carried. CJS GRUB STOP RENT

#6 MOVED: by Sheila Gaines, second by Mark Rice to hire Lone Prairie Farms and Hay Co. to plow the township hall's parking lot. by Rick Bernhardt moved, second by Jim Moore, to table motion till the next meeting and request the Waste Water Superintendent be available at the next meeting to explain why his department is no longer working for other departments. Motion carried. TWP PLOW TABLED

#7 MOVED: by Kathy Noel, second by Sheila Gaines, to pay the following bills.

PAY BILLS

General Fund	92,252.14
Fire Fund	1,258.94
Police Fund	8,344.00
Recreation Center Fun	4,567.18
Ambulance Fund	57,130.22
Parks Fund	3,284.39
Fairground Funds	1,956.44
Golf Course Fund	19,873.14
Sewer Fund	40,758.23
Water Fund	7,563.00
Rubbish Collection Fund	30.50
Grand Total	\$237,990.61

Ck#55013-55051

Motion carried

CORRESPONDENCE

Chief of Police Report

Police Board Meeting Minutes

Greens Superintendent Palmer's Report

#8 MOVED: by Mark Rice, second by Kathy Noel, to give Club House Manager Norton a 120- termination notice collect all keys, and make appointment to remove all personal items out of the garage. He is to cease and desist immediately. Motion carried. NORTON TERMINATION

BOARD MEMBER COMMENTS

- Cost of natural gas is increasing 180% since 2020.
- Derby car and bus needs to be removed at the Fair Grounds.
- The building and sign look very nice.

Meeting adjourned at 8:20PM.

 Sheila M. Gaines, Clerk

 James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

October 18, 2021

4884 W. Curtis St.

MEMBERS PRESENT

Jim Moore, Supervisor
Sheila Gaines, Clerk
Kathy Noel, Treasurer
Rob Mills, Trustee
Bekki Kooyer, Trustee
Mark Rice, Trustee

MEMBERS ABSENT

Also, present Joe Micolo, Greg Wright, Brian Bensel, and Brian Masterson,
Attendance 12

Supervisor Moore called the meeting at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Kathy Noel, second by Rob Mills, to approve the October 18, meeting agenda as presented. Motion carried. 10/18/21
AGENDA

#2 MOVED: Mark Rice, second by Rick Bernhardt, to accept the October 4, 2021, meeting minutes as written. Motion carried. 10/4/21
MINUTES

Employees, Managers, and Attorney from Care by Design presented the positive impact marihuana funds have in other towns. Their current location on M-80 provides hemp based & CBD medical use products. They would like to expand the operation to include high grade medical marijuana products. The location they currently have is zoned corridor mixed use. They would need property zoned industrial or agricultural.

SUPERVISORS REPORT

- Flu Clinic Wednesday 9am -10am here at the township.
- Feeding America will be at the Kinross Rec Center Wednesday from 4-6pm.
- We are cutting trees around the fairgrounds to prevent fallen power lines.

PUBLIC COMMENT

- Why is the Waste Water Treatment Plant and Recycling Project on the agenda again?

Resident submitted a letter with questions regarding the sale of township property. Trustee Bernhardt made a motion, with no support, to form a committee made up of two board members, two members of the general public, and the Planning Chair.

#4 MOVED: by Sheila Gaines, second by Jim Moore, to send Option to Purchase Real Property Agreement to The Overland Group. Broker fee to be determined. Motion carried. OPTION
TO PURCHASE

Trustee Bernhardt reiterated the sewer budget deficit and the amount needed in reserves. Waste Water Superintendent stated they currently have LSSU, Rudyard School, Pickford School, the Prison and possibly Meijer's.

Quote for plowing and shoveling from Lone Prairie in the amount of \$260.00 per plow including sand and salt this also includes sidewalks. DPW plowed last year at a total cost of \$2,414.00.

#5 MOVED: by Jim Moore, second by Sheila Gaines, to have the DPW plow the township parking lot this winter including shoveling and salting. Motion carried. TWP HALL
FLOWING

#6 MOVED: by Kathy Noel, second by Rick Bernhardt, to accept the EMS Directors Agreement for EMS service with Smithers. Motion carried. SMITHERS
AGREEMENT

#7 MOVED: by Sheila Gaines, second by Jim Moore, to hire Rachel Vallad part time EMT for the EMS Department. Motion carried. HIRE R
VALLAD

#8 MOVED: by Jim Moore, second by Sheila Gaines, to use one hundred thirty-one thousand five hundred dollars from the ARPA money to purchase a truck chassis for the Fire Department. Motion carried. ARPA
MONEY

