

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

January 5, 2015

4884 W. Curtis St.

MEMBERS PRESENT

Carla Sare, Trustee
Luanne Kooiman, Trustee
Marvin Besteman, Trustee
Kathy Noel, Trustee
Ryan Fountain, Trustee

MEMBERS ABSENT

James Moore, Supervisor
Sheila Gaines, Clerk

Also, present Joe Micolo, Ed Jenerou, Renee Gray, and Judy Wright. Attendance 7.

Trustee Noel called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Luanne Kooiman, second by Ryan Fountain, to appoint Trustee Noel to chair the meeting in the absence of the Supervisor. Motion carried.

#2 MOVED: by Luanne Kooiman, second by Ryan Fountain, to approve the January 5, 2015, meeting agenda as presented. Motion carried.

#3 MOVED: by Luanne Kooiman, second by Marvin Besteman, to approve the December 15, 2014, regular meeting minutes as written. Motion carried.

#4 MOVED: by Luanne Kooiman, second by Ryan Fountain, to pay the following bills.

General Fund	\$ 15,007.61
Fire Fund	1,483.23
Ambulance Fund	35,263.26
Property Management Fund	195.70
Parks Fund	92.82
Recreation Center Fund	9,282.43
Fairgrounds Fund	288.47
Golf Course fund	3,057.17
Sewer Fund	81,838.64
Water Fund	3,298.82
Garbage Fund	162.09
Police Fund	9,278.43

Grand Total

\$159,248.67

Ck# 44808-44869

Motion carried.

SUPERVISOR'S REPORT – None

PUBLIC COMMENTS – None

COMMITTEE REPORTS

Police Board meeting minutes were received for the record.

DEPARTMENT MANAGERS' REPORTS

Reports were received from Police Chief Micolo and EMS Director Gray. Chief Micolo stated that he intends to contact those persons who expressed interest in serving on the Police Board when interviews were done for the last vacant position to determine if they are still interested in serving. Director Gray requested that the Board approve the hiring of Brandon Horstman as a part-time EMT.

#5 MOVED: by Luanne Kooiman, second by Ryan Fountain, to hire Brandon Horstman as a part-time EMT. Motion carried.

#6 MOVED: by Marvin Besteman, second by Carla Sare, to approve the contractual agreement with Norman Perkins as written for the calendar year 2015. Motion carried.

A discussion of the acquisition & construction of sanitary sewer system improvements that are being addressed by the issuance of revenue bonds in Resolution 2015-1 yielded the following:

- Resolution item #2 - The Soo Evening News is the only newspaper in the area.
- Resolution item #4 – An amount of \$100,000 has been suggested. However it is understood that this amount may be adjusted.
- At the next Board meeting it should be decided how the bonds will be administered.
- An hourly rate for a Municipal Advisor to do tasks that the Township would need done would be helpful.
- Could the Clerk’s office notify Jim White when the resolution is passed so that he can place the proper legal notice?
- The project should produce revenue, in the form of reduced maintenance, utility savings, etc., to offset the costs that will be incurred. There should be no increase in the billings to users of the system from this project.

#7 MOVED: by Luanne Kooiman, second by Carla Sare, to table Resolution 2015-1 until the January 20, 2015, meeting. Motion carried.

BOARD MEMBER COMMENTS

Carla Sare – Has the issue with the detergent at the prisons been resolved?

Luanne Kooiman – Remember the snowmobile race on Saturday.

Marvin Besteman – If we bond for the improvements to the sanitary sewer system, will the Township be prohibited from bonding for other projects until these bonds are redeemed?

CORRESPONDENCE

- David Gaines Interest to Serve
- MTA Chapter Meeting Minutes
- Department of Treasury S2 Grant
- MDOC Meeting Minutes

Meeting adjourned 7:50 PM

Sheila M. Gaines, Clerk

James Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING
BUDGET WORKSHOP**

January 16, 2015

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
Kathy Noel, Trustee
Carla Sare, Trustee

MEMBERS ABSENT

Marvin Besteman, Trustee
Ryan Fountain, Trustee

Supervisor Moore called the meeting to order at 3:00PM.

General Fund Budget reviewed minor changes made.

Discussion held regarding a new roof on the township hall. We will look into getting quotes this spring.

Meeting adjourned at 5:00PM.

Sheila M. Gaines, Clerk

James Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

January 20, 2015

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
Marvin Besteman, Trustee
Kathy Noel, Trustee
Ryan Fountain, Trustee
Carla Sare, Trustee

MEMBERS ABSENT

Also, present Renee Gray, Fred McClendon, Author Brood, Rick Bernhardt, and Joe Micolo.

Supervisor Moore called the meeting to order at 7:00AM and led the Pledge of Allegiance.

#1 MOVED: by Jim Moore, second by Sheila Gaines, to approve the January 20, 2015, agenda with additions of Rec Committee's recommendations to approve the EUPHA and Cycle Conservation lease agreements. Motion carried.

#2 MOVED: by Luanne Kooiman, second by Kathy Noel, to accept the January 5, 2015, meeting minutes as written. Motion carried.

#3 MOVED: by Luanne Kooiman, second by Marvin Besteman, to pay the following bills.

General Fund	14,084.99
Fire Fund	1,868.01
Ambulance Fund	45,205.53
Property Management Fund	2,071.48
Parks Fund	98.83
Recreation Center Fund	5,544.19
Fairgrounds Fund	781.74
Golf Course Fund	3,757.31
Sewer Fund	56,143.56
Water Fund	11,240.50
Garbage Fund	11,541.87
Police Fund	10,994.40

Grand Total \$163,332.41

Ck# 44870-44934

Motion carried.

SUPERVISOR'S REPORT

- Trustee Sare is appointed to the Finance Committee.
- Board of Review class will be in Rudyard for anyone that is interested.

PUBLIC COMMENTS

- How is our cash flow?
- Do we have an agreement with the Sault Tribe for permanent funding?

Board reviewed the Rec Director's monthly report.

#4 MOVED: by Sheila Gaines, second by Luanne Kooiman, to approve hiring Robert L. Hamilton pending drug and physical screening. Motion carried.

#5 MOVED: by Sheila Gaines, second by Ryan Fountain, to allow the EMS Director to have coded door locks installed and a new door on the EMS building cost not to exceed three thousand dollars (\$3,000.00) Motion carried.

#6 MOVED: by Luanne Kooiman, second by Kathy Noel, to approve changes to Ordinance #1.109 by changing the name to Nuisance Ordinance and incorporate the revised sections 3 and 4 to include regulations regarding noxious weeds and unkempt yards. Motion carried.

#7 MOVED: by Kathy Noel, second by Luanne Kooiman, to approve the EUPHA Lease Agreement as presented. Motion carried.

#8 MOVED: by Sheila Gaines, second by Kathy Noel, to approve the Cycle Conservation's Lease Agreement as presented. Motion carried.

#9 MOVED: Kathy Noel, second by Sheila Gaines, to adopt Resolution 2015-1 Purchase, Acquire & Construct Improvements to the Sanitary Sewer System, and authorize Publication of Notice of Intent to Issue Revenue Bonds & Declare Intent to Reimburse Expenditures for Project. Roll call vote all members present voted yes. RESOLUTION declared carried.

BOARD COMMENTS

- Jim Moore - Hiawatha is reopening and moving inmates from KCF to Hiawatha. K Unit and MSI will stay at the KCF compound.
- Ryan Fountain - Corrections is down 78 officers.
- Ryan Fountain - Snow mobile races went great.

CORRESPONDENCE

Community Liaison Committee Meeting Minutes

Meeting adjourned at 7:50PM

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING
BUDGET WORKSHOP**

January 21, 2015

4884 W. Curtis St

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
Marvin Besteman, Trustee
Kathy Noel, Trustee
Ryan Fountain, Trustee

MEMBERS ABSENT

Carla Sare, Trustee

Also, present Mike Hoolsema, Deedee Frasure, Brian Masterson, and Rick Bernhardt DPW Chair.

Supervisor called the meeting to order at 3:00PM.

Board reviewed the Recreation Center Fund, Parks Fund, Fairgrounds Fund, Water and Sewer Fund.

Meeting adjourned at 5:10PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING
BUDGET WORKSHOP**

January 26, 2015

4884 W. Curtis St

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
Kathy Noel, Trustee
Marvin Besteman, Trustee
Ryan Fountain, Trustee

MEMBERS ABSENT

Carla Sare, Trustee

Also, present Mike Hoolsema, Renee Gray, and Ed Jenerou.

Supervisor Moore called the meeting to order at 3:00PM.

Board reviewed the Ambulance budget. Discussion held regarding contract agreements with Rudyard and Dafter. Currently Kinross Charter Township pays forty-five thousand dollars per year to the department in lieu of the fifty dollar per township patient charge.

Any retained earnings will be set aside in the vehicle replacement fund as well as one dollar per run. New vehicles cost is some where between \$110,000.00 and \$150,000.00.

Fire Fund reviewed line item 413.000 deleted. State Grants Act 289 revenue increased to \$14,000.00 and DNR Grant revenue increased to \$700.00.

Firemen wages increased to \$24,000.00 and Fire Chief wage increase to \$7,500.00. Personnel services and workmen comp will be increased as well. Increases will help to get more building studies completed and thus raise the townships fire rating increasing the revenue received. Lease on the departments building will expire November 2015.

Public Improvement and Fairground budgets reviewed. Grant monies will help improve shower stalls at the dorm building as well as a handicap bathroom upstairs in the 4-H building. Play ground at the Fairgrounds will be updated by a youth group in memory of Shellsea Blair Lefebre.

Lettering for Marquee at the fairgrounds discussed.

Meeting adjourned at 5:00PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING
BUDGET WORKSHOP**

February 2, 2015

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Luanne Kooiman, Treasurer
Marvin Besteman, Trustee
Kathy Noel, Trustee
Carla Sare, Trustee
Ryan Fountain, Trustee

MEMBERS ABSENT

Sheila Gaines, Clerk

Also, present Mike Hoolsema, Judy Wright, Bob Norton, and Bill Palmer.

Supervisor Moore called the meeting to order at 3:00PM.

Golf Course budget reviewed. Roof quotes will be sought this spring for a new roof on the house. Primary irrigation pumps need to be serviced in the spring cost of about \$1500.00 and up. Add \$1500.00 to Maintenance & Repair line to finish repairs to wall where the air conditioner unit was removed.

Drug Forfeiture budget reviewed request that the Police Department use the money.

Road Maintenance and Garbage Collection Fund reviewed. Property Management fund- some monies budgeted will be used for new street signs. Need to increase maintenance to \$25,000.00 for new roof on the Kincheloe Post Office.

General Fund needs about \$6,300.00 for new server.

Retained Earnings is about \$350,000.00 at fiscal year ending.

Parks Fund has about \$25,000.00 unallocated.

Meeting adjourned at 5:00PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

February 2, 2015

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Luanne Kooiman, Treasurer
Marvin Besteman, Trustee
Kathy Noel, Trustee
Ryan Fountain, Trustee
Carla Sare, Trustee

MEMBERS ABSENT

Sheila Gaines, Clerk

Also present Judy Wright, Fred McClendon, Rick Bernhardt, and Joe Micolo.

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Kathy Noel, second by Luanne Kooiman, to approve the February 2, 2015, meeting agenda. Motion carried.

#2 MOVED: by Luanne Kooiman, second by Ryan Fountain, to accept the January 20, 2015, regular meeting minutes, January 16, 2015, special meeting minutes, January 21, 2015, special meeting minutes as written and the January 26, 2015, special meeting minutes with correction by changing the word "rental" in the sixth paragraph to "*lease*" Motion carried.

#3 MOVED: by Luanne Kooiman, second by Marvin Besteman, to pay the following bills.

