

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

January 4, 2016

MEMBERS PRESENT

Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
Kathy Noel, Trustee
Carla Sare, Trustee
Marvin Besteman, Trustee
George Piece, Trustee

4884 W. Curtis St.

MEMBERS ABSENT

James Moore, Supervisor

Also present Fred McClendon, Joe Micolo, Brandon Hetrick, Thomas Noha, and Renee Gray.
Attendance 8

Clerk Gaines called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Luanne Kooiman, second by Carla Sare, to appoint Trustee Noel to chair the meeting in the absence of the Supervisor. Motion carried.

#2 MOVED: by Luanne Kooiman, second by Sheila Gaines, to approve the January 4, 2016, meeting agenda as presented. Motion carried.

#3 MOVED: by Luanne Kooiman, second by Carla Sare, to accept the December 21, 2015, meeting minutes as written. Motion carried.

#4 MOVED: by Luanne Kooiman, second by Marvin Besteman, to pay the following bills including check #46346 to the US Postal Service in the amount of \$225.00.

General Fund	8,619.14
Fire Fund	249.04
Ambulance Fund	27,270.85
Property Management Fund	94.14
Parks Fund	455.33
Recreation Center Fund	6,732.95
Fairgrounds Fund	4,876.97
Golf Course Fund	2,212.77
Sewer Fund	25,963.63
Water Fund	3,081.14
Garbage Collection Fund	791.19
Police Fund	6,153.40
Grand Total	\$86,500.55+225.00

Ck# 46360-46382

Motion carried.

PUBLIC COMMENTS

- Assistant Fire Chief Hetrick discussed the massive power outage that occurred over the holidays.

Budget workshop meetings are scheduled for January 13, 14, and 20 2016, beginning at 2:00PM.

BOARD COMMENTS

- Trustee Noel- Request to put the hotel agreement on the next agenda.

CORRESPONDENCE

Chief Micolò- Monthly Report
Police Board Meeting Minutes
Charter Communications

Meeting adjourned at 7:20PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING
2016-2017 BUDGETS**

January 13, 2016

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
Marvin Besteman, Trustee
George Pierce, Trustee
Kathy Noel, Trustee
Carla Sare, Trustee

MEMBERS ABSENT

Also, present Mike Hoolsema.

Supervisor Moore called the special meeting to order at 2:00PM.

Board reviewed the General Fund. Money is budgeted for a new roof on the township hall and a new leaf picker. Township Supervisor, Clerk, Treasurer, and Trustee salaries remain the same. Election budgets increase due to the August and November 2016 elections. Deputy Clerk, Deputy Treasurer, and Deputy Supervisors salaries increased by one thousand dollars. Two percent budgeted for employee COLA increases. Zoning Administrator's wages increased. Seventy one thousand two hundred twenty six dollars will be transferred to the Fire Department; eighty four thousand will be transferred to the Golf Course; and forty five thousand to the Ambulance Department.

Discussion regarding trees down at the Cemetery, hall and 4-H building rental increases and cost of gravel for new road to Gaines Highway.

Road Maintenance, Public Improvement, Garbage Collection, Property Management, budgets all reviewed.

Meeting adjourned at 4:45PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING
BUDGETS**

January 14, 2016

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
Marvin Besteman, Trustee
George Pierce, Trustee
Kathy Noel, Trustee
Carla Sare, Trustee

MEMBERS ABSENT

Also, present Mike Hoolsema, Renee Gray, Pat McMahan, Harvey O'Brien, and Deedee Frasure.

Supervisor Moore called the special meeting to order at 2:00PM.

Board reviewed the Ambulance Budget. Discussion held regarding the need to follow through with vehicle replacement plan. Recently the department received a grant for special pathogens training. KCTEMS is the only EMS agency in the UP that has this training. This means that if a patient arrives at the emergency department with a serious communicable disease such as ebola, they would be qualified to transport the patient to definitive care elsewhere or to the closest airport. EMS Director Gray asked that the Board also consider paying employees for their earned vacation time. Forty-five thousand dollars was transferred from the General Fund.

Fire Department budget reviewed. Copy of all bills and fee schedule is needed by interim Fire Chief McMahan. Seventy-one thousand two hundred twenty-six dollars was transferred from the General Fund.

Parks Budget and the Recreation Center Budget reviewed. Chippewa County Community Action Early Head Start program has agreed to rent a room at the Rec Center resulting in a three hundred dollar per month increase in revenues.

Fairground budget reviewed including the 4-H building.

Meeting adjourned at 5:00PM

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

January 19, 2016

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
Carla Sare, Trustee
Kathy Noel, Trustee
George Pierce, Trustee

MEMBERS ABSENT

Marvin Besteman, Trustee

Also, present Fred McClendon, Joe Micolò, and Fire Department personnel.

Attendance 10

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Sheila Gaines, second by Jim Moore, to approve the January 19, 2016, meeting agenda with two additions: Supervisor's Report and Motel Land Contract.
Motion carried.

#2 MOVED: by Kathy Noel, second by Carla Sare, to accept the January 4, 2016, meeting minutes as written. Motion carried.

#3 MOVED: by Luanne Kooiman, second by George Pierce, to pay the following bills.

General Fund	13,939.18
Fire Fund	2,740.24
Ambulance Fund	46,923.57
Property Management Fund	1,847.33
Parks Fund	105.50
Recreation Center Fund	6,805.49
Fairgrounds Fund	472.57
Golf Course Fund	3,745.75
Sewer Fund	70,180.17
Water Fund	10,448.31
Garbage Collection Fund	10,348.88
Police Fund	13,192.95

Grand Total \$180,749.94

Ck# 46383-46450

Motion carried.

SUPERVISORS REPORT

- Smith Sanitation was out delivering garbage totes today.
- I met with the County Road Commission. They now have a snowplow running during the day and one during the night.

Supervisor discussed tree removal at Duke Lake. The plan is to sell the timber, that is removed, around the lake for a walking path.

#4 MOVED: by Luanne Kooiman, second by Sheila Gaines, to adopt the amended Non-Sufficient Funds Policy due to increase from Credit Union to the Township. US nonsufficient funds will cost thirty dollars (\$30.00) and foreign nonsufficient funds shall incur a sixty five (\$65.00) fee. Motion carried.

#5 MOVED: by Sheila Gaines, second by Kathy Noel, to approve the 2016 Kinross Speed park Schedule as submitted by Gerry Lipscomb Jr., Public Relations person for Fox Boyz Racing. Motion carried.

Discussion held regarding the land contract for the motel. Consensus is to send Silver Valley Development a letter of default.

The Board received the Recreation Committee and the Planning Commission meeting minutes. Rec Director Frasure submitted her monthly report. EMS Director Gray submitted information about a grant that was approved.

CORRESPONDENCE

DTE-Rate Increase

DNR-MiRecGrants Registration Approval

Meeting adjourned at 7:35PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING 2016-2017 BUDGETS**

January 20, 2016

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
George Pierce, Trustee
Kathy Noel, Trustee
Carla Sare, Trustee

4884 W. Curtis St.

MEMBERS ABSENT

Marvin Besteman, Trustee

Also, present Mike Hoolsema, Bob Norton, Bill Palmer, Brian Masterson and Rick Bernhardt.

Supervisor Moore called the special meeting to order at 2:00PM.

Golf Course budget reviewed salaries, wages, and personnel service increases needed for cola and minimum wage increases. Bonds will be paid off by October 2019. Eighty four thousand dollars will be transferred from the General Fund.

Sewer budget reviewed. MSI is using Heavy Duty Liquid Laundry Detergent #8800 in prison facilities. This product is known to contain DOW chemical TERGITOL NP-10 Surfactant and is a Nonylphenol which is a very toxic chemical to aquatic organisms and aquatic life. Eighty percent of the wastewater flow comes from the correctional facilities and is impossible for us to meet state codes. The DEQ is mandating us to do additional testing and will charge us a monthly penalty of twenty five thousand dollars per month if the problem is not corrected. We have contacted the facility and sent the data. To date we have not heard back from the prison facility therefore we have adjusted the budget to reflect the additional charges that we will pass on to the state of MI. Total sewer budget is \$8,445,208.00

Water budget reviewed. Water system has four hundred thousand budgeted for painting water towers in 2016. Total water budget is \$858,192.00.

Currently the funds are split 20% water 80% sewer. The division may change but rates will not.

MOVED: by Carla Sare, second by Sheila Gaines, to tentatively approve budgets and schedule public hearing. Motion carried.

Meeting adjourned at 4:05PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

February 1, 2016

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila M. Gaines, Clerk
Luanne Kooiman, Treasurer
Kathy Noel, Trustee
Carla Sare, Trustee
George Pierce, Trustee
Marvin Besteman, Trustee

MEMBERS ABSENT

Also, present Fred McClendon, Pat McMahon, Renee Gray, Deedee Frasure, Joe Micolo, Fire and EMS Personnel.

Attendance 19

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Kathy Noel, second by Sheila Gaines, to approve the February 1, 2016, meeting agenda with addition of timber sale information submitted at the January 19, 2016, meeting. Motion carried.

#2 MOVED: by Luanne Kooiman, second by Kathy Noel, to accept the January 19, 2016, regular meeting minutes and the January 13th, 14th, and 20th, special meeting minutes as written. Motion carried.

#3 MOVED: by Luanne Kooiman, second by Carla Sare, to pay the following bills.

General Fund	8,124.60
Fire Fund	2,647.54
Ambulance Fund	30,362.18
Property Management	24,492.33
Parks Fund	36.24
Recreation Center Fund	4,005.16
Fairgrounds Fund	491.69
Golf Course Fund	3,192.86
Sewer Fund	48,249.13
Water Fund	3,654.07
Police Fund	6,128.98

Grand Total \$131,384.78

Ck# 46451-46492

Motion carried.

SUPERVISORS REPORT

- Recreation Plan received by the DNR we have until April 1, 2016 to submit for a Rec Grant.
- Looking into having Kallio Road repaired.
- There has been no reply from the Tribe regarding help with road repairs.

PUBLIC COMMENTS

- Rec Director Frasure publicly thanked Fred McClendon for helping clean out one of the rooms at the Rec Center for Community Action.

Three applicants submitted résumés for Fire Chief: Ed Jenerou, Pat McMahon, and Brian Bensel. Supervisor Moore interviewed candidates and recommended Pat McMahon for the position.

#4 MOVED: by Luanne Kooiman, second by Marvin Besteman, to hire Pat McMahon part time Fire Chief for the Fire Department. Motion carried.

#5 MOVED: by Kathy Noel, second by Luanne Kooiman, to approve the Duke Lake Timber Sale as written. Motion carried.

BOARD COMMENTS

Treasurer Kooiman- March Board of Review coming up.

CORRESPONDENCE

Kinross District Police Board Meeting Minutes
Officer Meyette's Resignation from the Police Department
Chief Micolo Monthly Report

Meeting adjourned at 7:15PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

February 16, 2016

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Luanne Kooiman, Treasurer
Kathy Noel, Trustee
Carla Sare, Trustee
Marvin Besteman, Trustee

MEMBERS ABSENT

Sheila M. Gaines, Clerk

George Pierce, Trustee

Also, present Fred McClendon, Pat McMahon, Renee Gray, Brian Masterson, Joe Micolo, Fire Dept. personnel, Brandon Hetrick, Mike Hoolsema & Judy Wright.

Attendance 14

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Kathy Noel, second by Luanne Kooiman, to approve the February 16, 2016, meeting agenda as written. Motion carried.

#2 MOVED: by Luanne Kooiman, second by Kathy Noel, to accept the February 1, 2016, regular meeting minutes as written. Motion carried.

#3 MOVED: by Luanne Kooiman, second by Carla Sare, to pay the following bills.

General Fund	14,269.27
Fire Fund	4,533.84
Ambulance Fund	42,421.54
Property Management	2,435.71
Parks Fund	305.17
Recreation Center Fund	6,710.01
Fairgrounds Fund	457.31
Golf Course Fund	5,194.12
Sewer Fund	69,226.22
Water Fund	12,629.52
Garbage Collection Fund	10,499.15
Police Fund	9,965.44

Grand Total \$178,647.30

Ck# 46493-46551

Motion carried.

SUPERVISOR'S REPORT

- On Wednesday, February 24th at 4:30 PM there will be a meeting here about establishing an EMS Authority for Chippewa County.
- Accountant Hoolsema informed me that the Township has 3.296 million cash on hand, which is approximately nine months' operating expenses. This is the best cash balance the Township has had in 20 years.

PUBLIC COMMENTS

NONE

The golf course manager's agreement was discussed.

#4 MOVED: by Kathy Noel, second by Marvin Besteman, to approve the agreement with the correction to Section 11 that the manager will not enter into contracts *without* the written consent of management. Motion carried.

#5 MOVED: by Kathy Noel, second by Carla Sare, to approve appointment of Robert Cooper to the volunteer Fire Department pending drug screen and physical. Motion carried.

#6 MOVED: by Luanne Kooiman, second by Carla Sare, to approve the purchase of a new Xtreme V2 plow with 2-year warranty for the amount of \$6,190.52. Motion carried.

#7 MOVED: by Jim Moore, second by Kathy Noel, to approve reimbursement of mileage expenses to EMS Director Gray for her attendance at the Summit Conference. Motion carried.

#8 MOVED: by Kathy Noel, second by Luanne Kooiman, to approve the contract for the Sault Ste. Marie Jokers Motorcycle Club Rally to use camping sites at the fairgrounds at a reduced rate of \$15.00 for campers and \$10.00 for tents August 19-20, 2016. Motion carried.

#9 MOVED: by Kathy Noel, second by Luanne Kooiman, to approve the contract for June 17, 18, and 19, 2016, with the Yooper Classic Cattle Show. Motion carried.

#10 MOVED: by Kathy Noel, second by Marvin Besteman, to approve the contract for the 2016 season with Fox Boyz Racing for the use of the fairgrounds for stock car races. Motion carried.

#11 MOVED: by Carla Sare, second by Kathy Noel, to approve the contract with the EUPHA for the 2016 summer horse shows. Motion carried.

#12 MOVED: by Kathy Noel, second by Carla Sare, to approve the contract for September 22-25, 2016, with the Northern Great Lakes Fur Harvester, Inc. for their annual convention at the fairgrounds. Motion carried.

#13 MOVED: by Kathy Noel, second by Carla Sare, to approve the contract with Jeanine LaCrosse for RV East Campground Host for the 2016 summer season. Motion carried.

#14 MOVED: by Kathy Noel, second by Luanne Kooiman, to approve the contract with Rick Armentrout for RV West Campground Host for the 2016 summer season. Motion carried.

BOARD COMMENTS

Treasurer Kooiman – Change of Assessment notices will be in the mail tomorrow.

Trustee Sare – Did we send the letter to Steve Ball?

CORRESPONDENCE

Planning Commission Meeting Minutes

US Census Bureau

DEQ

State Transportation Improvement Plan (STIP)

Rec Director Frasure – Monthly Report

Meeting adjourned at 7:35PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING/BUDGET PUBLIC HEARING**

March 7, 2016

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
Kathy Noel, Trustee
Carla Sare, Trustee
Marvin Besteman, Trustee
George Pierce, Trustee

MEMBERS ABSENT

Also present: Fred McClendon, Joe Micolo, Mike Hoolsema, Brian Masterson, Rick Bernhardt, Brian Bensel, Pat McMahan, and Renee Gray.

Attendance 8

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Kathy Noel, second by Luanne Kooiman, to approve the March 7, 2016, meeting agenda as presented. Motion carried.

#2 MOVED: by Luanne Kooiman, second by Carla Sare, to approve the February 16, 2016, meeting minutes as written. Motion carried.

#3 MOVED: by Luanne Kooiman, second by Carla Sare, to pay the following bills.

General Fund	23,689.91
Fire Fund	1,244.62
Ambulance Fund	58,420.83
Property Management Fund	2,882.45
Parks Fund	224.30
Recreation Center Fund	7,348.31
Fairground Fund	718.15
Golf Course Fund	5,446.09
Sewer Fund	78,199.63
Water Fund	17,381.03
Garbage Collection Fund	88.21
Police Fund	27,874.56

Grand Total \$223,518.09

Ck# 46552-46621

Motion carried.

SUPERVISORS REPORT

- Road Commission is thawing the storm drains this week.
- Spring Cleanup will be scheduled by the next meeting.
- The DNR sold 120 acres on Kallio Road.

2016-2017 Budget Public Hearing

Supervisor Moore called the 2016-2017 Budget Public Hearing to order at 7:05PM and opened discussion to comments on the budgets.

PUBLIC COMMENTS

- Resident stated that she spoke with Lee Chatfield regarding issues concerning property taxes.

DPW Advisory Chair Bernhardt updated the Board on the SRF Grant and asked the Board to consider an inter fund loan with a return of 2.5%.

#4 MOVED: by Luanne Kooiman, second by Sheila Gaines, to appoint Krista Dobson to the Golf Course Committee. Motion carried.

#5 MOVED: by Marvin Besteman, second by Kathy Noel, to approve the sale of the V-plow, from the Ford pickup totaled by the insurance company, to Gaylor-Thompson Sales & Service for the amount of four hundred fifty dollars (\$450.00). Motion carried.

#6 MOVED: by Sheila Gaines, second by Carla Sare, to approve the hiring of Kevin Serkowski Paramedic/EMT pending physical and drug screening. Motion carried.

#7 MOVED: by Kathy Noel, second by Carla Sare, to approve the purchase of a 2003 Dodge Ram Van from O'Connor's in Pickford in the amount of three thousand six hundred ninety dollars (\$3,690.00). Motion carried.

DPW Advisory Committee requested to reallocate water and sewer funds. Total rate will remain the same with 5/8" & 3/4" will be divided at a rate of \$7.04 water and \$22.20 sewer up to 6000 gallons.

#8 MOVED: by Kathy Noel, second by Sheila Gaines, to adopt Resolution 2016-1, Adopting a Fee Schedule for Water and Sewer Use. Roll call vote all members present voted yes RESOLUTION declared carried.

DPW Advisory Chair Bernhardt updated the Board on the SRF Grant and asked the Board to consider an inter-fund loan with a return of 2.5%.

#9 MOVED: by Jim Moore, second by Sheila Gaines, to appoint Sheila Carnesi to the DPW Advisory Committee. Motion carried.

#10 MOVED: by Jim Moore, second by Kathy Noel, to reappoint David Gaines to the DPW Advisory Committee. Motion carried.

#11 MOVED: by Carla Sare, second by Kathy Noel, to approve the following township hall rental rates: large, small, banquet room and kitchen \$250.00, large banquet room and kitchen \$200.00, large banquet room \$125.00, small banquet room and kitchen \$100.00, small banquet room \$50.00, and Kitchen only \$75.00 this is the first rate increase since 1991. Motion carried.

#12 MOVED: by Marvin Besteman, second by Sheila Gaines, to approve the 2016-2017 Board meeting dates as written. Motion carried.

#13 MOVED: by Jim Moore, second by Carla Sare, to approve the purchase of a 2010 Dodge Charger from Milestone Motors in Chesterfield, MI in the amount of thirteen thousand six hundred ninety-five dollars (\$13,695.00) for the Police Department. Motion carried.

No comments or mailings regarding the 2016-2017 Budgets. The Hearing closed at 7:58PM.

BOARD COMMENTS

- Clerk Gaines-Vote tomorrow 7:00am – 8:00pm.
- Trustee Sare-Have the taxes on the motel been paid?

CORRESPONDENCE

Department of Treasury-Assessing Review
GRP Engineering- Power Line Reconstruction Notice
Pat McMahon Fire Chief- Department Activity
Renee Gray EMS Director MiRecu Community Grant
Police Board Meeting Minutes
Police Chief Micolo Report
CCFB Meeting Minutes

Meeting adjourned at 8:05PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

March 21, 2016

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
Marvin Besteman, Trustee
George Pierce, Trustee
Carla Sare, Trustee
Kathy Noel, Trustee

MEMBERS ABSENT

Also, present Fred McClendon, Mike Hoolsema, Joe Micolo, Renee Gray, Brian Masterson, and Rick Bernhardt.

Attendance 8

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Carla Sare, second by Luanne Kooiman, to approve the March 21, 2016, agenda as presented. Motion carried.

#2 MOVED: by Luanne Kooiman, second by Carla Sare, to accept the March 7, 2016, meeting minutes as written. Motion carried.

#3 MOVED: by Luanne Kooiman, second by Carla Sare, to pay the following bills.

General Fund	15,403.22
Fire Fund	16,718.97
Ambulance Fund	45,383.32
Property Management Fund	1,007.15
Parks Fund	107.38
Recreation Center Fund	7,586.80
Fairgrounds Fund	1,863.15
Golf Course Fund	7,198.42
Sewer Fund	83,870.64
Water Fund	12,040.63
Police Fund	13,492.50

Grand Total \$204,672.18

CK# 46622-46672

Motion carried

SUPERVISORS REPORT

- Easter Breakfast at the Recreation Center went well. They had an attendance of about one hundred people.
- Logging at Dukes Lake started today. We will receive a check for approximately twenty nine thousand dollars.

#4 MOVED: by Jim Moore, second by Carla Sare, to appoint Ron Gilmore to the DPW Advisory Committee. Motion carried.

#5 MOVED: by Jim Moore, second by Kathy Noel, to adopt the 2016-2017 General Appropriations Act Resolution 2016-2. Roll call vote all members present voted yes. RESOLUTION declared carried.

#6 MOVED: by Sheila Gaines, second by Marvin Besteman, to adopt the Budget Adjustment Resolution 2016-3. Roll call vote all members present voted yes. RESOLUTION declared carried.

#7 MOVED: by Sheila Gaines, second by Luanne Kooiman, to reclassify EMS employee Pete Windsor from part time EMT to part time Paramedic. Motion carried.

#8 MOVED: by Kathy Noel, second by Luanne Kooiman, to write off the following uncollectable ambulance bills as follows 6/3/15 \$308.99 Deceased, 10/13/14 \$127.10 Deceased, 08/24/14 \$68.83 Deceased, 10/17/2009 \$817.00 Past Statute, 10/4/2009 \$970.00 Past Statute, 10/6/2009 \$1758.00 Past Statute, 12/26/2009 \$817.00 Past Statute, 9/23/2014 \$114.25 Deceased, 10/12/2014 \$133.78 Deceased, 10/13/2014 \$116.42 Deceased, 11/25/2009 \$845.00 Past Statute, 11/11/2009 \$970.00 Past Statute, 11/18/2009 \$817.00 Past Statute, 11/11/2009 \$970.00 Past Statute, 11/17/2009 \$981.00 Past Statute, 11/4/2009 \$806.00 Past Statute, 11/17/2009 \$244.13 Past Statute, 11/18/2009 \$806.00 Past Statute, 11/22/2009 \$981.00 Past Statute, 11/22/2009 \$806.00 Past Statute, 9/18/2009 \$1747.00 Past Statute, 8/23/2014 \$769.50 Insurance Issue – Partial Paid, 6/12/2014 \$225.86 Deceased, total write off sixteen thousand one hundred ninety nine dollars and eighty six cents (\$16,199.86) Motion carried.

#9 MOVED: by Jim Moore, second by Carla Sare, to adopt Ordinance 1.131-a amendment to the Water and Sewer Ordinance 1.131. Roll call vote all members present voted yes. Motion carried.

#10 MOVED: by Kathy Noel, second by Carla Sare, to approve the Kids Fishing Day 2% application as written. Motion carried.

#11 MOVED: by Jim Moore, second by Kathy Noel, to approve the Save Kinross Rec Center 2% application as written. Motion carried.

BOARD MEMBER COMMENTS

- Trustee Sare - Have we heard anything from Steve Ball?
- Clerk Gaines – Presidential primary election went well. We had 643 voters.

DPW Advisory Chair Bernhardt updated the Board regarding DeVere Contractor. Apparently the company has folded. We are working with the bonding company and attorney.

CORRESPONDENCE

Help fight INVASIVE SPECIES in the EYP
EUPRPDC-New Grant Program
DEQ-Violation Notice
Army Corp of Engineers

Meeting adjourned at 7:35PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

April 4, 2016

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
Marvin Besteman, Trustee
Carla Sare, Trustee
Kathy Noel, Trustee

MEMBERS ABSENT

George Pierce, Trustee

Also, present Fred McClendon, Brian Masterson, Bob Norton, Brandon Hetrick, Rick Bernhardt, and Bill Palmer.

Attendance 11

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Marvin Besteman, second by Kathy Noel, to approve the April 4, 2016, meeting agenda as presented. Motion carried.

#2 MOVED: by Kathy Noel, second by Carla Sare, to accept the March 21, 2016, meeting minutes as written. Motion carried.

#3 MOVED: by Luanne Kooiman, second by Carla Sare, to pay the following bills.

General Fund	12,604.08
Fire Fund	847.94
Ambulance Fund	48,581.09
Property Management Fund	323.33
Parks Funds	36.28
Recreation Center Fund	4,579.75
Fairground Fund	482.90
Golf Course Fund	2,301.53
Sewer Fund	57,763.73
Water Fund	4,930.56
Garbage Collection Fund	146.30
Police Fund	7,112.73

Grand Total \$139,710.52

Ck# 46673-46721

Motion carried.

SUPERVISOR'S REPORT

- Spring Cleanup is scheduled for May 14, 2016. Dump passes are available for those not living in the Special Assessment District.
- Annual yard sales are July 16, 2016.
- Horse Tack Swap will be held April 17, 2016, 12-4 pm here at the hall.
- Bids for a new leaf picker have come in over the budgeted amount we will wait another year to purchase.
- Log removal at Duke Lake is almost complete. The township received a check for a little over \$29,000.00.

PUBLIC COMMENTS

- There is a tribal board meeting tomorrow night at the Recreation Center at 6:00 pm.
- The new garbage cans are great.
- I reviewed the budgets great job.
- Bob Norton-Renovations were done at the Clubhouse. Big thank you to Fred McClendon for donating the flooring and Brian Masterson for helping out.
- Where is the \$80,000.00 coming from to purchase gravel?
- What is going on with the hotel?
- Rick Bernhardt-met with attorneys in Grand Rapids regarding De'Veve Construction Company.

#4 MOVED: by Sheila Gaines, second by Marvin Besteman, to approve the rehiring of Pam Postma with a twenty five cent per hour increase. Motion carried.

#5 MOVED: Jim Moore, second by Sheila Gaines, to approve the rehire of Jacob Kaminski and Neicia LaPlaunt at eight dollars and fifty cent per hour (\$8.50), and Noah McLeod with a fifty cent per hour pay increase from last season. Motion carried.

#6 MOVED: by Jim Moore, second by Kathy Noel, to approve hiring Sophie McConkey Pro Shop Clerk at eight dollars per hour (\$8.00) and Tanner Norton carts and range person at seven dollars per hour (\$7.00) Motion carried.

#7 MOVED: by Jim Moore, second by Kathy Noel, to approve the repairs of the secondary irrigation pump at the golf course cost not to exceed fifteen hundred dollars (\$1,500.00). Motion carried.

#8 MOVED: by Kathy Noel, second by Carla Sare, to award contract to Norris Contracting for graveling of road from County Club to Gaines Highway cost not to exceed eighty thousand dollars (\$80,000.00). Motion carried.

BOARD MEMBER COMMENTS

No comments.

CORRESPONDENCE

DEQ-Water Protection Program Updates

DEQ-Lead and Copper Rule

Waste Management-Deferred Landfill Rate Increase

Meeting adjourned at 7:35PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

April 18, 2016

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
Marvin Besteman, Trustee
George Pierce, Trustee
Kathy Noel, Trustee
Carla Sare, Trustee

MEMBERS ABSENT

Also, present Fred McClendon, Brian Masterson, Bill Palmer, Pat McMahon, Mike Hoolsema, Renee Gray, Rick Bernhardt, and Joe Micolo.

Attendance 22

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Jim Moore, second by Carla Sare, to approve the April 18, 2016, meeting agenda with addition of water tower painting contract and EMS employee retroactive pay. Motion carried.

#2 MOVED: by Marvin Besteman, second by Kathy Noel, to accept the April 4, 2016, meeting minutes as written. Motion carried.

#3 MOVED: by Luanne Kooiman, second by Carla Sare, to pay the following bills.

General Fund	14,722.43
Fire Fund	4,782.52
Ambulance Fund	81,702.18
Property Management Fund	3,026.70
Parks Fund	135.39
Recreation Center Fund	6,214.34
Fairground Fund	600.99
Golf Course Fund	4,333.52
Sewer Fund	52,260.34
Water Fund	10,554.89
Garbage Fund	20,633.49
Police Fund	12,334.16

Grand Total \$211,300.95

Ck# 46722-46786

Motion carried

RUDYARD AREA SCHOOLS BOND PROPOSAL PRESENTATION

Your Community, Your School, Your Kids Committee member Tom McKee outlined the needs of the school bond proposal including property tax table and web site on which residents can calculate the monthly charge on their property taxes. The bond money will be used for a new roof, doors, windows, emergency lighting, windows, upgrading heating and cooling in the building, and several other items needed for the safety and wellbeing of children, faculty, and visitors. More information may be found at www.rudyardschoolbond.com

Recess 7:55pm

Reconvene 8:10pm

SUPERVISORS REPORT

- Spring Cleanup - May 14, 2016
- Memorial Day Parade - May 28, 2016
- June 4, 2016, is Kids Fishing Day
- July 16, 2016 - Annual Garage Sales
- Several trees are down at the Fairgrounds and Cemetery.

#4 MOVED: by Jim Moore, second by Kathy Noel, to adopt the Par Plan Grant Application Resolution 2016-4. Roll call vote all members present voted yes. RESOLUTION carried.

#5 MOVED: by Sheila Gaines, second by Kathy Noel, to adopt Resolution Authorizing Issuance of Notice of Considering A Declaration of Contractor Default and Termination Regarding 2015 WWTP Improvements Project/SRF Project 5611-01, to authorize letter to DeVere Construction Company, Inc. and Arch Insurance Company dated April 18, 2016. In addition, authorize DPW Superintendent Masterson to sign current letter and all future documents regarding the project. Roll call vote all members present voted yes. RESOLUTION declared carried.

#6 MOVED: by Sheila Gaines, second by Carla Sare, to set the following EMS fee schedule effective April 18, 2016, ALS Base Rate-\$800.00, ALS II-\$900.00, ALS Non-Emergency Rate-\$700.00, BLS Emergency-\$675.00, BLS Non-Emergency-\$625.00, LALS Emergency-\$700.00, Mileage Fee-\$14.25, Specialty Care Transport-\$975.00. Motion carried.

#7 MOVED: by Jim Moore, second by Luanne Kooiman, to approve a 2% cost of living pay increase for all EMS employees effective April 1, 2016. Motion carried.

#8 MOVED: by Sheila Gaines, second by Jim Moore, to increase current employee wages, at the discretion of the EMS Director, using a percent or .35 cent per hour differential, to bring current employees' base wage into agreement with updated pay scale, based on the employees current wage and job performance. Motion carried.

#9 MOVED: by Jim Moore, second by Luanne Kooiman, to raise the starting pay ranges for EMT to \$10.25-10.75, AEMT \$10.75-11.25, and Paramedic \$14.75-15.25. Motion carried.

#10 MOVED: by Jim Moore, second by Marvin Besteman, to approve a six thousand dollar (\$6,000.00) annual pay increase for EMS Director Gray effective April 1, 2016. Motion carried.

#11 MOVED: by Luanne Kooiman, second by Carla Sare, to approve DPW Superintendent Masterson to purchase BOD/DO, dissolved oxygen meter, cost not to exceed two thousand dollars (\$2,000.00). Motion carried.

#12 MOVED: by Kathy Noel, second Carla Sare, to approve posting In-House for a second shift Lab Operator. Motion carried.

#13 MOVED: by Jim Moore, second by Kathy Noel, to approve expenditure for Kids Fishing Day not to exceed budgeted amount. Motion carried.

#14 MOVED: by Sheila Gaines, second by Kathy Noel, to appoint Robert Dancz to the Kinross Charter Township Volunteer Fire Department. Motion carried.

#15 MOVED: by Sheila Gaines, second by Luanne Kooiman, to hire Kristin Clark Pro Shop Clerk at eight dollars and fifty cents (\$8.50) per hour pending background check, physical, and drug screen. Motion carried.

#16 MOVED: by Marvin Besteman, second by Sheila Gaines, to approve hiring Donevan Brueggeman at eight dollars and fifty cents (\$8.50) per hour for the Golf Course pending back ground check, physical and drug screening. Motion carried.

#17 MOVED: by Sheila Gaines, second by Luanne Kooiman, to approve a pay increase for Scott Coffee from minimum wage to \$9.50 per hour. Motion carried.

#18 MOVED: by James Moore, second by Carla Sare, to approve the purchase of insecticide for the golf course cost not to exceed thirty eight hundred dollars (\$3,800.00). Motion carried.

#19 MOVED: by James Moore, second by Carla Sare, to approve the purchase of 9 flags, poles and yardage indicators for the golf course cost not to exceed twelve hundred dollars (\$1,200.00). Motion carried.

#20 MOVED: by Sheila Gaines, second by Luanne Kooiman, to make Pete Windsor's pay increase effective March 17, 2016, and not March 21, 2016 as paperwork indicates since he started a few days sooner than anticipated. Motion carried.

#21 MOVED: by Jim Moore, second by Sheila Gaines, to accept bid from Dixon Engineering & Inspection Services for repainting both water towers and other maintenance to the 500,000 gallon tower as detailed in the Notice of Award. Motion carried.

BOARD MEMBER COMMENTS

- Clerk Gaines-Administrative Office phone system issues.
- Trustee Besteman-Par Plan Board of Directors Meeting

CORRESPONDENCE

Planning Commission Meeting Minutes
EMS Director Gray EUP EMS Association Meeting
Kinross Police Board Meeting Minutes
Police Chief Micolo Board Report
Accu-Med Group Account Analysis
Kincheloe Post Office Maintenance Request

Meeting adjourned at 8:50PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

May 2, 2016

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
Marvin Besteman, Trustee
George Pierce, Trustee
Kathy Noel, Trustee
Carla Sare, Trustee

MEMBERS ABSENT

Also, present Fred McClendon, Rick Bernhardt, Rick Armentrout, Brian Masterson, Greg Wright, Brandon Hetrick, Judy Wright, and Renee Gray.

Attendance 9

#1 MOVED: by James Moore, second by Luanne Kooiman, to approve the May 2, 2016, meeting agenda with additions of hiring Joe Flores contracted seasonal help for the fairgrounds, and Resolution to Declare Contractor Default and Terminate Contract regarding the 2015 WWTP Improvements Project/SRF Project 5611-01 and Authorize Execution of Notice. Motion carried.

#2 MOVED: by Luanne Kooiman, second by Sheila Gaines, to accept the April 18, 2016, meeting minutes with correction to page 4 Motion #21 to read “to accept bid from MC Sandblasting & Painting from Cedar Spring, Michigan for repainting both water towers and other maintenance to the 500,000 gallon tower as detailed in the Notice of Award cost of \$216,850.00 and Contract with Dixon Engineering for oversight of water tower painting in the amount of \$18,860.00.” Motion carried.

#3 MOVED: by Luanne Kooiman, second by Carla Sare, to pay the following bills.

General Fund	7,504.28
Fire Fund	2,173.67
Ambulance Fund	40,628.16
Property Management Fund	411.77
Parks Fund	1,352.26
Recreation Center Fund	2,628.36
Fairground Fund	181.80
Golf Course Fund	7,122.67
Sewer Fund	42,876.96
Water Fund	3,189.19
Garbage Fund	162.02
Police Fund	6,931.62
Total	\$115,162.76

Ck# 46787-46836; Motion carried.

SUPERVISOR'S REPORT

- Employees are cleaning up trees on township owned properties.

PUBLIC COMMENTS

- What is going on with the contract with Oaks Construction?
- Did 33 Partridge Drive apply for a junk yard license?
- When will the leaves in the common area along the golf course be cleaned up?
- What is going on with the motel?

#4 MOVED: by Jim Moore, second by Kathy Noel, to adopt Resolution 2016-6 Adoption of Short Cut Drive. Roll call vote all members present voted yes. RESOLUTION declared carried.

#5 MOVED: by Jim Moore, second by Kathy Noel, to award position of second shift Lab Operator to Clark Armentrout according to Union Contract and adopt job description. Motion carried.

#6 MOVED: by Jim Moore, second by Marvin Besteman, to approve hiring Christopher Brady part-time seasonal position at a pay rate of ten dollars per hour retroactive to April 25, 2016. Motion carried with one no vote.

#7 MOVED: by Kathy Noel, second by Carla Sare, to approve hiring Joe Flores part-time seasonal contracted employee for the fairgrounds at a rate of ten dollars per hour. Motion carried.

#8 MOVED: by Jim Moore, second by Luanne Kooiman, to increase the Deputy Clerk Wright, Deputy Treasurer Graham, and Deputy Supervisor McClendon pay by one thousand dollars (\$1,000.00) annually. Motion carried.

#9 MOVED: by Jim Moore, second by Luanne Kooiman, to adopt Land Division Application between A & L Metal and Cloverland Electric. Roll call vote: Gaines no, Noel no, Sare no, Pierce no, Moore yes, Kooiman yes, and Besteman yes. DEFEATED
Land Division application defeated because of in accurate name on the survey and questions regarding acreage.

#10 MOVED: by Jim Moore, second by Sheila Gaines, to meet in closed session, including Brian Masterson, Richard Bernhardt, and via phone with Attorney Nettleton, to discuss default and possible termination of construction contract with DeVere Construction Company, Inc. and Ratification of Union Contract pursuant to Section 8(h) of the Open Meetings Act to consider material which is exempt from disclosure under section 13(1)(g) of Michigan's Freedom of Information Act. Township Attorney Mark E. Nettleton, is appointed as Secretary for the purpose of taking minutes of the closed session in accordance with the Open Meetings Act. Roll call vote, all members present voted yes. Motion carried.

Recessed to closed session 7:29PM

Reconvened at 8:05PM

#11 MOVED: by Jim Moore, second by Kathy Noel, to adopt Resolution to Declare Contractor Default and Terminate Contract RE: 2015 WWTP Improvements Project/SRF Project 5611-01 and to Authorize Execution of Notice Thereof. Roll call vote, all members present voted yes. RESOLUTION declared carried.

#12 MOVED: by Jim Moore, second by Luanne Kooiman, to approve the ratification of Union Contract effective June 1, 2016. Motion carried.

#13 MOVED: by Kathy Noel, second by Jim Moore, to approve a 2% cost of living raise for **non-seasonal** employees retroactive to April 1, 2016. Motion carried.

BOARD MEMBER COMMENTS

- Trustee Noel - We need to put Steve Ball's contract for the motel on the next agenda.
- Clerk Gaines - Don't forget to vote tomorrow.

CORRESPONDENCE

Norris Contracting, Inc.

Police Department Meeting Minutes

Chief Micolo - Monthly Report

MTA Chippewa Chapter Meeting Minutes

2018-2020 Transportation Improvement Plan

Meeting adjourned at 8:15PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

May 16, 2016

4884 W. Curtis St.

MEMBERS PRESENT

Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
Marvin Besteman, Trustee
George Pierce, Trustee
Kathy Noel, Trustee
Carla Sare, Trustee

MEMBERS ABSENT

James Moore, Supervisor

Also, present Fred McClendon, Mike Hoolsema, Bill Palmer, Pat McMahon, Brandon Hetrick, Rick Bernhardt, Herman Calkins, and Renee Gray.

Attendance 14

In the absence of the Supervisor Clerk Gaines called the meeting to order at 7:00PM. Trustee Pierce led the Pledge of Allegiance.

#1 MOVED: by Luanne Kooiman, second by Marvin Besteman, to appoint Trustee Noel to chair the meeting in the absence of the Supervisor. Motion carried.

#2 MOVED: by Sheila Gaines, second by Marvin Besteman, to approve the May 16, 2016, meeting agenda as written. Motion carried.

#4 MOVED: by Luanne Kooiman, second by Carla Sare, to accept the May 2, 2016, regular meeting minutes as presented. Motion carried.

#5 MOVED: by Luanne Kooiman, second by Carla Sare, to pay the following bills.

General Fund	17,759.01
Fire Fund	1,979.03
Ambulance Fund	39,536.57
Property Management Fund	2,650.21
Parks Fund	1,145.44
Recreation Center Fund	6,937.30
Fairground Fund	581.41
Golf Course Fund	22,254.10
Sewer Fund	55,278.24
Water Fund	10,191.43
Garbage Collection Fund	10,367.20
Police Fund	10,657.39
Grand Total	\$179,337.33

Ck#46837-46909 Motion carried.

PUBLIC COMMENTS

- Rudy Johnson - the Hiawatha Forest Cleanup group is looking of help to finish cleaning up the two-track on Kallio Road.
- Accountant Hoolsema - Greens fees for May match what was collected in May 2015.
- Assistant Fire Chief Hetrick - We will be holding a food drive at the Co-Op grocery store on June 11.
- EMS Director Gray - May 16-21st is EMS week.

#6 MOVED: by Kathy Noel, second by Carla Sare, to direct Supervisor Moore to contact an attorney regarding Silver Valley Development LLC and have a Notice to Quit sent to Steve Ball for breach of the land contract. Motion carried.

#7 MOVED: by Kathy Noel, second by Sheila Gaines, to adopt Land Division application Resolution 2016-11 between A&L Iron & Metal and Cloverland Electric. Roll call vote Besteman, Sare, Pierce, Noel, Kooiman, and Gaines all voted yes, Moore absent. RESOLUTION declared carried.

#8 MOVED: by Sheila Gaines, second by Marvin Besteman, to appoint Phillip Shaw to the Kinross Volunteer Fire Department. Motion carried

#9 MOVED: by Sheila Gaines, second by Kathy Noel, to adopt Resolution 2016-8 Group Pension Plan changing the normal retirement age of 65 to age 59 1/2. Roll call vote Besteman, Sare, Pierce, Noel, Kooiman, and Gaines all voted yes, Moore absent. RESOLUTION declared carried.

#10 MOVED: by Sheila Gaines, second by Carla Sare, to adopt Resolution 2016-9 Designating Depositories as written. Roll call vote Besteman, Sare, Pierce, Noel, Kooiman, and Gaines all voted yes, Moore absent. RESOLUTION declared carried.

#11 MOVED: by Kathy Noel, second by Luanne Kooiman, to approve EMS Directors Gray's request for wage increase differentials as written effective May 1, 2016. Motion carried.

#12 MOVED: by Sheila Gaines, second by Luanne Kooiman, to allow EMS Director Gray to send Paramedics, at her discretion, to Critical Care through the University of Baltimore and approve program agreement. Motion carried.

#13 MOVED: by Sheila Gaines, second by Kathy Noel, to allow the Greens Superintendent Palmer to purchase fungicide and fertilizer cost not to exceed eight thousand dollars (\$8,000.00) Motion carried.

#14 MOVED:by Kathy Noel, second by Carla Sare, to approve adding a thirty (30) year longevity increase to the pay scale, change the ten (10) and fifteen (15) year longevity from .93 cent to \$1.00 and give .07 cent or .14 cent to those employees who have already reached the appropriate number of years worked effective May 22, 2016. Motion carried.

#15 MOVED:by Sheila Gaines, second by George Pierce, to suspend, until June 1, 2017, vacation accrual limits for full-time police officers and EMS Director and direct department managers to seek more staffing. Motion carried.

#16 MOVED:by Kathy Noel, second by Carla Sare, to adopt Resolution 2016-10 regarding Contract for the 2016 WWTP Improvements Project/SRF Project 2611-01. Roll call vote Besteman, Sare, Pierce, Noel, Kooiman, and Gaines all voted yes, Moore absent. RESOLUTION declared carried.

BOARD MEMBER COMMENTS

- Trustee Pierce-the Sault Tribe denied the long term 2% again. We need to meet with them and discuss the future of the Recreation Center.

CORRESPONDENCE

Rec Committee Meeting Minutes

Golf Course Committee Meeting Minutes

Planning Commission Meeting Minutes

Rec Director Frasure - Monthly Report

Superintendent Palmer - Monthly Report

Sault Tribe - Kids Fishing Day Summer Activities 2% Request Approved

Sault Tribe - Long Term 2% for Kinross Recreation Center Denied

Chippewa County Road Commission - 2015 Annual Act 51 Report

Meeting adjourned at 7:40PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

June 6, 2016

4884 W. Curtis St.

MEMBERS PRESENT

Jim Moore, Supervisor
Luanne Kooiman, Treasurer
Marvin Besteman, Trustee
George Peirce, Trustee
Kathy Noel, Trustee
Carla Sare, Trustee

MEMBERS ABSENT

Sheila Gaines, Clerk

Also, present Judy Wright, Fred McClendon, Brandon Hetrick, Renee Gray, Herman Calkins, Denise Frasure, and Joe Micolo.

Attendance 9

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Jim Moore, second by Kathy Noel, to approve the June 6, 2016, meeting agenda with additions of two Resolutions 2016-12 Emergency Services Building Fund and 2016-13 ORV Ordinance Resolution. Motion carried.

#2 MOVED: by Luanne Kooiman, second by Kathy Noel, to approve the May 16, 2016, meeting minutes as written. Motion carried.

#3 MOVED: by Luanne Kooiman, second by Carla Sare, to pay the following bills.

General Fund	14,155.80
Fire Fund	1,931.10
Ambulance Fund	36,909.44
Property Management Fund	1,728.73
Parks Fund	823.27
Recreation Center Fund	4,320.15
Fairgrounds Fund	1,831.81
Golf Course Fund	27,314.48
Sewer Fund	66,162.39
Water Fund	5,189.56
Garbage Collection Fund	10,623.86
Police Fund	9,036.61

Grand Total \$180,027.20

Ck#46910-46993

Motion carried.

SUPERVISORS REPORT

- Kids Fishing Day was a huge success.
- Shortcut Road is being worked on.

PUBLIC COMMENT

- Thank you for picking up leaves for senior citizens.
- The motel looks terrible.
- Who owns Sky McFly's and where the old Family Dollar was?

#4 MOVED: by Kathy Noel, second by Luanne Kooiman, to approve the purchase of a stair chair for the EMS Department. Motion carried.

#5 MOVED: by Marvin Besteman, second by Luanne Kooiman, to hire Christopher Lucas part-time EMT for the EMS Department. Motion carried.

#6 MOVED: by Kathy Noel, second by Luanne Kooiman, to write off the following bad debt for the EMS department. Dos 3/6/15 \$321.91, 7/1/15 \$118.23, 7/17/15 \$164.03, 9/6/14 \$1020.00, 4/15/15 \$555.92, 4/29/10 \$103.99, 1/28/10 \$806.00, 4/24/10 \$981.00, 2/22/10 \$806.00, 5/10/10 \$2609.00, 1/18/10 \$1760.00, 3/22/10 \$1003.00, 4/14/10 \$970.00, 2/26/10 \$981.00, 3/5/10 \$981.00, 3/26/10 \$981.00, 5/25/10 \$856.00, 5/25/10 \$806.00, 2/3/10 \$828.00, 2/10/10 \$981.00, 4/23/10 \$981.00, 1/27/10 \$1014.00, 1/26/10 \$ 806.00, 4/26/10 \$926.00, 5/2/10 \$970.00, 1/1/10 \$992.00, 2/24/10 \$1770.00, 12/25/09 \$970.00, 12/31/09 \$1758.00, 3/16/10 \$981.00, 3/12/10 \$1660.00, 1/14/10 \$416.40, 5/10/10 \$115.14, 5/14/14 \$142.31, 5/14/14 211.08, 5/4/13 \$1102.00, 9/8/14 \$1047.00. Total write offs \$33,495.01 due to bankruptcy, deceased or past statute. Motion carried.

#7 MOVED: by Luanne Kooiman, second by Kathy Noel, to approve investing \$250,000.00 in a 54 month CD with First National Bank of America in Traverse City, MI. Motion carried.

#8 MOVED: by Jim Moore, second by Luanne Kooiman, to approve hiring John Wilson as pro shop clerk part-time seasonal for the Golf Course retroactive to May 15, 2016. Motion carried.

#9 MOVED: by Jim Moore, second by Marvin Besteman, to accept, with regret, the retirement of Pat McMahon, Fire Chief, effective June 30, 2016. Post position in-house, interview and appoint at the next meeting. Motion carried.

#10 MOVED: by Jim Moore, second by Kathy Noel, to adopt Resolution 2016-12 setting aside funds for the construction/acquisition of an EMS/Fire Building. Roll call vote - all members vote yes. RESOLUTION declared carried.

#11 MOVED: by Jim Moore, second by Luanne Kooiman, to adopt Resolution 2016-3 Resolution to Request Authorization to Adopt an Off Road Vehicle Ordinance. Roll call vote - all members vote yes. RESOLUTION declared carried.

BOARD MEMBER COMMENTS

- Trustee Sare - Does the golf course advertise for help?
- Trustee Noel - We need to follow through with the notice to quit on Steve Ball. He has not followed the terms of his agreement.

#12 MOVED: by Kathy Noel, second by George Peirce, to proceed with the Notice to Quit on Steve Ball for failing to abide by terms of agreement. Four yes, two no votes. Motion carried.

CORRESPONDENCE

Chief of Police Micolo - Monthly Report

Police Board Meeting Minutes

DEQ - Lead and Copper Monitoring

MTA Chapter Meeting Minutes

DEQ - Impact of Construction Activity on Drinking Water Quality

Meeting adjourned at 7:30PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

KINROSS CHARTER TOWNSHIP
REGULAR MEETING

June 20, 2016

4884 W. Curtis St.

MEMBERS PRESENT

James R. Moore, Supervisor
Sheila M. Gaines, Clerk
Luanne Kooiman, Treasurer
Marvin Besteman, Trustee
George Pierce, Trustee
Kathy Noel, Trustee
Carla Sare, Trustee

MEMBERS ABSENT

Also, present Fred McClendon, Brian Masterson, Mike Hoolsema, Joe Micolo, Rick Bernhardt, Renee Gray, Brandon Hetrick, and Brian Bensel.

Attendance 11

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Jim Moore, second by Sheila Gaines to approve the June 20, 2016, meeting agenda with addition of appointment of Fire Chief. Motion carried.

#2 MOVED: by Luanne Kooiman, second by Jim Moore, to pay the following bills.

General Fund	15,900.32
Fire Fund	1,952.70
Ambulance Fund	45,285.97
Property Management Fund	2,671.17
Parks Fund	1,675.54
Recreation Center Fund	5,023.94
Fairground Fund	2,410.47
Golf Course Fund	16,310.67
Sewer Fund	76,784.64
Water Fund	29,393.85
Garbage Fund	5,512.50
Police Fund	8,980.49

Grand Total \$211,902.26

Ck# 46994-47057

Motion carried.

#3 MOVED: by Kathy Noel, second by Carla Sare, to accept the June 6, 2016, regular meeting minutes as written. Motion carried.

SILVER VALLEY DEVELOPMENT

Barb Hampton, on behalf of Steve Ball, who was unable to attend the meeting due to family issues, explained that an investor has been found for the motel. The investor is interested in helping to get the motel up and running with a grand opening of September 2017. He has stipulated that Steve must be in contact with the Board once per month, make all payments on time, and submit insurance naming KCT a second insured. The company has submitted a Revised Development Concept for the Board to consider. Barb stated she is confident that the investor is interested as he has been to the UP to look at the motel and has been in contact with the Airport and other area businesses.

#4 MOVED: by Marvin Besteman, second by Sheila Gaines, to appoint Kathy Noel, Carla Sare, and Jim Moore, to review land contract for Silver Valley. Motion carried. *“to give conceptual approval for the modified Silver Valley Project” corrected 7/5*

#5 MOVED: by Jim Moore, second by Sheila Gaines, to accept Silver Valley’s Revised Development Concept. Motion carried with one no vote.

SUPERVISOR’S REPORT

- Short Cut road is leveled, culverts being installed, gravel will arrive soon.
- A paddle boat was left in Duke Lake it will be removed and placed at the Waste Water Treatment Plant. Tree stumps will be removed. Also, all picnic tables will be removed from the lake due to vandalism. The township is applying for a grant through the Par Plan for security cameras.

Qualifications Based Selection Criteria for Segment 2 of the SRF Project 5611 were reviewed.

#6 MOVED: by Carla Sare, second by Kathy Noel, to approve the Qualification Based Selection Process and authorize DPW Superintendent and Project Manager to sign. Motion carried.

SRF Grant Project Manager Bernhardt discussed the Takeover Agreement between Arch Insurance and the Township. Mr. Bernhardt requested that all board members review the document and submit any questions and concerns to him by the first of next week. He would then relay them to our attorney making sure they are addressed during negotiations with Arch Insurance. Trustee Noel noted that Arch had not officially informed the Township that it had elected to take over the project pursuant to Section 5.2 of the Bond and without official notice any negotiations would be premature. Time and money has been wasted due to beginning earlier negotiations based on reported voluntary letter of default that never materialized. It is the consensus of the Board that the Supervisor should direct our attorney, engineers, and consultant to halt any additional work relative to the proposed takeover agreement until official notification is received.

PUBLIC COMMENTS- None

#7 MOVED: by Carla Sare, second by George Pierce, to approve salary increase for DPW Superintendent Brian Masterson as stated in the July 6, 2015, meeting minutes. Motion carried. *“Approve a twenty five hundred dollar salary increase for DPW Superintendent Brian Masterson as stated in his memo dated June 26, 2015.”*
Corrected 7/5/16

#8 MOVED: by Sheila Gaines, second by Kathy Noel, to approve the purchase of a Load-All from AIS Construction Equipment, cost not to exceed thirty nine thousand dollars (\$39,000). Motion carried.

#9 MOVED: by Sheila Gaines, second by Kathy Noel, to approve hiring Megan Fredrick and Sean Smith, part time EMT’s, for the Ambulance Department pending drug screens and physicals. Motion carried.

#10 MOVED: by Kathy Noel, second by Sheila Gaines, to deny EMS patient’s hardship request in the amount of one thousand two hundred two dollars and seventy five cents (\$1,202.75), but to offer a 20% reduction of bill if paid in full in a lump sum or on a payment plan. Motion carried.

#11 MOVED: by Kathy Noel, second by Jim Moore, to approve the Lamb Pool User Agreement pending receipt of insurance naming the Township a second insured. Motion carried.

#12 MOVED: by Jim Moore, second by Sheila Gaines, to appoint Brian Bensel Fire Chief effective July 1, 2016. Motion carried with one no vote.

BOARD COMMENTS

- Trustee Sare - We need to post No Life Guard on Duty Signs at Duke and Kinross Lakes.
- Trustee Besteman- Lines have been repainted on Tilson Road.
- Trustee Pierce- The warden at Chippewa Corrections has offered charity work for the Rec Center.

Manager reports received from Rec Director Frasure and Greenskeeper Palmer.

CORRESPONDENCE

Charles Palmer-Silver Valley Development

Takeover Agreement between Arch Insurance Company & KCT

Chippewa County Fair Board May Meeting Minutes

Meeting adjourned at 8:00PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

July 5, 2016

4884 W. Curtis St.

MEMBERS PRESENT

MEMBERS ABSENT

James Moore, Supervisor
Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
Marvin Besteman, Trustee
George Pierce, Trustee
Kathy Noel, Trustee
Carla Sare, Trustee

Also, present Fred McClendon, Bill Palmer, Rick Bernhardt, Joe Micolo, and Mike Parrish.
Attendance 7

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Jim Moore, second by Kathy Noel, to approve the July 5, 2016 meeting agenda with two additions purchase of a fairway aerator for the golf course and quote for concrete pad. Motion carried.

#2 MOVED: by Jim Moore, second by Kathy Noel, to accept the June 20, 2016, meeting minutes with correction to motion #5 should read “by Jim Moore, second by Sheila Gaines, to give conceptual approval for the modified Silver Valley Project” and clarify motion #7 to state “approve a twenty five hundred dollar (\$2,500.00) salary increase for DPW Superintendent Brian Masterson as stated in his memo dated June 26, 2015.” Motion carried.

#3 MOVED: by Luanne Kooiman, second by Carla Sare, to pay the following bills.

General Fund	8,364.52
Fire Fund	473.74
Ambulance Fund	32,489.24
Property Management Fund	484.88
Parks Fund	1,190.43
Recreation Center Fund	5,961.91
Fairground Fund	1,904.61
Golf Course Fund	10,567.22
Sewer Fund	39,893.60
Water Fund	5,326.34
Garbage Collection Fund	10,570.48
Police Fund	7,060.30
Grand Total	\$124,287.27

Ck# 47058-47108 Motion carried.

SUPERVISORS REPORT

- All the gravel has been placed on Short Cut Road. Stop signs will be put in soon.
- New electrical is in at the Fairgrounds.
- I received a quote from Wallis Masonry for concrete to use at the pavilion at Duke Lake.

PUBLIC COMMENTS

- How is the audit going?
- What is going on with the motel contract?
- Is Pipe and Piling all paid up?

Board discussed the Addendum to Silver Valley's contract. A meeting will be scheduled.

#4 MOVED: by Jim Moore, second by Sheila Gaines, to reclassify Deb McBane from part time to full time status effective July 11, 2016. Motion carried.

#5 MOVED: by Kathy Noel, second by Marvin Besteman, to accept the EMS job descriptions as presented by EMS Director Gray. Motion carried.

#6 MOVED: by Sheila Gaines, second by Marvin Besteman, to approve the Police Board's budget of \$254,023.00 for fiscal year 2017-2018 and continue the 9.25 mills. Motion carried.

#7 MOVED: by Kathy Noel, second by Carla Sare, to hire Austin Jobes part time certified officer for the Kinross Police Department. Motion carried.

#8 MOVED: by Sheila Gaines, second by Carla Sare, to appoint Jacob Mcdonoff to the Kinross Police Auxiliary. Motion carried.

#9 MOVED: by Jim Moore, second by Luanne Kooiman, to approve the purchase of a fairway aerator for the golf course in the amount of six thousand five hundred five dollars and fifty cents (\$6,505.50) from Midwest Power Equipment in Okemos, MI. Motion carried.

#10 MOVED: Jim Moore, second by Kathy Noel, to accept the quote from Wallis Masonry for a 6-inch thick 30 foot by 60 foot concrete pad for the pavilion at Duke Lake. Motion carried.

BOARD MEMBER COMMENTS

- Trustee Noel -We will be working on the Rec Plan at the next meeting.
- Treasurer Kooiman -Tax bills went out today.
- Clerk Gaines - Resident interested in a business here in Kinross.

Board received Chief Micolo's monthly report.

CORRESPONDENCE

Community Liaison Committee Meeting Minutes
Lead & Copper Levels

Meeting adjourned at 7:50PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

July 18, 2016

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
Marvin Besteman, Trustee
George Pierce, Trustee
Kathy Noel, Trustee
Carla Sare, Trustee

MEMBERS ABSENT

Also, present Fred McClendon, Mike Hoolsema, Joe Micolo, Rick Bernhardt, Brian Bensel, Deedee Frasure, Renee Gray, and Fire Department personnel.

Attendance 20

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Jim Moore, second by Sheila Gaines, to approve the July 18, 2016, meeting agenda with addition of need to brine graveled roads and Fire Department request to purchase a portable tank. Motion carried.

#2 MOVED: by Marvin Besteman, second by Carla Sare, to accept the July 5, 2016, meeting minutes as written. Motion carried.

#3 MOVED: by Luanne Kooiman, second by Carla Sare, to pay the following bills and an addition of four payments on behalf of the Police Department in the amount of \$1,046.12.

General Fund	84,705.00
Fire Fund	2,596.58
Ambulance Fund	41,070.89
Property Management	3,379.74
Parks Fund	1,595.46
Recreation Center Fund	4,587.09
Fairground Fund	1,968.98
Golf Course Fund	22,422.51
Sewer Fund	55,342.05
Water Fund	9,447.01
Police Fund	8,883.62 plus 1,046.12

Grand Total

\$237,045.05

Ck#47109-47169 Motion carried.

Steve Ball, from Silver Valley Development, updated the Board on the motel. Electricians are coming in next week. The parking lot, porch removal, siding, windows and exterior doors will be completed by winter. A meeting will be scheduled to review addendums to land contract.

SUPERVISORS REPORT

- Caldwell Road is being paved.
- Chippewa County Road Commission will contact the Tribe regarding John Patrick.
- The concrete is down for the pavilion at Duke Lake.
- Short Cut Drive is completed.

PUBLIC COMMENTS

- Any way we could add Wilson Road to the list of roads to be brined?

#4 MOVED: by Kathy Noel, second by Sheila Gaines, to appoint Chrisjon Paquin to the Volunteer Fire Department. Motion carried.

#5 MOVED: by Sheila Gaines, second by Kathy Noel, to adopt Resolution 2016-1 Approval of Estimated Costs and Expenses for Annual Operation and Maintenance of Police Protection of Special Assessment Roll. Roll call vote all members present voted yes. RESOLUTION declared carried.

#6 MOVED: by Sheila Gaines, second by Luanne Kooiman, to adopt Resolution 2016-2 Filing of Special Assessment Roll; Notice of Public Hearing scheduled for August 7, 2016. Roll call vote all members present voted yes. RESOLUTION declared carried.

#7 MOVED: by Kathy Noel, second by Carla Sare, to amend the EMS Fee Policy from two hundred dollars (\$200.00) to three hundred sixty dollars (\$360.00) regarding Fire and Ambulance Personnel in need of Ambulance Service. Motion carried.

#8 MOVED: by Sheila Gaines, second by Luanne Kooiman, to authorize up to three thousand dollars (\$3,000.00) to brine roads in the township. Motion carried.

#9 MOVED: by Jim Moore, second by Marvin Besteman, to allow Fire Chief Bensel to purchase a new “Fol-Da-Tank” from Alpena Fire & Equipment cost of two thousand seventy dollars (\$2,070.00) including shipping cost. Motion carried.

BOARD COMMENTS

None

CORRESPONDENCE

Results of Lead & Copper Sampling at the Township Hall

Notice of Investment Made

Rec Center Director Frasure's Monthly Report

Park Rec Committee Minutes

Planning Commission Meeting Minutes

Arch Insurance Company Takeover Agreement

Meeting adjourned at 7:25PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

August 1, 2016

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
Marvin Besteman, Trustee
George Pierce, Trustee
Kathy Noel, Trustee
Carla Sare, Trustee

MEMBERS ABSENT

Also, present Fred McClendon, Brian Masterson, Renee Gray, Bill Palmer, and Joe Micolo.

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Marvin Besteman, second by Kathy Noel, to approve the August 1, 2016, regular meeting agenda as presented. Motion carried.

#2 MOVED: by Kathy Noel, second by Luanne Kooiman, to accept the July 18, 2016, regular meeting minutes as written. Motion carried.

#3 MOVED: Luanne Kooiman, second by Carla Sare, to pay the following bills.

General Fund	12,882.34
Fire Fund	5,960.05
Ambulance Fund	42,472.19
Property Management Fund	1,403.20
Parks Fund	9,762.54
Recreation Center Fund	5,152.09
Fairgrounds Fund	2,984.61
Golf Course Fund	18,642.58
Sewer Fund	52,775.08
Water Fund	105,887.01
Police Fund	12,128.67

Grand Total \$270,050.36

Ck# 47170-47235

Motion carried.

SUPERVISOR'S REPORT

- Kinross, Ploegstra, Kinross, Wilson, and Shortcut roads have all been brined.

PUBLIC COMMENTS

- The motel looks better please keep on him.
- How is the audit coming?
- How long do people have to finish work on their home?

#4 MOVED: by Sheila Gaines, second by Carla Sare, to allow Trustee Noel to abstain from voting on the roofing on the Co-op building. Motion carried.

Quotes for roofing at the Co-op were received from Kaysner Construction in the amount of \$62,500.00 and Great Lakes Roofing in the amount of \$80,250.00. Ware General Contractors and Whiskey River declined placing any quote.

#5 MOVED: by Luanne Kooiman, second by Marvin Besteman, to accept Kaysner Construction's quotation to replace the roof area of the Co-Op building, cost not to exceed sixty two thousand five hundred dollars (\$62,500.00). Motion carried. Noel abstaining.

#6 MOVED: by Sheila Gaines, second by Carla Sare, to post in-house for full-time Utility/Laborer position. Motion carried.

#7 MOVED: by Jim Moore, second by Kathy Noel, to adopt the 2016 Tax Rate Resolution form L4029. Roll call vote all members present voted yes. RESOLUTION declared carried.

#8 MOVED: by Sheila Gaines, second by Luanne Kooiman, to hire James McQueen part time seasonal retroactive to July 27, 2016, for the Golf Course. Motion carried.

Norris Contracting proposal to improve road between Duke Lake and Country Club was discussed for a future project.

#9 MOVED: by Sheila Gaines, second by Carla Sare, to accept, with regret, the resignation of Trustee Pierce. Motion carried.

BOARD MEMBER COMMENTS

- Trustee Besteman - the Ambulance grant for a driving simulator was approved by the Par Plan.
- Trustee Sare -What can we do about speeding on Kristen Circle?
- Trustee Noel - We have a motion on the books to serve notice of default on Steve Ball. We should move forward with it.
- Clerk Gaines - Remember to vote tomorrow.

CORRESPONDENCE

MTA Monthly Meeting Minutes

Police Board Meeting Minutes

Chief of Police Micolò Monthly Report

Department of Treasury Disbursement of Clean Water Revolving Fund Loan

Meeting adjourned at 7:30PM.

Sheila Gaines, Clerk

James Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

August 15, 2016

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Marvin Besteman, Trustee
Kathy Noel, Trustee
Carla Sare, Trustee

MEMBERS ABSENT

Luanne Kooiman, Treasurer

Also, present Fred McClendon, Mike Hoolsema, Bob Norton, Renee Gray, Deedee Frasure, Brian Masterson, Joe Micolo, and Rick Bernhardt.

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Kathy Noel, second by Sheila Gaines, to approve the August 15, 2016, meeting agenda with addition of new doors at the ambulance department. Motion carried.

#2 MOVED: by Carla Sare, Kathy Noel, to accept the August 1, 2016, meeting minutes as written. Motion carried.

#3 MOVED: by Carla Sare, second by Marvin Besteman, to pay the following bills.

General Fund	13,127.81
Fire Fund	852.29
Ambulance Fund	48,955.18
Property Management Fund	9,020.73
Parks Fund	1,902.07
Recreation Center Fund	6,077.96
Fairgrounds Fund	3,858.30
Golf Course Fund	26,344.11
Sewer Fund	64,373.51
Water Fund	13,706.14
Garbage Fund	10,530.14
Police Fund	9,646.86

Grand Total \$208,395.10

Ck# 17236-47317

Motion carried

SUPERVISOR'S REPORT

- Road Commission has adopted Short Cut and will be plowing this winter. Speed limit signs are in place.
- Police Chief has traded two old guns for one new one no money exchanged. The gun will belong to Kinross Charter Township and will be logged into the Police Department for their use.
- A used electric stove, in excellent condition, for the 4-H building has been purchased for \$1,000.00. It has eight burners, a griddle, and two ovens.

PUBLIC COMMENTS

None

DPW Superintendent Masterson stated that Ashley Bertram, part-time union employee, Justin Kubont and Chris Brady, seasonal employees, submitted letters of interest to fill the vacant Utility/Laborer Position for DPW. In accordance with the union contract, he recommends Ashley Bertram.

#4 MOVED: by Carla Sare, second by Kathy Noel, to hire Ashley Bertram full-time Utility/Laborer employee for the DPW effective August 16, 2016. Motion carried.

#5 MOVED: by Sheila Gaines, second by Kathy Noel, to approve Silver Valley Development Land Contract Addendum and the Revised Development Concept for the Kinross Veterans Memorial Inn. Roll call vote was taken. All members present voted yes. Motion carried.

#6 MOVED: by Sheila Gaines, second by Kathy Noel, to adopt Resolution 2016-15 Budget Adjustment as written. Roll call vote was taken. All members present voted yes. RESOLUTION declared carried.

Following the reading of Resolution 2016-16 the following motion was made.

#7 MOVED: by James Moore, second by Marvin Besteman, to adopt Resolution 2016-16 To Authorize Issuance Of Written Notice Demanding Surety's Performance RE: 2015 WWTP Improvements Project/SRF Project 5611-01. Roll call vote was taken. All members present voted yes. RESOLUTION declared carried.

#8 MOVED: by Sheila Gaines, second by Carla Sare, to post in-house for the vacant part-time Program Assistant position and allow the Director to hire a temporary person for fair time. Motion carried.

#9 MOVED: by Kathy Noel, second by Sheila Gaines, to hire Julie Betka part-time Paramedic and Cassidee Nation part-time EMT for the EMS Department. Motion carried.

#10 MOVED: by James Moore, second by Kathy Noel, to construct a concession building at the fairgrounds for the Recreation Center, cost not to exceed two thousand dollars (\$2,000.00). Motion carried.

The EMS Director received three quotes to install new garage doors: (1) Hunter Garage Doors \$3,125.98, (2) J & B Doors INC \$3,000.00, and (3) Overhead Door Company \$5,017.00. Renee requested to hire Overhead Door Company.

#11 MOVED: by Jim Moore, second by Sheila Gaines, to hire Overhead Door Company to replace existing doors with new 12'2" x 12'1" #591 Series Insulated Steel Doors, cost not to exceed five thousand seventeen dollars and no cents (\$5,017.00). Motion carried.

#12 MOVED: by Jim Moore, second by Sheila Gaines, to advertise in the Sault News for letters of interest for the vacant Trustee position. Motion carried.

CORRESPONDENCE

Rec Director Frasure - Monthly Report

EMS Director Gray - Vehicle Needs

Planning Commission Meeting Minutes

Police Board Meeting Minutes

Police Chief - Monthly Report

Accountant Hoolsema – Golf Course Financials

Heidi Hetrick - Interest to Fill Vacant Board Position

Michigan Participating Plan -Approval of Grant for EMS Dept.

Meeting adjourned at 7:45PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

September 6, 2016

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
Kathy Noel, Trustee
Carla Sare, Trustee
Marvin Besteman, Trustee

MEMBERS ABSENT

Also, present Fred McClendon, Joe Micolò, Renee Gray, Brian Masterson, Justin Kubont, and Brandon Hetrick.

Attendance 9

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Kathy Noel, second by Sheila Gaines, to approve the September 6, 2016, meeting agenda as presented. Motion carried.

#2 MOVED: by Kathy Noel, second by Carla Sare, to accept the August 15, 2016, regular meeting minutes as written. Motion carried.

#3 MOVED: by Luanne Kooiman, second by Carla Sare, to pay the following bills.

General Fund	18,499.43
Fire Fund	5,158.37
Ambulance Fund	75,858.14
Property Management Fund	2,032.89
Road Maintenance	16,374.50
Parks Fund	2,182.51
Recreation Center Fund	9,120.76
Fairgrounds Fund	3,974.56
Golf Course Fund	24,769.17
Sewer Fund	83,093.96
Water Fund	84,000.62
Garbage Collection Fund	10,473.96
Police Fund	13,041.66

Grand Total \$348,580.53

Ck#47318-47414

Motion carried.

SUPERVISORS REPORT

- DNR open house September 14, 2016, 3:00-6:00PM here at the township hall.
- Prison Liaison meeting 9:00AM September 13, 2016. The public is welcome and encouraged to attend.
- The EMS lease with the EDC will remain the same for the next five years.
- We have ordered a new septic tank for the fairgrounds. A motorhome ran over it and it caved in.

PUBLIC COMMENTS

- EMS Director Gray - My Rescue My Run Grant was approved. The department will receive new AED's to place at area fire departments and the Fundamental Church.

#4 MOVED: by Jim Moore, second by Kathy Noel, to adopt Resolution 2016-17 Execution of Takeover Agreement with Arch regarding the SRF Project. Roll call vote all members voted yes. RESOLUTION declared carried.

#5 MOVED: by Sheila Gaines, second by Luanne Kooiman, to allow the EMS Director to purchase a 2016 Ford E450 6.8 Type 111 Road Rescue UltraMedic and a 2017 Chevy Silverado 4x4 Type 1Frontline M1 from Emergency Vehicles Plus out of Holland, MI cost not to exceed two hundred sixty thousand dollars (\$260,000.00) Motion carried.

#6 MOVED: by Sheila Gaines, second by Jim Moore, to approve contract agreement between Kinross Township and the Kinross EMS Department. Motion carried.

#7 MOVED: by Kathy Noel, second by Luanne Kooiman, to hire Tom Sowle part time medic for the EMS Department. Motion carried with one no vote.

#8 MOVED: by Sheila Gaines, second by Marvin Besteman, to hire Gary Baily part time medic for the EMS Department. Motion carried.

#9 MOVED: by Sheila Gaines, second by Jim Moore, to hire Justin Kubont part time program assistant at the Rec Center beginning September 12, 2016. Motion carried.

#10 MOVED: by Jim Moore, second by Kathy Noel, to hire David Lyvere part time police officer effective September 1, 2016. Motion carried.

#11 MOVED: by Sheila Gaines, second by Jim Moore, to hire Heriberto Luis Ruiz-Ojeda part time auxiliary officer. Motion carried.

#12 MOVED: by James Moore, second by Sheila Gaines, to appoint James Walling to the DPW Advisory Committee. Motion carried.

#13 MOVED: by James Moore, second by Sheila Gaines, to appoint Heidi Hetrick to the DPW Advisory Committee. Motion carried.

BOARD MEMBER COMMENTS

- Treasurer Kooiman -Tax bills due September 14, 2016.

CORRESPONDENCE

Letters of Interest to Fill Vacant Board Position and Committees

Accountant Hoolsema Township Investments

Chief Micolo Monthly Report

Chippewa Chapter MI TWP Association Meeting Minutes

Judy Wright -Township Telephone Service

Meeting adjourned at 8:00PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

September 19, 2016

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
Kathy Noel, Trustee
Carla Sare, Trustee
Marvin Besteman, Trustee

MEMBERS ABSENT

Also, present Fred McClendon, Mike Hoolsema, Judy Wright, Brian Bensel, Bob Norton, Renee Gray, Bill Palmer, Brian Masterson, Brandon Hetrick, Chris Lucas, Joe Micolò, Rick Bernhardt, and Herman Calkins.

Attendance 21

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Sheila Gaines, second by James Moore, to approve the September 19, 2016, meeting agenda with addition of golf cart purchase. Motion carried.

#2 MOVED: by Carla Sare, second by Luanne Kooiman, to accept the September 6, 2016, regular meeting minutes as written. Motion carried.

#3 MOVED: by Luanne Kooiman, second by Kathy Noel, to accept the September 7, 2016, Police Special Assessment Public Hearing. Motion carried.

#4 MOVED: by Luanne Kooiman, second by Carla Sare, to pay the following bills with the exception of check #47440 written in error.

General Fund	12,190.56
Fire Fund	1,436.69
Ambulance Fund	74,790.56 - 25,000.00
Property Management Fund	3,290.17
Parks Fund	404.74
Recreation Center Fund	4,800.32
Fairgrounds Fund	4,014.49
Golf Course Fund	27,892.92
Sewer Fund	49,322.01
Water Fund	12,545.22
Police Fund	10,337.78
Grand Total	\$176,035.46

Ck#47415-47468 Motion carried.

SUPERVISOR'S REPORT

- Norris Contracting will be seeding and mulching Short Cut Road in preparation of the County taking the road over.
- Curtis Street repairs are scheduled for this fall.

PUBLIC COMMENTS

- The Short Cut Road is a waste. No one uses it. The dust and mud are awful.
- What happened to "Kids Are Our Future" on the back water tower?
- Oak City will begin construction tomorrow.

Fire Chief Bensel - discussed an employee issue that occurred over the weekend at the fairgrounds.

EMS Director Gray- it was an embarrassment to the township.

Sarah Kanitz, Lake Michigan CPA went over the audit report. Copies are available for the general public and are on the township's website.

#5 MOVED: by Luanne Kooiman, second by Carla Sare, to accept the audit report as written. Motion carried

#6 MOVED: by Sheila Gaines, second by Luanne Kooiman, to adopt Resolution 2016-3 Police Confirmation of the Special Assessment. Roll call vote all members present voted yes. RESOLUTION declared carried.

#7 MOVED: by Sheila Gaines, second by Kathy Noel, to approve switching phone services from CenturyLink to Charter Communications at a fee of \$99.00 per line hookup and \$29.99 per month charge for local & long distance service. Motion carried.

#8 MOVED: by Luanne Kooiman, second by Kathy Noel, to approve the 2017 rates for The Oaks at Kincheloe as presented by Manager Norton. Motion carried.

#9 MOVED: by Sheila Gaines, second by Luanne Kooiman, to allow Manager Norton to proceed with negotiations for additional golf carts.

#10 MOVED: by Jim Moore, second by Kathy Noel, to approve the purchase of snow mold and fungicide from Residex, cost not exceed, sixteen thousand seven hundred and thirty nine dollars and forty two cent (\$16,739.42). Motion carried.

#11 MOVED: by Sheila Gaines, second by Marvin Besteman, approve Greenskeeper Palmer to spray insecticide on the Memorial Park at the cost of one hundred fifty dollars (\$150.00). Motion carried.

#12 MOVED: by Sheila Gaines, second by Luanne Kooiman, to forward delinquent water bills to the county to be added to the property tax bills according to the Water/Sewer ordinance. Motion carried.

#13 MOVED: by Sheila Gaines, second by Carla Sare, to accept Crane Engineering Quote #BP1844B proposal in the amount of \$506,000.00 for provision and installation of the equipment and materials necessary to complete the Lift Station Component of SRF Project #5611-01 and to authorize and direct the Supervisor to execute the contract therefore, subject to final review and approval by the township legal counsel and project engineers. Roll call vote Moore yes, Besteman yes, Gaines yes, Noel yes, Sare yes, and Kooiman yes. Motion carried.

BOARD COMMENTS

- Supervisor Moore - white car donated by the county.
- Trustee Noel - Steve Ball should be attending one of our meetings each month.

CORRESPONDENCE

Rec Director Frasure - Report
Recreation Committee Meeting Minutes
Charter Communications
OAKCITY Contracting - Preliminary Schedule

Meeting adjourned at 8:10PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

October 3, 2016

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
Kathy Noel, Trustee
Carla Sare, Trustee

MEMBERS ABSENT

Marvin Besteman, Trustee

Also, present Deedee Frasure, Joe Micolo, and Rick Bernhardt.

Attendance 4

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Carla Sare, second by Kathy Noel, to approve the October 3, 2016, meeting agenda as presented. Motion carried.

#2 MOVED: by Kathy Noel, second by Carla Sare, to accept the September 19, 2016, meeting minutes as written. Motion carried.

#3 MOVED: by Luanne Kooiman, second by Carla Sare, to pay the following bills.

General Fund	15,842.16
Fire Fund	2,144.93
Ambulance Fund	121,137.31
Property Management Fund	1,010.33
Road Maintenance & Repair Fund	17,595.00
Parks Fund	1,856.98
Recreation Center Fund	5,064.17
Fairgrounds Fund	5,007.43
Golf Course Fund	8,958.51
Sewer Fund	64,624.13
Water Fund	64,744.57
Garbage Fund	52.50
Police Fund	7,864.87

Grand Total \$315,902.89

Ck#47469-47523 Motion carried.

SUPERVISOR'S REPORT

- MTA workshop this Friday October 7, 2016, in St Ignace at the Little Bear.
- Corrections Appreciation October 12, 2016, from 12:00-5:00 pm here at the township hall. Fire, Ambulance, and Police are invited.
- Charter Communications has deleted some channels.

PUBLIC COMMENTS

- Oak City is on site. The township will receive default money from the surety company.

#4 MOVED: by Jim Moore, second by Sheila Gaines, to adopt Resolution 2016-18 Acquisition of EMS Vehicles. Roll call vote all members present voted yes. RESOLUTION declared carried.

#5 MOVED: by Sheila Gaines, second by Kathy Noel, to approve submitting the Rec Center's 2% Application for After School Program Funding. Motion carried.

#6 MOVED: by Sheila Gaines, second by Kathy Noel, to approve submitting the Rec Center's 2% Application for Long Term Funding. Motion carried.

#7 MOVED: by Luanne Kooiman, second by Carla Sare, to approve the purchase of four cameras and one DVR for the Police Department cost not to exceed \$800.00. Motion carried.

BOARD MEMBERS COMMENTS

- Jim Moore - Laws passed on medical marijuana grow houses.
- Treasurer Kooiman - Will be absent for the October 17 meeting.

CORRESPONDENCE

Chief Micolò Monthly Report

Mika Meyers Legal Fees for August Regarding DeVere Construction Dispute

Kinross Charter Township Post Office Lease

Kinross Charter Township Billing for Contractor Default

Meeting adjourned at 7:25PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

October 17, 2016

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Carla Sare, Trustee
Kathy Noel, Trustee
Marvin Besteman, Trustee

MEMBERS ABSENT

Luanne Kooiman, Treasurer

Also, present Mike Hoolsema, Rick Bernhardt, Brian Masterson, Brandon Hetrick, Bill Palmer, Renee Gray, Steve Ball, and Joe Micolo.

Attendance 14

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Kathy Noel, second by Jim Moore, to approve the October 17, 2016, meeting agenda with addition of new door purchase for the township hall. Motion carried.

#2 MOVED: by Marvin Besteman, second by Kathy Noel, to accept the October 3, 2016, meeting minutes as written. Motion carried.

#3 MOVED: by Carla Sare, second by Marvin Besteman, to pay the following bills. Check #47542 is being held pending a signed properly executed application for payment one to Arch.

General Fund	13,732.23
Fire Fund	1,511.51
Ambulance Fund	89,035.25
Property Management Fund	2,108.27
Parks Fund	175.01
Recreation Center Fund	7,531.34
Fairgrounds Fund	5,734.40
Golf Course Fund	12,631.54
Sewer Fund	204,150.69
Water Fund	20,150.69
Garbage Fund	10,480.72
Police Fund	10,181.35

Grand Total \$378,174.72

Ck # 47524-47604

Motion carried.

SUPERVISOR'S REPORT

- Charter Spectrum will be putting wi-fi at the fairgrounds, and both RV Parks. Also, phone lines in the township hall.

PUBLIC COMMENTS

- Rick Bernhardt updated the Board on the SRF Project.

#4 MOVED: by Jim Moore, second by Kathy Noel, to approve application from After The Fact for a Class D Broker License. Motion carried.

#5 MOVED: by Sheila Gaines, second by Kathy Noel, to decline first offer of refusal for property 17-008-300-027-00 (AKA Sky McFlys). Motion carried.

#6 MOVED: by Sheila Gaines, second by Jim Moore, to allow DPW Superintendent Masterson to purchase a new generator to replace the antiquated 40 year+ generator, for well #5, cost not to exceed fifty thousand dollars (\$50,000.00) Motion carried.

#7 MOVED: by Kathy Noel, second by Carla Sare, to approve the appointment of Benjamin Warner to the Kinross Volunteer Fire Department. Motion carried.

#8 MOVED: by Jim Moore, second by Sheila Gaines, to approve the purchase and installation of a new back door at the township hall by Whiskey River, cost not to exceed five thousand dollars (\$5,000.00) Motion carried.

BOARD MEMBER COMMENTS

- Trustee Sare - What is the ad in the paper for engineering services?
- Supervisor Moore - Golf Course closed Sunday. RV East, RV West, and Fairgrounds are winterized.
- DPW Chair Bernhardt - Capital Outlay budget for DPW will need amending.

CORRESPONDENCE

Rec Director Frasure- Monthly Report
Greenskeeper Bill Palmer- Monthly Report
Kincheloe Post Office Repair Requests

Meeting adjourned at 7:35PM.

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

November 7, 2016

4884 W. Curtis St.

MEMBERS PRESENT

Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
Marvin Besteman, Trustee
Kathy Noel, Trustee
Carla Sare, Trustee

MEMBERS ABSENT

James Moore, Supervisor

Also, present Brian Masterson, Fred McClendon, Renee Gray, Deedee Frasure, Rick Bernhardt, and Joe Micolo.

Attendance 10

Clerk Gaines called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Luanne Kooiman, second by Carla Sare, to appoint Kathy Noel to chair the meeting in the absence of the Supervisor. Motion carried.

#2 MOVED: by Sheila Gaines, second by Kathy Noel, to approve the November 7, 2016, meeting agenda with addition of expenditures for Christmas Activities and Senior Dinner. Motion carried.

#3 MOVED: by Marvin Besteman, second by Carla Sare, to accept the October 17, 2016, meeting minutes as written. Motion carried.

#4 MOVED: by Luanne Kooiman, second by Carla Sare, to pay the following bills.

General Fund	9,663.45
Fire Fund	2,402.02
Ambulance Fund	42,826.39
Property Management Fund	173.14
Parks Fund	3,305.32
Recreation Center Fund	4,506.68
Fairgrounds Fund	5,702.11
Golf Course Fund	23,297.19
Sewer Fund	73,888.50
Water Fund	13,562.68
Garbage Collection Fund	10,547.76
Police Fund	7,490.60

Grand Total \$197,365.84

Ck#47605-47693

Motion carried.

SUPERVISOR'S REPORT

None

PUBLIC COMMENTS

- Has the public been informed that we have coyote in the area?
- There is a house in the area that has hundreds of pigeons on the roof. I am going to the health department.

Discussion held regarding the paving of Short Cut, Forest Lodge, and Rec Center.

#5 MOVED: by Sheila Gaines, second by Luanne Kooiman, to table paving issue pending additional information. Motion carried.

#6 MOVED: by Luanne Kooiman, second by Sheila Gaines, to hire Mary Sherlund five hours per week at fifteen dollars per hour for detailing the township hall. Motion carried.

#7 MOVED: by Sheila Gaines, second by Marvin Besteman, to reclassify Samuel Ortiz from EMT to Paramedic for the EMS Department. Motion carried.

#8 MOVED: by Sheila Gaines, second by Luanne Kooiman, to approve omitting the Supply Officer Job Description and adopting the Inventory Officer Job Description as presented by EMS Director Gray. Motion carried.

#9 MOVED: by Marvin Besteman, second by Kathy Noel, to adopt the EMS Job Description of Health Officer. Motion carried.

#10 MOVED: by Sheila Gaines, second by Luanne Kooiman, to appoint Nick Jannetta as Health Officer and increase wage by twenty five cent per hour (.25) for additional duties. Motion carried.

#11 MOVED: by Sheila Gaines, second by Kathy Noel, to delete motion #4 of the August 15, 2016, meeting due to error in job title. Motion carried.

#12 MOVED: Sheila Gaines, second by Kathy Noel, to hire Ashley Bertram full time Utility person for the Department of Public Works effective August 16, 2016. Motion carried.

#13 MOVED: by Sheila Gaines, second by Kathy Noel, to allow Rec Director Frasure to use 2% money from Sault Tribe for Christmas Activities and Senior Dinner. Motion carried.

BOARD MEMBER COMMENTS

- Sheila Gaines - Don't forget to vote tomorrow.
- Luanne Kooiman - The Recreation Center's 2% requests were denied.

CORRESPONDENCE

DPW Advisory Meeting Minutes

Police Board Meeting Minutes

MTA Meeting Minutes Chippewa Chapter

Planning Commission Meeting Minutes

Police Chief Micolo Report

Police Board Meeting Posting

Meeting adjourned at 7:40PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

November 21, 2016

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
Marvin Besteman, Trustee
Kathy Noel, Trustee
Carla Sare, Trustee
Rob Mills, Trustee

MEMBERS ABSENT

Also, present Judy Wright, Mike Hoolsema, Brian Bensel, Brian Masterson, Brandon Hetrick, Joe Micolo, Fred McClendon, and Rick Bernhardt.

Attendance 11

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

Deputy Clerk Wright administered the oath of office to the Supervisor, Deputy Supervisor, Clerk, Treasurer, and Trustees.

#1 MOVED: by Kathy Noel, second by Carla Sare, to approve the November 21, 2016, meeting agenda. Motion carried.

#2 MOVED: by Marvin Besteman, second by Kathy Noel, to accept the November 7, 2016, meeting minutes as written. Motion carried.

#3 MOVED: by Luanne Kooiman, second by Carla Sare, to pay the following bills.

General Fund	18,812.43
Fire Fund	2,252.98
Ambulance Fund	74,418.06
Property Management Fund	2,354.83
Parks Fund	393.60
Recreation Center Fund	13,497.10
Fairground Funds	2,547.83
Golf Course Fund	7,537.35
Sewer Fund	257,076.57
Water Fund	17,508.54
Police Fund	16,243.05

Grand Total \$412,642.34

Ck# 47694-47769

Motion carried.

SUPERVISOR'S REPORT

- Santa will be at the Rec Center on December 3, 2016, at 3:00PM.
- Thursday December 8th is the Senior Holiday Dinner beginning at 12:30PM at the Rec Center.
- Parade of lights beginning at 6:00PM. House decorating contest will follow the parade. Contest participants must sign up at the Rec Center.

#4 MOVED: by Jim Moore, second by Sheila Gaines, to appoint Rob Mills Board representative to the Zoning Board of Appeals and Park & Rec Committee. Motion carried.

Supervisor Moore explained that Steve Ball was unable to attend the meeting tonight due to family issues.

#5 MOVED: by Jim Moore, second by Sheila Gaines, to appoint Gary Grabendike and Mike Brown to the Kinross Police Board. Motion carried.

#6 MOVED: by Sheila Gaines, second by Kathy Noel, to allow the Fire Department to purchase new carpeting and a new television set for the Fire Hall cost not to exceed 1,650.00. Motion carried.

#7 MOVED: by Sheila Gaines, second by Luanne Kooiman, to update the Personnel Policy Handbook section 509 Protective Gear to state Employer will reimburse 100% of the cost of shoes or boots up to \$100.00 per year effective 10/01/16. Motion carried.

#8 MOVED: by Luanne Kooiman, second by Kathy Noel, to adopt the new rate structure for the Fairgrounds with the exception of camping rates. Motion carried.

#9 MOVED: by Kathy Noel, second by Carla Sare, to approve the DPW updated Capital Plan and SRF Submittals. Motion carried.

BOARD COMMENTS

- Clerk Gaines - Great turn out for the election.
- Trustee Besteman - Winter is coming.
- Treasurer Kooiman - Winter tax bills going out soon.

CORRESPONDENCE

- Rec Notes from Member Noel
- Rec Director Report
- Saul Tribe 2% Applications Denied
- Planning Commission Meeting Minutes

Meeting adjourned at 7:35PM

Sheila Gaines, Clerk

James Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

December 5, 2016

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
Marvin Besteman, Trustee
Carla Sare, Trustee
Rob Mills, Trustee

MEMBERS ABSENT

Kathy Noel, Trustee

Also, present Fred McClendon, Brian Bensel, Mike Hoolsema, Brian Masterson, Renee Gray, Joe Micolo, and Rick Bernhardt.

Attendance 13

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Marvin Besteman, second by Sheila Gaines, to approve the December 5, 2016, meeting agenda. Motion carried.

#2 MOVED: by Luanne Kooiman, second by Carla Sare, to accept the November 21, 2016, meeting minutes as written. Motion carried.

#3 MOVED: by Luanne Kooiman, second by Carla Sare, to pay the following bills.

General Fund	939.94
Fire Fund	797.03
Ambulance Fund	3,639.31
Property Management	62,500.00
Parks Fund	70.71
Recreation Center Fund	1,035.55
Golf Course Fund	331.48
Sewer Fund	48,788.27
Water Fund	2,218.91
Garbage Fund	157.32
Police Fund	358.78

Grand Total

\$120,837.30

Ck# 47760-47790 Motion carried.

SUPERVISOR'S REPORT

- All Board members will be assigned to the same boards and committees as last term. Rob Mills will be on the ZBA and Park & Rec Committee.
- I have reappointed Fred McClendon as my Deputy. Judy Wright is Clerk Gaines' Deputy and Gail Graham is Treasurer Kooiman's Deputy again for this term.
- MTA is 6:30PM this Thursday.
- I will discuss the hall charge and cleaning deposit with Clerk Gaines and make a decision at the next meeting.
- The Christmas meal for seniors is this Thursday at the Rec Center.
- Parade of lights and house decorating contest is this Saturday.

PUBLIC COMMENTS

Fire Chief Bensel - the new carpet and television is installed at the hall.

#4 MOVED: by Jim Moore, second by Sheila Gaines, to approve the Fire Department's Standard Operating Procedures with the addition of page numbers and index page numbering. Motion carried.

#5 MOVED: by Jim Moore, second by Luanne Kooiman, to approve a letter of support for the Eastern UP Regional Planning & Development Commission's application for EPA 2017 Assessment Grant Funding. Motion carried.

#6 MOVED: by Luanne Kooiman, second by Jim Moore, to approve Smithers Proposal Contract Agreement for Ambulance Service. Motion carried with one no vote.

#7 MOVED: by Sheila Gaines, second by Jim Moore, to reclassify Megan Frederick from EMT to Paramedic with the EMS Department. Motion carried.

#8 MOVED: by Jim Moore, second by Sheila Gaines, to hire Raechel Carrier part-time EMT and William Fraser part-time Paramedic for the EMS Department. Motion carried.

#9 MOVED: by Jim Moore, second by Sheila Gaines, to appoint Pat McMahon to the Fire Department. Motion carried.

Review of the Sewer and Water Funds budgets found a clerical error in numbers, otherwise the numbers were comparable to last year's budget.

#10 MOVED: by Sheila Gaines, second by Marvin Besteman, to tentatively approve the Water and Sewer 2017-2018 budgets as presented. Motion carried.

#11 MOVED: by Jim Moore, second by Sheila Gaines, to approve hiring UP Engineer's for engineer services on the Windermere Drive project cost not to exceed twenty thousand dollars (\$20,000.00) Motion carried.

BOARD MEMBER COMMENTS

None

CORRESPONDENCE

Monthly Report from Chief of Police Micolo
Police Board Minutes
Accountant Hoolsema- Investments

Meeting adjourned at 8:45PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

December 19, 2016

4884 W. Curtis St.

MEMBERS PRESENT

Jim Moore, Supervisor
Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
Carla Sare, Trustee
Kathy Noel, Trustee
Marvin Besteman, Trustee
Rob Mill, Trustee

MEMBERS ABSENT

Also, present Joe Micolo, Brian Bensel, Deedee Frasure, and Fire Department Personnel.
Attendance 9

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Sheila Gaines, second by Luanne Kooiman, to approve the December 19, 2016, meeting agenda. Motion carried.

#2 MOVED: by Carla Sare, second by Marvin Besteman, to accept the December 5, 2016, meeting minutes as written. Motion carried.

#3 MOVED: by Luanne Kooiman, second by Carla Sare, to pay the following bills.

General Fund	13,555.91
Fire Fund	2,361.67
Ambulance Fund	53,638.27
Property Management Fund	2,133.31
Parks Fund	990.73
Recreation Center Fund	6,048.37
Fairground Funds	934.94
Golf Course Fund	4,180.58
Sewer Fund	265,081.14
Water Fund	14,635.19
Garbage Fund	10,487.60
Police Fund	11,012.84

Grand Total **\$385,060.55**

Ck#47791-47861

Motion carried.

SUPERVISOR'S REPORT

- First meeting in January will be Tuesday, January 3, 2017.
- Kincheloe "street" will be reconstructed in 2017 with federal money.

PUBLIC COMMENTS

- When will the signs be in for Gaines Highway and Short Cut?

#4 MOVED: by Sheila Gaines, second by Jim Moore, to rescind Motion #7 of the November 21, 2016. Motion carried.

#5 MOVED: by Jim Moore, second by Sheila Gaines, to update the Personnel Policy Handbook section 509 Protective Gear to state Employer will reimburse 100% of the cost of steel toed shoes or boots, for employees mandated to wear them, up to \$100.00 per year retroactive 10/01/16. Motion carried.

#6 MOVED: by Sheila Gaines, second by Luanne Kooiman, to hire John Goldberg part-time EMT Basic for the EMS Department. Motion carried.

#7 MOVED: by Kathy Noel, second by Luanne Kooiman, to adopt the new rate structure for RV East and RV West camping fees. Motion carried.

#8 MOVED: by Kathy Noel, second by Luanne Kooiman, to approve the EUPHA contract for 2017. Motion carried.

#9 MOVED: by Kathy Noel, second by Carla Sare, to approve the appointment of Sam Ortiz to the Fire Department. Motion carried.

#10 MOVED: by Sheila Gaines, second by Jim Moore, to approve the purchase of new fire gear from Douglass Safety Systems LLC, in Sanford, MI, cost not to exceed ten thousand six hundred thirty-nine dollars and fourteen cents (\$10,639.14) Motion carried.

#11 MOVED: by Sheila Gaines, second by Kathy Noel, to reappoint Rick Bernhardt to the DPW Advisory Committee. Motion carried.

#12 MOVED: by Sheila Gaines, second by Carla Sare, that SRF Grant Coordinator Rick Bernhardt not contact attorney White with any questions other than those pertaining to his position as SRF Coordinator unless authorized by Supervisor. Motion carried.

BOARD MEMBER CONTACTS

None

CORRESPONDENCE

MTA Chapter Meeting Minutes
DPW Advisory Committee Meeting Minutes
Fair Board Meeting Minutes
Planning Commission Meeting Minutes
Department of Treasury Re: SRF Grant
Rec Director Frasure Monthly Report
AccuMed Reduction in Fee approval

Meeting adjourned at 7:30PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor