

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING**

Due to weather conditions the Regular meeting was rescheduled

January 9, 2019

4884 W. Curtis St.

MEMBERS PRESENT

James R. Moore, Supervisor
Sheila M. Gaines, Clerk
Kathy Noel, Treasurer
Carla Sare, Trustee
Jeannie Masterson, Trustee
Bekki Kooyer, Trustee

MEMBERS ABSENT

Rob Mills, Trustee

Attendance 2

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Jeannie Masterson, second by Kathy Noel, to approve the January 9, 2019, meeting agenda. Motion carried.

#2 MOVED: by Carla Sare, second Kathy Noel, accept the December 17, 2018, regular meeting minutes as written. Motion carried.

#3 MOVED: by Kathy Noel, second by Carla Sare, to pay the following bills.

General Fund	15,026.21
Fire Fund	10,326.51
Ambulance Fund	51,695.63
Property Management	2,966.57
Parks Fund	162.06
Recreation Center	11,616.18
Fairgrounds Fund	2,345.01
Golf Course Fund	4,908.56
Sewer Fund	303,193.25
Water Fund	94,564.40
Rubbish Collection Fund	11,553.20
Police Fund	9,949.64

Grand Total \$518,306.82

Ck# 51008-51040 & 51082-51121 Motion carried.

SUPERVISOR'S REPORT

None

PUBLIC COMMENTS

DPW Chair Bernhardt - discussed the future water and sewer increase/adjustments that will be needed.

#4 MOVED: by Kathy Noel, second by Sheila Gaines, to adopt Resolution 2019-1 SRF Sewer Project #5611-03. Roll call vote: Moore, Gaines, Noel, Sare, Masterson, and Kooyer all yes, Mills absent. **RESOLUTION** declared carried.

BOARD MEMBER COMMENTS

Trustee Noel - Questioned the Road Commission Budget.

CORRESPONDENCE

Chippewa County Road Commission Agenda

Police Board Meeting Minutes

Chief Micolo-Report

Treasurer's Report

Meeting adjourned at 7:30PM

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING
BUDGET WORKSHOP**

January 16, 2019

4884 W. Curtis St.

MEMBERS PRESENT

Sheila Gaines, Clerk
Kathy Noel, Trustee
Bekki Kooyer, Trustee
Bob Mills, Trustee

MEMBERS ABSENT

James Moore, Supervisor
Jeannie Masterson, Treasurer
Carla Sare, Trustee

Also present Mike Hoolsema, Renee Gray and Dee Frasure.

Meeting called to order at 3:00PM.

Board reviewed the EMS, Recreation Center, and Park Budgets.

Personnel wages for the EMS were adjusted to incorporate one additional full time paramedic to help with unforeseen absences and decreasing the necessity for overtime pay. A new building is still being investigated. The millage renewal was discussed. The board will look into increasing by the rate by 1 mill. Sixty thousand dollars will be transferred in from the General Fund.

Between the millage and donations, the Recreation Center is doing well. No general fund money is needed for this department. There are some maintenance issues with the building that will need to be addressed.

The Parks Fund is self-sufficient. No general monies are needed. This profit in this fund will be transferred to Duke Lake upgrades.

Meeting adjourned at 4:30PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING
BUDGET WORKSHOP**

January 17, 2019

4884 W. Curtis St.

MEMBERS PRESENT

James R. Moore, Supervisor
Sheila Gaines, Clerk
Kathy Noel, Treasurer
Carla Sare, Trustee
Bekki Kooyer, Trustee
Rob Mills, Trustee

MEMBERS ABSENT

Jeannie Masterson, Trustee

Also, present Mike Hoolsema, Bill Palmer, Bob Norton, Brian Bensel, and Brandon Hetrick.

The meeting was called to order at 3:00PM.

The board reviewed the Golf Course and Fire Department budgets.

The golf course has equipment that is in need of replacement. Ten thousand dollars currently in Capital Outlay-Building is to be transferred to Capital Outlay-Equipment and twenty thousand dollars will be transferred from retained earnings. Manager Norton will review the budget and cut 3% from supplies and maintenance. Ninety-four thousand seven hundred seventeen dollars will be transferred from the General Fund.

The Fire Department budget was discussed.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING
BUDGET WORKSHOP**

January 18, 2019

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Kathy Noel, Treasurer
Carla Sare, Trustee
Jeannie Masterson, Trustee
Bekki Kooyer Trustee

MEMBERS ABSENT

Rob Mills, Trustee

Also, present Mike Hoolsema, Brian Masterson, and Rick Bernhardt.

Board reviewed the Water and Sewer budgets. Sewer budget totals seven million five hundred ninety-five thousand seven hundred sixty-five dollars which also covers the SAW Grant and State Revolving fund segments two and three. Water fund has a total revenue of four hundred fifty-seven thousand seven hundred and seventy-one dollars. The sewer department will collect one million eight hundred eight-one thousand six hundred ninety-eight dollars and the water fund will receive three hundred thirty-four thousand three hundred seventy-one dollars.

The 2018-2019 capital improvement projects are being processed. The new pickup should be delivered any day now. Brian is in the process of completing the replacement of arms on trickle filter, replacement of the Kubota lawn mower, and two of the four clarifiers will have a new epoxy coat.

Water and sewer charges will see a ten percent increase this March.

Board scheduled an additional workshop for Friday, January 25, 2019, at 3:00PM.

Meeting adjourned at 5:00PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

January 22, 2019

4884 W. Curtis St.

MEMBERS PRESENT

James R. Moore, Supervisor
Kathy Noel, Treasurer
Carla Sare, Trustee
Jeannie Masterson, Trustee
Rob Mills, Trustee
Bekki Kooyer, Trustee

MEMBERS ABSENT

Sheila M. Gaines, Clerk

Also, present
Attendance 7

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Kathy Noel, second by Jeannie Masterson, to approve the January 22, 2019, meeting agenda with addition of Resolution from the Soo Co-op Credit Union. Motion carried.

#2 MOVED: by Carla Sare, second Rob Mills, accept the January 9, 2019, regular meeting minutes as written. Motion carried.

#3 MOVED: by Kathy Noel, second by Jeannie Masterson, to pay the following bills.

General Fund	11,620.09
Fire Fund	2,250.91
Ambulance Fund	58,122.44
Property Management	69.15
Parks Fund	34.20
Recreation Center	7,244.37
Fairgrounds Fund	146.62
Golf Course Fund	3,730.72
Sewer Fund	64,889.79
Water Fund	5,351.32
Police Fund	8,801.40

Grand Total \$162,261.01

Ck# 51122 -51168

Motion carried.

SUPERVISOR'S REPORT

- Attended the Road Commission meeting MDOT plans on working in the Sault next year and Gaines Highway, M-80 to Mackinaw Trail, Kallio Road, and Kinross Lake Road to M-80.

PUBLIC COMMENTS

- Resident recommended passing lanes on Gaines Highway.
- Rick Bernhardt-discussed the response from AT&T.

Karen, from the Health Department, requested support for a mobile syringe service program. Currently they serve Sault Ste. Marie and Bay Mills. From June – December 2018 there were 43 participants signed up and assessed. Close to six thousand syringes were distributed with four thousand returned. This program also distributes condoms, personal hygiene products, sharps containers, and Naloxone kits. They also test for hepatitis C and HIV as well as offering peer recovery coaching and treatment options. Chippewa County was noted to be the fourth highest, per capita within the state, for incidents of Hepatitis C cases. One successful overdose reversal with Naloxone was reported.

#4 MOVED: by Jim Moore, second by Kathy Noel, to support the Chippewa County Health Department Syringe Services Program. Motion carried with two no votes.

The golf course manager's employee agreement was tabled due to clerical errors.

#5 MOVED: by Kathy Noel, second by Rob Mills, to approve the 2019 camp host agreements for RV East-Jeanine LaCrosse and RV West-Kaitlyn McDonald. Motion carried with one no vote.

Two quotes received, from Gaylor Thompson Sales and Service, for a v-plow.

#6 MOVED: by Kathy Noel, second by Carla Sare, to approve the purchase of a Boss plow with flap and shoes from Gaylor Thompson Sales and Service in the amount of seven thousand six hundred dollars. Motion carried.

#7 MOVED: by Kathy Noel, second by Rob Mills, to allow the Boy Scouts use of Duke Lake area on March 2nd. Motion carried.

#8 MOVED: by Kathy Noel, second by Jeannie Masterson, to approve EUPHA lease agreement providing payment plus security deposit is paid in advance of first show in May. Motion carried.

#9 MOVED: by Carla Sare, second by Jeannie Masterson, to adopt Resolution 2019-2 giving Treasurer Noel, and Deputy Treasurer MacDonald authority to enter into the ACH agreement which governs all ACH activity with the Soo Co-Op Credit Union, both written & electronic, on behalf of the township. Roll call vote: Masterson, Sare, Kooyer, Mills, Noel, and Moore all voted yes; Gaines absent.
RESOLUTION declared adopted. Motion carried.

BOARD COMMENTS

Sled Dog races this weekend at the Rec Center.

CORRESPONDENCE

Park & Rec Committee
Planning Commission
Chippewa County Fair Board

Meeting adjourned at 7:58PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING
BUDGET WORKSHOP**

January 25, 2019

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Kathy Noel, Treasurer
Jeannie Masterson, Trustee
Carla Sare, Trustee
Bekki Kooyer, Trustee

MEMBERS ABSENT

Rob Mills, Trustee

Also, present Mike Hoolsema.

Supervisor Moore called the meeting to order at 3:00PM.

2019-2020 budgets for Road Maintenance & Repair, Rubbish Collection, Public Improvement, Property Management, Fairgrounds, and General Fund were reviewed.

New lawn mowers will be purchased this year. The egress road to Duke Lake will be going in as well. We are looking into grants for campsites, new dock, and wheelchair accessible walking path around the lake. New windows and awnings on the township hall are being put in this year as well as rain gutters.

Zoning Administrator's agreement will run through November 1. Deputy salaries will increase by up to five hundred dollars.

The golf course budget is better than anticipated. The transfer from the General Fund to the Golf Course will decrease by approximately thirty thousand dollars.

#1 MOVED: by Sheila Gaines, second by Kathy Noel, to tentatively approve all the 2019-2020 budgets. Motion carried.

Meeting adjourned at 5:30PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

KINROSS CHARTER TOWNSHIP
SPECIAL MEETING
Agenda Items from Canceled Meeting of February 4, 2019

February 6, 2019

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Kathy Noel, Treasurer
Carla Sare, Trustee
Jeannie Masterson, Trustee
Bekki Kooyer, Trustee

MEMBERS ABSENT

Rob Mills, Trustee

Also, present Mike Hoolsema, Renee Gray, Rick Bernhardt, Brian Bensel, and Joe Micolo.
Attendance 8

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Kathy Noel, second by Jeannie Masterson, to approve the February 6, 2019, special meeting agenda as presented. Motion carried.

#2 MOVED: by Jim Moore, second by Kathy Noel, to accept the January 16, 17, 18, 25, 2019, special meeting minutes and the January 22, 2019, regular meeting minutes as written. Motion carried.

#3 MOVED: by Kathy Noel, second by Jeannie Masterson, to pay the following bills.

General Fund	63,227.23
Fire Fund	65,818.99
Ambulance Fund	43,885.05
Property Management Fund	26,481.56
Parks Fund	121.87
Recreation Center Fund	5,713.35
Fairgrounds Fund	1,336.56
Golf Course Fund	3,059.70
Sewer Fund	749,792.99
Water Fund	15,798.82
Rubbish Collection Fund	11,520.99
Police Fund	7,703.35

Grand Total \$994,460.21

Ck # 51169-51215

Motion carried.

SUPERVISOR'S REPORT

- Fire truck paperwork has been completed and the truck has been received.

PUBLIC COMMENTS

- DPW Superintendent Masterson-Cloverland agreement will be presented at the next meeting.
- EMS Director Gray-I have been in contact with Dafter and Rudyard regarding ambulance service.

#4 MOVED: by Kathy Noel, second by Carla Sare, to approve the golf course manager Employee Agreement between Kinross Charter Township and Robert Norton for the 2019 golf season from April 1 through November 1, 2019, at a rate of twenty-thousand six hundred dollars for the season, payable by-weekly. Motion carried.

#5 MOVED: by Sheila Gaines, second by Jeannie Masterson, to adopt Fee Schedule for Water and Sewer Use and Services Resolution 2019-4. Roll call vote: Noel, Moore, Gaines, Sare, Masterson and Kooyer voted yes; Mills absent. Motion carried. RESOLUTION adopted.

#6 MOVED: by James Moore, second by Sheila Gaines, to adopt Budget Adjustment Resolution 2019-3. Roll call vote: Noel, Moore, Gaines, Sare, Masterson and Kooyer voted yes, Mills absent. Motion carried. RESOLUTION adopted.

#7 MOVED: by James Moore, second by Sheila Gaines, to table the RFQ's for EMS Facility until next meeting. Motion carried.

#8 MOVED: by Sheila Gaines, second by Kathy Noel, to purchase two Gard Outer Arm Sections for large 96' trickle filter from WesTeck, cost not to exceed twenty-nine thousand eight hundred and fourteen dollars. Motion carried.

Skidders of Pickford and Gaylor Thompson Sales and Service of Rudyard submitted quotes for new lawn mowers. Two mowers will be purchased from Property Management Fund and one from the Water and Sewer Fund.

#9 MOVED: by Sheila Gaines, second by Bekki Kooyer, to purchase three Woods mowers including decks from Gaylor Thompson Sales and Service cost not to exceed thirty-eight thousand nine hundred dollars. Motion carried.

#10 MOVED: by Jeannie Masterson, second by Carla Sare, to appoint Alex Metzger to the volunteer fire department. Motion carried.

BOARD COMMENTS

- Sled Dog races and craft show went well.

CORRESPONDENCE

Rec Director Frasure-January Report

Chief Micolo-Monthly Report

Police Board-Meeting Minutes

Charter Communications – Surcharge increase

Renee Gray-Recognition Program

Department of Treasury-Project 5611 02 Disbursement

Meeting adjourned at 7:50PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING/BUDGET PUBLIC HEARING**

February 19, 2019

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Kathy Noel, Treasurer
Carla Sare, Trustee
Jeannie Masterson, Trustee
Bekki Kooyer, Trustee
Rob Mills, Trustee

MEMBERS ABSENT

Also, present Mike Hoolsema, Brian Masterson, and Rick Bernhardt.

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Kathy Noel, second by Jim Moore, to approve the February 19, 2019, meeting agenda with one addition Request for Qualifications (RFQ) for ambulance/fire barn that was tabled on February 6, 2019. Motion carried.

#2 MOVED: by Carla Sare, second by Kathy Noel, to accept the February 6, 2019, meeting minutes as written. Motion carried.

#3 MOVED: by Kathy Noel, second by Bekki Kooyer, to pay the following bills.

General Fund	12,234.22
Fire Fund	2,085.03
Police Fund	7,284.88
Ambulance Fund	58,688.77
Property Management Fund	287.11
Parks Fund	34.21
Recreation Center Fund	6,363.05
Fairgrounds Fund	129.85
Golf Course Fund	3,616.56
Sewer Fund	111,287.98
Water Fund	6,377.76

Grand Total \$208,389.42

Ck#51216-51261

Motion carried.

Supervisor Moore called the Budget Public Hearing to order at 7:02PM.

SUPERVISOR'S REPORT

None

PUBLIC COMMENTS

- SRF Grant Coordinator/DPW Chair Bernhardt issued information regarding the AT & T Lease Agreement and the DEQ Recycling Infrastructure Grant Program. And requested authorization for the KCT Generators/Interconnect System Upgrade Costs Approval.

#4 MOVED: by Carla Sare, second by Sheila Gaines, to authorize the Supervisor to sign the Cloverland Electric agreement for the Kinross Charter Township Generators/Interconnect System Upgrade Cost Approval not to exceed four hundred thousand dollars (\$400,000.00) Motion carried.

#5 MOVED: by Jim Moore, second by Jeannie Masterson, to approve amendments to the golf course manager's employment agreement as requested by Manager Norton. Motion carried.

#6 MOVED: by Jeannie Masterson, second by Carla Sare, to accept the 2019-2020 regular board meeting schedule as presented. Motion carried.

No questions, comments or mailings regarding the 2019-2020 Budgets.

Public Hearing closed at 7:15PM.

#7 MOVED: by Sheila Gaines, second by Jim Moore, to table the Request for Qualifications (RFQ) for ambulance/fire barn. Motion carried.

BOARD MEMBER COMMENTS

None

CORRESPONDENCE

Planning Commission Meeting Minutes
Charter Spectrum TV Surcharges

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

March 4, 2019

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Kathy Noel, Treasurer
Carla Sare, Trustee
Jeannie Masterson, Trustee
Bekki Kooyer, Trustee
Rob Mills, Trustee

MEMBERS ABSENT

Sheila Gaines, Clerk

Also, present Mike Hoolsema, Joe Micolo, Judy Wright, and Rick Bernhardt. Attendance 5.

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Kathy Noel, second by Carla Sare, to approve the March 4, 2019, meeting agenda. Motion carried.

#2 MOVED: by Carla Sare, second by Jim Moore, to accept the February 19, 2019, meeting minutes as written. Motion carried.

#3 MOVED: by Kathy Noel, second by Carla Sare, to pay the following bills.

General Fund	14,145.08
Fire Fund	2,296.33
Police Fund	7,928.72
Ambulance Fund	44,105.85
Property Management Fund	753.30
Parks Fund	219.43
Recreation Center Fund	3,549.31
Fairgrounds Fund	164.47
Golf Course Fund	2,535.39
Sewer Fund	593,885.03
Water Fund	7,208.22
Rubbish Collection Fund	11,648.51

Grand Total \$668,439.64

Ck#51262-51313

Motion carried.

SUPERVISOR'S REPORT

I would like to appoint Donna Kalishek to serve as an alternate Board of Review member.

#4 MOVED: by Kathy Noel, second by Rob Mills, to appoint Donna Kalishek as an alternate member to the Board of Review. Motion carried.

PUBLIC COMMENTS

- The recycle grant deadline has been extended two months.
- We should be receiving a letter of understanding for the escrow of attorneys' fees related to the AT&T lease.
- The documentation for the final draw for Segment 1 of the SRF project, in an amount of \$500,000.00+/-, will be sent to the State tomorrow.

#5 MOVED: by Jim Moore, second by Kathy Noel, to approve 2019-2020 General Appropriations Act Resolution #2019-5. Upon roll call vote all members present voted yes; one member (Gaines) absent. RESOLUTION is adopted. Motion carried.

#6 MOVED: by Jim Moore, second by Bekki Kooyer, to approve the Contract Service and Business Agreements for Rudyard Township and Dafter Township. Motion carried.

BOARD MEMBER COMMENTS

Moore – EMS Director and I will be meeting with UPEA on Friday about an ambulance/fire barn.

Mills – There will be a sportsman's dinner at Maplewood Baptist Academy on April 5, 2019.

CORRESPONDENCE

EMS Director Gray – Employee Recognition Certificates

Police Board Meeting Minutes

Chief Micolo – Report

Treasurer's Report

AT&T Agreement

DEQ – Recycling Infrastructure Grant Program

Chippewa County Fair Board Meeting Minutes

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

March 18, 2019

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Kathy Noel, Treasurer
Carla Sare, Trustee
Jeannie Masterson, Trustee
Bekki Kooyer, Trustee
Rob Mills, Trustee

MEMBERS ABSENT

Also, present Mike Hoolsema and Rick Bernhardt.

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Kathy Noel, second by Carla Sare, to approve the March 18, 2019, meeting agenda presented. Motion carried.

#2 MOVED: by Jeannie Masterson, second by Kathy Noel, to accept the March 4, 2019, meeting minutes as written. Motion carried.

#3 MOVED: by Kathy Noel, second by Carla Sare, to pay the following bills.

General Fund	23,060.51
Fire Fund	15,590.65
Police Fund	7,026.43
Ambulance Fund	59,714.77
Property Management Fund	2,402.00
Parks Fund	84.90
Recreation Center Fund	7,463.00
Fairgrounds Fund	586.20
Golf Course Fund	3,963.66
Sewer Fund	118,311.46
Water Fund	14,180.54
Rubbish Collection Fund	3.77
Grand Total	\$252,387.89

Ck#51314-51390

Motion carried.

SUPERVISOR'S REPORT-None

PUBLIC COMMENTS

Jeff Murdock, representative of Sidock Group expressed displeasure in not being given the opportunity to submit a design for a new emergency service building.

#4 MOVED: by Sheila Gaines, second by Kathy Noel, to amend the Employee Policy Handbook to include the Medical Leave Act requiring the township to offer paid sick leave to for part time and seasonal employees effective March 29, 2019. Motion carried.

#5 MOVED: by Sheila Gaines, second by Kathy Noel, to adopt Budget Adjustment Resolution 2019-6. Roll call vote, all members present voted yes. RESOLUTION declared adopted and motion carried.

#6 MOVED: by Sheila Gaines, second by Rob Mills, to table the EMS Public Safety building. Motion carried.

#7 MOVED: by Jeannie Masterson, second by Jim Moore, to approve the participation in U of M's Cardiac Arrest Study. Motion carried.

#8 MOVED: by Kathy Noel, second by Carla Sare, to approve the Rec Director's 2% application to Sault Tribe. Motion carried.

#9 MOVED: by Carla Sare, second by Kathy Noel, to approve the AT&T Lease Agreement. Motion carried.

#10 MOVED: by Jeannie Masterson, second by Bekki Kooyer, to authorize submitting the Recycling Infrastructure Grant paperwork. Motion carried.

Board received Accountant Hoolsema investments report, Planning Commission and DPW Advisory meeting minutes.

BOARD COMMENTS

Trustee Masterson advised the Rudyard, Pickford, and Kinross Co-op were sponsoring a Teen Leadership Program.

CORRESPONDENCE

Fiscally Ready Communities
Meeting adjourned at 8:15PM.

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

April 1, 2019

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Kathy Noel, Trustee
Rob Mills, Trustee
Bekki Kooyer, Trustee
Jeannie Masterson, Trustee
Carla Sare, Trustee

MEMBERS ABSENT

Also, present Joe Micolò, and Lake State Intern.
Attendance 2

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Jim Moore, second by Rob Mills, to approve the April 1, 2019, meeting agenda as presented. Motion carried.

#2 MOVED: by Carla Sare, second by Jeannie Masterson, to accept the March 18, 2019, meeting minutes as written. Motion carried.

#3 MOVED: by Kathy Noel, second by Sheila Gaines, to pay the following bills.

General Fund	24,896.48
Fire Fund	1,313.90
Police Fund	11,255.07
Ambulance Fund	65,618.46
Property Management Fund	26,032.23
Parks Fund	82.88
Recreation Center Fund	5,039.75
Fairgrounds Fund	456.86
Golf Course Fund	4,196.18
Sewer Fund	48,156.47
Water Fund	6,902.47
Rubbish Collection Fund	75.00

Grand Total \$204,025.75

Ck#51391-51437

Motion carried.

SUPERVISOR'S REPORT

None

PUBLIC COMMENTS

None

#4 MOVED: by Kathy Noel, second by Bekki Kooyer, to approve the Union Contract with one correction to Article 24 Vacation "*Employees may request up to two days of vacation leave with no less than 24 hour notice and leave may be granted as long as it does not create an issue with scheduling/workload*". Motion carried.

#5 MOVED: by Kathy Noel, second by Bekki Kooyer, to approve a 3% cost of living increase, effective April 1, 2019, for all employees with the exception of seasonal, appointed deputies, and volunteers. Motion carried.

#6 MOVED: by Jim Moore, second by Jeannie Masterson, to increase seasonal employee Dave Kemper from ten dollars (\$10.00) per hour to eleven dollars (\$11.00) per hour effective upon return. Motion carried.

#7 MOVED: by Jim Moore, second by Rob Mills, to extend Zoning Administrator Herman Calkins work schedule by one month. Motion carries.

#8 MOVED: by Kathy Noel, second by Sheila Gaines, to approve a five hundred dollar per year salary increase for Deputies McClendon, Wright, and MacDonald effective April 1, 2019. Motion carried.

#9 MOVED: by Jim Moore, second by Sheila Gaines, to adopt Resolution 2019-7 Cloverland Electric Line Extension at the Fairgrounds. Roll call vote; all members voted yes. RESOLUTION declared adopted. Motion carried.

#10 MOVED: by Sheila Gaines, second by Jeannie Masterson, to purchase a plaque, from Jessica Mclean, in honor of the Orioles Nest for building the Duke Lake Pavilion. Cost not to exceed four hundred dollars. Motion carried.

BOARD COMMENTS

None

CORRESPONDENCE

Police Board Meeting Minutes

Chief Micolo- Report

Treasurer's Report

Community Liaison Committee Meeting

Department of Treasury-Assessing Audit

Meeting adjourned at 7:25PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

April 15, 2019

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Kathy Noel, Treasurer
Bekki Kooyer, Trustee
Carla Sare, Trustee
Jeannie Masterson, Trustee

MEMBERS ABSENT

Bob Mills, Trustee

Also, present Brian Bensel, Bill Palmer, Deedee Frasure, and Rick Bernhardt.
Attendance 5

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Jeannie Masterson, second by Carla Sare, to approve the April 15, 2019, meeting agenda. By Jeannie Masterson, second by Carla Sare, to amend motion by adding addition of authorization for Supervisor to sign recycling grant application and to hire Paige Boucher, for Rec Center. Motion to amend main motion carried.

#2 MOVED: by Carla Sare, second by Kathy Noel, to accept the April 1, 2019, meeting minutes as written. Motion carried.

#3 MOVED: by Kathy Noel, second by Sheila Gaines, to pay the following bills.

General Fund	12,300.59
Fire Fund	1,576.84
Police Fund	7,661.29
Ambulance Fund	55,418.53
Property Management	2,554.98
Parks Fund	405.07
Recreation Center Fund	6,454.97
Fairgrounds Fund	637.30
Golf Course Fund	6,319.48
Sewer Fund	160,192.63
Water Fund	14,260.68
Rubbish Collection Fund	11,700.85

Grand Total \$279,483.21

Ck# 51438-51496

Motion carried.

SUPERVISOR'S REPORT

None

PUBLIC COMMENTS

None

DPW Advisory Board Chair Bernhardt-AT&T is requesting an itemization of cost for equipment on our water tower. Rick relayed that once we receive the executed originals of the Legal Fee Memorandum and the acknowledgement, we will authorize our attorneys to employ any consulting resources available to prepare the itemization, as this effort is included under the agreement.

DPW Grant Coordinator Bernhardt explained that he has contacted several businesses, including the casino, Salvation Army, and schools in the area regarding food waste. Though we have not received anything in writing from these entities they are all in favor. This program could provide excellent recycling educational opportunities for our schools. The casino is, as well as other entities may be, interested in donating toward an educational program. Whatever edible food we would receive from food banks could be given to the Salvation Army or other local agencies that provide meals to those in need. The DEQ looks at all aspects of an application. With this program having a multi-faceted approach (composting, energy production, and food redistribution) our chances of DEQ approval are better.

#4 MOVED: by Carla Sare, second by Jim Moore, to authorize the Supervisor to sign the Restructuring Recycling Grant Application. Motion carried with one no vote.

#5 MOVED: by Sheila Gaines, second by Bekki Kooyer, to approve golf course Manger Norton's request for wage increases as follows: Pam Postma to \$11.00, John Wilson, Niecia LaPlaunt, Noah McLeod, and Tanner Norton to \$10.00, and Gavin Smith to \$9.50 per hour effective upon return. Motion carried.

#6 MOVED: by Kathy Noel, second by Jeannie Masterson, to approve a one dollar per hour pay increase for Scott Coffey (\$10.00 to \$11.00) effective upon return. Motion carried.

#7 MOVED: by Kathy Noel, second by Carla Sare, to approve the expenditure of thirty five hundred (\$3,500.00) for Kids Fishing Day June 1, 2019. Motion carried.

#8 MOVED: by Kathy Noel, second by Jeannie Masterson, to approve hiring Paige Boucher part time Recreation Center Program Assistant. Motion carried.

#9 MOVED: by Sheila Gaines, second by Jim Moore, to hire Joseph Meier part time EMT for the EMS Department. Motion carried.

#10 MOVED: by Sheila Gaines, second by Kathy Noel, to approve the write off uncollectable EMS bills in the amount of two thousand eight hundred forty-four dollars and ninety cents (\$2,844.90). Motion carried.

#11 MOVED: by Sheila Gaines, second by Carla Sare, to approve the EMS Department Fee Schedule effective April 2019. Motion carried.

#12 MOVED: by Sheila Gaines, second by Carla Sare, to approve the Fire Chief Bensel's request to purchase thirteen (13) pairs of boots, hard hats, and leather gloves for firefighters cost not exceed five thousand dollars (\$5,000.00) Motion carried.

#13 MOVED: by Kathy Noel, second by Jeannie Masterson, to approve the appointment of Timothy Horn to the Volunteer Fire Department. Motion carried.

BOARD MEMBER COMMENTS

None

CORRESPONDENCE

- MI DEQ Lead & Copper Sampling
- Planning Commission meeting minutes
- Bill Palmer's monthly report
- Deedee Frasure's monthly report
- 2019AFSCME Bargaining Agreement

Meeting adjourned at 7:35PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

May 6, 2019

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Kathy Noel, Treasurer
Carla Sare, Trustee
Jeannie Masterson, Trustee
Bekki Kooyer, Trustee
Rob Mills, Trustee

MEMBERS ABSENT

Also, present Mike Hoolsema, Bill Palmer, Luanne Kooiman, Brian Masterson, Renee Gray and Joe Micolo.

Attendance 8

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Carla Sare, second by Jeannie Masterson, to approve the May 6, 2019, meeting agenda as presented. Motion carried.

#2 MOVED: by Carla Sare, second by Kathy Noel, to accept the April 15, 2019, meeting minutes as written. Motion carried.

#3 MOVED: by Kathy Noel, second by Sheila Gaines, to pay the following bills.

General Fund	12,907.30
Fire Fund	2,745.90
Police Fund	9,164.43
Ambulance Fund	40,033.06
Property Management Fund	353.62
Parks Fund	76.65
Recreation Center Fund	4,031.83
Fairgrounds Fund	90.08
Golf Course Fund	7,674.07
Sewer Fund	120,701.45
Water Fund	8,057.10
Rubbish Collection Fund	11,753.05

Grand Total \$217,588.54

Ck# 51497-51560

SUPERVISOR'S REPORT

- Golf Course had a really good weekend!
- Spring Cleanup is scheduled for Saturday, May 11, 2019, rules are the same as last year.

#4 MOVED: by Jim Moore, second by Carla Sare, to approve the May 11, 2019, spring cleanup expenditures to GFL. Motion carried.

PUBLIC COMMENTS

- How do we get a street light repaired?

#5 MOVED: by Kathy Noel, second by Jeannie Masterson, to adopt Resolution 2019-8 Budget Adjustment. Roll call vote; all members voted yes. RESOLUTION declared carried.

#6 MOVED: by Kathy Noel, second by Sheila Gaines, to approve the Employee Policy Handbook amendments: (1) under holidays eliminate New Year's Eve and add the day after Christmas, and (2) increase Safety Gear for safety shoes or boots from \$100.00 per year to \$150.00 per year. Motion carried.

#7 MOVED: by Kathy Noel, second by Sheila Gaines, to accept the Letter of Agreement with AFSCME Local 57 modifications to Appendix E of the collective bargaining agreement dated April 1, 2019, job descriptions. Motion carried.

#8 MOVED: by Jeannie Masterson, second by Bekki Kooyer, to adopt Resolution 2019-9 Pre Interest Denial Distribution Policy. Roll call vote; all members voted yes. RESOLUTION declared carried.

#9 MOVED: by Jim Moore, second by Kathy Noel, to adopt Resolution 2019-10 Poverty Exemption. Roll call vote; all members present voted yes. RESOLUTION declared carried.

#10 MOVED: by Sheila Gaines, second by Bekki Kooyer, to approve hiring Patrick Fruik part time seasonal for the golf course pending drug screen and physical. Motion carried.

#11 MOVED: by Jim Moore, second by Sheila Gaines, to approve roof repairs on the golf course maintenance building in the amount of one thousand two hundred fifty dollars (\$1,250.00). Motion carried.

#12 MOVED: by Jim Moore, second by Kathy Noel, to approve payment of four hundred seventy dollars (\$470.00) for Cody Mesnard's paramedic course. Motion carried.

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May 6, 2019

#13 MOVED: by Kathy Noel, second by Jeannie Masterson, to change the EMS pay scale interpretation as requested. (see attached) Motion carried.

#14 MOVED: by Sheila Gaines, second by Jim Moore, to hire Jordan Geyer part time EMT pending results of physical and drug screening. Motion carried.

BOARD MEMBER COMMENTS

- Clerk Gaines- complimented EMS Director Gray for the excellent report she submitted regarding the inner workings of the department.
- Trustee Sare- there is a presentation at LSSU Friday, May 10, 2019, regarding human trafficking. Everyone is encouraged to attend.

CORRESPONDENCE

Police Board Meeting Minutes

Chief Micolò- Report

LPL Financial Investments

Chippewa County Road Commission Annual Report

Chippewa County Fair Board Meeting Minutes

MTA Dividend Proceeds

Sault Tribe-Kid's Fishing Day 2% Approval

Meeting adjourned at 7:35PM

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

May 20, 2019

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Kathy Noel, Treasurer
Carla Sare, Trustee
Jeannie Masterson, Trustee
Bekki Kooyer, Trustee
Bob Mills, Trustee

MEMBERS ABSENT

Also, present Brian Bensel, Brian Masterson, Bob Norton, Bill Palmer, and Joe Micolo.
Attendance 6

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance

#1 MOVED: by Carla Sare, second by Sheila Gaines, to approve the May 20, 2019, meeting agenda with three additions resolution to open an account at Old Mission Bank, Fire Department radio purchase, and BMHC letter of support. Motion carried.

#2 MOVED: by Kathy Noel, second by Carla Sare, to accept the May 6, 2019, meeting with one amendment to motion #12: change wording to “*approve a payment of gross pay sufficient to result in net pay of four hundred seventy dollars*” Motion carried.

#3 MOVED: by Kathy Noel, second by Jeannie Masterson, to pay the following bills.

General Fund	22,425.78
Road Maint & Repair Fund	3,168.00
Fire Fund	2,344.72
Police Fund	6,897.29
Ambulance Fund	46,609.27
Property Management Fund	862.83
Parks Fund	384.78
Recreation Center Fund	7,186.24
Fairground Fund	1,000.99
Golf Course Fund	13,701.14
Sewer Fund	554,434.23
Water Fund	21,452.93

Grand Total \$680,468.00

Ck# 51561-51623

SUPERVISOR'S REPORT

- Michigan Aerospace Manufactures Association (MAMA) is looking to establish a spaceport operation and command center at the Chippewa County Airport and are looking for us to support this mission by resolution so they may obtain grant funding.
- Fox Boyz first race is June 1, 2019.
- Wood Chip building is being torn down.
- Sport gear give away at the Rec Center last Thursday was a success. The Sault Tribe gave all the children kites.

PUBLIC COMMENTS

- Superintendent Masterson informed the board that his office building would need a new roof.
- We need to hold people/groups using the fairgrounds more responsible for cleanup.

#4 MOVED: by Sheila Gaines, second by Jeannie Masterson, to hire Robert Miller seasonal employee for the golf course pending physical and drug screen. Motion carried.

#5 MOVED: by Jeannie Masterson, second by Kathy Noel, to increase seasonal employee Chris Brady's hourly wage by one dollar effective April 29, 2019. Motion carried.

#6 MOVED: by Kathy Noel, second by Rob Mills, to approve the Fox Boyz racing contract contingent upon not having fuel tank on the grounds. Motion carried.

#7 MOVED: by Jim Moore, second by Bekki Kooyer, to purchase one 2017 Toro Truckster for nineteen thousand nine hundred fifty dollars (\$19,950.00) and one 2013 Toro Greenmaster for nine thousand seven hundred and fifty dollars (\$9,750.00) from JFR Turf Inc. Ann Arbor, MI. Motion carried.

#8 MOVED: by Jim Moore, second by Carla Sare, to adopt Resolution 2019-11 supporting the Michigan Aerospace Manufacturing Association (MAMA) Launch Initiative at the Chippewa County Airport. Roll call vote; all members present vote yes. RESOLUTION declared adopted. Motion carried.

#9 MOVED: by Kathy Noel, second by Sheila Gaines, to approve Fleis & Vandenbrink's proposal for food waste handling building, SRF Project #5611-3 bidding, contracting and construction of administration services. Motion carried.

#10 MOVED: by Kathy Noel, second by Rob Mills, to allow the Fire Department to purchase four Motorola XPR2500e VHF radios/pagers at a cost of four hundred eleven

dollars and ninety-nine cents (\$411.99) not including shipping or handling.
Motion carried.

May 20, 2019

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#11 MOVED: by Jim Moore, second by Sheila Gaines, to allow Supervisor Moore to sign letter of support for Bay Mills Health Center's (BMHC) primary and comprehensive health care services within the Eastern Upper Peninsula region including the tribal service area and Chippewa County residents. Motion carried.

#12 MOVED: by Kathy Noel, second by Sheila Gaines, to adopt Resolution 2019-12 approving to open an account at Old Mission Bank to maximize FDIC Coverage. Roll call vote; all present voted yes. RESOLUTION declared adopted. Motion carried.

BOARD MEMBER COMMENTS

- Supervisor Moore Memorial Day Parade is this Saturday.

CORRESPONDENCE

- Planning Commission Meeting Minutes
- Dept. Environment, Great Lakes, & Energy 2019 Quarterly PFAS Report
- Greens Superintendent Palmer's report

Meeting adjourned at 7:40PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

June 3, 2019

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Kathy Noel, Treasurer
Carla Sare, Trustee
Jeannie Masterson, Trustee
Bekki Kooyer, Trustee

MEMBERS ABSENT

Rob Mills, Trustee

Also, present Brian Bensel, Joe Micolo, and Brian Masterson.

Attendance 3

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Jim Moore, second by Kathy Noel, to approve the June 3, 2019, meeting agenda with one addition of appointment of Bryan Huntley to the Fire Department. Motion carried.

#2 MOVED: by Kathy Noel, second by Carla Sare, to approve the May 20, 2019, meeting minutes as written. Motion carried.

#3 MOVED: by Kathy Noel, second by Bekki Kooyer, to pay the following bills.

General Fund	95,873.74
Fire Fund	834.16
Police Fund	6,444.73
Ambulance Fund	36,711.50
Property Management	106.78
Parks Fund	857.22
Recreation Center Fund	4,879.32
Fairgrounds Fund	1,377.34
Golf Course Fund	46,702.09
Sewer Fund	35,479.84
Water Fund	8,870.32
Rubbish Collection Fund	90.42

Grand Total \$238,227.46

Ck#51624-51683

Motion carried.

SUPERVISOR'S REPORT

- Chippewa County Road Commission is committed to getting the last three roads done in the fall.
- We need to review the employee longevity we have at least two employees coming up on their 25th year.
- Dollar General has begun building.
- Fire Fighter Helicopter is stationed here and is interested in obtaining water from Duke Lake for fires.
- I have spoken to Mark Rice who would like to be appointed to the DPW Advisory Committee.

#4 MOVED: by Jim Moore, second by Jeannie Masterson, to appoint Mark Rice to the DPW Advisory Committee. Motion carried.

PUBLIC COMMENTS

None

#5 MOVED: by Jim Moore, second by Sheila Gaines, to adopt Resolution 2019-12 designating the township hall as The Marvin P. Besteman Municipal Building. Roll call vote six members present voted yay one absent. RESOLUTION declared carried.

#6 MOVED: by Sheila Gaines, second by Bekki Kooyer, to approve increasing auxiliary officers from ten dollars per hour to twelve dollars per hour effective June 3, 2019. Motion carried.

#7 MOVED: by Kathy Noel, second by Jeannie Masterson, to appoint Dawson Duncan, Joshua Baschab, and Bryan Huntley to the Volunteer Fire Department. Motion carried.

BOARD COMMENTS

None

CORRESPONDENCE

Police Chief Micolo-Monthly Report

Police Board Meeting Minutes

Township Fund Balance Sheets

Fair Board Meeting Minutes

Treasurers Report

Accountant Hoolsema Investment Report

State of MI Department of Treasury

Meeting adjourned at 7:25PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

June 17, 2019

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Kathy Noel, Treasurer
Rob Mills, Trustee
Bekki Kooyer, Trustee
Jeannie Masterson, Trustee
Carla Sare, Trustee

MEMBERS ABSENT

Also, present Joe Micolo, Bill Palmer, Brian Masterson, and Herman Calkins.

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Kathy Noel, second by Jeannie Masterson, to approve the June 17, 2019, Meeting agenda as presented. Motion carried.

#2 MOVED: by Carla Sare, second by Kathy Noel, to accept the June 3, 2019, meeting minutes as written. Motion carried.

#3 MOVED: by Kathy Noel, second by Carla Sare, to pay the following bills.

General Fund	16,523.71
Fire Fund	5,909.03
Police Fund	7,138.98
Ambulance Fund	58,655.61
Property Management Fund	389.67
Parks Fund	1,348.82
Recreation Center Fund	6,370.55
Fairground Fund	3,585.78
Golf Course Fund	19,948.81
Sewer Fund	45,027.67
Water Fund	14,144.90
Rubbish Collection Fund	23,514.32

Grand Total \$202,557.85

Ck#51684-51743

Motion carried.

SUPERVISOR'S REPORT

- Police Department and Zoning Administrator has been tagging and hauling junk vehicles.

PUBLIC COMMENT

None

#4 MOVED: by Sheila Gaines, second by Kathy Noel, to allow the International Scout Rally use the fairgrounds free of charge for their 34th year rally on September 11, 12, and 13, 2020, providing they provide liability insurance naming Kinross Township a second insured and sign a lease agreement. Motion carried.

#5 MOVED: by Kathy Noel, second by Bekki Kooyer, to allow Rec Director Frasure to submit a grant application to the Sault Tribe for bathroom repairs. Motion carried.

#6 MOVED: by Jim Moore, second by Jeannie Masterson, to hire Hannah Brady part time seasonal cart/range employee for the golf course at minimum wage. Motion carried.

#7 MOVED: by Sheila Gaines, second by Carla Sare, to approve the purchase of fertilizer from Residex at a cost of nine thousand eight hundred ninety-three dollars and thirty-four cents (\$9,893.34) as requested. Motion carried.

#8 MOVED: by Jim Moore, second by Rob Mills, to approve the EMS Director's request to amend the Sleep Time Policy for the EMS Department effective today. Motion carried.

#9 MOVED: by Sheila Gaines, second by Bekki Kooyer, to hire Shelbey Smith part time EMT Basic for the EMS Department. Motion carried.

#10 MOVED: by Jeannie Masterson, second by Kathy Noel, to deduct fifty-one thousand seven hundred fifty-eight dollars (\$51,758.00) off the amount owed to LD Docsa Associates. Motion carried.

#11 MOVED: by Carla Sare, second by Kathy Noel, to approve the proposed professional services agreement between the Township and Stearns, Conrad and Schmidt Consulting Engineers, Inc. for the compost system feasibility study and to authorize and direct the Township Supervisor and Clerk to execute and deliver the Agreement to SCS on behalf of the Township with such necessary additions or revisions as determined to be necessary and in the best interest of the Township

by the DPW Superintendent in consultation with Township legal counsel. Motion carried.

June 17, 2019

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#12 MOVED: by Rob Mills, second by Jim Moore, to notify the DEQ that we are still interested in the Recycling Infrastructure Grant with a twenty percent discount (20%) of the requested amount. Motion carried.

#13 MOVED: by Sheila Gaines, second by Kathy Noel, to approve a 3% wage increase for Fire Chief Bensel effective July 1, 2019. Motion carried.

#14 MOVED: by Jim Moore, second by Kathy Noel, to approve Zoning Administrator Calkins receives six hundred dollars per month salary effective July 1, 2019. Motion carried.

#15 MOVED: by Sheila Gaines, second by Kathy Noel, to halt all consulting services with Richard Bernhardt until he returns. Motion carried.

BOARD MEMBER COMMENTS

Trustee Sare - Relay for Life is this weekend. The township parking lot looks nice.

CORRESPONDENCE

Planning Commission

Department of Environment, Great Lakes, and Energy

Treasurers Report

Meeting adjourned at 8:10PM.

Sheila M. Gaines, Clerk

James Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

July 1, 2019

4884 W. Curtis St.

MEMBERS PRESENT

James R. Moore, Supervisor
Sheila M. Gaines, Clerk
Kathy Noel, Treasurer
Carla Sare, Trustee
Jeannie Masterson, Trustee
Bekki Kooyer, Trustee
Rob Mills, Trustee

MEMBERS ABSENT

Also present Brian Bensel, Bob Norton, Joe Micolò, Brian Masterson, Herman Calkins, and Rick Bernhardt.

Attendance 8

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Jim Moore, second by Kathy Noel, to approve the July 1, 2019, meeting agenda with additions of Police Department vehicle repairs, Fire Truck Purchase Resolution, and Resolution for Construction Contract for the Wastewater System Improvements. Motion carried.

#2 MOVED: by Kathy Noel, second by Carla Sare, to approve the June 17, 2019, meeting minutes as written. Motion carried.

#3 MOVED: by Kathy Noel, second by Carla Sare, to pay the following bills.

General Fund	10,727.64
Fire Fund	4,276.65
Police Fund	6,741.54
Ambulance Fund	38,161.02
Property Management Fund	2,226.76
Recreation Center Fund	4,516.46
Fairgrounds Fund	2,460.04
Golf Course Fund	11,829.20
Sewer Fund	134,008.31
Water Fund	9,393.97

Grand Total \$226,665.41

CK#51744-51809

Motion carried.

SUPERVISOR’S REPORT

- Cycle Conservation Club will be using the fairgrounds July 20th – the 24th.
- Water spigot broken at the fairgrounds again over the weekend.

PUBLIC COMMENTS

None

Consultant Bernhardt- asked why it was requested that he stop work while out of town on medical issues. Supervisor Moore has called a meeting with Rick for July 11, 2019.

#4 MOVED: by Kathy Noel, second by Jeannie Masterson, to authorize the Fire Chief to purchase three g-force task spray nozzles cost of five hundred twenty-five dollars each. Motion carried.

#5 MOVED: by Sheila Gaines, second by Bekki Kooyer, to refund Mike and Dawn McDonald their zoning application fee of fifty dollars (\$50.00). Motion carried.

Three sealed bids received for a food waste building Grand Traverse Construction \$ 4,351,000.00, Spence Brothers, \$4,598,000.00, and Clark Construction \$ 4,700,000.00

#6 MOVED: by Jim Moore, second by Kathy Noel, to approve Resolution 2019-12 award of the Food Waste Handling Building SRF Project 5611-03 to Grand Traverse Construction in the amount of \$4,351.000.00. Roll call vote; all members present vote yes. RESOLUTION declared adopted Motion carried.

#7 MOVED: by Kathy Noel, second by Sheila Gaines, to approve the motor repairs to the Police Department’s 2010 Dodge Charger cost not to exceed nine thousand dollars (\$9,000.00) Motion carried.

#8 MOVED: by Jim Moore, second by Carla Sare, to adopt Resolution to Purchase Fire Truck in the amount of \$387,454.00. Roll call vote; all members voted yes RESOLUTION declared adopted Motion carried.

BOARD COMMENTS

- Trustee Mills-Communication is very important. We must work together for the betterment of our community.

CORRESPONDENCE

Board reviewed the Police Department meeting minutes, Chief Micolo’s report, and a Treasurer’s report.

Meeting adjourned at 7:50PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

July 15, 2019

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Kathy Noel, Trustee
Rob Mills, Trustee
Carla Sare, Trustee
Bekki Kooyer, Trustee

MEMBERS ABSENT

Also, present Brian Masterson, Mike Hoolsema, Renee Gray, Rick Bernhardt, Herman Calkins, and Deedee Frasure.

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Kathy Noel, second by Carla Sare, to approve the July 15, 2019, meeting agenda as presented. Motion carried.

#2 MOVED: by Jeannie Masterson, second by Kathy Noel, to approve the July 1, 2019, meeting minutes as written. Motion carried.

#3 MOVED: by Kathy Noel, second by Jeannie Masterson, to pay the following bills.

General Fund	16,889.95
Fire Fund	2,243.41
Police Fund	8,187.23
Ambulance Fund	54,564.05
Property Management Fund	341.37
Parks Fund	985.05
Recreation Center Fund	5,194.44
Fairgrounds Fund	4,891.49
Golf Course Fund	34,191.80
Sewer Fund	141,440.20
Water Fund	13,147.83
Rubbish Collection Fund	11,831.13

Grand Total \$293,908.04

Ck# 51810-51868

Motion carried.

SUPERVISOR'S REPORT

- Committee for the Waste Water Project will meet on Friday, August 4, 2019, 2:00PM for updates.

PUBLIC COMMENTS

None

#4 MOVED: by Jim Moore, second by Kathy Noel, to approve a 3% COLA increase for Assessor Luanne Kooiman retroactive to April 1, 2019. Motion carried.

#5 MOVED: by Kathy Noel, second by Jeannie Masterson, to reword motion 14 of the June 17th, 2019, meeting minutes to read *“three hundred per pay period to accommodate three pay periods in a month for Zoning Administrator Calkins.”* Motion carried.

#6 MOVED: by Sheila Gaines, second by Carla Sare, to adopt the Ordinance Enforcement Officer/Zoning Administrator job description. Motion carried.

EMS Director requested three quotes for a new furnace with air conditioning. Two were received one from Great Lakes for six thousand eight hundred three dollars and fifty cents not including electrical. One quote received from Albert Heating and Cooling including electrical work for nine thousand two hundred ten dollars.

#7 MOVED: by Kathy Noel, second by Sheila Gaines, to approve the purchase of a new furnace and air conditioning unit for the EMS building from Albert Heating and Cooling in the amount of nine thousand two hundred ten dollars including electrical work. Motion carried.

Quotes for a sewer system camera received from Insight Vision \$32,000.00, USA Bluebook \$37,400.00 and Source One cost of \$26,548.00.

#8 MOVED: by Sheila Gaines, second by Kathy Noel, to approve the purchase of one camera package and one DVR from Source One Environmental, LLC cost of twenty-six thousand five hundred forty-eight dollars for the Water Sewer Department as requested by Superintendent Masterson. Motion carried.

Introduction of Ordinance number 1.140 authorizing and providing for the construction of improvements to the township sewage disposal system, to provide for the issuance of sewage disposal system revenue bonds of equal standing with the sewage disposal system revenue bonds now outstanding to pay the cost thereof, to provide for the security of the bonds herein authorized, and to provide for other matters relative to said bonds.

#9 MOVED: by Carla Sare, second by Jeannie Masterson, to adopt ordinance 1.140 authorizing and providing for the construction of improvements to the township sewage disposal system. Roll call vote; all members present voted yes. Ordinance adopted. Motion carried.

#10 MOVED: by Sheila Gaines, second by Kathy Noel, to adopt Resolution 2019-14 State Revolving Fund Agreements. Roll call vote; all members present voted yes RESOLUTION declared adopted. Motion carried.

BOARD MEMBER COMMENTS

- Trustee Masterson-Annual yard sales this weekend and the three-man scramble at the golf course.
- Trustee Mills-I'm glad that the SRF committee has begun meeting again.

CORRESPONDENCE

Planning Commission Meeting Minutes

Meeting adjourned at 7:30PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

August 5, 2019

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Kathy Noel, Treasurer
Bekki Kooyer, Trustee
Rob Mills, Trustee
Carla Sare, Trustee
Jeannie Masterson, Trustee

MEMBERS ABSENT

Also, present Luanne Kooiman, Renee Gray, and Joe Micolo.

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Sheila Gaines, second by Rob Mills, to approve the meeting agenda with one addition. Director Gray requested pay rate increase that was overlooked by her department for an EMT. Motion carried.

#2 MOVED: by Carla Sare, second by Kathy Noel, to accept the July 15, 2019, regular meeting minutes as written. Motion carried.

#3 MOVED: by Kathy Noel, second by Bekki Kooyer, to pay the following bills. Including the Purchase of a new washer, dryer, and mattresses for the EMS Department.

General Fund	21,155.24
Fire Fund	2,634.31
Police Fund	19,930.14
Ambulance Fund	89,313.44
Property Management Fund	8,521.74
Parks Fund	4,034.27
Recreation Center Fund	8,529.85
Fairgrounds Fund	6,320.24
Golf Course Fund	34,451.92
Sewer Fund	98,724.90
Water Fund	15,681.59
Rubbish Collection Fund	11,882.36

Grand Total

\$321,180.00

Ck#51869-51962

Motion carried.

SUPERVISOR'S REPORT

- Grant money was awarded to Kinross Charter Township for a dump truck with a bucket. The township's share is 20% of the cost.
- Payne and Dolan has closed for the season Kinross paving is canceled for this year.

PUBLIC COMMENTS

- Does the township pay a share for paving roads?

#4 MOVED: by Kathy Noel, second by James Moore, to increase department heads' spending limit from five hundred to two thousand dollars providing the cost is budgeted. Motion carried.

#5 MOVED: by Sheila Gaines, second by Jeannie Masterson, to increase the Township Supervisor's spending limit from one thousand dollars to three thousand dollars providing the cost is budgeted. Motion carried.

#6 MOVED: by Sheila Gaines, second by Kathy Noel, to approve the Police Department's budget for 2020-2021 in the amount of two hundred fifty-four thousand eight hundred thirty-three dollars (\$254,833.00) as recommended by the Police Board. Motion carried.

#7 MOVED: by Kathy Noel, second by Jeannie Masterson, to adopt Resolution 2019-1 Approval of Estimated Costs and Expenses for Annual Operation and Maintenance of Police Protection of Special Assessment Roll. Roll call vote; all members present voted yes. RESOLUTION adopted. Motion carried.

#8 MOVED: by Sheila Gaines, second by Jim Moore, to adopt Resolution 2019-2 Filing of Special Assessment and Notice of Public Hearing. Roll. Roll call vote; all members present voted yes. RESOLUTION adopted. Motion carried.

#9 MOVED: by Sheila Gaines, second by Kathy Noel, to approve the McDowell Land Division as written. Motion carried.

#10 MOVED: by Kathy Noel, second by Jim Moore, to hire Paul Fretz as RV West Camp Host per Independent Contractor Agreement retroactive July 20, 2019. Motion carried.

#11 MOVED: by Jim Moore, second by Sheila Gaines, to adopt Cloverland Electric's ROW and Resolution 2019-15. Roll call vote; all members present voted yes. RESOLUTION adopted. Motion carried.

Brian Masterson explained that there are only two companies in Michigan that do this type of work and Peerless Midwest was the only one to reply.

#12 MOVED: by Jim Moore, second by Rob Mills, to approve DPW Superintendent Masterson to hire Peerless Midwest Inc. from Ionia, Michigan to drive to Kinross township, set up, and remove the pump from the well and transport to warehouse for teardown and inspection of well number 5. Cost of five thousand nine hundred sixty-two dollars. Motion carried.

#13 MOVED: by Jeannie Masterson, second by Kathy Noel, to approve writing off of ambulance bills dos 4/7/15 \$870.00, 11/30/12 \$263.53, 11/30/12 \$146.36, 10/10/18 \$1,320.50 due to bankruptcy, 12/26/14 \$480.65, 11/30/12 \$827.00 both due to being past statute, 6/15/18 \$326.16 deceased and 7/1/19 \$420.68 WMH Discount. Total write-off of four thousand six hundred fifty-four dollars and eighty-eight cents. Board declined to write off dos 3/13/18 in the amount of \$826.49. Motion carried.

#14 MOVED: by Kathy Noel, second by Bekki Kooyer, to hire Ben Warner, Joseph Hinzmann, and Judith Grierel part time EMT's. Motion carried.

#15 MOVED: by Sheila Gaines, second by Carla Sare, to hire Tanar May and Tyler Kirkland part time Paramedic for the EMS Department. Motion carried.

#16 MOVED: by Jim Moore, second by Sheila Gaines, to approve the Psychiatric Inpatient Intra-Facility Transfer Agreement between War Memorial Hospital and Kinross Charter Township EMS. Motion carried.

#17 MOVED: by Jeannie Masterson, second by Kathy Noel, to pay Mathew Kurin his updated pay rate and also 3% COLA retroactive April 1, 2019. Motion carried.

BOARD COMMENTS

- Trustee Mills-What's going on with the motel and the satellite launch?

CORRESPONDENCE

Planning Commission Special Meeting Minutes

Chief of Police Report

CCEDC- Focus Group Discussions

Accountant Hoolsema- LPL Financial

Treasurer's Report

Township Balance Sheets

CCFB Meeting Minutes

Golf Course Financial

Meeting adjourned at 7:45PM

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

August 19, 2019

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Kathy Noel, Treasurer
Jeannie Masterson, Trustee
Bekki Kooyer, Trustee
Rob Mills, Trustee

MEMBERS ABSENT

Carla Sare, Trustee

Also, present Bill Palmer, Mike Hoolsema, Brian Bensel, Rick Bernhardt, Herman Calkins, Luanne Kooiman, and Joe Micolo.

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Jeannie Masterson, second by Kathy Noel, to approve the August 19, 2019, meeting agenda as presented. Motion carried.

#2 MOVED: by Kathy Noel, second by Rob Mills, to accept the August 5, 2019, meeting minutes as written. Motion carried.

#3 MOVED: by Kathy Noel, second by Bekki Kooyer, to pay the following bills.

General Fund	15,205.48
Fire Fund	3,894.15
Police Fund	9,868.78
Ambulance Fund	59,000.06
Property Management	8,223.10
Parks Fund	1,053.98
Recreation Center Fund	5,753.23
Fairground Fund	6,744.20
Golf Course Fund	18,442.07
Sewer Fund	74,709.45
Water Fund	12,454.71

Grand Total \$215,349.21

Ck#51963-52034

Motion carried.

SUPERVISOR'S REPORT

- Looking into a plaque for Marvin Besteman.

PUBLIC COMMENT

None

#4 MOVED: by Sheila Gaines, second by Kathy Noel, to accept the EGLE recycling infrastructure grant, and authorize the Township Supervisor to sign and deliver the grant agreement to EGLE on behalf of the Township, and take such other actions as are deemed necessary to accept the grant; provided, however, that the Township's acceptance of the grant (and authorization to the Township Supervisor to sign and deliver the grant agreement) is expressly conditioned on a favorable determination by EGLE (and/or the Michigan Department of Treasury and/or the Michigan Finance Authority) that the Township may utilize proceeds of the Township's proposed Sewer Revenue Bonds, Series 2019 (SRF Project 5611-03) to meet the grant's local match requirement. Motion carried.

#5 MOVED: by Sheila Gaines, second by Jeannie Masterson, to adopt the Tax Levy Resolution 2019-17. Roll call vote; Moore, Gaines, Noel, Mills, Masterson, and Kooyer-yea, absent Sare. RESOLUTION declared adopted.

#6 MOVED: by Sheila Gaines, second by Jeannie Masterson, to approve the DPW Advisory Committee's request to amend by-laws section Article II Membership and Article IV Meeting Section 3. Quorum. Motion carried.

#7 MOVED: by Kathy Noel, second by Sheila Gaines, to allow Greenskeeper Palmer to recycle the S-10, 1999 Groundskeeper and the Toro Truckster. Motion carried.

#8 MOVED: by Kathy Noel, second by Bekki Kooyer, to approve a forty-nine cent (\$.49) per hour pay increase for Paramedic Huntley. Motion carried.

#9 MOVED: by Sheila Gaines, second by Jim Moore, to approve the purchase and installation of a 320' by 380' chain link fence installed by Robinson Fence Co. Inc. Three yes, three no votes; motion failed.

#10 MOVED: by Kathy Noel, second by Rob Mills, to adopt Ordinance 1.141 Prohibition of Recreation Marihuana Establishments. Roll call vote; Noel, Mills, Kooyer, Masterson, Gaines, and Moore -yea, Sare absent. ORDINANCE declared adopted.

#11 MOVED: by Kathy Noel, second by Jeannine Masterson, to appoint Todd Hasse to the Volunteer Fire Department. Motion carried.

BOARD MEMBER COMMENTS

CORRESPONDENCE

Planning Commission Meeting Minutes
Park & Rec Committee
Greg & Maxine Royale Re: RV East
Treasurer's Report
Director Frasure's- Report

Meeting adjourned at 7:45PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

September 3, 2019

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Kathy Noel, Treasurer
Carla Sare, Trustee
Jeannie Masterson, Trustee
Bekki Kooyer, Trustee
Rob Mills, Trustee

MEMBERS ABSENT

Also, present Joe Micolo, Brian Bensel, and Renee Gray.
Attendance 3

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Sheila Gaines, second by Kathy Noel, to approve the September 3, 2019, meeting agenda with one addition-reclassification of EMS employees. Motion carried.

#2 MOVED: by Jeannie Masterson, second by Kathy Noel, to accept the August 19, 2019, meeting minutes as written. Motion carried.

#3 MOVED: by Kathy Noel, second by Sheila Gaines, to pay the following bills.

General Fund	12,253.76
Fire Fund	983.26
Police Fund	6,841.85
Ambulance Fund	43,130.70
Property Management	1,022.05
Parks Fund	3,564.23
Recreation Center Fund	4,140.07
Fairground Fund	4,764.04
Golf Course Fund	11,529.81
Sewer Fund	289,894.40
Water Fund	8,620.11

Grand Total \$386,743.28

Ck#52035-52084

Motion carried

SUPERVISOR'S REPORT

- Old Cleary building on the corner of M-80 and Water Tower Drive is sold.
- I have a quote for the Besteman plaque.

PUBLIC COMMENTS

None

#4 MOVED: by Kathy Noel, second by Rob Mills, to accept the service agreement between Kinross EMS and Smithers Test Center effective September 1, 2019. Motion carried.

#5 MOVED: by Sheila Gaines, second by Jeannie Masterson, to hire Daniel Peek part time Paramedic for Kinross EMS. Motion carried.

#6 MOVED: by Jim Moore, second by Sheila Gaines, to reclassify Tanar May from part time to full time Paramedic. Motion carried.

#7 MOVED: by Jim Moore, second by Kathy Noel, to reclassify AEMT Kari Evey from full time to part time and reclassify Virginia Corral from part time EMT to full time. Motion carried.

#8 MOVED: by Jim Moore, second by Bekki Kooyer, to appoint Michael Muether to the Volunteer Fire Department. Motion carried.

#9 MOVED: by Jim Moore, second by Carla Sare, to hire Kurt Perron part time police officer effective August 28, 2019, at a starting rate of thirteen dollars and seventy one cents. Motion carried.

#10 MOVED: by Sheila Gaines, second by Kathy Noel, to approve Robinson Fencing to build a chain-link fence for storing campers. Motion defeated.

#11 MOVED: by Jim Moore, second by Rob Mills, to approve repairs in the amount of \$1,300.00 to the fire department's tanker truck. Motion carried.

BOARD MEMBERS' COMMENTS

- Clerk Gaines - We need signs at the Rec Center stating "No dirt bikes or 4-wheelers allowed on property"
- Trustee Sare - Disappointed that there was not much in the Quonset building this year for the fair.
- Trustee Noel - Could we have the Police Public Hearing in conjunction with a regular meeting like we do other public hearings?

CORRESPONDENCE

- Police Chief Micolo-Monthly Report
- Police Board Meeting Minutes
- ISO Fire Department Classification

Meeting adjourned at 7:30PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

KINROSS CHARTER TOWNSHIP
REGULAR MEETING

September 16, 2019

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Kathy Noel, Treasurer
Jeannie Masterson, Trustee
Carla Sare, Trustee
Rob Mills, Trustee
Bekki Kooyer, Trustee

MEMBERS ABSENT

Also, present Brian Masterson, Brian Bensel, Rick Bernhardt, and Herman Calkins.
Attendance 5

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Carla Sare, second by Rob Mills, to approve the September 16, 2019, meeting agenda as written. Motion carried.

#2 MOVED: by Kathy Noel, second by Jeannie Masterson, to accept the September 3, 2019, regular meeting minutes and the September 4, 2019, Police Public Hearing meeting minutes. Motion carried.

#3 MOVED: by Kathy Noel, second by Carla Sare, to pay the following bills.

General Fund	18,092.97
Fire Fund	6,212.20
Police Fund	12,712.47
Ambulance Fund	121,860.61
Property Management Fund	2,135.67
Parks Fund	609.92
Recreation Center Fund	11,651.05
Fairgrounds Fund	9,469.19
Golf Course Fund	18,771.49
Sewer Fund	199,855.93
Water Fund	19,483.04
Rubbish Collection Fund	11,870.87

Grand Total \$432,725.41

Ck#52085-52158

Motion carried

PUBLIC COMMENTS

- How do we know what the board is talking about?

#4 MOVED: by Sheila Gaines, second by Jim Moore, to adopt Resolution 2019-3 Confirmation of Special Assessment Roll; Payment and Collection of Special Assessment. Roll call vote; all members present voted yes. RESOLUTION declared carried.

#5 MOVED: by Kathy Noel, second by Carla Sare, to appoint Michael McMahon to the Kinross Volunteer Fire Department. Motion carried.

#6 MOVED: by Sheila Gaines, second by Kathy Noel, to approve charging delinquent water accounts as a lien on the tax roll. Motion carried.

#7 MOVED: by Kathy Noel, second by Sheila Gaines, to approve Rec Director Frasure's two percent grant application for remodeling three bathrooms at the Rec Center. Motion carried.

#8 MOVED: by Kathy Noel, second by Bekki Kooyer, to approve lease agreement with M.I.R.A. for the weekend of January 3rd for a snowmobile race. Cost of two hundred fifty dollars plus one dollar per event ticket sold or complimentary pass issued. Motion carried.

#9 MOVED: by Kathy Noel, second by Jeannie Masterson, to increase locked and unlocked monthly storage rates by 20 cents per linear foot in the 2020/2021 season. Motion carried.

#10 MOVED: by Jim Moore, second by Sheila Gaines, to terminate Consulting Agreement with Rick Bernhardt as outlined in a letter dated September 13, 2019. Motion carried.

BOARD COMMENTS

CORRESPONDENCE

Rec Director Frasure-Report
Planning Commission Meeting Minutes
Community Liaison Meeting Minutes

Meeting adjourned at 7:20PM

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

October 7, 2019

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Kathy Noel, Treasurer
Carla Sare, Trustee
Jeannie Masterson, Trustee
Bekki Kooyer, Trustee
Rob Mills, Trustee

MEMBERS ABSENT

Also, present Denise Frasure, Mike Hoolsema, Brian Masterson, Bob Norton, Bill Palmer, Herman Calkins, and Rick Bernhardt.

Attendance 8

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Kathy Noel, second by Sheila Gaines, to accept the October 7, 2019, meeting agenda as presented. Motion carried.

#2 MOVED: by Carla Sare, second by Kathy Noel, to accept the September 16, 2019, meeting minutes as written. Motion carried.

#3 MOVED: by Kathy Noel, second by Jeannie Masterson, to pay the following bills.

General Fund	13,660.48
Fire Fund	10,047.66
Police Fund	7,558.90
Ambulance Fund	42,889.18
Property Management	731.26
Parks Fund	3,777.39
Recreation Center Fund	3,652.26
Fairgrounds Fund	2,268.92
Golf Course Fund	11,838.01
Sewer Fund	349,338.79
Water Fund	8,915.14
Rubbish Collection Fund	11,946.18

Grand Total \$466,624.17

Ck#52159-52241

Motion carried.

AUDIT REPORT

Sarah Kanitz, from Lake Michigan CPA, presented the audit report. A federal audit as well as a state audit was conducted this year, due to the federal money we have received for the wastewater treatment plant updates. Several departments have increased cash balances creating an increase of about 11.6%. The Fire Department purchased a new fire truck which will be funded from the General Fund for the next seven years. Revenue for the Ambulance Fund increased by about 8%. The Recreation Center changed from an enterprise to a special revenue fund due to revenues coming from a voted millage. The Golf Course, Parks, Fairgrounds, Rubbish Collection, Sewer and Water Funds are all business activities funded by user fees. Revenue for the Golf Course was up 6.4%. Daily green fees increased by 11%. Expenses were down compared to the previous year as well as salaries and wages. The course improved by about \$40,000.00 over the fiscal year 2018.

A complete copy of the audit is available on our website or in the office of the clerk.

#4 MOVED: by Jeannie Masterson, second by Bekki Kooyer, to accept the audit report for the year ending March 31, 2019. Motion carried.

SUPERVISORS REPORT

- Flu shot clinic Wednesday, October 23, 2019, will be held at the Recreation Center from 12:00-3:00PM.

PUBLIC COMMENTS

- Course manager Norton - Golf course will close on the 13th. We had a great year.

#5 MOVED: by Kathy Noel, second by Sheila Gaines, to adopt Resolution 2019-18 Water and Sewer Rates. Roll call vote; all members present voted yes. Resolution adopted.

#6 MOVED: by Sheila Gaines, second by Kathy Noel, to terminate Rick Bernhardt's employment as a contractual employee, consultant or agent of Kinross Charter Township and any contacts, services or acts on behalf of the Township be terminated effective November 7, 2019, no additional work is to be done unless authorized by Superintendent Masterson for the remaining 30 days. Motion carried with one no vote.

#7 MOVED: by Sheila Gaines, second by Kathy Noel, to approve moving Paramedic Kirkland from part time to full time status effective as of the date on authorization form submitted by Director Gray. Motion carried.

#8 MOVED: by Jim Moore, second by Sheila Gaines, to approve the purchase four SMRT Power Kits and one gas cylinder from Stryker in the amount of four thousand one hundred and forty three dollars and eighty four cents. Motion carried.

#9 MOVED: by Rob Mills, second by Bekki Kooyer, to approve the purchase of three sets of turnout gear for the Fire Department cost per set two thousand one hundred forty one dollars and fifty one cents plus shipping. Motion carried with one no vote.

#10 MOVED: by Kathy Noel, second by Jim Moore, to allow Harvey O'Brien to take the old fire truck and do some work on it. Motion carried.

#11 MOVED: by Sheila Gaines, second by Jeannie Masterson, to hire Crystal Foster effective September 26, 2019, part time program assistant at the Recreation Center. Motion carried.

#12 MOVED: by Kathy Noel, second by Carla Sare, to allow Superintendent Palmer to purchase mold prevention fungicide from Residex cost of fifteen thousand three hundred thirty eight dollars. Motion carried.

#13 MOVED: by Sheila Gaines, second by Rob Mills, to have the following roads quoted on and repaired next year West Lockhart Road, Kinross Road, and Ploegstra, Road, Maki Street, White Pine Way, Duke Lake Road, Hope Lane, and Erin Place. Motion carried.

BOARD COMMENTS

- Trustee Mills - I think it's a mistake to dismiss Rick.
- Clerk Gaines - Does anyone know what they are doing on M-80?

CORRESPONDENCE

Police Board Meeting Minutes
Police Chief Micolo-Report
Greens Superintendent Palmer-Report
Treasurer's Report
Fox Boyz 2020 Race Schedule

Meeting adjourned at 7:40PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

October 21, 2019

4884 W. Curtis St.

MEMBERS PRESENT

Kathy Noel, Treasurer
Carla Sare, Trustee
Bekki Kooyer, Trustee
Rob Mills, Trustee

MEMBERS ABSENT

James Moore, Supervisor
Sheila Gaines, Clerk
Jeannie Masterson, Trustee

Also present: Mike Hoolsema, Bob Norton, Joe Micolo, Judy Wright, and Cyril Allard
Attendance 4

Deputy Clerk Wright called the meeting to order at 7:00 PM and led the Pledge of Allegiance.

#1 MOVED: by Rob Mills, second by Bekki Kooyer, to appoint Kathy Noel as Chair for this meeting. Motion carried.

#2 MOVED: by Carla Sare, second by Bekki Kooyer, to accept the October 21, 2019, meeting agenda as presented. Motion carried.

#3 MOVED: by Carla Sare, second by Rob Mills, to accept the October 7, 2019, meeting minutes as written. Motion carried.

#4 MOVED: by Kathy Noel, second by Bekki Kooyer, to pay the following bills:

General Fund	\$ 15,942.19
Fire Fund	\$ 3,699.18
Police Fund	\$ 8,947.12
Ambulance Fund	\$ 58,693.07
Property Management	\$ 359.31
Parks Fund	\$ 1,579.70
Recreation Center Fund	\$ 7,369.80
Fairgrounds Fund	\$ 5,023.43
Golf Course Fund	\$ 24,460.32
Sewer Fund	\$ 84,618.71*
*withhold payment to SCS Engineering in the amount of \$1,500.00	
Water Fund	\$ 23,360.25
Rubbish Collection Fund	\$ 195.34

Grand Total \$ 234,248.42

Ck #52242 - #52307

Motion carried.

SUPERVISOR'S REPORT – None

PUBLIC COMMENTS – None

#5 MOVED: by Kathy Noel, second by Carla Sare, to approve a \$0.50/hour increase for Tyler Kirkland to \$16.50/hour. Motion carried.

#6 MOVED: by Carla Sare, second by Bekki Kooyer, to hire: Amy Jere, Timothy Horn, Ian Rickard and Katherine Miller, part-time EMTs. Motion carried.

#7 MOVED: by Carla Sare, second by Kathy Noel, authorizing the purchase, from the Township's Recycling Grant, of a HEIL ODDYSEY/MACK MR64R trash truck from Bell Equipment in the sum of \$297,590.00 (\$330,000.00 budgeted). Motion carried.

#8 MOVED: by Rob Mills, second by Bekki Kooyer, to table the matter of the Township Hall Entryway Remodel, pending more information. Motion carried.

#9 MOVED: by Kathy Noel, second by Carla Sare, approving the Sewer Fund Deficit Elimination Plan Resolution #2019-19. On a roll call vote motion carried unanimously. Resolution adopted.

#10 MOVED: by Kathy Noel, second by Bekki Kooyer, to hire Michelle Cornelius, as part-time program aide at the Rec Center, effective October 15, 2019. Motion carried.

#11 MOVED: by Kathy Noel, second by Carla Sare, approving the Kinross Race Track Lease Agreement for the 2020 season (May 12 – September 12, 2020). Motion carried.

#12 MOVED: by Kathy Noel, second by Rob Mills, approving Road Paving Agreements. Motion carried.

#13 MOVED: by Kathy Noel, second by Carla Sare, approving the Planning Commission's request for an attorney review of revisions to Zoning Ordinance #1.100. Motion carried.

BOARD COMMENTS

- Spectrum monthly business rates are increasing significantly

CORRESPONDENCE

EUP Regional Planning Mini Grant
Spectrum Business Rate Increase

ADJOURNMENT

#14 MOVED: by Rob Mills, second by Bekki Kooyer, that the meeting be adjourned. Motion carried, meeting declared adjourned at 7:25 PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

Minutes taken by Judy Wright, typed by Kathy Noel

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

November 4, 2019

4884 W. Curtis St.

MEMBERS PRESENT

Jim Moore, Supervisor
Sheila Gaines, Clerk
Carla Sare, Trustee
Jeannie Masterson, Trustee
Rob Mills, Trustee
Bekki Kooyer, Trustee

MEMBERS ABSENT

Kathy Noel, Treasurer

Also, present Brian Masterson, Brian Bensel, Joe Micolo, Herman Calkins, and Renee Gray.
Attendance 7

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Sheila Gaines, second by Rob Mills, to approve the November 4, 2019, meeting agenda with two additions: (1) DPW Superintendent Masterson's quotes for filling unused well and (2) request from EMS Director Gray to purchase 2001 ambulance from Pickford EMS. Motion carried.

#2 MOVED: by Carla Sare, second by Jim Moore, to accept the October 21, 2019, meeting minutes as written. Motion carried.

#3 MOVED: by Jeannie Masterson, second by Carla Sare, to pay the following bills.

General Fund	12,804.35
Fire Fund	5,887.07
Police Fund	8,150.71
Ambulance Fund	46,884.56
Parks Fund	1,078.26
Recreation Center Fund	4,620.38
Fairground Fund	809.13
Golf Course Fund	6,626.93
Sewer Fund	52,323.10
Water Fund	38,862.35
Rubbish Fund	11,781.75
Gross Total	\$189,658.93
Property Management Fund	(84.83)
Grand Total	\$189,743.76

Ck#52308-52367

Motion carried.

SUPERVISOR'S REPORT

None

PUBLIC COMMENTS

DPW Superintendent Masterson reminded the board that the compost feasibility study was in the correspondence section of the agenda and if anyone had questions just let him know. Otherwise he is closing the project out.

Fire Chief Bensel submitted two quotes for roof repairs: (1) Kaysner Construction, Inc. for \$11,750.00 and (2) Great Lakes Roofing in the amount of \$18,800.00 dollars. Neither company can do the job this year. The Board requested that Brian make sure the quote will be good for 2020 and whether we need to submit 50% now or next year. This topic will be on a future agenda.

#4 MOVED: by Sheila Gaines, second by Bekki Kooyer, to appoint Cameron Simot to the Kinross Volunteer Fire Department. Motion carried.

#5 MOVED: by Sheila Gaines, second by Carla Sare, to reclassify Joe Meier from EMT to Paramedic effective November 1, 2019. Motion carried.

#6 MOVED: by Jeannie Masterson, second by Carla Sare, to reclassify Joe Hinzmann from EMT to Paramedic effective November 1, 2019. Motion carried.

#7 MOVED: by Sheila Gaines, second by Bekki Kooyer, to purchase a used Power Pro Cot from Otsego County EMS Rescue for Kinross EMS. Motion carried.

Two quotes received for cementing in an abandon well and file paperwork with EGLE:
(1) Louie's Well Drilling of Rudyard \$9,240.00 and (2) Peerless Midwest from Ionia \$9,920.00.

#8 MOVED: by Jim Moore, second by Sheila Gaines, to approve quote from Louie's Well Drilling to fill abandoned well and file paperwork in the amount of nine thousand two hundred and forty dollars (\$9,240.00). Motion carried.

#9 MOVED: by Sheila Gaines, second by Jim Moore, to purchase a 2001 Marque ambulance from Pickford Township cost not to exceed thirteen thousand dollars (\$13,000.00) including cost of repairs and inspection by Tri County Motors. Motion carried.

BOARD MEMBER COMMENTS

- Trustee Mills - I am concerned about the fire hall.
- Trustee Sare - I hope everyone read the letter regarding the RV host.
- Trustee Masterson - The CCCU purchased and distributed coats at the Kinross Recreation Center and JKL Bawating School. We handed out 132 coats, gloves, and hats in one hour at the Rec Center.
- Clerk Gaines - Dollar General is obtaining a license to sell beer and wine. The dedication plaque for Marv Besteman is ordered.

CORRESPONDENCE

SCS Engineers Compost Feasibility Study
Police Board Meeting Minutes
Chief Micolo-Monthly Report
Sault Tribe Board of Directors 2% award
Township Balance Sheets

Meeting adjourned at 7:25PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

December 2, 2019

4884 W. Curtis Street

MEMBERS PRESENT

James Moore, Supervisor
Kathy Noel, Treasurer
Carla Sare, Trustee
Jeannie Masterson, Trustee
Bekki Kooyer, Trustee
Rob Mills, Trustee

MEMBERS ABSENT

Sheila M. Gaines, Clerk

Also present: Brandon Hetrick, Rick Bernhardt and Joe Micolo

Supervisor Moore called the meeting to order at 7:00 PM and led the Pledge of Allegiance.

#1 MOVED: by Jeannie Masterson, second by Rob Mills, to approve the December 2, 2019, meeting agenda as presented. Motion carried.

#2 MOVED: by Carla Sare, second by Bekki Kooyer, to accept the November 18, 2019, regular meeting minutes as written. Motion carried.

#3 MOVED: by Kathy Noel, second by Jeannie Masterson, to pay the following bills:

General Fund	11,565.61
Fire Fund	19,105.84
Police Fund	8,726.25
Recreation Center Fund	4,743.32
Ambulance Fund	40,268.89
Property Management Fund	42.74
Parks Fund	554.43
Fairgrounds Fund	117.33
Golf Course Fund	4,341.54
Sewer Fund	65,741.31
Water Fund	6,082.91

Grand Total \$161,290.17

Check #52422-#52480

Motion carried.

SUPERVISOR'S REPORT – None

PUBLIC COMMENTS – None

#4 MOVED: by Kathy Noel, second by Carla Sare, to approve the bid from Kaysner Construction, Inc. of \$11,750.00, for replacement roof on the fire hall. (No construction until spring 2020; quote will hold until that time; no money paid until supplies are ordered)
Motion carried.

BOARD MEMBER COMMENTS

Trustee Masterson – Parade of Lights is Saturday, December 14th.
Trustee Mills – what is going on with the launch pad and the motel?

Meeting adjourned at 7:16 PM

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

December 16, 2019

4484 W. Curtis St.

MEMBERS PRESENT

Jim Moore, Supervisor
Sheila Gaines, Clerk
Kathy Noel, Treasurer
Bekki Kooyer, Trustee
Rob Mills, Trustee
Carla Sare, Trustee
Jeannie Masterson, Trustee

MEMBERS ABSENT

Also, present Brian Bensel, Deedee Frasure, and Joe Micolo.
Attendance 4

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Sheila Gaines, second by Bekki Kooyer, to approve the December 16, 2019, meeting agenda with two additions: Sled Dog Race Contract, and Fire Department purchase. Motion carried.

#2 MOVED: by Kathy Noel, second by Carla Sare, to accept the December 2, 2019, meeting minutes as written. Motion carried.

#3 MOVED: Kathy Noel, second by Jeannie Masterson, to pay the following bills.

General Fund	17,410.35
Fire Fund	3,103.02
Police Fund	9,616.66
Recreation Center Fund	6,464.91
Ambulance Fund	73,267.93
Property Management	339.45
Parks Fund	94.84
Fairgrounds Fund	1,635.18
Golf Course Fund	4,355.88
Sewer Fund	292,831.12
Water Fund	12,666.77
Rubbish Collection Fund	12,067.45

Grand Total \$433,853.56

Ck# 52481-52552

Motion carried

SUPERVISOR'S REPORT

- Senior dinner is this Thursday.
- Late agenda items will not be accepted any longer. All agenda items must be in by 4:00pm the Thursday prior to the meeting.

PUBLIC COMMENTS

None

Budget workshops are scheduled for January 7th, 8th, and 9th beginning at 4:30PM.

#4 MOVED: by Jim Moore, second by Jeannie Masterson, to reclassify Jordan Geyer from EMT to Paramedic effective December 5, 2019. Motion carried.

#5 MOVED: by Sheila Gaines, second by Rob Mills, to the Fire Chief to purchase four standard SCBA cylinders and valves, cost not to exceed two thousand four hundred ninety-four dollars and ninety-five cents, from Dinges Fire Company. Motion carried.

#6 MOVED: by Sheila Gaines, second by Kathy Noel, to approve the Sled Dog Race Agreement (GLSDA) for January 25th, and 26th, 2020 providing there is no cost to the township. Motion carried.

BOARD MEMBERS COMMENTS

Clerk Gaines-the parade went very well the Fire Department got first place.
Trustee Sare-senior meal is Thursday, December 19, 2019, at 12:30PM.

CORRESPONDENCE

Planning Commission Meeting Minutes
Chippewa County Fair Board
Community Liaison Meeting Minutes

Meeting adjourned at 7:20PM.

Sheila M. Gaines, Clerk

James Moore, Supervisor