General Fund	11,459.12
Fire Fund	5,955.76
Ambulance Fund	31,671.65
Parks Fund	79.17
Recreation Center Fund	4,401.21
Fairgrounds Fund	2,356.08
Golf Course Fund	5,590.79
Sewer Fund	128,075.96
Water Fund	13,225.24
Garbage Collection Fund	328.12
Police Fund	8,969.60

Grand Total \$237,578.60

Ck #44935-44990

Motion carried

Board reviewed Chief of Police Micolo's monthly report.

The heat exchanger in the head works building broke down. Temperature Control of Traverse City was up to make repairs. The cost of repair would have been in excess of \$10,000.00 and new installed is \$20,000.00.

#4 MOVED: by Kathy Noel, second by Carla Sare, to approve the purchase of a new make up air unit including piping and electrical revisions cost of \$19,150.00 from Temperature Control, Inc. in Traverse City. Motion carried.

Five Financial Advisory Services letters for the DPW State Revolving Fund Loans received as follows; Two from H.J. Umbaugh & Associates, Municipal Financial Consultants Incorporated Meredith A. Shanle, Bendzinski & Company, and Stauder, Barch & Associates Inc. following review and discussion the Board feels that Stauder, Barch & Associates best fit the needs of the township.

#5 MOVED: by Marvin Besteman, second by Kathy Noel, to hire Stauder, Barch & Associates as Advisor for the DPW State Revolving Fund Loans. Motion carried.

#6 MOVED: by Jim Moore, second by Luanne Kooiman, to appoint Bob Mills to the Kinross Police Board. Motion carried.

CORRESPONDENCE

MI Dept of Community Health
Advisor Engagement Contract
Governor Snyder Reinventing MI

Meeting adjourned at 7:25PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

February 17, 2015

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
Marvin Besteman, Trustee
Kathy Noel, Trustee
Ryan Fountain, Trustee
Carla Sare, Trustee

MEMBERS ABSENT

Also, present Mike Hoolsema, Brian Masterson, Renee Gray, Fred McClendon, Joe Micolò, and Judy Wright.

Attendance 10.

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Sheila Gaines, second by Kathy Noel, to approve the February 17, 2015, meeting agenda as presented. Motion carried.

#2 MOVED: by Kathy Noel, second by Luanne Kooiman, to accept the February 2, 2015, special meeting minutes and the February 2, 2015, regular meeting minutes as written. Motion carried.

#3 MOVED: by Luanne Kooiman, second by Marvin Besteman, to pay the following bills.

General Fund	14,012.43
Fire Fund	3,133.34
Ambulance Fund	39,866.29
Property Management Fund	1,741.42
Parks Fund	67.82
Recreation Fund	7,646.43
Fairgrounds Fund	811.48
Golf Course Fund	4,051.17
Sewer Fund	49,671.85
Water Fund	13,147.01
Garbage Fund	11,263.75
Police Fund	10,444.21

Grand Total \$155,857.20

Ck# 44991-45053

Motion carried.

SUPERVISOR'S REPORT

- Letter of interest to serve on the DPW Advisory Committee received from Michael MacDonald.
- Budget Public Hearing scheduled for Monday, March 2, 2015, in conjunction with the regular meeting. Budgets need to be tentatively approved.

PUBLIC COMMENTS

None

#4 MOVED: by Luanne Kooiman, second by Sheila Gaines, to appoint Michael MacDonald to the DPW Advisory Committee as recommended by Supervisor Moore. Motion carried.

#5 MOVED: by Sheila Gaines, second by Kathy Noel, to tentatively approve the 2015-2016 budgets. Motion carried.

#6 MOVED: by Sheila Gaines, second by Carla Sare, to hire Dixon Engineering to seek bids for interior painting of the 250,000 gallon water storage tank. Motion carried.

#7 MOVED: by Jim Moore, second by Luanne Kooiman, to approve paying Claude Rath, Assistant DPW Superintendent, at the same rate as union employees for the sewer and water licenses he holds. Motion carried.

#8 MOVED: by Luanne Kooiman, second by Kathy Noel, to approve the RV West Camp Host contract between Kinross Charter Township and Clark R. Armentrout. Motion carried.

Supervisor informed the board that the SRF Scheduling & Goals Setting Group will consist of Carla, Kathy, Mike, Jim, Norm, Brian, and Rick with the first meeting to be held Friday, February 20, 2015, at 1:00PM.

#9 MOVED: by Jim Moore, second by Kathy Noel, to enter into an agreement with Rick Bernhardt, Independent Contractor, as the SRF Grant Coordinator to prepare the user rate requirements and submission, with payment to be made upon completion of three thousand five hundred dollars. Motion carried.

Meeting minutes received from the DPW Advisory Committee, Planning Commission, and Recreation Committee.

BOARD COMMENTS

- Clerk Gaines - Election February 24, 2015.
- Treasurer Kooiman - Change of assessment notices going out soon in the mail.

CORRESPONDENCE

DEQ

Adjourned 8:00PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING
BUDGET PUBLIC HEARING**

March 2, 2015

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Luanne Kooiman, Treasurer
Marvin Besteman, Trustee
Kathy Noel, Trustee
Ryan Fountain, Trustee
Carla Sare, Trustee

MEMBERS ABSENT

Sheila Gaines, Clerk

Also, present Judy Wright, Ed Jenerou, Fred McClendon, Mike Hoolsema, Brian Masterson, Deedee Frasure, and Renee Gray.
Attendance 13

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Kathy Noel, second by Jim Moore, to approve the March 2, 2015, meeting agenda as presented. Motion carried.

#2 MOVED: by Marvin Besteman, second by Kathy Noel, to accept the February 17, 2015, meeting minutes as written. Motion carried.

#3 MOVED: Luanne Kooiman, second by Carla Sare, to pay the following bills.

General Fund	12,411.55
Fire Fund	1,844.82
Ambulance Fund	23,858.58
Property Management Fund	355.44
Parks Fund	31.12
Recreation Center Fund	3,771.28
Fairgrounds Fund	130.23
Golf Course Fund	4,201.39
Sewer Fund	54,784.60
Water Fund	3,648.25
Police Fund	7,446.06

Grand Total \$112,483.32

Ck #45054-45103

Motion Carried.

SUPERVISORS REPORT

- Rec Director Frasure has two 2% applications. One is for long term funding and one for Kids Fishing Day.
- Regional Planning has scheduled an informational meeting on GIS mapping here at the township hall for March 31, 2015, at 4:00PM.

#4 MOVED: by Kathy Noel, second by Luanne Kooiman, to approve 2% applications one for long term funding and one for Kids Fishing Day and allow the Supervisor to sign. Motion carried.

Supervisor Moore opened the Budget Public Hearing at 7:10PM.

PUBLIC COMMENTS

- How much money did the board take out of reserves to balance the budget?
- If the golf course were run properly it would not need general fund monies.

EMS Director Gray submitted several old ambulance bills that were due to bankruptcy deceased patients, disputed and past statute.

#5 MOVED: by Luanne Kooiman, second by Kathy Noel, to write off patient accounts as follows; dos 1/14/13 \$978.00, 1/20/08 \$401.76, 3/16/08 \$1684.00, 1/26/13 \$160.44, 10/27/12 \$290.00, 3/14/14 \$167.33, 8/11/12 \$1,990.00, 3/14/14 \$150.00, 8/18/12 \$240.00, 3/17/08 \$981.00, 2/19/08 \$696.00, 1/17/08 \$1684.00, 2/4/08 \$992.00, 9/11/08 \$2,127.00, 2/17/08 \$108.39, 8/8/08 \$1732.00, 4/5/08 \$981.00, 3/1/08 \$625.00, 4/30/08 \$1651.00, 8/11/08 \$1598.00, 2/20/08 \$892.00, 2/19/08 \$696.00, 1/30/08 \$85.45, 5/22/08 \$99.20, 1/30/08 \$992.00, 9/12/08 \$2597.00, 5/9/08 \$2776.00, 9/23/08 \$817.00, 2/22/08 \$85.45, 3/30/08 \$806.00, 2/23/08 \$992.00, 2/2/08 \$893.00, 4/13/08 \$992.00, 2/7/08 \$189.47, 8/27/08 \$981.00 and 3/25/08 \$651.30 total amount of write offs \$33,772.79. Motion carried.

Monthly report received from Chief of Police Micolo. DPW Advisory and Police Board meeting minutes received.

Bunker Bar & Grill Lease Agreement discussed regarding the issues with natural gas and electric bills.

#6 MOVED: by Luanne Kooiman, second by Carla Sare, to execute the Bunker Bar & Grill Lease Agreement as presented and discussed. Motion carried.

#7 MOVED: by Marvin Besteman, second by Carla Sare, to accept with regret the resignation of Ryan Fountain due to a job promotional move. Motion carried.

Vacant Trustee position will be filled at the next meeting.

BOARD COMMENTS

Supervisor Moore asked if there were any additional comments for or against the budgets. No letters or e-mails received regarding the budgets. No additional comments the Budget Public Hearing closed at 7:40PM

CORRESPONDENCE

MI Dept of Transportation-County International Airport of the Year award.

Supervisor Moore mentioned that the contractor who did the runway project at the airport also won an award. The airport will be closed for an additional 10 days this summer for lighting upgrades.

Meeting adjourned at 7:45PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

March 16, 2015

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Luanne Kooiman, Treasurer
Marvin Besteman, Trustee
Kathy Noel, Trustee
Carla Sare, Trustee

MEMBERS ABSENT

Sheila Gaines, Clerk

Also, present Judy Wright, Fred McClendon, Mike Hoolsema, Denise Frasure, Bob Norton, Joe Micolò, and Renee Gray.

Attendance 11

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Kathy Noel, second by Luanne Kooiman, to approve the March 16, 2015, meeting agenda as presented. Motion carried.

#2 MOVED: by Marvin Besteman, second by Luanne Kooiman, to accept the March 2, 2015, meeting minutes as written. Motion carried.

#3 MOVED: Luanne Kooiman, second by Carla Sare, to pay the following bills.

General Fund	15,246.05
Fire Fund	30,738.73
Ambulance Fund	44,674.73
Property Management Fund	2,041.40
Parks Fund	125.20
Recreation Center Fund	8,850.37
Fairgrounds Fund	505.77
Golf Course Fund	7,429.52
Sewer Fund	91,893.64
Water Fund	10,580.29
Garbage Collection Fund	11,597.38
Police Fund	10,008.13

Grand Total

\$233,691.21

Ck #45104-45173

Motion Carried.

SUPERVISOR'S REPORT

- Three long time community members passes away-Bev Gaines, Geri Bailey, and Sherry Purdy.
- USDA has 20-25 white pines for us to plant.
- Our year end cash balance is 2.6 million. This is the highest it has been in 20 years.

PUBLIC COMMENTS

- The roads in the special assessment district are very nice this spring. The county is doing a great job.
- How is the 2.6 million invested? Is it liquid?

Golf Course Manager, Bob Norton, played a new radio commercial that was developed for the Canadian market. He told the Board that he would be working on the pro shop remodeling (removing the boiler and radiators) this week. He believes that many Canadian members are waiting to renew their memberships until the Canadian dollar is stronger. In discussing the rates he proposed for 2015 the following comments were made and questions raised:

- We could have issues with other civil service employees who are not listed on the first item under daily specials.
- What are we doing to attract younger people?
- Before the "Twilight rates" were instituted last year, the play after 2:00 PM was less than 10% of the revenue.
- Punch cards could save players who pay by credit cards additional fees. Also, once purchased, people tend to use them up as they have already spent the money. They are only good for the season.

#4 MOVED: by Kathy Noel, second by Carla Sare, to approve the 2015 rates for the Oaks at Kincheloe with the elimination of the first item listed under daily specials and changing "*good for one year*" (in reference to punch cards) to "*good for 2015*". Motion carried.

Meeting minutes received from the Golf Course Committee and Planning Commission.

Luanne Kooiman nominated George Pierce, Jr. to fill the vacant Trustee position. Supervisor Moore asked for additional nominations. Having no further nominations, Mr. Pierce was elected by unanimous vote.

#5 MOVED: by Kathy Noel, second by Carla Sare, to prepare a request for proposals (RFP) for building and liability insurance. Motion carried.

#6 MOVED: by Jim Moore, second by Kathy Noel, to approve Resolution 2015-2, 2015-16 General Appropriations Act. Roll call vote: all present yea; absent, Clerk Gaines. Motion carried.

#7 MOVED: by Jim Moore, second by Carla Sare, to approve the Budget Adjustment Resolution #2015-3. Roll call vote: all present yea; absent, Clerk Gaines. Motion carried.

#8 MOVED: by Marv Besteman, second by Kathy Noel, to approve the fiscal year 2016, Board meeting dates as presented. Motion carried.

#9 MOVED: by Jim Moore, second by Luanne Kooiman, to waive the \$20.00 zoning application fee for the application received from the Chippewa County Fair Board for construction of a shower building at the community park. Motion carried.

There was a discussion of the optional activities presented by the SRF Scheduling and Goal Setting Group. Supervisor Moore will collaborate with Clerk Gaines to prepare a contract between the Township and Mr. Bernhardt for the Board's approval at the next meeting.

CORRESPONDENCE

EUP Regional Planning – GIS Mapping
SRF Scheduling & Goals 02/20/15 Notes

Meeting adjourned at 7:50PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

April 6, 2015

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
Marvin Besteman, Trustee
Kathy Noel, Trustee
Carla Sare, Trustee
George Pierce, Trustee

MEMBERS ABSENT

Also, present Fred McClendon, Joe Micolo, Ed Jenerou, Renee Gray, Bob Norton, David Kauer, Brian Masterson, Rick Bernhardt, and DPW Advisory Committee member Yolonda Petitipas.

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Kathy Noel, second by Sheila Gaines, to approve the April 6, 2015, meeting agenda as written. Motion carried.

#2 MOVED: by Luanne Kooiman, second by Kathy Noel, accept the March 16, 2015, meeting minutes as presented. Motion carried.

#3 MOVED: by Luanne Kooiman, second by Marvin Besteman, to pay the following bills.

General Fund	13,234.04
Fire Fund	33,197.96
Ambulance Fund	43,718.07
Property Management Fund	2,463.88
Parks Fund	45.97
Recreation Fund	6,042.23
Fairgrounds Fund	567.22
Golf Course Fund	5,713.59
Sewer Fund	94,842.13
Water Fund	9,342.97
Garbage Collection Fund	11,597.57
Police Fund	7,084.27

Grand Total \$227,849.90

Ck# 45174-45245

Motion carried.

SUPERVISOR'S REPORT

- Rural Transportation Planning Process Annual Public Input Meeting will be held at 5:00PM, Tuesday, April 14, 2015 at the LSSU MacArthur Room.
- Road Commission will be closing a portion of I-75 to replace two culverts approximately 2.50 miles south of the M-28/I-75 intersection in Kinross. Estimated starting date is May 2015 and estimated completion date is July 2015.

PUBLIC COMMENTS

None

#4 MOVED: by Sheila Gaines, second by James Moore, to authorize Golf Course Manager Norton to purchase two new 4' x 5' signs from The Sign Girl at a cost of \$425.00 each. Motion carried.

#5 MOVED: by Sheila Gaines, second by Kathy Noel, to allow Luanne Kooiman to abstain on motion regarding salary increase for EMS employee David Kauer. Motion carried.

#6 MOVED: by Marvin Besteman, second by Luanne Kooiman, to approve salary increase for EMS Director Gray from \$49,500.00 to \$50,985.00. Motion carried.

#7 MOVED: by Sheila Gaines, second by Kathy Noel, to approve salary increase for EMS employee David Kauer from \$16,046.58 to \$16,527.98. Motion carried Kooiman abstains.

EMT Kauer is a salaried employee and is not entitled to "back up wages".

#8 MOVED: by Kathy Noel, second by Sheila Gaines, to approve increase in back up wages for EMTs and Paramedics to \$5.00 per hour for EMTs and Paramedics. Motion carried.

#9 MOVED: by Sheila Gaines, second by Luanne Kooiman, to approve the Dafter Township and Rudyard Township two year Contract Agreements for Ambulance Services. Motion carried.

#10 MOVED: by Luanne Kooiman, second by Sheila Gaines, to write off the following ambulance billing accounts as follows;
DOS- 9/16/2008 \$713.16, 10/12/2008 \$75.00, 12/11/1007 \$992.00,
10/21/2008 \$75.00, 2/1/2009 \$806.00, 1/31/2009 \$3,440.00, 1/11/2009
\$89.75, 4/4/2009 \$137.51, 12/8/2008 \$130.92, 2/22/2009 \$136.13,
2/29/2008 \$919.00, 6/16/2008 \$981.00, 6/13/2008 \$981.00, 1/15/2009
\$92.42, 2/26/2009 \$817.00, 2/12/2009 \$1,003.00, 1/26/2009
\$992.00,1/26/2008 \$1,003.00, 7/12/2008 \$992.00, 7/12/2008 \$828.00,
2/14/2009 \$292.62, 11/8/2008 \$871.00, 2/26/2009 \$981.00, 2/27/2009

\$693.60, 2/27/2009 \$806.00, 5/26/2008 \$806.00, 12/3/2008 \$1,719.00, 12/18/2008 \$115.30, 12/24/2008 \$88.01, 12/30/2008 \$237.60, 3/28/2009 \$107.68, 1/18/2009 \$992.00, 5/11/2008 \$44.10, 2/27/2009 \$1,003.00, 3/17/2009 \$1,680.00, 4/4/2008 \$992.00, 2/22/2008 \$182.58, 5/26/2008 \$992.00, 5/31/2008 \$1,003.00, 10/24/2008 \$992.00, 2/2/2009 \$806.00, 3/1/2008 \$702.00, 3/9/2009 \$ 992.00, 1/6/2008 \$915.00, 7/11/2008 \$904.00, 10/15/2008 \$1,130.00, 5/5/2008 \$205.53, 12/16/2008 \$261.04, 1/7/2009 \$400.28, 11/2/2008 \$871.00, 4/23/2008 \$806.00, 10/20/2008 \$573.36, 6/9/2008 \$493.00, 5/12/2008 \$817.00, 3/31/2008 \$200.00, 1/11/2009 \$981.00, 8/10/2008 \$163.40, 7/14/2008 \$1,003.00, 4/24/2009 \$1,791.00, 2/3/2008 \$981.00, 9/26/2009 \$2,016.00, 4/29/2008 \$127.00, 4/2/2009 \$341.99 all accounts are past statute to collect and DOS 11/14/2013 \$3,006.79 deceased. **Total amount of all write offs \$50,362.31.** Motion carried.

#11 MOVED: by Jim Moore, second by Kathy Noel, to appoint Daniel Miller to the Kinross Volunteer Fire Department. Motion carried.

The Department of Public Works received eight bids for the 250,000 Gallon Toroellipse 2015 Water Tower Painting Project from Fedewa of Hastings, MI \$150,800.00; Seven Brothers Painting in Shelby Township, MI \$136,900.00; Industrial Painting from Taylor, MI \$157,100.00; L & T Painting of Shelby Township, MI \$108,100.00; Horizon Brothers from Howell, MI \$128,000.00; V & T Painting of Farmington Hills, MI \$136,000.00; Magurie Iron from Sioux Falls, SD \$197,014.00; and Pittsburg Tank of Henderson, KY \$145,725.00.

#12 MOVED: by Kathy Noel, second by Luanne Kooiman, to award bid to L & T Painting from Shelby, MI for the painting of the interior 250,000 gallon storage tank in the amount of \$108,100.00 as recommended by Dixon Engineering. Motion carried.

Discussion held on the water and sewer rate schedule submitted by the DPW Advisory Committee. Factors for the increase include possible electrical rates, employee litigation and less usage by residential and prison users. Rate Resolution will be presented at the April 20, 2015, meeting.

#13 MOVED: by Kathy Noel, second by Jim Moore, to approve Consulting Agreement with Richard Bernhardt to coordinate all activities related to Waste Water Plant and Lift Station Improvements SRF Project #5611-01. Roll call vote Gaines no, Noel yes, Moore yes, Besteman yes, Sare yes, Pierce yes, Kooiman no. Motion carried.

#14 MOVED: by Kathy Noel, second by Carla Sare, to prepare request for proposals on the township's property and liability insurance. Motion carried with one no vote.

#15 MOVED: by Sheila Gaines, second by Carla Sare, to accept the “Standardized Lease Agreement” as written. Motion carried.

#16 MOVED: by James Moore, second by Sheila Gaines, to adopt Resolution nominating Trustee Marvin Besteman to serve on the Par Plan Board of Directors. Roll call vote Moore yes, Gaines yes, Noel yes, Sare yes, Pierce yes, Besteman yes and Kooiman yes. Resolution declared carried.

#17 MOVED: by Sheila Gaines, second by Kathy Noel, to approve Supervisor’s appointments of David Kauer and Jim Moore to the Lakeside Cemetery Committee, Luanne Kooiman, Jim Moore and Kathy Noel to the Personnel Committee, Carla Sare to the Election Committee, Rick Bernhardt to the Zoning Board of Appeals and George Pierce to the Recreation Committee. Motion carried.

#18 MOVED: by Sheila Gaines, second by James Moore, to adopt the Hughes Land Division Resolution. Roll call vote, all members voted yes, RESOLUTION declared carried.

#19 MOVED: by Kathy Noel, second by Luanne Kooiman, to approve Proposal/Contract Agreement for Water Storage Tank 250,000 Gallon Toroellipse, #22-17-60-01 cost not to exceed \$15,200.00. Motion carried.

A T & T Tower Lease discussed regarding delinquent rental payment.

#20 MOVED: by James Moore, second by Sheila Gaines, to write a letter to AT &T giving them a thirty day notice to pay delinquent bill or proceed with legal action. Motion carried.

Chief of Police Micolo submitted his monthly report. Board received the Police Board Meeting Minutes.

CORRESPONDENCE

- Department of Treasury- State Tax Commission
- Chippewa County Fair Board- Meeting Minutes
- Michigan Townships Association-Chapter Meeting Minutes
- Correctional Facility Changes
- E.U.P.R.P. - MDOT Rural Transportation Planning Process

Meeting adjourned at 8:15PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGUALR MEETING**

April 20, 2015

4884 W. Curtis St.

MEMBERS PRESENT

James R. Moore, Supervisor
Sheila M. Gaines, Clerk
Marvin Besteman, Trustee
George Pierce, Trustee
Kathy Noel, Trustee
Carla Sare, Trustee

MEMBERS ABSENT

Luanne Kooiman, Treasurer

Also, present Mike Hoolsema, Brian Masterson, Deedee Frasure, Joe Micolo, and Rick Bernhardt.

Attendance 6

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Marvin Besteman, second by Kathy Noel, to approve the April 20, 2015, meeting agenda as presented.

#2 MOVED: by Kathy Noel, second by Carla Sare, to accept the April 6, 2015, meeting minutes as written. Motion carried.

#3 MOVED: by Carla Sare, second by Marvin Besteman, to pay the following bills.

General Fund	11,247.48
Fire Fund	1,849.93
Ambulance Fund	83,818.44
Parks Fund	140.12
Recreation Center Fund	4,665.99
Fairground Fund	133.45
Golf Course Fund	5,067.20
Sewer Fund	57,253.89
Water Fund	7,661.52
Police Fund	8,890.22

Grand Total

\$181,836.45

Ck# 45246-45302

Motion carried

SUPERVISORS REPORT

- Spring Clean-up scheduled for May 16, 2015. Out township may pick up dump passes anytime and good May 12-23, 2015.
- I would like to hire Justin Kubont part time seasonal maintenance person.
- Memorial Day Parade Saturday, May 23, 2015.
- Fourteenth Annual Kids Fishing Day is Saturday, June 6, 2015.
- Township Auditors will be here in July.
- Request made to extend the deadline for Liability & Property proposals by two weeks.
- I will pick up Memorial Day flags for the Kinross Cemetery next week.