#9 MOVED: by Kathy Noel, second by Bekki Kooyer, to continue with the same annual green fees for golf for 2022. Motion carried. GREENS FEE

#10 MOVED: by Kathy Noel, second by Rob Mills, to pay Pam Postma and Neicia LaPlaunt for five hours and Noah McLeod 10 hours lost on October 9th and 10th. Motion carried. PAY GCOURSI
EMPLOYEES

#11 MOVED: by Kathy Noel, second by Bekki Kooyer, to pay the following bills. PAY BILLS

General Fund	40,868.76
Fire Fund	1,264.99
Police Fund	8,416.81
Recreation Center Fund	5,839.34
Ambulance Fund	78,841.35
Property Management Fund	1,426.96
Parks Fund	1,407.06
Fairground Fund	6,444.04
Golf Course Fund	34,306.24
Sewer Fund	51,331.86
Water Fund	10,522.83
Rubbish Collection Fund	13,321.48

Grand Total \$253,991.72

Ck# 55052-55108

Motion carried.

CORRESPONDENCE

None

BOARD COMMENTS

- What's going on with the propane place and also the land swap with EDC?
- I disagree with the golf course closing early.

Meeting adjourned at 8:20PM.

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

November 1, 2021

4884 W. Curtis St.

MEMBERS PRESENT

Jim Moore, Supervisor
Rick Bernhardt, Trustee
Mark Rice, Trustee
Bekki Kooyer, Trustee
Rob Mills, Trustee

MEMBERS ABSENT

Sheila Gaines, Clerk
Kathy Noel, Treasurer

Also, present Judy Wright, Greg Wright and Bill Palmer.

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Rick Bernhardt, second by Rob Mills, to approve the agenda with additions of Public Comments, and Supervisor's Report. Motion carried. AGENDA

#2 MOVED: by Rick Bernhardt, second by Rob Mills, to accept the October 18, 2021, meeting minutes as written. Motion carried. 10/18/21
MINUTES

SUPERVISOR'S REPORT

- Happy Birthday Rick.

PUBLIC COMMENTS

- Greg Wright- We may have found out the reason why we continually fail our wet tests.
- The water is still on at RV Park East we should have it off by the end of the week.

#3 MOVED: by Rob Mills, second by Bekki Kooyer, to purchase 2006 Ford F350 dual rear wheel 4x4 Diesel Wheeled Coach with ninety-nine thousand miles for \$15,000.00 from Emergency Vehicles Plus and have lettering & graphics done for the amount of five thousand six hundred dollars (\$5,600.00). Motion carried. AMBULANCE
PURCHASE

#4 MOVED: by Rick Bernhardt, second by Rob Mills, to purchase a Stryker Chair lift for the Ambulance Department cost of four thousand one dollar and sixteen cents (\$4,001.16). Motion carried. EMS CHAIR
LIFT PURCH

#5 MOVED: by Jim Moore, second by Bekki Kooyer, to hire Katelynn Swanson part-time paramedic effective October 14, 2021. Motion carried. HIRE
K SWANSON
EMS

#6 MOVED: by Jim Moore, second by Mark Rice, to hire Michael Muether, part time paramedic effective October 17, 2021. Motion carried. HIRE
M MUETHER
EMS

#7MOVED: Mark Rice, second by Bekki Kooyer, to sell the Golf Course's single axle dump truck for eight hundred dollars (\$800.00) to Fred Bonnell. Motion carried. SELL
DUMP TRUCK

#8 MOVED: by Bekki Kooyer, second by Rob Mills, to pay the following bills. PAY BILLS

General Fund	12,070.43
Fire Fund	4,255.78
Police Fund	8,235.82
Recreation Center Fund	4,295.02
Ambulance Fund	56,481.38
Property Management Fund	623.63
Parks Fund	1,582.93
Fairgrounds Fund	1,523.45
Golf Course Fund	6,070.56
Sewer Fund	51,229.17
Water Fund	13,008.48
Rubbish Collection Fund	8.00

Grand Total \$159,384.65

Ck# 55109-55153

Motion carried.

CORRESPONDENCE

CCFB- Monthly Meeting

MTA- Association Membership

Carla Sare-Questions

Police Board Meeting Minutes & Schedule

Chief Micolo-Monthly Report

Greenskeeper Palmer-Monthly Report

Ashley Cairns-Logging at the Fairgrounds

BOARD MEMBER COMMENTS

- Glad the trees are gone at the fairgrounds. Needs to be cleaned up. We need a Park & Rec Supervisor to write some grants and develop programing.
- Would like an update on the progress of grants at the waste water treatment plant.
- How is collection of oils from LSSU going?
- We have two additional buildings coming down at the fairgrounds.

Meeting adjourned at 7:40PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING
Agenda from November 15, 2021**

November 23, 2021

4884 W. Curtis St.

MEMBERS PRESENT

Jim Moore, Supervisor
Sheila Gaines, Clerk
Kathy Noel, Treasurer
Bekki Kooyer, Trustee
Rob Mill, Trustee

MEMBERS ABSENT

Rick Bernhardt, Trustee
Mark Rice, Trustee

Also, present Greg Wright, Gene Chambers, and Cathy Chappa.

Attendance 4

Supervisor Moore called the meeting to order at 7:00 PM and led the Pledge of Allegiance.

#1 MOVED: by Kathy Noel, second by Rob Mills, to approve the special meeting agenda as written. Motion carried.

#2 MOVED by Kathy Noel, second by Bekki Kooyer, to accept the November 1, 2021, meeting minutes with corrections to motions 3 and 4 by adding *“payments will come from the American Rescue Fund” ARPA*. Motion carried.

PUBLIC COMMENTS

SUPERVISOR’S REPORT

- Update on the CMS Covid mandate.
- Recreation programming for December.

#3 MOVED: by Kathy Noel, second by Jim Moore, to adopt the Water Operator In Charge job description as written. Motion carried.

#4 MOVED: by Jim Moore, second by Sheila Gaines, to appoint Gene Chambers Water Operator in Charge with a three dollar per hour increase effective October 1, 2021. Motion carried.

#5 MOVED: by Kathy Noel, second by Jim Moore, to pay the following bills.

General Fund	25,531.22
Fire Fund	7,304.35
Police Fund	15,203.25
Recreation Center Fund	9,100.30
Ambulance Fund	151,913.01

November 23, 2021

4884 W. Curtis St.

Property Management Fund	627.90
Parks Fund	1,635.13
Fairgrounds Fund	1,416.20
Golf Course Fund	9,622.47
Sewer Fund	85,785.21
Water Fund	21,407.83
Rubbish Collection Fund	13,387.41

Grand Total **\$342,934.28**

CK# 55154-5202

Motion carried.

CORRESPONDENCE

Treasurer's Report

Email from County Administrator

BOARD MEMBER COMMENTS

- Happy Thanksgiving.
- We lost another community member.
- Sharon Kennedy will be greatly missed.

Meeting adjourned at 7:10PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

December 6, 2021

4884 W. Curtis St.

MEMBERS PRESENT

Jim Moore, Supervisor
Kathy Noel, Treasurer
Mark Rice, Trustee
Bekki Kooyer, Trustee
Rob Mills, Trustee

MEMBERS ABSENT

Sheila Gaines, Clerk
Rick Bernhardt, Trustee

Also present were Joe Micolo, and Brandon Hetrick.

#1 MOVED: by Rob Mills, second by Mark Rice, to approve December 6, 2021, meeting agenda as presented. Motion carried. 12/6/21
AGENDA

#2 MOVED: by Mark Rice, second by Bekki Kooyer, to accept the November 23, 2021, meeting minutes as written. Motion carried. 11/23/21
MINUTES

PUBLIC COMMENTS

None

#3 MOVED: by Mark Rice, second by Kathy Noel, to approve the purchase of a plow for the Fire Department's brush truck, with ARPA funds, from Gaylor Trucking with the cost not to exceed seven thousand dollars (\$7,000.00). Motion carried. FIRE DEPT
PLOW PURCHASE

#4 MOVED: by Rob Mills, second by Bekki Kooyer, to purchase a used Ford E-450 ambulance from Trout Lake Township cost from ARPA funds not to exceed thirteen thousand dollars (\$13,000.00). Motion carried. AMBULANCE
PURCHASE

#5 MOVED: by Mark Rice, second by Rob Mills, to approve the hiring of Peyton Stupp part-time EMT effective December 6, 2021. Motion carried. HIRE STUMP
EMS PT

#6 MOVED: by Kathy Noel, second by Mark Rice, to approve the purchase of an oxygen-generating system, 3-valve manifold assembly, H-size oxygen cylinders and startup, commissioning, and training for the EMS Department from Oxygen Generating Systems Intl. for the total cost of forty-seven thousand seven hundred and ninety dollars (\$47,790.00) from the ARPA account. Motion carried. EMS O2 SYST

#7 MOVED: by Jim Moore, second by Mark Rice, to approve paying ½ tuition for EMT Mingus to attend Paramedic training with the maximum cost not to exceed seven thousand eight dollars (\$7,008.00). With the understanding that he must remain with the township EMS for one year after his certification. The personnel committee will write a contract. Motion carried. MINGUS
PARAMEDIC
CLASS

#8 MOVED: by Kathy Noel, second by Jim Moore, to advertise the golf course advertising with Spectrum. Motion carried.

ADVERTISE
GCOURSE
WITH SPEC

#9 MOVED: by Mark Rice, second by Jim Moore, to use ARPA Funds for refurbishing well number one in the amount of sixty thousand dollars (\$60,000.00). Motion carried.

DPW WELL
REFURBISH
ARPA FUND

#10 MOVED: by Kathy Noel, second by Bekki Kooyer, to pay the following bills.

PAY BILLS

General Fund	12,762.89
Fire Fund	1,080.70
Police Fund	9,389.01
Recreation Fund	12,424.42
Ambulance Fund	87,679.55
Property Management Fund	918.79
Parks Fund	846.37
Fairgrounds Fund	1,018.19
Golf Course Fund	3,058.25
Sewer Fund	60,037.55
Water Fund	33,406.89
Rubbish Collection Fund	13,706.48

Grand Total \$236,329.09

Ck# 55203-55254

Motion carried.

CORRESPONDENCE

Accountant Hoolsema-Townships Investments

Police Board Meeting Minutes

Chief of Police Micolo- Monthly Report

BOARD MEMBER COMMENTS

None

Meeting adjourned at 7:30PM.

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

December 20, 2021

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Kathy Noel, Treasurer
Bekki Kooyer, Trustee
Rob Mills, Trustee
Mark Rice, Trustee

MEMBERS ABSENT

Rick Bernhardt, Trustee

Also, present Joe Micolo, Luanne Kooiman, Mike Hoolsema, and Greg Wright.

Supervisor called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Rob Mills, second by Kathy Noel, to approve the December 20, 2021, meeting agenda as presented. Motion carried. 12/20/21
AGENDA

#2 MOVED: by Mark Rice, second by Sheila Gaines, to accept the December 6, 2021, meeting minutes with change to motion #3 for the cost of a plow from seven thousand to seven thousand five hundred dollars. Motion carried. 12/6/21
MTG MIN

PUBLIC COMMENTS

We need more street lights, especially on Short Cut Road.

SUPERVISORS REPORT

Family Dollar finally removed the light pole that was down in their parking lot.

#3 MOVED: by Mark Rice, second by Sheila Gaines, to hire Jessica Mowery Deputy Assessor part-time employee eight thousand two hundred ninety-eight dollars per year paid by-weekly. Motion carried. HIRE
J MOWERY
D ASSESSOF

#4 MOVED: by Kathy Noel, second by Jim Moore, to adopt Resolution 2021-17 Sewer rate increase. Roll call vote Moore, Noel, Rice, and Kooyer yes, Mills and Gaines voted no. RESOLUTION declared carried. RES 2021-
17 SE RATE

#5 MOVED: by Mark Rice, second by Sheila Gaines, to approve the purchase of a new furnace for Rec Center from Great Lakes Services LLC in the amount of four thousand four hundred twenty-five dollars. Motion carried. REC CENTER
FURNACE
PURCHASE

#6 MOVED: by Mark Rice, second by Bekki Kooyer, to approve MIRA Lease agreement by changing the cost of each weekend race to three hundred fifty dollars plus a dollar Fifty per event ticket and make it clear they are responsible for the electric bills. Motion carried.

MIRA
LEASE AGR

#7 MOVED: by Rob Mills, second by Mark Rice, to table any decision on golf course advertising till next meeting.

TABLE
G COURSE
ADVERTISE

#8 MOVED: by Kathy Noel, second by Bekki Kooyer, to pay the following bills.

PAY BILLS

General Fund	16,841.05
Fire Fund	11,565.09
Police Fund	7,943.93
Recreation Center Fund	7,277.46
Ambulance Fund	84,123.28
Property Management Fund	306.93
Parks Fund	248.28
Fairgrounds Fund	873.68
Golf Course Fund	4,177.51
Sewer Fund	85,872.60
Water Fund	75,583.11
Rubbish Collection Fund	3.77

Grand Total \$294,816.69

Ck# 55255-55312

Motion carried.

CORRESPONDENCE

Treasurers Report

BOARD COMMENTS

Budget Meetings are scheduled for January 5th, 6th, 11th, and 12th, at 6:00PM.

Director Frasure needs to do a ten-year capital outlay budget.

Meeting adjourned at 8:00PM.