#4 MOVED: by Sheila Gaines, second by Kathy Noel, to hire Justin Kubont part time seasonal maintenance person effective May 4, 2015. Motion carried.

#5 MOVED: by Kathy Noel, second by Sheila Gaines, to allow Rec Director Frasure to spend \$3,500.00 for Kids Fishing Day. Motion carried.

#6 MOVED: by Jim Moore, second by Kathy Noel, to extend the request for proposals on liability and property insurance for the township by two weeks. Motion carried.

#7 MOVED: by Marvin Besteman, second by Sheila Gaines, to approve May 16, 2015, annual township spring clean up day. Motion carried.

PUBLIC COMMENTS

- Resident questioned the rate increase in water bills and if it can just be raised without notice.

#8 MOVED: by Marvin Besteman, second by George Pierce, to approve the EMS Millage Renewal language and submit to the County Clerk. Motion carried.

Lengthy discussion held regarding the DPW Superintendent and DPW Advisory Committee Chair Bernhardt's request to raise the water rate. Reasoning behind the rate increase is due to the unexpected need to paint the inside of the 250,000 gallon water tank, employee issue, possible electrical rate increase and the cost of doing business. The Department of Public Works request is to raise the water rates by approximately 20% and reduce the sewer charge.

#9 MOVED: by Kathy Noel, second by Sheila Gaines, to adopt Resolution 2015-6 with amendment to increase "Turn on Fees" from \$25.00 to \$30.00 and Name Change Fee from \$15.00 to \$20.00 **# 9b MOVED:** by Marvin Besteman, second by Sheila Gaines, to Adopt Resolution 2015-6 by reducing the basic monthly charge increase from approximately 20% to approximately 10% Roll call vote Pierce yes, Gaines yes, Moore yes, Besteman yes, Noel no, Sare yes. RESOLUTION declared carried. Roll call vote on main motion Noel yes, Sare yes, Besteman yes, Moore yes, Pierce yes and Gaines yes. RESOLUTION declared carried.

Monthly reports received from Rec Director Frasure and Greenskeeper Palmer.

CORRESPONDENCE

CCRC 2014 Annual Act 51 Report

Liaison Committee Meeting Minutes

Michigan Townships Association Meeting Minutes

Meeting adjourned at 8:00PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHATER TOWNSHIP
REGULAR MEETING**

May 4, 2015

4884 W. Curtis St.

MEMBERS PRESENT

James R. Moore, Supervisor
Sheila M. Gaines, Clerk
Luanne Kooiman, Treasurer
Marvin Besteman, Trustee
Kathy Noel, Trustee
Carla Sare, Trustee
George Pierce, Trustee

MEMBERS ABSENT

Also, present Joe Micolo, Fred McClendon, Bill Palmer, DD Frasure, and Judy Wright.
Attendance 10

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Jim Moore, second by Sheila Gaines, to approve the May 4, 2015, meeting agenda with addition of two new hires for The Oaks and pay increase for golf course employee Pam Postma. Motion carried.

#2 MOVED: by Kathy Noel, second by Marvin Besteman, to accept the April 20, 2015, meeting minutes as written. Motion carried.

#3 MOVED: by Luanne Kooiman, second by Carla Sare, to pay the following bills.

General Fund	9,737.59
Fire Fund	1,267.96
Ambulance Fund	30,362.14
Property Management Fund	589.53
Parks Fund	66.20
Recreation Center Fund	3,577.80
Fairgrounds Fund	334.88
Golf Course Fund	6,398.60
Sewer Fund	60,405.04
Water Fund	2,916.83
Police Fund	6,744.09

Grand Total \$122,410.56

Ck# 45303-45355

Motion carried.

SUPERVISORS REPORT

- Waiting on two more insurance quotes.
- I-75 detour will probably begin next week.
- Road repairs in the Kincheloe district will begin soon.
- Kids Free Fishing Day June 6, 2015, at Duke Lake
- Hunter safety class June 15, 2015.
- Memorial Day Parade May 23, 2015, beginning at 11:00am.
- Spring Clean-up May 16, 2015.
- Jail Crew will work at the golf course again this year free of charge.
- AT & T Tower Lease is being resolved.

PUBLIC COMMENTS

None

#4 MOVED: by Sheila Gaines, second by Kathy Noel, to approve the preventive maintenance service on the primary pump, at the golf course, by Graham Motors of Gaylord cost not to exceed \$1,500.00. Motion carried.

#5 MOVED: by Luanne Kooiman, second by Sheila Gaines, to purchase fertilizer and fungicide for the golf course cost not to exceed \$8,500.00. Motion carried.

#6 MOVED: by Luanne Kooiman, second by Sheila Gaines, to hire Kari L. Evey, EMT-B for the Ambulance Department pending physical and drug screen. Motion carried.

#7 MOVED: by James Moore, second by Sheila Gaines, to adopt Budget Adjustment Resolution 2015-7. Roll call vote Pierce no, Gaines yes, Moore yes, Sare, yes, Noel yes, Besteman yes, Kooiman no. RESOLUTION declared carried.

Three quoted for siding on the 4-H Building received from Pro Build \$6,640.28, Whiskey River \$5,435.79, and Pickford Building Center \$10,013.36.

#8 MOVED: by Sheila Gaines, second by Marvin Besteman, to accept Whiskey River's quote for siding at the 4-H Building cost not to exceed \$5,435.79. Motion carried.

#9 MOVED: by Sheila Gaines, second by Kathy Noel, to approve wage increase for third year golf course employee Pam Postma from minimum wage to \$9.00 per hour effective first day worked. Motion carried.

#10 MOVED: by Kathy Noel, second by Sheila Gaines, to hire Mackenzie Gibson and Noah McLeod part time seasonal employees for the golf course starting minimum wage for age. Motion carried.

CORRESPONDENCE

Police Board Meeting Schedule
Police Chief Micolo Monthly Report
Police Board Meeting Minutes
Brian Masterson Budget Adjustment

BOARD COMMENTS

- Clerk Gaines- Election tomorrow polls open 7:00am – 8:00pm.
- Trustee Noel- Rec Plan brainstorming Monday, May 11, 2015, 5-6pm at the Rec Center.
- Treasurer Kooiman- Credit card usage for payments to the Township is increasing.

Meeting adjourned at 7:40PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHATER TOWNSHIP
REGULAR MEETING**

May 18, 2015

4884 W. Curtis St.

MEMBERS PRESENT

James R. Moore, Supervisor
Sheila M. Gaines, Clerk
Luanne Kooiman, Treasurer
Marvin Besteman, Trustee
Kathy Noel, Trustee
Carla Sare, Trustee
George Pierce, Trustee

MEMBERS ABSENT

Also, present Adam Gandolfi (of Municipal Underwriters), Joe Micolo, Fred McClendon, Mike Hoolsema, Brian Masterson, Rodney Leask, and Judy Wright.
Attendance 10

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Marvin Besteman, second by Luanne Kooiman, to approve the May 18, 2015, meeting agenda as presented. Motion carried.

#2 MOVED: by Kathy Noel, second by Carla Sare, to accept the May 4, 2015, meeting minutes as written. Motion carried.

#3 MOVED: by Luanne Kooiman, second by Carla Sare, to pay the following bills.

General Fund	15,426.79
Fire Fund	3,224.00
Ambulance Fund	37,096.55
Property Management Fund	3,322.73
Parks Fund	612.52
Recreation Center Fund	5,561.12
Fairgrounds Fund	915.38
Golf Course Fund	15,234.02
Sewer Fund	124,435.50
Water Fund	12,890.90
Garbage Fund	11,573.58
Police Fund	10,396.55

Grand Total \$240,689.64

Ck #45356-45433

Motion carried.

SUPERVISORS REPORT

- The Township has not received any request of an extension of the leave agreed to in the memorandum of understanding of April 23, 2015.

#4 MOVED: by Sheila Gaines, second by Luanne Kooiman, IT IS HEREBY MOVED THAT FRANK NACCARATO'S EMPLOYMENT WITH KINROSS TOWNSHIP BE TERMINATED BASED ON THE FOLLOWING: Frank Naccarato was on medical leave from May 15, 2014, until May 15, 2015, pursuant to a Letter of Understanding between Charter Township of Kinross and Local 75, AFSCME, AFL-CIO. Frank Naccarato has not requested an extension of his medical leave pursuant to Article 28 of the foregoing contract. Frank Naccarato did request an extension of his FMLA as he was not able to return to work due to health constraints and was not on FMLA and was advised accordingly. Motion carried.

- Kids Free Fishing Day June 6, 2015, at Duke Lake.
- Memorial Day Parade May 23, 2015, beginning at 11:00am.
- Mr. Hufnagle resigned from the DPW Advisory Committee.
- I have responded to a Facebook question regarding trash to be picked up along Country Club Drive and behind the Local Express.
- The realtor listing the property on Ploegstra Road has been contacted regarding clean-up of the property.
- Two bids for the Township's property and liability insurance policies were received. Municipal Underwriters/Michigan Township Participating Plan \$73,089.00 annual premium; Nickel & Saph, Inc./Trident Insurance Services \$83,109.00 annual premium. Proposals will be reviewed by Accountant Hoolsema.

PUBLIC COMMENTS

- How long is a resident allowed to have junk setting around outside before something can be done?
- Can the County inmate crew clean up the leaves in the common areas around the golf course?
- What can be done about residents performing commercial mechanical work from their homes?

#5 MOVED: by Sheila Gaines, second by Kathy Noel, to allow Greens Superintendent, Bill Palmer, to hire seasonal employees as needed and as his budget permits from the following list of applicants: Pat Fruik, Alfred Renaud, Brady VanSloten, Andrew Markstrom, and Kyle Goetz. Motion carried.

#6 MOVED: by Sheila Gaines, second by George Pierce, to allow DPW Superintendent, Brian Masterson, to purchase two (2) ball and plug valves. Motion carried.

#7 MOVED: by Kathy Noel, second by Carla Sare, to allow Rec Center Administrator, Denise Frasure, to submit an application for a mini-grant from the Superior Health Foundation. The purpose of the grant application is to purchase playground equipment. Motion carried.

CORRESPONDENCE

Building Healthier Community Coalition Minutes & Agenda

Community Awareness Walk flyer

Rec Center Monthly Report

Environment Impact Findings for SRF Projects

BOARD COMMENTS

- Trustee Noel - A “Go Fund Me” page is being set-up, with the help of Cathy Chappa, for equipment at the Rec Center.
- Trustee Pierce – Where do we stand on bonfires within the special assessment district? As the weather warms more people are outside later in the evening. Be aware of your surroundings.

Meeting adjourned at 7:40PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

June 1, 2015

4884 W. Curtis St.

MEMBERS PRESENT

James R. Moore, Supervisor
Sheila M. Gaines, Clerk
Luanne Kooiman, Treasurer
Marvin Besteman, Trustee
Kathy Noel, Trustee
Carla Sare, Trustee
George Pierce, Trustee

MEMBERS ABSENT

Also, present Mike Hoolsema, Fred McClendon, Ed Jenerou, Brian Masterson, Bob Norton, Rick Bernhardt, Renee Gray, and Joe Micolo.
Attendance 11

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Kathy Noel, second by Luanne Kooiman, to approve the June 1, 2015, meeting agenda as presented. Motion carried.

#2 MOVED: by Marvin Besteman, second by Kathy Noel, to accept the May 18, 2015, meeting minutes as written. Motion carried.

#3 MOVED: by Luanne Kooiman, second by Carla Sare, to pay the following bills.

General Fund	11,219.11
Fire Fund	702.32
Ambulance Fund	26,349.09
Parks Fund	1,304.69
Recreation Center	4,134.80
Fairgrounds Fund	2,131.15
Golf Course Fund	9,670.99
Sewer Fund	106,613.71
Water Fund	7,046.70
Police Fund	6,337.83

Grand Total \$175,996.01

Ck # 45434-45487

Motion carried.

LPC Financial – Dave Scott

The township has 1.5 million dollars in the portfolio right now. The rate of return is 4-5%. Additional investments may be down around 1-2%. Safe and solid yield of investments are averaging an interest rate around 2.5%. Therefore the township's investments yielding 4-5% is excellent.

SUPERVISORS REPORT

- Kids Fishing Day Saturday, June 6, 2015, from 9:00am – 2:00pm.
- Road repairs completed.
- I-75 completion date is July 1, 2015.
- Ten Mile bridge repairs and M-80 at Cedar Grove is scheduled for next year.

PUBLIC COMMENTS

None

Two bids for the Township's property and liability insurance policies were received. Municipal Underwriters/Michigan Township Participating Plan \$73,089.00 annual premium; Nickel & Saph, Inc./Trident Insurance Services \$83,109.00 annual premium. The board received a list of comparison of liability on the quotes.

#4 MOVED: by Sheila Gaines, second by Luanne Kooiman, to accept low bid from Municipal Underwriters through MI Township Participating Plan yearly premium of seventy three thousand eighty nine dollars. Motion carried.

#5 MOVED: by Sheila Gaines, second by Kathy Noel, approve the Township to agree to abide by the covenants contained in the attached Section E (Covenants and Certifications) of the Clean Water Revolving Funds (SRFb & SWQIF) Loan Application, Part II Program Information and authorize DPW Superintendent Brian Masterson to sign document on behalf of the Township. Motion carried.

#6 MOVED: by Kathy Noel, second by Carla Sare, to accept quote from Great Lakes Roofing for a new roof on the township-owned Post Office building cost not to exceed quote of \$11,225.00. Motion carried.

#7 MOVED: by Kathy Noel, second by Carla Sare, to approve a new UL-300 Wet Chemical System and installation for the township kitchen cost of \$3,685.00. Motion carried.

#8 MOVED: by Sheila Gaines, second by Jim Moore, to approve the engine repairs of the Police Department's 2007 Dodge Patrol car cost not to exceed \$3,000.00. Motion carried.

#9 MOVED: by Sheila Gaines, second by Luanne Kooiman, to decline the first right of refusal on foreclosed parcels #008-280-103-00, # 008-400-022-00, and #008-400-024-00. Motion carried.

#10 MOVED: by Sheila Gaines, second by Kathy Noel, to allow DPW Superintendent Masterson to purchase five new plug valves from Crane Engineering. Motion carried.

#11 MOVED: by Marvin Besteman, second by George Pierce, to approve the purchase of new server, backup and migration cost not to exceed seven thousand dollars. Motion carried.

Golf Course Manager Norton gave an oral report regarding the course. They have been open for forty days with only ten days of good golfing weather. They have lost about 25% of the greens fee payers due to death, illness, and the value of Canadian dollar. Construction on I-75 long with long waits at the international bridge. Discussion held regarding taking Canadian money, from anyone, at par during the month of June.

#12 MOVED: by Carla Sare, second by Luanne Kooiman, to approve taking Canadian money at par at the Golf Course for the month of June on regularly priced golfing. Motion carried.

#13 MOVED: by Sheila Gaines, second by Kathy Noel, to approve salary increase of fifteen hundred dollars yearly for Fire Chief Jenerou retroactive to April 1, 2015. Motion carried.

#14 MOVED: by Jim Moore, second by Kathy Noel, to approve a 3% wage increase, retroactive to April 1, 2015, for Bill Palmer, Brian Masterson, David Kauer, Joe Micolo, Kent Wallace, Mike Hoolsema, Denise Frasure, Claude Rath, and Sheila Gaines. Motion carried with one no vote.

BOARD MEMBER COMMENTS

- Clerk Gaines expressed disappointment with the Sault Tribe for denying long term funding for the Recreation Center.

CORRESPONDENCE

Rec Director Frasure

Chief of Police

CC Fair Board

Sault Tribe-2% Funding for Kids Fishing Day and Summer Activity Programs

Sault Tribe- Denial of Permanent 2% Funding

Participating Plan- Cash Dividend Check

Rick Bernhardt- SFR Up-Date

SRF Notes for May 26, 2015

Golf Course Financial Summary

Meeting adjourned at 8:30PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

June 15, 2015

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
Marvin Besteman, Trustee
Kathy Noel, Trustee
Carla Sare, Trustee
George Pierce, Trustee

MEMBERS ABSENT

Also, present Mike Hoolsema, Fred McClendon, and Joe Micolo.
Attendance 7

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Kathy Noel, second by Sheila Gaines, to approve the June 15, 2015, meeting agenda as presented. Motion carried.

#2 MOVED: by Luanne Kooiman, second by Kathy Noel, to accept the June 1, 2015, meeting minutes as written. Motion carried.

#3 MOVED: by Luanne Kooiman, second by Carla Sare, to pay the following bills.

General Fund	14,347.70
Fire Fund	2,875.35
Ambulance Fund	41,521.43
Property Management Fund	8,235.46
Parks Fund	286.16
Recreation Center Fund	6,867.91
Fairground Fund	11,495.72
Golf Course Fund	27,544.90
Sewer Fund	59,148.70
Water Fund	10,636.11
Garbage Collection Fund	19,618.69
Police Fund	12,641.73

Grand Total \$215,219.86

Ck# 45488-45562

Motion carried.

SUPERVISORS REPORT

- I-75 completion date is July 4.
- Mackinaw Trail & Kinross Road will begin in July. Bacco was awarded the contract for these projects.
- The 4-H building re-siding is coming along nicely.
- Fairgrounds is ready for the new shower building.
- Thank you to the Rec Committee for doing a great job with the survey.

PUBLIC COMMENTS

- Resident expressed concerns regarding the expenditures for the sanitary sewer upgrades.
- Resident is disappointed that the Tribe did not come through with the long term 2%. The Township needs to close the Rec Center and see where parents send their children then.

#4 MOVED: by Jim Moore, second by Carla Sare, to adopt Resolution to Amend Declaration of Intent to Reimburse Expenditures for Project from Bond Proceeds. Roll call vote Moore yes, Kooiman yes, Besteman yes, Sare yes, Noel yes, Pierce no, and Gaines no. RESOLUTION declared carried.

#5 MOVED: by Marvin Besteman, second by Luanne Kooiman, to write off up to five dollar credits or balances due on all closed water accounts. Motion carried.

#6 MOVED: by Marvin Besteman, second by Kathy Noel, to reappoint Arthur Brood to the Planning Commission. Motion carried.

#7 MOVED: by Kathy Noel, second by Jim Moore, to approve the 3% COLA increase for Renee Gray and David Kauer retroactive to April 1 and not May 1 as voted at the April 6, 2015, Board meeting **b-MOVED:** by Sheila Gaines, second by Luanne Kooiman, to amend main motion by allowing Luanne Kooiman to abstain from voting on main motion. Amendment carried main motion carried with one no vote.

#8 MOVED: by Luanne Kooiman, second by Kathy Noel, to approve a 1.5% COLA increase for all hourly personnel at the EMS Department effective June 1, 2015. Motion carried with one no vote.

BOARD MEMBER COMMENTS

- Trustee Pierce discussed the Recreation Center short fall.
- Trustee Besteman expressed concerns about the cattle show that took place at the Fairgrounds without having any contract written or approved. Concerned regarding the expenses for the new bath house at the Fairgrounds.
- Treasurer Kooiman expressed concern regarding the budget at the Rec Center.
- Supervisor Moore stated that the DEQ Multi-Jurisdictional 5-year Rec Plan will be on the next agenda.

CORRESPONDENCE

Recreation Committee Meeting Minutes

Rec Director Frasure Monthly Report

DEQ- State Revolving Fund

EUPRPDC- Multi-Jurisdictional 5-Year Rec Plan

Meeting adjourned at 7:40PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

July 6, 2015

4884 W. Curtis St

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
Marvin Besteman, Trustee
George Pierce, Trustee
Kathy Noel, Trustee
Carla Sare, Trustee

MEMBERS ABSENT

Also, present Fred McClendon, Joe Micolo, Brian Masterson, and Rick Bernhardt.
Attendance 6

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Kathy Noel, second by Luanne Kooiman, to approve the July 6, 2015, meeting agenda as printed. Motion carried.

#2 MOVED: by Luanne Kooiman, second by Kathy Noel, to accept the June 15, 2015, meeting minutes as written. Motion carried.

#3 MOVED: by Luanne Kooiman, second by Marvin Besteman, to approve payment of bills with exception of check #45601 to Fleip-s & Vandenbrink pending additional information.

General Fund	12,183.16
Fire Fund	4,475.18
Ambulance Fund	35,412.29
Property Management Fund	1,326.41
Road Maint & Rpr Fund	25,258.50
Park Funds	961.23
Recreation Fund	6,791.38
Fairgrounds Fund	5,827.20
Golf Course Fund	16,416.16
Sewer Fund	160,413.32 – 103,444.90
Water Fund	14,286.85
Garbage Collection Fund	11,826.99
Police Fund	9,643.34

Grand Total

\$201,377.11

Ck# 35563-45642 Motion carried.

SUPERVISORS REPORT

- Letters mailed regarding area lawns that need attention.
- Chief Micolo will investigate junk vehicle complaints.
- Fairgrounds and RV Park East was vandalized.
- Road Commission is repairing the Pine River Bridge. Once that is complete they will begin on H-40 and Kinross Rd.
- I-75 north will be closed for an additional 3 weeks.
- Re-siding at the 4-H building is almost complete. The new bathhouse is coming along.

PUBLIC COMMENTS

- Resident complained about all the rubbish and garbage in a garage on Country Wood.

#4 MOVED: by Sheila Gaines, second by Marvin Besteman, to reappoint Barb Hampton to the Planning Commission. Motion carried.

#5 MOVED: by Sheila Gaines, second by Luanne Kooiman, to approve hiring Peter Windsor part-time EMT pending back ground check, drug test and physical, for the EMS Department. Motion carried.

#6 MOVED: by Sheila Gaines, second by Luanne Kooiman, to approve the reclassification of Greg Wright from Unlicensed Lab Operator to a Licensed Lab Operator at a rate of \$19.25 which includes his water licensures. Discontinue hourly pay for CDL but the township will continue to pay for relicensing of CDL and Greg will be paid the additional money should his CDL license be needed in the future. Motion carried.

#7 MOVED: by Sheila Gaines, second by George Pierce, to allow DPW Superintendent Masterson to purchase an additional seven plug valves from Crane Engineering cost not to exceed five thousand dollars. Motion carried.

#8 MOVED: by Jim Moore, second by Kathy Noel, to terminate Norm Perkins contract at the end of June. Motion carried.

#9 MOVED: by Jim Moore, second by Luanne Kooiman, to hire Norm Perkins as consultant for the SRF project at a rate of thirty-five dollars per hour plus travel. Motion carried with one no vote.

#10 MOVED: by George Pierce, second by Luanne Kooiman, to approve DPW Superintendent Brian Masterson's annual salary from \$56,067.43 to \$60,000.00. Motion carried.

#11 MOVED: by Jim Moore, second by Kathy Noel, to approve the purchase of a Hurst JL500 cutter from 5-Alarm cost not to exceed six thousand seven hundred and fifty dollars for the Fire Department. Motion carried.

#12 MOVED: by Kathy Noel, second by Luanne Kooiman, to approve the purchase one Pulaski Axe, Forestry McLeod Fire Tool, Firefighting Shovel, Steel Fire Rake, 5 gallon Poly Pump, Indian Chief Dual Bag Fire Pump, and 6lb Pick Axe cost of \$1,358.35. Motion carried.

#13 MOVED: by Jim Moore, second by Luanne Kooiman, to accept the June 18, 2015, proposal from Fleis & Vandenbrink Engineering, Inc. to provide bidding, contracting and construction administrative services for Segment 1 of the SRF Project No. 5611-01 for an amount not to exceed five hundred ninety eight thousand dollars with the understanding that invoices for such services and expenses shall contain sufficient detail to permit the Township Accountant to accurately allocate these charges and that expenses are the actual amounts expended without any surcharge added. The Supervisor is hereby authorized and directed to execute said statement of work agreement on behalf of Kinross Township. Motion carried with one no vote.

#14 MOVED: by Marvin Besteman, second by Sheila Gaines, to approve the installation of track lighting and track heads with lamps and install 12 receptacles in the large banquet room cost not to exceed \$4,800.00. Motion carried.

Police Board meeting minutes received. Report received from Chief Micolò.

BOARD MEMBER COMMENTS

- Clerk Besteman congratulated DPW employees Brian Masterson for receiving his B license and Greg Wright for receiving his D license. Also, the 4-H building looks terrific.
- Treasurer Kooiman stated that the summer tax bills have been mailed out.

CORRESPONDENCE

SRF Notes
DEQ SRF Project
MTA Chapter Meeting Minutes
Cloverland Electric Notice of Hearing

Meeting adjourned at 8:20PM

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

July 20, 2015

4884 W. Cutis St.

MEMBERS PRESENT

James R. Moore, Supervisor
Sheila M. Gaines, Clerk
Luanne Kooiman, Treasurer
Marvin Besteman, Trustee
Kathy Noel, Trustee
Carla Sare, Trustee
George Pierce, Trustee

MEMBERS ABSENT

Also, present Fred McClendon, Brian Masterson, Rick Bernhardt, Renee Gray, and Joe Micolo.
Attendance 1

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Kathy Noel, second by Sheila Gaines, to approve the July 20, 2015, meeting agenda. Motion carried.

#2 MOVED: by Jim Moore, second by Carla Sare, to accept the July 6, 2015, meeting minutes as written. Motion carried.

#3 MOVED: by Luanne Kooiman, second by Carla Sare, to pay the following bills.

General Fund	16,554.31
Fire Fund	2,853.82
Ambulance Fund	38,834.56
Parks Fund	253.87
Recreation Center Fund	5,142.31
Fairgrounds Fund	3,845.71
Golf Course Fund	27,110.28
Sewer Fund	56,501.16
Water Fund	11,268.47
Police Fund	8,875.19

Grand Total

\$172,067.35

Ck# 45643-45716

Motion carried.

SUPERVISORS REPORT

- School signs on Country Club have been removed. The sign posts were reused at Duke Lake.
- Timber Company is quoting to remove pine trees at Duke Lake. Looking into putting a campground and Pavilion in at the lake.

PUBLIC COMMENTS

- Are there any other trees being removed such as oak trees at Duke Lake?

#4 MOVED: by Sheila Gaines, second by Jim Moore, to accept, with typing corrections, Resolution 2015-9 Property Tax Poverty Exemption. Roll call vote all members present voted yes. RESOLUTION declared carried.

#5 MOVED: by Marvin Besteman, second by Carla Sare, to adopt Resolution 2015-12 Tentatively Award Construction Contract for the proposed wastewater system improvements project to DeVere Construction contingent upon successful financial arrangements with the SRF Program. Roll call vote Moore, Gaines, Besteman, Noel, Pierce, and Sare voted Yes. Kooiman No. RESOLUTION declared carried.

#6 MOVED: by James Moore, second by Kathy Noel, to adopt Ordinance to Authorize and Provide for the Construction of Improvements to the Township Sewage Disposal System, to Provide for the Issuance of Sewage Disposal System Revenue Bonds, to Provide for the Security of the Bonds Herein Authorized, and to Provide for Other Matters Relative to Said Bonds. Roll call vote Moore, Noel, Besteman, and Sare Yes, Pierce, Kooiman, and Gaines No. Motion declared carried.

#7 MOVED: by Sheila Gaines, second by Carla Sare, to adopt Resolution 2015-11 to Approve State Revolving Fund Agreements and Documents in Connection with Proposed Issuance of Township Sewage Disposal System Revenue Bonds, Series 2015 to Evidence a State Revolving Fund Loan. Roll call vote Moore, Noel, Besteman, and Sare Yes, Pierce, Kooiman, and Gaines No. RESOLUTION declared carried.

#8 MOVED: by James Moore, second by Sheila Gaines, to approve the 2016 camping season recommendations from the Park & Rec Committee: 1-Elimination of the “primitive sites” camping rates for R.V. East, and that the “Full Hook-up” rates be renamed “Regular” rates; 2- that site limits be established for both R.V. East & R.V. West to one trailer, one tent, two vehicles and six persons per site. Motion carried.

#9 MOVED: by Kathy Noel, second by Luanne Kooiman, to approve the 2015 Lamb Pool Lease Agreement for use of Fairgrounds on October 10, 2015, and set up on October 3, 2015, at a rate of one hundred dollars. Motion carried.

#10 MOVED: by Sheila Gaines, second by Kathy Noel, to adopt Resolution 2015-1 Police Approval of Estimated Costs and Expenses for Annual Operation and Maintenance of Police Protection of Special Assessment Roll. Roll call vote all members present voted Yes. RESOLUTION declared carried.

#11 MOVED: by Sheila Gaines, second by Kathy Noel, to adopt Police Protection Special Assessment Resolution No 2015-2 Filing of Special Assessment Roll and Notice of Public Hearing. Roll call vote all members present voted Yes. RESOLUTION declared carried.

Three quotes were received for painting the board room. Bosley & Sons Painting twenty-four hundred dollars, Superior Touch Painting sixteen hundred dollars, and Joseph Flores twelve hundred fifty dollars. Superior Touch Painting was the only quote to list liability insurance.

#12 MOVED: by Sheila Gaines, second by Kathy Noel, to hire Superior Touch Painting to paint the board room with semi-gloss paint cost quote of \$1,600.00. Motion carried.

#13 MOVED: by James Moore, second by Sheila Gaines, to send a letter of support to the Chippewa County Road Commission on behalf of the President of the Ridge Homeowners Association at the Arbor Ridge Subdivision requesting they take over the roadway known as Darrins Way. Motion carried.

#14 MOVED: by Sheila Gaines, second by Luanne Kooiman, to hire Trevor J. Quinlan part time Paramedic for the EMS Department pending drug screening and physical. Motion carried.

#15 MOVED: by Sheila Gaines, second by Kathy Noel, to authorize the Supervisor to sign the Certification Regarding Debarment, Suspension, and Other Responsibility Matters on behalf of the township. Motion carried.

BOARD COMMENTS

- Clerk Gaines requested that the Police Department spend the money in the Drug Forfeiture account so the township can close the account out.
- Trustee Sare discussed the Golf Course Meeting Minutes with regards to the Maintenance budget.

CORRESPONDENCE

- MTA Chapter Meeting Minutes
- Golf Course Financials
- Golf Course Committee Meeting Minutes
- Chippewa County Fair Board Meeting Minutes

Meeting adjourned at 7:55PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

August 3, 2015

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
Kathy Noel, Trustee
Marvin Besteman, Trustee
George Pierce, Trustee

MEMBERS ABSENT

Carla Sare, Trustee

Also, present Fred McClendon, Renee Gray, Joe Micolo, and Dustin Gaberdiel.
Attendance 6

Supervisor Moore called to the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Kathy Noel, second by Marvin Besteman, to approve the August 3, 2015, meeting agenda as presented. Motion carried. 8/3/15
AGENDA

#2 MOVED: by Luanne Kooiman, second by Kathy Noel, to accept the July 20, 2015, regular meeting minutes as written. Motion carried. 7/20/15
MTG MINUTE

#3 MOVED: by Luanne Kooiman, second by Marvin Besteman, to pay the following bills. PAY BILLS

General Fund	8,127.37
Fire Fund	1,570.84
Ambulance Fund	34,484.27
Property Management Fund	7,105.33
Parks Fund	1,729.83
Recreation Center Fund	4,228.76
Fairground Fund	2,914.58
Golf Course Fund	22,611.50
Sewer Fund	43,778.04
Water Fund	6,453.81
Police Fund	7,419.20

Grand Total \$140,787.53

Ck# 45717-45760

Motion carried

PUBLIC COMMENTS

- Are there any new businesses coming into Kinross?

SUPERVISORS REPORT

- Repairs are being made on Kinross Road.
- Discussed with the Police Chief and the Accountant about the Police Department’s budget and overtime issues. Chief Micolo suggested he be paid a salary and not hourly paid. This would eliminate overtime and he would work 48 hours per week.

#4 MOVED: by Luanne Kooiman, second by Sheila Gaines, to hire Wallis Masonry to build a handicap access and walkway at the Fairgrounds costs not exceed thirty six hundred dollars (\$3,600.00). Motion carried. HIRE WALL MASONRY FAIRGROUN

#5 MOVED: by Luanne Kooiman, second by George Pierce, to approve the purchase and installation of three new doors for the well houses from Whiskey River of Rudyard costs not exceed seven thousand four hundred and seventeen dollars (\$7,417.00). Motion carried. PURCHASE NEW DOORS DPW

#6 MOVED: by Sheila Gaines, second by Luanne Kooiman, to reclassify Dustin Gaberdiel from part time to full time Paramedic effective August 2, 2015. Motion carried. RECLASSIFY TO FULL T

#7 MOVED: by Sheila Gaines, second by Kathy Noel, to hire Nathan Chomsky part time Paramedic pending lien, physical and drug screen. Motion carried. HIRE N CHOMSKY EMS

#8 MOVED: Sheila Gaines, second by Kathy Noel, to hire Neicia LaPlaunt and Thomas McKee part time seasonal for the Oaks at Kincheloe. Motion carried. HIRE LAPLAUNT MCKEE GOLF COUR

BOARD COMMENTS

- Trustee Pierce - Fund raising for the Recreation Center
- Clerk Gaines - Polls open tomorrow 7am to 8pm.

CORRESPONDENCE

Police Chief Micolo Report
 Police Board Meeting Minutes
 DEQ-State Revolving Fund

Meeting adjourned at 7:40PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

August 17, 2015

4884 W. Curtis St.

MEMBERS PRESENT

James R. Moore, Supervisor
Sheila M. Gaines, Clerk
Luanne Kooiman, Treasurer
Marvin Besteman, Trustee
George Pierce, Trustee
Kathy Noel, Trustee
Carla Sare, Trustee

MEMBERS ABSENT

Also, present Fred McClendon, Renee Gray, Joe Micolo, Bill Palmer, and Brian Masterson.
Attendance 9

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Kathy Noel, second by Luanne Kooiman, to approve the August 17, 2015, meeting agenda as presented. Motion carried.

#2 MOVED: by Kathy Noel, second by Marvin Besteman, to accept the August 3, 2015, regular meeting minutes as written. Motion carried.

#3 MOVED: by Luanne Kooiman, second by Carla Sare, to pay the following bills.

General Fund	14,978.03
Fire Fund	909.71
Ambulance Fund	32,514.36
Property Management	9,906.78
Parks Fund	649.21
Recreation Center Fund	5,684.78
Fairgrounds Fund	4,165.15
Golf Course Fund	19,660.39
Sewer Fund	165,949.22
Water Fund	118,444.86
Garbage Fund	11,923.70
Police Fund	12,412.06

Grand Total \$397,199.06

Ck #45761-45820

Motion carried.

SUPERVISORS REPORT

- Road Commission is currently working on Mackinaw Trail from 12 Mile to Gaines Highway. Completion date mid-September.
- Gym floor at the Rec Center needs refinishing.
- Fair Board and Township is busy upgrading the Fairgrounds trying to get done by fair time.

#4 MOVED: by James Moore, second by Luanne Kooiman, to redo the Rec Center Gym floor cost not to exceed two thousand dollars (\$2,000.00) Motion carried

PUBLIC COMMENTS

- Are we staying within the budget?
- Is the Police millage an increase?

Discussion held regarding the Restoration Advisory Board (RAB) due lack of interest the committee will be disbanded. Supervisor will contact the Army Corp of Engineers, notify them of the decision, and request information about the ownership of abandoned wells.

#5 MOVED: by Luanne Kooiman, second by Sheila Gaines, to adopt L-4029 Tax Levy Resolution 2015-13. Roll call vote all members present voted yes. RESOLUTION declared adopted.

#6 MOVED: by Kathy Noel, second by Sheila Gaines, to approve the purchase of a 2016 Dodge 1-ton dually pickup truck from O'Connors of Pickford cost not to exceed thirty eight thousand one hundred and fifteen dollars (\$38,115.00) Motion carried.

#7 MOVED: by James Moore, second by Marvin Besteman, to approve the purchase of 2,200 pounds of grass seed for over seeding the fairways at the golf course cost not to exceed four thousand dollars (\$4,000.00). Motion carried.

BOARD MEMBER COMMENTS

- Trustee Pierce-Productive Park & Rec Meeting last week with a big thanks to Aaron Payment, Tribal Chair, for coming to our meeting.
- Clerk Gaines- Received a couple phones calls from residents who are very excited about improvements around the township. Big thank you to Bob & Jean Huntley for the donation for playground equipment at the Rec Center and sponsoring a hole at the Rec Center golf scramble.
- Trustee Sare- Senior meals here at the township are going well we have several from the RV Park coming over for lunch.
- Trustee Noel- We need to set a meeting for the Rec Plan Public Hearing.
- Treasurer Kooiman- We have liquidated the bonds for water & sewer.

CORRESPONDENCE

Recreation Center Meeting Minutes

Rec Director Frasure

Planning Commission Meeting Minutes

Golf Course Meeting Minutes

Meeting adjourned at 7:40PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

September 8, 2015

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
Marvin Besteman, Trustee
George Pierce, Trustee
Kathy Noel, Trustee
Carla Sare, Trustee

MEMBERS ABSENT

Also, present Fred McClendon, Bill Palmer, Rick Bernhardt, Renee Gray, and Joe Micolo.
Attendance 6

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Kathy Noel, second by Luanne Kooiman, to approve the September 8, 2015, meeting agenda as presented. Motion carried.

#2 MOVED: by Luanne Kooiman, second by Kathy Noel, to accept the August 17, 2015, meeting minutes as written. Motion carried.

#3 MOVED: Luanne Kooiman, second by Carla Sare, to pay the following bills.

General Fund	24,655.72
Fire Fund	11,513.77
Ambulance Fund	64,711.21
Property Management Fund	1,689.13
Road Maintenance & Repair Fund	16.89
Parks Fund	1,726.44
Recreation Center Fund	7,805.28
Fairgrounds Fund	18,654.01
Golf Course Fund	25,990.65
Sewer Fund	89,432.27
Water Fund	56,237.39
Garbage Collection Fund	11,958.44
Police Fund	13,676.68

Grand Total \$328,067.00

Ck# 45821-45921

Motion carried.

SUPERVISORS REPORT

- Recreation Plan Public Hearing scheduled for September 21, 2015, in conjunction with the regular meeting.
- Received a letter from Work Comp Attorney with regards to claim number 300000154215 stating a settlement has been negotiated in the amount of \$16,500.00.
- The newly paved roads in the special assessment district have been completed.
- The fair went well with little to no problems. Skerbeck Carnival reached their goal by Saturday. The Recreation Center as well as the Fire Department both had record years.
- A big thank you to National Office for the donation of a 12' white board given to the EMS Dept.

#4 MOVED: by Sheila Gaines, second by Marvin Besteman, to authorize Supervisor Moore to sign consent to proposed settlement on claim number 300000154215 in the amount of \$16,500.00 at the advice of counsel. Motion carried with one no vote.

PUBLIC COMMENTS

- SRF Project Coordinator Bernhardt updated the Board on the progress with the bonds, deadlines and invoices. Also reminded the Board that a new account needs to be set up separately for bond money.

#5 MOVED: by Kathy Noel, second by Luanne Kooiman, to approve the Great Lakes Fur Harvesters, Inc.'s lease agreement for use of Fairgrounds for their annual convention on September 24, 2015, through September 27, 2015, in the amount of \$550.00. Motion carried.

#6 MOVED: by Sheila Gaines, second by Kathy Noel, to hire Michael White and Rebecca Socia as EMT Basics, part time, for the EMS Department pending physical and drug screening. Motion carried.

#7 MOVED: by Luanne Kooiman, second by Carla Sare, to approve the purchase of two new bullet proof vests for the Police Department, in the amount of \$1,594.50, including a \$593.29 grant. Motion carried.

#8 MOVED: by Marvin Besteman, second by Sheila Gaines, to approve the purchase of snow mold fungicide and fertilizer in the amount of \$17,262.50 for the Golf Course from Residex. Motion carried.

BOARD MEMBER COMMENTS

- Clerk Gaines -The new bathhouse and bathroom in the 4-H building look very nice.

CORRESPONDENCE

Police Chief Micolo-Monthly report

Golf Course Superintendent Palmer-Monthly report.

MTA Chapter Meeting minutes

Adjournment 7:31 PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

October 5, 2015

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
Marvin Besteman, Trustee
George Pierce, Trustee
Kathy Noel, Trustee
Carla Sare, Trustee

MEMBERS ABSENT

Also, present Sara Kanitz Lake Michigan CPA, and Rick Bernhardt DPW Advisory Chair.
Attendance 9

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Kathy Noel, second by Luanne Kooiman, to approve the October 5, 2015, meeting agenda as presented. Motion carried.

#2 MOVED: by Luanne Kooiman, second by Carla Sare, to accept the September 21, 2015, meeting minutes as written. Motion carried.

#3 MOVED: by Luanne Kooiman, second by Carla Sare, to pay the following bills.

General Fund	13,380.64
Fire Fund	995.23
Ambulance Fund	34,124.82
Property Management Fund	718.88
Parks Fund	1,698.04
Recreation Center Fund	4,707.12
Fairgrounds Fund	1,903.03
Golf Course Fund	24,210.15
Sewer Fund	45,281.22
Water Fund	7,984.68
Garbage Collection Fund	138.78
Police Fund	7,102.35

Grand Total \$142,244.94

CK# 45975-46031

Motion carried.

Page 2

October 5, 2015

The township received two quotes for refuse service in the Special Assessment District. Waste Management quoted weekly curb side pickup and recycling at \$11.95 for 6 bags and \$9.20 for two bags on seniors 55 and older. Smith Sanitation quote is \$11.00 for 6 bags and \$8.00 for seniors. Quotes will be reviewed and decision made at a later date.

Sara Kanitz of Lake Michigan CPA completed the township audit. Sara reported that the township's total net increased by \$308,408.00 as of March 31, 2015. Total assets increased by almost 4%. Total cash and investments increased by about 22% from March 31, 2014, to March 31, 2015. Total liabilities increased \$96,001.00 over the previous year due to the new capital lease for a fire tanker vehicle. The General Fund and Ambulance Funds have seen the largest increases in total cash and investments. In conclusion, Sara stated that the Recreation Center millage has helped the township immensely and the Ambulance Department staff is doing a great job tracking payments and billings. She stated that she often uses Kinross Charter Township as an example for other townships with regards to record keeping and internal controls.

#4 MOVED: by Marvin Besteman, second by George Pierce, to accept the Audit Report as presented. Roll call vote - all members voted yes Motion declared carried.

A complete copy of the audit is available on our website kinrosstownship-mi.gov or at the township hall.

SUPERVISOR'S REPORT

- KCF will host an open house for elected officials on October 16, 2015.
- Silver Valley Development is renting the old Pipe and Piling building.
- Cloverland Electric is installing a 3 phase line for Payne & Dolan.
- Flu Shot clinic will be held for adults here at the township hall on October 14, 2015, beginning at 11:00AM.
- Looking into having the road from Gaines Highway to Country Club Drive graveled this fall.

PUBLIC COMMENTS

- Why do we need the road from Gaines Highway to Country Club?
- What is going on with the motel?

#5 MOVED: by Kathy Noel, second by Luanne Kooiman, to adopt Resolution 2015-14 Recreation Plan. Roll call vote - all members present voted yes. RESOLUTION declared carried.

#6 MOVED: by Sheila Gaines, second by Marvin Besteman, to approve the fourth amendment to the Verizon Wireless lease agreement. Motion carried.

#7 MOVED: by Luanne Kooiman, second by George Pierce, to hire ATLAS Cleaning Service to clean the carpets in the Board Room, Police Department, entry way and hallway at a cost not to exceed .16 cent per square foot. Motion carried.

#8 MOVED: by Sheila Gaines, second by Jim Moore, to approve letter to county regarding new road from Gaines Highway to Country Club Drive. Motion carried.

BOARD MEMBERS COMMENTS

- Trustee Noel - Big thank you to the office staff for the great audit report.
- Clerk Gaines - Is there anything we could do for our employees who are battling catastrophic health issues, where their time off is considered?

CORRESPONDENCE

Police Board Meeting Minutes
Michael Aston Police Board Resignation
Rick Bernhardt SRF Update
Chippewa County Fair Board Meeting Minutes
Chief Micolo Monthly Report
September 25, 2015 SRF Notes

Meeting adjourned at 8:05PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

October 19, 2015

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
Carla Sare, Trustee
Marvin Besteman, Trustee

MEMBERS ABSENT

George Peirce, Trustee
Kathy Noel, Trustee

Also, present Fred McClendon, Mike Hoolsema, Joe Micolo, Brian Masterson, Herman Calkins, and Renee Gray.

Attendance 12

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Luanne Kooiman, second by Carla Sare, to approve the October 19, 2015, meeting agenda as presented. Motion carried.

#2 MOVED: by Marvin Besteman, second by Carla Sare, to accept the October 5, 2015, meeting minutes as written. Motion carried.

#3 MOVED: by Luanne Kooiman, second by Carla Sare, to pay the following bills.

General Fund	13,752.79
Fire Fund	2,335.48
Ambulance Fund	32,042.81
Property Management Fund	4,451.64
Parks Fund	371.93
Recreation Center Fund	5,291.75
Fairground Funds	6,675.41
Golf Course	13,054.42
Sewer Fund	43,822.79
Water Fund	17,330.35
Garbage Collection Fund	11,837.02
Police Department Fund	10,089.30

Grand Total \$161,055.69

Ck# 46032-46099

Motion carried.

SUPERVISORS REPORT

- DPW Superintendent Masterson contacted me over the weekend to report a leak in the Maintenance Building.
- Thank you to Brian Masterson and the crew for completing the road leading to Gaines Highway.
- There are a couple groups interested in using the ‘field of sticks’ for snowmobile racing this winter.
- Chief of Police Micolo has found a new entry door for the Police Department. He will be installing the door.

DPW Superintendent Masterson received three quotes for roof repairs: Kaysner Construction, Inc. \$3,500.00, Whiskey River \$8,264.00, and Great Lakes Roofing \$5,300.00.

#4 MOVED: by Sheila Gaines, second by Luanne Kooiman, to direct the DPW Supervisor to have roof repairs done cost not to exceed fifty-five hundred dollars (\$5,500.00) Motion carried.

#5 MOVED: by Sheila Gaines, second by Carla Sare, to approve the purchase of new entry door for the Police Department cost of nine hundred dollars (\$900.00) plus shipping. Motion carried.

#6 MOVED: by Sheila Gaines, second by Luanne Kooiman, to accept the Smith Sanitation quote for refuse pickup in the residential area of the Special Assessment District. Motion carried.

#7 MOVED: by Jim Moore, second by Sheila Gaines, approve quote for refuse service in the amount of eleven dollars and seventy one cents (\$11.71), including a six cent (\$.06) administrative fee and a 96 gallon garbage tote, for use by all residential users in the Special Assessment District, effective beginning November 1, 2015, and continuing for five years. Motion carried.

#8 MOVED: by Jim Moore, second by Sheila Gaines, to approve two five year renewals for refuse pickup with Smith Sanitation and set the increase at 3% per year. Motion carried with one no vote.

#9 MOVED: by Sheila Gaines, second by Luanne Kooiman, to approve the Reed/Pricopi Land Swap Resolution 2015-16. Roll call vote Moore, Gaines, Kooiman, Besteman, and Sare voted yes. RESOLUTION declared adopted.

#10 MOVED: by Jim Moore, second by Marvin Besteman, to accept Resolution 2015-15 Adoption of Darrin’s Way. Roll call vote Moore, Gaines, Besteman, and Kooiman yes, Sare no. RESOLUTION declared adopted.

#11 MOVED: by Luanne Kooiman, second by Sheila Gaines, to approve reclassifying John Clark from part time EMT to full time EMT with the EMS Department effective October 19, 2015. Motion carried.

BOARD COMMENTS

- Trustee Sare commented on an accessory building being too close to the roadway on Windermere Drive.
- Trustee Besteman reminded the Board about the township board rules regarding adding agenda items when the entire board is not present.
- Supervisor Moore explained that the disbursement from the State Treasury is reimbursement of \$501,519.00 is for the Department of Public Works State Revolving fund (SRF).

CORRESPONDENCE

Department of Treasury State Clean Water Revolving Fund Disbursement
Planning Commission Meeting Minutes
Rec Director Report
MTA Chapter Meeting Minutes

Meeting adjourned at 7:55PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

November 2, 2015

4884 W. Curtis St.

MEMBERS PRESENT

James R. Moore, Supervisor
Sheila M. Gaines, Clerk
Luanne Kooiman, Treasurer
Marvin Besteman, Trustee
George Pierce, Trustee
Kathy Noel, Trustee
Carla Sare, Trustee

MEMBERS ABSENT

Also, present Fred McClendon, Bob Norton, Rick Bernhardt, and Joe Micolo.
Attendance 5

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Sheila Gaines, second by Jim Moore, to approve the November 2, 2015, meeting agenda with two additions “street paving” and SRF contract documents. Motion carried.

#2 MOVED: by Luanne Kooiman, second by Carla Sare, to accept the October 19, 2015, meeting minutes as written. Motion carried.

#3 MOVED: by Luanne Kooiman, second by Carla Sare, to pay the following bills.

General Fund	7,250.72
Fire Fund	1,323.84
Ambulance Fund	35,446.42
Property Management	92.45
Parks Fund	717.59
Recreation Center Fund	3,792.12
Fairgrounds Fund	1,656.68
Golf Course Fund	2,718.21
Sewer Fund	100,435.13
Water Fund	21,494.54
Police Fund	5,863.54

Grand Total \$180,791.02

Ck# 46100-46156

Motion carried.

SUPERVISORS REPORT

- Hotel owner stated he will begin work this week.
- Hydrant is on order for the new road. There is still some limbs and dirt that need to be removed.
- We are working on the pigeon problem at the Fairgrounds.

PUBLIC COMMENTS

- Why is the township looking to sell more property to the same person who bought the hotel?
- When is the Jack Pine going to be cleaned up?

#4 MOVED: by Sheila Gaines, second by Carla Sare, to table the Silver Dollar Rail Development proposed lease. Motion carried.

The Township has received two written and one verbal quote for graveling the new road between Country Club and Gaines Highway: Norris Contracting Inc. \$71,676.00, Payne & Dolan, Inc. \$92,500.00, and the Chippewa County Road Commission verbally quoted \$150,000.00.

#5 MOVED: by Carla Sare, second by Kathy Noel, to table the purchase of gravel for new road, "Short Cut" until the next meeting. Motion carried.

#6 MOVED: by Sheila Gaines, second by Carla Sare, to adopt Resolution 2015-17 Michigan Electric Infrastructure. Roll call vote all members voted yes. RESOLUTION declared carried.

#7 MOVED: by Marvin Besteman, second by Kathy Noel, to adopt Resolution 2015-18 Defined Contribution Plan. Roll call vote all members voted yes. RESOLUTION declared carried.

Board reviewed Golf Course manager Norton's year-end report.

#8 MOVED: by Kathy Noel, second by Luanne Kooiman, to approve the 2016 golf course pricing for The Oaks at Kincheloe. Motion carried.

#9 MOVED: by Luanne Kooiman, second Kathy Noel, to approve the repair and paving of Curtis Street next year. Motion carried.

BOARD MEMBER COMMENTS

- Trustee Noel - the grant for the fire department has been denied.
- Treasurer Kooiman - Kinross received 92% on the assessing audit. The highest mark in Chippewa County.

CORRESPONDENCE

Greenskeeper Palmer- Board Report

Police Board Meeting Schedule

Police Chief Micolò-Monthly Report

Police Board Meeting Minutes

Dept. of the Army- Notification and Safety Education

Dept. of the Treasury Audit of Assessing Requirements

CCFB-Meeting Minutes

Meeting adjourned at 8:00PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

November 16, 2015

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
Marvin Besteman, Trustee
George Pierce, Trustee
Kathy Noel, Trustee
Carla Sare, Trustee

MEMBERS ABSENT

Also, present Joe Micolo, Deedee Frasure, Rick Bernhardt, Renee Gray, and Brian Masterson.
Attendance 5

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Sheila Gaines, second by Marvin Besteman, to approve the November 16, 2015, meeting agenda with two additions 2005 Ford Police Vehicle and Silver Dollar Rail Development Lease Agreement. Motion carried.

#2 MOVED: by Luanne Kooiman, second by Kathy Noel, to accept the November 2, 2015, meeting minutes as written. Motion carried.

#3 MOVED: by Luanne Kooiman, second by Carla Sare, to pay the following bills.

General Fund	13,315.18
Fire Fund	2,864.14
Ambulance Fund	40,604.29
Property Management Fund	1,719.86
Parks Fund	644.47
Recreation Center Fund	5,081.98
Fairground Fund	1,945.98
Golf Course Fund	5,271.73
Sewer Fund	54,302.53
Water Fund	16,489.27
Garbage Collection Fund	11,872.72
Police Fund	8,972.55

Grand Total \$163,084.70

Ck#46157-46214

Motion carried.

PUBLIC COMMENTS

- We are not getting any long term money from the Tribe again this year. The Board needs to do something.
- Why are we spending money for graveling a road that is not necessary? I have counted the vehicles on Gaines Highway every day there is not enough traffic.

#4 MOVED: by Marvin Besteman, second by Kathy Noel, to place motion #5, regarding graveling road from Country Club to Gaines Highway, from the November 2, 2015 meeting back on the table for discussion. Motion carried.

Supervisor Moore explained that Attorney White from Mika Meyers advised that the use of Road Fund Millage money is not an acceptable use of funds for graveling a new road. This issue will be looked at during the 2016 budgeting.

#5 MOVED: by Marvin Besteman, second by James Moore, not to gravel new road between Gaines HWY and Country Club this year due to lack of funds. Motion carried.

#6 MOVED: by Sheila Gaines, second by George Pierce, to allow the Rec Director to spend up to \$4,400.00 for Christmas activities and Senior Dinner. Motion carried.

Rec Director Frasure explained that instead of fruit baskets for the seniors this year they are going to play a “let’s make a deal” type game for prizes.

#8 MOVED: by Carla Sare, second by Luanne Kooiman, to allow Chief Micolo to sell the 2005 Crown Victoria vehicle to Chicago Motors Inc. in the amount of one thousand two hundred and seven dollars. Motion carried.

Discussion held regarding the Silver Dollar Rail Development lease.

#9 MOVED: by Sheila Gaines, second by George Pierce, that Silver Dollar Rail Development vacates the building by November 30, 2015. Motion carried.

BOARD MEMBER COMMENTS

- Trustee Noel- requested that the Supervisor schedule a meeting with the Sault Tribe Board.
- DPW Superintendent Masterson- informed the Board about the vector truck breakdown.
- EMS Director Gray- 911 Director McKee is leaving for another position.
- DPW Chair Bernhardt-Notice has been sent to DeVere to proceed. Pre-construction meeting held for December 2, 2015.

CORRESPONDENCE

Planning Commission Meeting Minutes

Cloverland Electric Cooperative Notice of Hearing

Sault Tribe - Denial of 2% to "Save Kinross Recreation Center"

MacDonald Rental Properties LLC - Regarding Distribution of Trash Cans

Mika Meyers - James White-Use of Voted Road Millage

Meeting adjourned at 7:35PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

December 7, 2015

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Luanne Kooiman, Treasurer
Marvin Besteman, Trustee
Carla Sare, Trustee
Kathy Noel, Trustee

MEMBES ABSENT

Sheila Gaines, Clerk
George Pierce, Trustee

Also, present Judy Wright, Joe Micolo, Brandon Hetrick, Renee Gray, and Fred McClendon.
Attendance 14

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Jim Moore, second by Luanne Kooiman, to add the hiring of new employee for EMS Department. Motion carried.

#2 MOVED: by Carla Sare, second by Kathy Noel, to approve the December 7, 2015, meeting agenda with addition. Motion carried.

#3 MOVED: by Luanne Kooiman, second by Marvin Besteman, to accept the November 16, 2015, regular meeting minutes as written. Motion carried.

#4 MOVED: by Luanne Kooiman, second by Carla Sare, to pay the following bills.

General Fund	12,242.34
Fire Fund	6,579.17
Ambulance Fund	33,230.87
Property Management Fund	1,861.08
Drug Forfeiture Fund	449.39
Parks Fund	178.76
Recreation Center Fund	5,964.42
Fairgrounds Fund	906.10
Golf Course Fund	3,421.67
Sewer Fund	60,369.61
Water Fund	13,813.32
Garbage Collection Fund	10,444.49
Police Fund	7,908.38

Grand Total \$157,369.60

Ck #46215-46293

Motion carried.

SUPERVISOR'S REPORT

- Christmas Party at the Rec Center Saturday served 300-400 children. Tribe donated \$4000.00 for gifts.
- Senior Dinner 12:30pm Thursday, December 10, 2015, at the Recreation Center.
- Accountant Hoolsema and I have begun budget reviews.
- December 12, 2015, is the Parade of Lights, along with judging of decorated homes for those who sign up.

PUBLIC COMMENTS

- What's happening with the motel?
- What is being done to get rid of all the pigeons?
- People are putting their garbage out on Sundays.
- Could we make the ordinance a civil infraction so the Zoning Administrator can issue tickets.

#4 MOVED: by Jim Moore, second by Kathy Noel, to adopt Resolution 2015-19 Budget Adjustment. Roll call vote all members in attendance voted yes. RESOLUTION declared carried.

#5 MOVED: by Jim Moore, second by Carla Sare, to approve the appointment of Brian Bensel as Fire Chief for the Kinross Volunteer Fire Department effective January 1, 2016. Motion carried.

#6 MOVED: by Kathy Noel, second by Marvin Besteman, to approve the hiring of David Cowan to the Volunteer Fire Department pending drug screen and physical. Motion carried.

Discussion held regarding the Fire Department lease renewal. The lease presented by EDC is all right with the exception of maintenance responsibilities. The township spent over \$30,000.00 last year for roof repairs. Supervisor Moore will meet with the EDC and hopefully come up with a resolution to the issues.

#7 MOVED: by Jim Moore, second by Kathy Noel, to appoint Gus Ortiz to the Kinross Police Board. Motion carried.

#8 MOVED: by Luanne Kooiman, second Kathy Noel, to approve the hiring of Kimberly King part time EMT/P for the Kinross EMS pending drug screen and physical. Motion carried.

BOARD COMMENTS

- Trustee Noel-According to the purchase agreement Mr. Ball is supposed to have all utilities on and operational at the hotel by the end of the month.
- Treasurer Kooiman-Any information on Steve Ball's delinquent summer tax bills?

CORRESPONDENCE

Sault Tribe- Approval of 2% Funding for After School Activities

Police Chief Micolo Report

Golf Course Meeting Minutes

Fair Board Meeting Minutes

Meeting adjourned at 7:25PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor