

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

January 5, 2004

MEMBERS PRESENT

Lawrence J. Palma, Supervisor
Marvin Besteman Jr., Clerk
Vicki Ulrich, Treasurer
Ed DeWitt, Trustee
David Kauer, Trustee
Marvin Chappa, Trustee
Marvin Henderson, Trustee

4884 W. Curtis St.

MEMBERS ABSENT

Also, present Sheila Gaines, DJ Malloy, Woody VanVolkenburg, Deb Muter, and Alan Moses.

Attendance: 13

Supervisor Palma called the meeting to order at 7:35PM. Trustee Chappa led the Pledge of Allegiance.

#1 MOVED: by Lawrence Palma, second by Marvin Henderson, to add the Golf Course Concession Lease to the January 5, 2004, meeting agenda. Motion carried.

#2 MOVED: by Marvin Chappa, second by David Kauer, to accept the December 15, 2003, meeting minutes as presented. Motion carried.

The finance committee reviewed the bills and found no withholdings. Treasurer Ulrich stated that two hundred and twenty five dollars is being added to the fund totals for the Holiday Decorating Contest that was sponsored by the Recreation Center. First place prize went to Robert & Ruth Labombard of 9 Birch Place, second place was Victor Farley of 19 Hope Lane and third place winners of the contest goes to Joe & Joni Andary of 11585 W. Welch Rd. Township trustees' donated the prize monies for this years contest.

#3 MOVED: by Vicki Ulrich, second by David Kauer, to pay the following bills.

General Fund	3,188.43
Fire Fund	520.59
Ambulance Fund	5,814.81
Property Management Fund	1,642.26
Trail Grooming Fund	733.16
Rec Center Fund	1,013.07 + 225.00
Fairgrounds Fund	267.69
Golf Course Fund	2,166.78
DPW Fund	36,243.51
Police Fund	1,785.34
Road Maintenance & Repair	2.85

Grand Total \$53,603.19

Motion carried.

Ck# 24831-24832 & 24924-24979

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January 5, 2004

PUBLIC COMMENTS

- Residents thanked the township board for the senior dinner hosted by the Recreation Department.
- The new manager of the Kinross Co-Op was introduced.
- Resident questioned the delinquent rental payments on the Sunrise Inn.

SUPERVISORS REPORT

- Reminder of the January 12, 2004, meeting.
- Budget workshops scheduled for January 7 and January 16, 2004, at 5:30PM.

#4a MOVED: by David Kauer, second by Ed DeWitt, to approve the Golf Course Concession Lease as written.

#4b MOVED: by David Kauer, second by Marvin Chappa, to table motion #4a until January 7, 2004. Motion to table carried

The Boards decision to table the motion is primarily due to misunderstandings regarding Article II (changing the base rent), and naming KCT as a second insured.

DEPARTMENT MANAGERS

Deb Muter, Ambulance Manager requested approval to hire three additional part-time employees. Deputy Supervisor Malloy informed the Board of delinquent rent payments from Rent-A-Wreck and the Sunrise Inn. Monthly report received from Chief Micolo and Bill Palmer submitted quotes for new equipment for Board review.

#5 MOVED: by David Kauer, second by Larry Palma, to hire Adam Raffaele, A.J. Clark and Nick Jannetta part-time Emergency Medical Technicians for the Ambulance Department pending drug testing and physical. Motion carried.

#6 MOVED: by Marvin Chappa, second by Ed DeWitt, to approve the Ambulance Departments revised policy & procedures changes (1) Minor job description changes, (2) Cardiology testing for paramedics every two years, (3) Lights out policy and (4) Computer usage policy. Motion carried.

Discussion held regarding a memo received from Trustee Kauer about the possible establishment of an enterprise account for the Ambulance Department. No action needed at this time.

COMMITTEE REPORTS

The November 20, 2003, Road Advisory meeting minutes and the December 22, 2003, Police Board meeting minutes were received no action required.

Lake Association Members submitted a final report on the petition for dredging Kinross Lake. Twenty residents owning property on Kinross Lake signed the petition in favor of dredging. Seven property owners are not in favor of dredging. Supervisor Palma has contacted Mika, Meyers, Beckett & Jones for legal services concerning the procedures of establishing a special assessment district for Kinross Lake property.

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January 5, 2004

CORRESPONDENCE

James Riggle-Regarding Kincheloe Community
Michigan Quarter Horse Association
Michigan State University- Citizen Planner Program

Meeting adjourned at 8:35PM

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING
BUDGETS and GOLF COURSE CONCESSION LEASE**

January 7, 2004

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence J. Palma, Supervisor
Vicki Ulrich, Treasurer
Ed DeWitt, Trustee
David Kauer, Trustee
Marvin Chappa, Trustee
Marvin Henderson, Trustee

MEMBERS ABSENT

Marvin Besteman Jr., Clerk

Also, present Sheila Gaines, DJ Malloy, Mike Hoolsema, Deb Muter, and Alan Moses.

Attendance 8

Supervisor Palma called the meeting to order at 5:40PM.

Discussion held regarding the Golf Course Concession lease and changes that were made.

#1 MOVED: by David Kauer, second by Marvin Chappa, to approve the Golf Course Concession lease agreement between Kinross Charter Township and Frank LaLonde & Son, Inc (aka Helen Wilkens, owner and William Wilkins, spouse). Motion carried.

Supervisor Palma gave an update on the renovations in the Club House.

Board Members reviewed the following budgets:

- Property Management
- Drug Forfeiture

- Fairgrounds
- Bond Service and
- Road Maintenance & repair

Meeting adjourned at 7:30PM.

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING**

**WAGE COMPENSATION SURVEY & REC ADMINISTRATOR POSITION
January 12, 2004** **4884 W. Curtis St.**

MEMBERS PRESENT

Lawrence J. Palma, Supervisor
Marvin Besteman Jr., Clerk
Vicki Ulrich, Treasurer
Ed DeWitt, Trustee
David Kauer, Trustee
Marvin Chappa, Trustee
Marvin Henderson, Trustee

MEMBERS ABSENT

Also, present DJ Malloy, Sheila Gaines, Mike Hoolsema, Deb Muter Brenda Curtis, and Alan Moses.

Board discussed the need of a Rec Administrator including policy for replacement.

#1 MOVED: by David Kauer, second by Larry Palma, to appoint Denise Frasure full time Rec Center Administrator. Motion carried.

#2 MOVED: by Vicki Ulrich, second by Marvin Besteman, to approve Denise Frasure Rec Administrators annual salary at \$20,571.00 and benefits effective January 12, 2004. Motion carried.

The Board discussed the following items regarding the employee wage compensation survey:

- Base wages
- Step increases
- Merit increases
- Evaluations
- Longevity and
- The need to review wage scale every five years.

Recess: 8:46PM
Reconvene: 9:03PM

Following completion of budgets, the Board plans to review job descriptions and set a policy for merit increases, evaluations and pay scales.

Meeting adjourned at 9:16PM.

Marvin Besteman Jr., Clerk

Lawrence J. Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING
BUDGET WORKSHOP**

January 16, 2004

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence J. Palma, Supervisor
Marvin Besteman Jr., Clerk
Vicki Ulrich, Treasurer
Ed DeWitt, Trustee
David Kauer, Trustee
Marvin Chappa, Trustee
Marvin Henderson, Trustee

MEMBERS ABSENT

Also, present Deb Muter and Jamie Davison.

Supervisor Palma called the meeting to order at 6:42PM.

Board members reviewed the following budgets:

- Ambulance
- Golf Course
- Pension Trust Fund and
- Trail Grooming

Meeting adjourned at 8:46PM.

Marvin Besteman Jr., Clerk

Lawrence J. Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

January 19, 2004

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence J. Palma, Supervisor
Marvin Besteman Jr., Clerk
Vicki Ulrich, Treasurer
Ed DeWitt, Trustee
Marvin Chappa, Trustee
Marvin Henderson, Trustee

MEMBERS ABSENT

David Kauer, Trustee

Also, present Sheila Gaines, DJ Malloy, and Bill Palmer.

Attendance: 8

Supervisor Palma called the meeting to order at 7:35PM. Trustee Chappa led the Pledge of Allegiance.

#1 MOVED: by Ed DeWitt, second by Vicki Ulrich, to approve the January 19, 2004, meeting agenda as written. Motion carried.

#2 MOVED: by Marvin Chappa, second by Vicki Ulrich, to accept the January 5, 2004, January 7, 2004, and January 12, 2004, meeting minutes as presented. Motion carried.

The finance committee reviewed the bills there were no withholdings however, discussion was held regarding travel vouchers. The Board may amend the travel policy to request receipts for meals.

#3 MOVED: by Vicki Ulrich, second by Marvin Chappa, to pay the following bills.

General Fund	15,371.31
Fire Fund	251.25
Ambulance Fund	16,184.57
Property Management	1,976.18
Trail Grooming Fund	54.22
Rec Center Fund	4,296.64
Fairgrounds Fund	506.92
Golf Course Fund	3,191.02
DPW Fund	50,033.37
Police Fund	4,000.07

Grand Total \$95,865.55

Motion carried

Ck# 24923 & 24991-25047

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January 19, 2004

Steve Mason General Manager of Lighthouse.net presented a proposal for broadband internet access in the area. According to Steve, the township could have wireless internet service by spring. The company would rent tower space for an antenna and in exchange, the township offices, department of public works, recreation center and the ambulance department will receive free service. Residential limited service will cost \$29.99, unlimited service \$39.99, cost to area businesses \$59.99 for limited and \$79.99 for unlimited service.

#4 MOVED: by Vicki Ulrich, second by Ed DeWitt, to approve the Supervisors Department to negotiate a lease rate with Lighthouse for broadband internet access and bring findings back to the Board for final approval. Motion carried.

PUBLIC COMMENTS

Kent Trerweiler of Infrastructure Alternatives explained the procedures for dredging Kinross Lake. The project would take approximately three months to complete.

SUPERVISORS REPORT

None

DEPARTMENT MANAGERS

Report received from Jamie Davison regarding update on Club House improvements.

COMMITTEE REPORTS

The January 12, 2004, Planning Commission meeting minutes received no Board action required. Park & Rec Committee meeting minutes were also received recommending approval of EUPHA’s use of the Community Park.

#5 MOVED: by Marvin Chappa, second by Marvin Besteman, to approve EUPHA’s request to use the Community Park on May 22 & 23, 2004, for a clinic and June 26, & 27, July 10, & 11, and September 18, & 19, 2004, horse show dates and negotiate a new contract. Motion carried.

Due to time, the Board agreed to schedule a special workshop for January 21, 2004, for review of budgets.

Meeting adjourned at 8:45PM.

Marvin Besteman Jr., Clerk

Lawrence J. Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING
BUDGET REVIEW**

January 21, 2004

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence J. Palma, Supervisor
Marvin Besteman Jr., Clerk
Ed DeWitt, Trustee
David Kauer, Trustee
Marvin Chappa, Trustee
Marvin Henderson, Trustee

MEMBERS ABSENT

Vicki Ulrich, Treasurer

Also, present Mike Hoolsema.

Supervisor Palma called the meeting to order at 6:32PM.

The Board reviewed the general fund budget.

#1 MOVED: by Marvin Henderson, second by Marvin Chappa, to reduce the budget amount in the General Fund for hall custodian wages from \$16,500.00 to \$8,250.00. Motion carried.

Board members discussed the possibility of an organization or club taking over the grooming program in the next few years. Additional discussion held on the township newsletter and News You Can Use sent out by DPW. The Board indicated that the Clerks Department and DPW might want to consider working out a yearly schedule for newsletters.

Meeting adjourned at 8:32PM.

Marvin Besteman Jr., Clerk

Lawrence J. Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

February 2, 2004

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence J. Palma, Supervisor
Marvin Besteman Jr., Clerk
Vicki Ulrich, Treasurer
David Kauer, Trustee
Marvin Chappa, Trustee
Marvin Henderson, Trustee

MEMBERS ABSENT

Ed DeWitt, Trustee

Also, present Sheila Gaines, Chief Micolo, Deb Muter and Alan Moses.

Attendance: 10

Supervisor Palma called the meeting to order at 7:30PM. Trustee Chappa led the Pledge of Allegiance.

#1 MOVED: by Marvin Chappa, second by David Kauer, to approve the February 2, 2004, meeting agenda as written. Motion carried.

#2 MOVED: by David Kauer, second by Marvin Chappa, to accept the January 19, 2004, regular meeting and January 21, 2004, special meeting minutes as presented. Motion carried.

The finance committee reviewed the bills and found no withholdings.

#3 MOVED: by Vicki Ulrich, second by Marvin Chappa, to pay the following bills.

General Fund	6,466.33
Fire Fund	4,541.59
Ambulance Fund	12,261.45
Property Management	37,252.22

Trail Grooming Fund	794.28
Recreation Fund	1,837.72
Fairground Fund	2,821.65
Golf Course Fund	3,611.96
DPW Fund	43,959.61
Police Fund	3,457.13

Grand Total \$117,003.94
 Motion carried
 Ck# 25063-25112

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February 2, 2004

PUBLIC COMMENTS:

None

SUPERVISORS REPORT:

- There are discrepancies regarding cost for dredging Kinross Lake. The Resolution will be held pending additional information.
- Reed & Associates are requesting a 5% finder's fee for the sale of building 350 and requested that the Clerk attend the closing in his absence.
- ALLTEL lease renewal is in your mailbox.

#4 MOVED: by Vicki Ulrich, second by Marvin Henderson, to authorize Supervisor Palma to sign paperwork for the sale of building 350 prior to closing and request that the Clerk attend closing in his absence and sign paper work also. Motion carried.

DEPARTMENT MANAGERS:

Monthly reports received from Sheila Gaines, Jamie Davison and Chief Micolo.

Norm Perkins requested approval to hire Facilities Management for a Vulnerability Assessment of the water and sewer systems.

#5 MOVED: by Marvin Chappa, second by Marvin Besteman, to hire Facilities Management at a cost of \$6700.00 to put together a Vulnerability Assessment plan for the water and wastewater system. Motion carried.

COMMITTEE REPORTS:

The Police Boards January 26, 2004, meeting minutes were received.

#6 MOVED: by David Kauer, second by Marvin Chappa, to adopt Resolution for sale of building 350 to the Chippewa County Credit Union. Roll call vote all members present voted yes. RESOLUTION declared carried.

#7 MOVED: by Marvin Henderson, second by Marvin Besteman Jr., to set aside proceeds from the sale of building 350 for capital improvements. Three yes and three no votes Motion defeated.

The Board scheduled a special meeting for Wednesday, February 4, 2004, at 6:00PM for budget review. **CANCELED**

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February 2, 2004

CORRESPONDENCE:

- Rudyard Cooperative Company- Rent payments
- Township of Lyon- MI House Bill 4141 & Senate Bill 481
- MI Township Participating Plan
- Chippewa County Fair Board- December report

The meeting adjourned at 8:05PM.

Marvin Besteman Jr., Clerk

Lawrence J. Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

February 16, 2004

4884 W. Curtis St.

MEMBERS PRESENT

Marvin Besteman Jr., Clerk
Vicki Ulrich, Treasurer
Ed DeWitt, Trustee
David Kauer, Trustee
Marvin Chappa, Trustee
Marvin Henderson, Trustee

MEMBERS ABSENT

Lawrence J. Palma, Supervisor

Also, present Sheila Gaines, DJ Malloy, Mike Hoolsema, and Alan Moses.

Attendance: 9

Clerk Besteman called the meeting to order at 7:30PM. Trustee Chappa led the Pledge of Allegiance.

#1 MOVED: by Ed DeWitt, second by Marvin Chappa, to appoint Marvin Besteman Chairperson of meeting in Supervisor Palma absence. Motion carried with 1 no vote.

#2 MOVED: by Marvin Besteman, second by David Kauer, to approve the February 16, 2004, meeting agenda with one addition to discuss advertised dates for Board of Review. Motion carried.

#3 MOVED: by David Kauer, second by Ed DeWitt, to accept the February 2, 2004, meeting minutes as presented. Motion carried.

The finance committee reviewed the bills and found no withholdings.

#4 MOVED: by Vicki Ulrich, second by Ed DeWitt, to pay the following bills.

General Fund	14,983.36
Fire Fund	146.60
Ambulance Fund	14,089.58
Property Management Fund	3,135.20
Trail Grooming Fund	103.70
Rec Center Fund	3,557.80
Fairgrounds Fund	144.47
Golf Course Fund	2,609.74
DPW Fund	43,233.01
Police Fund	3,582.85

Grand Total \$85,586.31

Motion carried

Ck# 25113 & 25123-25183

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February 16, 2004

PUBLIC COMMENTS:

- Fred and Sandra Smith owners of Smith Sanitation requested notification when the trash removal contract expires so they may have the opportunity to bid.

SUPERVISORS REPORT:

None

DEPARTMENT MANAGERS:

Assessor Woody VanVolkenburg submitted information about Riparian Rights & Governmental Interest. Accountant Hoolsema explained the Co-Ops lease payments regarding the tax portion of the rent. The Board asks that Supervisor Palma meet with Co-Op manager Ivan Clow and discuss lease payments. Deputy Malloy requested lease renewals for Northern Lights and CCSS.

#5 MOVED: by Vicki Ulrich, second by Ed DeWitt, to approve Northern Lights lease agreement renewal as presented at \$500.00 per month. Motion carried.

#6 MOVED: by David Kauer, second by Marvin Chappa, to allow Deputy Malloy to negotiate lease agreement with Consolidated Community Schools and submit back to the Board for approval. Motion carried.

ALLTEL requested additional lease space for antennas on the water tower. The Board directed Deputy Malloy to contact a representative at ALLTEL and request they attend the February 24, 2004, meeting. The Board also asked that Norm Perkins attend the meeting.

The Board received a memo from Supervisor Palma dated February 5, 2004, regarding Rent-A-Wrecks delinquent lease payment. Supervisor Palma requested that the Board credit Mr. Firmberger \$461.57 for repairs to the heating systems that he paid. The Board felt that there were discrepancies in the addresses on the receipts. Deputy Malloy stated that Supervisor Palma was not in receipt of the bills at the time he had written the memo.

#7 MOVED: by Ed DeWitt, second by Vicki Ulrich, requesting Deputy Malloy notifies Eric Firmberger owner and operator of Rent-A-Wreck that his request for rent credit is denied and that the delinquent amount of six hundred seven dollars and eight cents (\$607.08) is still owed on the account. Motion carried.

#8 MOVED: by Marvin Henderson, second by Vicki Ulrich, to schedule budget workshops for Monday, February 23, 2004, and Tuesday, February 24, 2004, beginning at 6:00PM and also meet with ALLTEL representative. Motion carried.

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February 16, 2004

A letter from Mika Meyers Beckett & Jones regarding improvements to the Golf Course resulted in the Board forming a committee to discuss bonding proposal for improvements. Vicki Ulrich, Marvin Henderson and Marvin Chappa volunteered for the position. Jamie Davison and Bill Palmer will be advised as to the meeting date.

Trustee Kauer informed the Board that Assessor VanVolkenburg did not schedule or advertise a date for evening Board of Review and that by law this must be done. Deputy Gaines informed the Board that it was an oversight and had been corrected.

Clerk Besteman reminded everyone that there is an MTA meeting Thursday, February 19, 2004, at 7:30PM.

CORRESPONDENCE

Professional Business Services- DNR land swap appraisal bid
CSB- Proposed Issuance of Special Assessment Bonds
Board of County Road Commissioners- Rural Task Force Meeting
Mika Meyers Beckett & Jones- Golf Course Improvements

Meeting adjourned at 8:30PM.

Marvin Besteman Jr., Clerk

Lawrence J. Palma, Supervisor

**KINROSS CHARTER
SPECIAL MEETING
BUDGET WORKSHOP**

February 23, 2004

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence J. Palma, Supervisor
Marvin Besteman Jr., Clerk
Vicki Ulrich, Treasurer
Ed DeWitt, Trustee
David Kauer, Trustee
Marvin Chappa, Trustee
Marvin Henderson, Trustee

MEMBERS ABSENT

Also, present Mike Hoolsema, Norm Perkins, Larry Baker, DJ Malloy, Denise Frasure and Deb Muter.

Supervisor Palma called the meeting to order at 6:17PM.

The Board reviewed the following budgets.

- Ambulance Department- Board members found this budget out of balance and needing additional work.
- Fire Department- Discussion held regarding the need to increase cost of fire runs.
- DPW Department-

Meeting adjourned at 8:06PM.

Marvin Besteman Jr., Clerk

Lawrence J. Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING
BUDGET WORKSHOP**

February 24, 2004

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence J. Palma, Supervisor
Marvin Besteman Jr., Clerk
Vicki Ulrich, Treasurer
Ed DeWitt, Trustee
David Kauer, Trustee
Marvin Chappa, Trustee
Marvin Henderson, Trustee

MEMBERS ABSENT

Also, present Mike Hoolsema, DJ Malloy, Deb Muter and Denise Frasure.

Attendance: 6

Supervisor Palma called the meeting to order at 6:07PM.

The Board reviewed the following budgets.

- Recreation Department
- Ambulance Department

Trustee DeWitt left at 7:18PM.

- Fair Grounds- Budget indicates the need for approximately \$38,000.00 from the General Fund. Proposal made to cut the money budgeted for caretaker's wage.

Supervisor Palma scheduled and additional workshop for February 26, 2004, at 6:30PM.

Meeting adjourned at 8:20PM.

Marvin Besteman Jr., Clerk

Lawrence J. Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING
BUDGET REVIEW**

February 26, 2004

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence J. Palma, Supervisor
Marvin Besteman Jr., Clerk
Vicki Ulrich, Treasurer
Marvin Chappa, Trustee
Marvin Henderson, Trustee

MEMBERS ABSENT

Ed DeWitt, Trustee
David Kauer, trustee

Also, present DJ Malloy.

Supervisor Palma called the meeting to order at 6:50PM.

The Board reviewed and adjusted the following budgets.

- General Fund
- Fair Grounds Fund

Discussion held on the following.

- Negative balances for the Golf and Ambulance funds.
- Health insurance increase
- Decrease in revenue sharing- concerning allocating monies to the Rec Center, Fair Grounds and Fire Department.

Supervisor Palma scheduled and additional budget workshop for Tuesday, March 2, 2004, at 7:00PM.

Meeting adjourned at 9:25PM.

Marvin Besteman Jr., Clerk

Lawrence J. Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

March 1, 2004

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence J. Palma, Supervisor
Marvin Besteman Jr., Clerk
Vicki Ulrich, Treasurer
Ed DeWitt, Trustee
David Kauer, Trustee
Marvin Chappa, Trustee
Marvin Henderson, Trustee

MEMBERS ABSENT

Also, present Sheila Gaines, DJ Malloy, Deb Muter, Mike Hoolsema, Alan Moses, Jamie Davison.

Attendance: 17

Supervisor Palma called the meeting to order at 7:30PM. Trustee Chappa led the Pledge of Allegiance.

#1 MOVED: by David Kauer, second by Vicki Ulrich, to amend the March 1, 2004, meeting agenda by adding solicit quotes for lawn mowing of township properties. Motion carried.

#2 MOVED: by Marvin Chappa, second by David Kauer, to accept the February 16, 2004, regular meeting and the February 23, 24, & 26, 2004 special meeting minutes as presented. Motion carried.

The finance committee reviewed the bills and requested payments made as presented.

#3 MOVED: by Vicki Ulrich, second by Ed DeWitt, to pay the following bills.

General Fund	9,460.88
Fire Fund	1,168.03
Ambulance Fund	6,021.99
Property Management Fund	1,013.05
Trail Grooming Fund	16.50
Rec Center Fund	3,372.22
Fairgrounds	105.01
Golf Course Fund	677.88
DPW Fund	23,340.00
Police Fund	1,367.54

Grand Total

\$46,749.67

Motion carried
Ck#25197-25247

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March 1, 2004

PUBLIC COMMENTS:

- John Gaines asked if the Board received the letter from Kinross Booster President Dan Mitchell regarding the 4-H Building.
- Eric Frimberger former renter of township building 316 discussed repair bills he paid for in the building.

SUPERVISORS REPORT:

- Approval requested to send Marquette General Hospital a ninety-day cancellation notice for the Employee Assistance Program. Several employees have complained about the service. According to the employee, they are referred to Marquette for services and no one has received the eight sessions per incident.

#4 MOVED: by Ed DeWitt, second by Vicki Ulrich, to send Marquette General Hospital a ninety-day cancellation notice for the Employee Assistance Program. Motion carried.

DEPARTMENT MANAGERS:

Monthly reports received from Golf Course Manager Jamie Davison and Police Chief Micolo. No action needed.

COMMITTEE REPORTS:

The Cemetery Board requested Board approval to allow Kathryn Charles to purchase a cemetery lot.

#5 MOVED: by David Kauer, second by Marvin Besteman, approve the sale of one cemetery lot to Kathryn Charles of 16254 S. Johnson Road, Rudyard, MI 49780. Motion carried.

The Police Boards February 23, 2004, meeting minutes were received requesting to transfer budget line items as recommended by Accountant Mike Hoolsema. Mike informed the Board that the budget adjustment the Police Board is requesting has been incorporated into the Budget Adjustment Resolution presented to the Board this evening.

The Board discussed in length motion #9 of the March 3, 2003, meeting regarding Department Managers expenditures.

#6 MOVED: by Marvin Henderson, second by Ed DeWitt, to rescind motion #9 of the March 3, 2003, meeting regarding Department Managers expenditures. Four no three yes votes. Motion defeated.

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March 1, 2004

- #7 MOVED:** by David Kauer, second by Ed DeWitt, to add “*single line item purchases only*” on the department managers purchase policy approved at the March 3, 2003, meeting. Motion carried.
- #8 MOVED:** by David Kauer, second by Ed DeWitt, to adopt the 2003-2004 Budget Adjustment Resolution as written. Upon roll call vote, all members present voted yes. Resolution declared carried.
- #9 MOVED:** by David Kauer, second by Marvin Henderson, to proceed looking into the possibility of selling Golf Course property east of Water Tower Drive. Motion carried.
- #10 MOVED:** by David Kauer, second by Lawrence Palma, to proceed looking into the sale of property West of Fair Road and South of the railroad tracks. Motion carried.
- #11 MOVED:** by David Kauer, second by Vicki Ulrich, to draft a bid package for lawn mowing of township properties and bring back to the Board for discussion. Motion carried.
- #12 MOVED:** by Marvin Besteman, second by Ed DeWitt, to approve two applications from CenteryTel for system upgrade as presented. Motion carried.

CORRESPONDENCE:

None

Meeting adjourned at 8:30PM.

Marvin Besteman Jr., Clerk

Lawrence J. Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING BUDGET WORKSHOP**

March 2, 2004

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence J. Palma, Supervisor
Marvin Besteman Jr., Clerk
Vicki Ulrich, Treasurer
Ed DeWitt, Trustee
David Kauer, Trustee
Marvin Chappa, Trustee
Marvin Henderson, Trustee

MEMBERS ABSENT

Also, present Mike Hoolsema, Deb Muter, DJ Malloy, and Alan Moses.

Supervisor Palma called the meeting to order at 7:00PM.

Deputy Supervisor Malloy presented the following three options on the BCBS Health Insurance.

- Keep the same plan with a projected increase of \$22,000.00 **option #3**
- Change the plan to a 10/40 drug card, cover 50% of dental, and raise deductibles saving \$8,173.00 from the 2004 rate. **option #1**
- Third option is an employee cost share a savings of \$23,551.00. **option #2**
Amended March 15, 2004.

The Board discussed deductibles, drug card coverage, dental and vision coverage.

#1 MOVED: by Vicki Ulrich, second by Ed DeWitt, to approve health insurance option #1 for Kinross Charter Township fiscal year 2004-2005. Five yes two no vote's motion carried. **See attachment.**

#2 MOVED: by Ed DeWitt, second by Vicki Ulrich, to approve a twenty dollar (20.) reimbursement for name brand drugs and no reimbursement for generic drugs for the 2004-2005 fiscal year. Four yes three no vote's motion carried.

#3 MOVED: by David Kauer, second by Marvin Chappa, not renew Jack Bailey's contract as Fair Ground Caretaker. Motion carried.

Discussion held on the Fire Department, Fair Grounds, Recreation and General Fund.

#4 MOVED: by David Kauer, second by Lawrence Palma, to authorize Accountant Hoolsema to transfer money to the Golf Course and Ambulance Funds to off set deficit in budget. Motion carried.

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March 2, 2004

#5 MOVED: by Vicki Ulrich, second by David Kauer, tentatively approve the townships proposed budget. Motion carried.

Meeting adjourned at 10:23PM.

Marvin Besteman Jr., Clerk

Lawrence J. Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING/BUDGET PUBLIC HEARING**

March 15, 2004

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence J. Palma, Supervisor

MEMBERS ABSENT

Marvin Besteman Jr., Clerk
Vicki Ulrich, Treasurer
Ed DeWitt, Trustee
David Kauer, Trustee
Marvin Chappa, Trustee
Marvin Henderson, Trustee

Also, present Eugene Ross Rudyard TWP Supervisor, Sheila Gaines, Norm Perkins, DJ Malloy, Deb Muter, Mike Hoolsema, Jamie Davison and Alan Moses.

Attendance: 14

Supervisor Palma called the meeting to order at 7:35PM. Trustee Chappa led the Pledge of Allegiance.

#1 MOVED: by Marvin Chappa, second by Lawrence J. Palma, to approve the March 15, 2004, meeting agenda with addition of the Solid Waste Resolution. Motion carried.

#2 MOVED: by David Kauer, second by Vicki Ulrich, to accept the March 1, 2004, regular meeting minutes as presented and accept the March 2, 2004, special meeting minutes with amendment to clarify insurance options to coincide with motion #1. Motion carried.

The finance committee reviewed the bills and found no withholdings.

#3 MOVED: by Vicki Ulrich, second by Ed DeWitt, to pay the following bills.

General Fund	14,062.83
Fire Fund	8,806.75
Ambulance Fund	18,794.64
Property Management Fund	2,235.46
Trail Grooming Fund	620.78
Recreation Fund	2,546.13
Fairground Fund	207.45
Golf Course Fund	6,790.28
DPW Fund	40,266.15
Police Fund	5,408.83

Grand Total \$99,739.30

Motion carried.

Ck# 25256-23529

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March 15, 2004

Supervisor Palma called the 2004-2005 Budget Public Hearing to order at 7:45PM.

PUBLIC COMMENTS

Resident John Gaines asked what the total budget for 2004-2005 is.

SUPERVISORS REPORT

The third annual Kids Fishing Day will be held June. The Rec Center will hold a class March 23, 2004, from 12:00pm-8:00pm for anyone wishing to learn techniques in fishing.

#4 MOVED: by Vicki Ulrich, second by Marvin Henderson, to adopt the 1.9% (CPI) cost increase Resolution for the removal of Solid Waste in the Special Assessment District. Roll call vote all members present voted yes. RESOLUTION declared carried.

DEPARTMENT MANAGERS

DPW Superintendent Norm Perkins submitted a monthly report and the 2003-2004 accumulated hours for safety training. Ambulance Manager Deb Muter presented a rough draft contract to provide ambulance services to Rudyard Township.

#5 MOVED: by Ed DeWitt, second by Vicki Ulrich, to proceed with contract agreement for Kinross EMS to provide ambulance service to Rudyard Township. Motion carried.

#6 MOVED: by Vicki Ulrich, second by David Kauer, to enter into lease agreement with ALLTEL Wireless of Michigan for placement of antennas on water tower. Motion carried.

COMMITTEE REPORTS

Park & Rec Committee meetings minutes for March 8, 2004, were received requesting to purchase fixtures from Dick Renz and approval of EUPHA Community Park ground improvements.

#7 MOVED: by Marvin Besteman, second by Ed DeWitt, to approve pre-payment of three years single greens fees for Dick Renz in exchange for showcases, garment display rack, and other store fixtures listed by Course Manager Jamie Davison. Motion carried.

#8 MOVED: by Marvin Chappa, second by David Kauer, to approve in-kind projects presented by EUPHA 1) replace ramp to manure spreader, 2) place protective capping on Show Arena 600 feet 3) repair end gate with stop plate and 4) place halogen light above wash area. Fifty percent of work to be completed during the 2004 summer season and omit use of tractor. Motion carried.

No additional comments in favor of or objections to the 2004-2005 budgets Supervisor Palma closed the Public Hearing at 8:15PM. The township received no correspondence regarding the budgets.

Kinross Boosters President Dan Mitchell requested Board support to form a committee to look into the possibility of upgrading the 4-H building. It is the Boosters desire to upgrade the heating and bathrooms so the building may be used year round for various public events and possibly a weekly bingo for raising funds for township projects.

#9 MOVED: by David Kauer, second by Vicki Ulrich, to adopt Resolution for the scheduling of Public Hearing on April 19, 2004, for dredging of Kinross Lake. Roll call vote six members voted yes one member voted no. RESOLUTION declared carried.

#10 MOVED: by Marvin Henderson, second by David Kauer, to adopt Resolution to Re-designate Reserved Fund Balance. Roll call vote all members voted yes. RESOLUTION declared carried.

#11 MOVED: by Marvin Chappa, second by Vicki Ulrich, to adopt the 2003-2004 Budget Adjustment Resolution as presented. Roll call vote all members voted yes. RESOLUTION declared carried.

#12 MOVED: by Marvin Henderson, second by Marvin Chappa, to adopt Budget Adjustment Resolution for elimination of cash balance deficits. Roll call vote all members voted yes. RESOLUTION declared carried.

#13 MOVED: by Ed DeWitt, second by David Kauer, to adopt Resolution to Loan Money from the General Fund to the Trail Grooming Fund. Roll call vote all members voted yes. RESOLUTION declared carried.

#14 MOVED: by Ed DeWitt, second by Marvin Besteman, to adopt the 2004-2005 General Appropriations Act Budget Resolution. Roll call vote all members voted yes. RESOLUTION declared carried.

#15 MOVED: by David Kauer, second by Marvin Chappa, to hire Northwoods Land Surveying, Inc to survey township property known as West Fair Road Project cost not exceed \$295.00 per parcel. Motion carried.

CORRESPONDENCE

MTA-Township Exchange

Infrastructure Alternatives- Kinross Lake Dredging Project Plan

Meeting adjourned at 8:55PM.

Marvin Besteman Jr., Clerk

Lawrence J. Palma, Supervisor

KINROSS CHARTER TOWNSHIP REGULAR MEETING

April 5, 2004

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence J. Palma, Supervisor
Marvin Besteman, Clerk
Vicki Ulrich, Treasurer
David Kauer, Trustee
Marvin Chappa, Trustee
Marvin Henderson, Trustee

MEMBERS ABSENT

Ed DeWitt, Trustee

Also, present Sheila Gaines, Larry Baker, Mike Hoolsema, DJ Malloy, Woody VanVolkenburg, Deb Muter, Judy Wright, Jamie Davison and several Ambulance Department personnel.

Attendance: 30

Supervisor Palma called the meeting to order at 7:30PM. Trustee Chappa led the Pledge of Allegiance.

#1 MOVED: by Vicki Ulrich, second by Marvin Chappa, to accept the April 5, 2004 meeting agenda with one addition- to add seasonal workers for the Recreation Center. Motion carried.

#2 MOVED: by David Kauer, second by Marvin Chappa, to accept the March 15, 2004, regular meeting minutes as presented. Motion carried.

The finance committee reviewed the bills and found no withholdings.

#3 MOVED: by Vicki Ulrich, second by David Kauer, to pay the following bills.

General Fund	11,362.36
Fire Fund	471.85
Ambulance Fund	5,417.68
Property Management	11,500.74
Recreation Fund	3,237.56
Fairgrounds Fund	456.93
Golf Course Fund	2,770.06
DPW Fund	32,591.78

Grand Total \$68,851.50

Motion carried.

Ck#25332, 25354 & 25370-25437

BCBS Agent – Deb Gill BCBS agent explained discrepancies regarding amount of insurance premiums. Apparently, the price the township was quoted is for the first quarter and the township should have received second quarter quotes. Deb presented some additional options such as raising the deductible and or eliminating dental insurance.

Board members agreed to hold a workshop on Wednesday, April 7, 2004 to review the issue. Until a decision is made, the old contract will stay in effect.

PUBLIC COMMENTS

- Resident questioned the re-routing of snow mobile trails.

SUPERVISORS REPORT

- Supervisor Palma explained the dilemma regarding the township having fire works this year. Over the past several years, the township has used Brian Kendall property on Kinross Lake to set of fireworks. Mr. Kendall recently sold the property and the township has no other safe zone that has an 800-foot perimeter around the launch site. The township will continue looking for some alternative prior to canceling fireworks for this year.
- There will be a Street Scape Project presentation at 6:30PM on Wednesday, April 7, 2004.
- A Golf Course Workshop is scheduled for Monday, April 12, 2004 at 7:00PM.

DEPARTMENT MANAGERS

Fire Chief Larry Baker submitted a rate change resolution for fire calls.

#4 MOVED: by Vicki Ulrich, second by David Kauer, to adopt the Fire Departments Fee Schedule Resolution as presented effective April 5, 2004. Roll call vote all members present voted yes. RESOLUTION declared carried.

Office Manager Sheila Gaines presented the Board with information regarding Janitorial Services for the township. Quotes were received from Magoo's Service, ImPECKable Cleaning and Chippewa Service & Supply for weekly cleaning and semi annual cleaning of carpets, windows, walls and ceilings in the township hall.

#5 MOVED: by Marvin Besteman, second by Marvin Chappa, to hire Magoo's Cleaning service on a one-month trial basis for janitorial services at the township hall. Motion carried.

Deb Muter Ambulance Department Manager requested approval of several items.

#6 MOVED: by Vicki Ulrich, second by David Kauer, to accept bid received from Kevin Russell for the 1999 Type III box rig in the amount of two thousand five hundred and one dollars (\$2501.) Motion carried.

#7 MOVED: by Vicki Ulrich, second by Marvin Besteman, to reject any and all bids received for the 1989 Van due to amount offered. Motion carried.

#8 MOVED: by David Kauer, second by Marvin Chappa, allow Deb Muter Ambulance Manager to advertise for bids on the 1989 Van requesting a minimum bid of one thousand dollars (\$1000.) Motion carried.

#9 MOVED: by David Kauer, second by Marvin Chappa, to allow Deb Muter Ambulance Manager to advertise for bids on the 2002 Dodge Durango minimum bid of fifteen thousand dollars (\$15,000.) Motion carried.

#10 MOVED: by Marvin Henderson, second by Vicki Ulrich, to amend the employee meal policy exempting ambulance personnel, due to time restraints on policy, during transports. Dollar amount of meal allowance will not exceed current policy. Motion carried.

#11 MOVED: by Marvin Chappa, second by Marvin Besteman, to enter into contract agreement with Rudyard Township for Kinross EMS to provide them ambulance service effective April 15, 2004. Motion carried.

Deb Muter also, informed the Board that Rudyard Township has requested that we allow their ambulance volunteers to run with Kinross. No action taken.

Recess: 8:30pm
Reconvene 8:45pm

Request from Jamie Davison Golf Course Manager to purchase or rent a tent for large gatherings during the golfing season. Jamie also, requested approval to hire one additional employee. Board Members will discuss Jamie's request during the special workshop on April 12, 2004.

#12 MOVED: by Marvin Chappa, second by Marvin Henderson, to hire Robert Smith Certified Appraiser to appraise property of vacant land for the DNR land swap. Motion carried.

#13 MOVED: by Marvin Besteman, second by Marvin Chappa, to write off delinquent ambulance bills in the amount of two thousand three hundred twenty dollars and eighty-five cents (\$2320.85). \$1940.00 dos 4/28/03 due to bankruptcy, \$75.00 dos 7/31/03, \$74.26 dos 9/26/03, \$55.00 dos 1/1/03 and \$176.59 dos 7/29/03 all due to deceased with no estates Motion carried.

Discussion also, held on a request from United Health to write off remaining balance of patient's bill. No action taken.

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April 5, 2004

Rec Center Manager Denise Frasure requested approval of seasonal workers from Michigan Works. MI Works is an agency that places workers in need of work experience and are paid by the agency. Rec Center employees will train and supervise all workers.

#14 MOVED: by David Kauer, second by Marvin Chappa, to allow the Rec Center to have MI Works employees. Motion carried.

Police Board presented their March 22, 2004 meeting minutes no action required.

#15 MOVED: by Marvin Chappa, second by Vicki Ulrich, to accept the 2004-2005 regular board-meeting dates with Tuesdays being the alternate meeting date when Mondays are closed for holidays. Motion carried.

Property Management Department discussed Royal Treasures heating bill for last winter. Apparently, the renters did not receive a bill for the entire winter and when they did receive the bill from DTE, it was more than 8000.00 dollars several hundred dollars over what the previous Property Manager quoted them. Because of the heat discrepancy and the fact that Mrs. Hampton continues to advocate for new businesses in the area request would be in order to credit them \$1,638.41 this is the amount of rent they owe the township at this time. After a lengthy discussion, the Board made the following motion and plans to discuss the issue further on April 13, 2004.

#16 MOVED: by David Kauer, second by Marvin Henderson, to freeze all future interest and late fees on rent owed to the township by Royal Treasures. Motion carried.

Special meeting scheduled for Tuesday, April 13, at 6:30PM to discuss the 2005 ambulance budget. Employee #10125 resignation/discharge removed from tonight's agenda the issue having been resolved.

CORRESPONDENCE

James Riggle – trash haulers for the special assessment district
Department of History, Arts & Libraries- Congratulations

Meeting adjourned at 9:30PM
Marvin Besteman Jr., Clerk

Lawrence J. Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING
M-80 PROJECT PRESENTATION
BCBS HEALTH INSURANCE**

April 7, 2004

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence J. Palma, Supervisor
Marvin Besteman Jr., Clerk
Vicki Ulrich, Treasurer
David Kauer, Trustee
Marvin Chappa, Trustee
Marvin Henderson, Trustee

MEMBERS ABSENT

Ed DeWitt, Trustee

Attendance: 12

Supervisor Palma called the meeting to order at 6:50P.M. Trustee Chappa led the Pledge of Allegiance.

Fleis & Vandenbrink Engineering representative briefed the Board on the plans for the M-80 Corridor Project. The following items were discussed.

- The number of curb cuts for driveways.
- The number of cross walks.
- Intersections
- Side walks
- Turning spaces
- Businesses that will loose some parking spaces and availability of parking behind the buildings.

Recessed: 8:35PM

Reconvened: 8:58PM

Mazzali Insurance representative Deb Gill reviewed the new rates for employee health insurance. Options were presented in order to lower the premiums.

Madigan Pingator representative David Kurtis discussed services his company could offer for health insurance.

#1 MOVED: by Marvin Henderson, second by Marvin Besteman, to continue with the health insurance plan that the Board voted for at the March 2, 2004, meeting for the next sixty days. Motion carried. Copy of plan attached.

Meeting adjourned at 9:50PM.

Marvin Besteman Jr., Clerk

Lawrence J. Palma, Superviso

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING
GOLF COURSE WORKSHOP**

April 12, 2004

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence J. Palma, Supervisor
Marvin Besteman Jr., Clerk
Vicki Ulrich, Treasurer
David Kauer, Trustee (arrived @7:58pm)
Ed DeWitt, Trustee
Marvin Chappa, Trustee
Marvin Henderson, Trustee

MEMBERS ABSENT

Also, present Jamie Davison, Bill Palmer, Mike Hoolsema and DJ Malloy.

Attendance: 10

Supervisor Palma called the meeting to order at 7:08PM. Trustee Chappa led the Pledge of Allegiance.

Discussion held on the following issues regarding the Golf Course:

- Deficit from last year.
- Estimated revenue for this year.
- Total number of green fees paid this year compared to last year.
- Promoting and advertising for additional business.
- Number of tournaments scheduled.
- Foursome players causing hold ups on the course for twosomes.
- Employee work performance.
- Current bond re payment. Possible new bond for equipment, clubhouse expansion and irrigation system replacement.

Trustee Kauer arrives 7:58PM.

- Need for new Golf Carts.

Recess: 8:07PM

Reconvene: 8:25PM

- Prison work crews for opening and closing of course.
- Use of DPW seasonal employees who were laid off.
- The need of forty 4x4x8' post for signage.
- New trap rakes.
- Thirty six thousand five hundred dollars is needed for upgrade and replacement of old system.
- Thirty thousand dollars needed for new tees.

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April 12, 2004

The Golf Course finances will be on the next regular board agenda.

#1 MOVED: by Vicki Ulrich, second by Marvin Chappa, to allow Golf Course Manager Davison to hire Brian Smith for the vacant cart attendant position. Motion carried.

#2 MOVED: by Vicki Ulrich, second by Marvin Chappa, to allow Golf Course Superintendent Palmer to advertise for seasonal mechanic/maintenance person. Motion carried with two no votes.

All Board members present for special meeting Ambulance Muter requested approval of an additional contract agreement for services.

#3 MOVED: by Marvin Henderson, second by Marvin Chappa, to authorize Supervisor Palma to sign agreement to provide ambulance service to Dafter Township. Motion carried.

Meeting adjourned at 9:37PM.

Marvin Besteman Jr., Clerk

Lawrence J. Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING
2005 AMBULANCE DEPARTMENT BUDGET**

April 13, 2004

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence J. Palma, Supervisor
Marvin Besteman Jr., Clerk
Vicki Ulrich, Treasurer
David Kauer, Trustee
Ed DeWitt, Trustee
Marvin Chappa, Trustee
Marvin Henderson, Trustee

MEMBERS ABSENT

Also, present Mike Hoolsema, Deb Muter, DJ Malloy, Woody VanVolkenburg and members of the EMS Department.

Supervisor Palma called the meeting to order at 6:45PM. Trustee Chappa led the Pledge of Allegiance.

Ambulance Manger Muter presented the Board with information regarding to the departments revenue and expenditures. The estimated non-collectable debt from township residents is approximately \$95,080.00. Accountant Hoolsema discussed the estimate of bad debt for the department.

The Board discussed the revenue and non-collectable debt for ambulance runs. In addition, the possibility of an ambulance millage on the ballot to off set expenses and bad debt.

Recess: 7:40PM
Reconvene: 7:50PM.

Supervisor explained the proposed land exchange between the township and Hansen Investments.

Meeting adjourned at 8:05PM.

Marvin Besteman Jr., Clerk

Lawrence J. Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING/LAKE DREDGING PUBLIC HEARING**

April 19, 2004

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence J. Palma, Supervisor
Marvin Besteman Jr., Clerk
Vicki Ulrich, Treasurer
Ed DeWitt, Trustee
David Kauer, Trustee
Marvin Chappa, Trustee
Marvin Henderson, Trustee

MEMBERS ABSENT

Also, present Sheila Gaines, Jamie Davison, Bill Palmer, Norm Perkins, DJ Malloy, Woody VanVolkenburg, Larry Baker and Deb Muter.

Attendance: 57

Supervisor Palma called the meeting to order at 7:30PM. Trustee Chappa led the Pledge of Allegiance.

#1 MOVED: by Marvin Chappa, second by Vicki Ulrich, to approve the April 19, 2004, meeting agenda with two additions 1-Spring Clean Up date & Policy and 2- employee bereavement policy. Motion carried.

#2 MOVED: by David Kauer, second by Marvin Chappa, to accept the April 5, 2004, regular meeting and April 7, 12, & 13, 2004, special meeting minutes as presented. Motion carried.

The finance committee reviewed the bills and withheld invoice #41404 in the amount of \$218.29 from the Police Department.

#3 MOVED: by Vicki Ulrich, second by Ed DeWitt, to pay the following bills.

General Fund	11,523.34
Fire Fund	1,740.06
Ambulance Department Fund	25,022.63
Property Management Fund	371.50
Trail Grooming Fund	186.33
Recreation Fund	2,492.84
Fairgrounds Fund	461.32
Golf Course Fund	6,353.45
DPW Fund	27,084.21
Police Fund	5,132.96- \$218.29

Grand Total

\$80,150.35

Motion carried.
Ck# 25448-25495

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April 19, 2004

Supervisor Palma opened the Lake Dredging Public Hearing at 7:40PM and asked for questions or concerns at this time.

PUBLIC COMMENT

- Barbara Wehner – Is the amount quoted to us last year the same or has it increased?
- Rick Southwell- Are there any special provision to protect our wells. Has there been an environment study, done to protect our water quality?
- Charles Anderson- Is it true that someone is selling their property to the township? Where will the spoils be stored? When was the last assessment done on the lake and what will this do to the fish and such? Who owns the spoils? Who receives the money when sold?
- Charles Leigh- I don't think its fair that the township is not paying as much as the private owners. Public access should pay more.
- John Boynton- My cost has increase by \$300.00 and my other parcel is not listed on the assessment. I do not understand how these numbers came about.
- Kent Owen- I am confused about the cost, the information that was mailed last fall does not come close to the amount we are now seeing. When will we have the exact estimate of cost?
- Roy Hill- I have been dealing with this for over a year the \$360,000. is for dredging only we still have legal fees to pay.
- Rick Southwell- Has the lake been tested lately for contamination in the bottom?
- Charles Anderson- Once the dredging is complete we will not have any fish for 3-5 years.
- Roy Hill- The petition states that 80% of the people are in favor and only 20% are not in favor.
- Charles Anderson- The cost on my parcel went up considerably.
- Kent Owen- When will the board vote to move forward on this issue?

Recess: 8:30PM

Reconvene: 8:45PM

Supervisor Palma request addition comments for or against the Dredging of Kinross Lake. No additional comments the Public Hearing closed at 8:50PM

SUPERVISORS REPORT

Spring Clean up Day will be May 8, 2004. Dump passes are available for the outlaying area for use April 30, - May 8, 2004. The rules and policy will be the same as last year.

#4 MOVED: by Marvin Besteman, second by Marvin Chappa, to schedule township cleanup date for May 8, 2004 rules and policy to remain the same as last

year 1- Each residence is allowed 2 cubic yards of material, 2- Curb side pick-up will begin at 6am in the Kincheloe area, 3-residents not living in the Kincheloe area may pick up a pass from the township beginning April 30, 2004 4- No metal, no tires, no appliances will be picked up. Motion carried.

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April 19, 2004

#5 MOVED: by Marvin Henderson, second by Marvin Chappa, to allow the Supervisor to use his discretion concerning the employee bereavement policy. Motion carried.

DEPARTMENT MANAGERS

Monthly report received from Greens Superintendent Bill Palmer. Norm Perkins DPW Superintendent requested discontinuation of fluoride treatment in the water system due to the destruction of the interior walls of the well house.

#6 MOVED: by David Kauer, second by Ed DeWitt, to discontinue fluoride treatment in water system as recommended by Superintendent Perkins. The Clerks Department will post notice in the newsletter. Motion carried.

The Rec Committee meeting minutes were received no action taken.

#7 MOVED: by Marvin Chappa, second by David Kauer, to adopt RESOLUTION for repayment of loan from General Fund to the Snowmobile Trail Grooming Fund in the amount of \$12,700.00. Roll call vote all members present voted yes Resolution declared carried.

Golf Course refinancing discussed as well as course improvements no action taken at this time.

The Board also discussed placing a proposal on the August Primary Ballot for Ambulance & Fire service no formal action taken.

Due to insurance and unavailable space to set off fireworks this year the Board agreed to cancel.

Jan & Gary Sobleski offered to sell their property to the township no action taken by the Board.

Helen Wilkens expressed concerns about her lease payment on the Golf Course Concession. Her lease is due May 1, 2004, and has not acquired her liquor license yet.

#8 MOVED: by Marvin Henderson, second by Marvin Chappa, to approve not applying any late fees on Helen Wilkins Concession lease for the month of May. Motion carried.

CORRESPONDENCE
Scott Shackleton regarding building 152
MAAS- Ambulance Service Providers

Meeting adjourned at 9:10PM.

Marvin Besteman Jr., Clerk

Lawrence J. Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING
LAKE DREDGING RESOLUTIONS #2 & 3
HANSEN INVESTMENT PROPERTY EXCHANGE and
BAILEY BROTHERS CIRCUS FAIRGROUND REQUEST**

April 26, 2004

4884 W. Curtis Street

MEMBERS PRESENT

Lawrence J. Palma, Supervisor
Marvin Besteman Jr., Clerk
Vicki Ulrich, Treasurer
Ed DeWitt, Trustee
Marvin Chappa, Trustee

MEMBERS ABSENT

Marvin Henderson, Trustee
David Kauer, Trustee

Also, present DJ Malloy and Woody VanVolkenburg.
Attendance: 4

Supervisor Palma called the meeting to order at 6:45PM. Trustee Chappa led the Pledge of Allegiance.

#1 MOVED: by Marvin Chappa, second by Vicki Ulrich, to adopt Kinross Lake Dredging Special Assessment RESOLUTION #2 Determination to Make Public Improvements; Sufficiency of Petitions; Approval of Plans & Estimate of Costs; Final Determination of Special Assessment District; Preparation of Special Assessment Roll. Roll call vote all members present voted yes. Resolution declared carried.

#2 MOVED: by Marvin Chappa, second by Vicki Ulrich, to adopt Kinross Lake Dredging Special Assessment RESOLUTION #3 Filing of Special Assessment Roll for Special Assessment District; Notice of Public Hearing. Roll call vote all members present voted yes. Resolution declared carried.

In March of 2003, Ivan Hansen owner of Hansen Investments Inc. purchased lot #3 of Commercial plat 1 for the intentions of opening and operating an Airborne Express business and a Subway Shop off the front of the building employing four to six persons.

Since the time of purchase Mr. Hansen's plans have changed and will not be opening a Subway Shop after all therefore, the deductions available to the buyer as listed in Addendum "A" no longer applies to value of the new parcel. Following discussion the Board agreed to exchange lot #3 for lot #13.

#3 MOVED: by Ed DeWitt, second by Marvin Chappa, to exchange Commercial Plat 1 lot #3 for Commercial Plat 1 lot #13 with Hansen Investments Inc. Motion carried.

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April 26, 2004

#4 MOVED: by Marvin Chappa, second by Vicki Ulrich, to allow the Supervisor to offer Bailey Brothers Circus a lease agreement in the amount of \$570.00 for the use of the Fair Grounds on June 18, 19th, and 20th, 2004. Motion carried.

On April 26, 2004, the township received a liquor license transfer from Dick Renz to Helen Wilkins who is the current owner of the Golf Course Concession. Due to time, restraints of the Liquor Control Commission Supervisor Palma called for a Special Meeting on April 27, 2004, at 5:30PM to move forward with the transaction so the Wilkins may begin the sell of alcohol.

Meeting adjourned at 7:05PM.

Marvin Besteman Jr., Clerk

Lawrence J. Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING
LIQUOR LICENSE TRANSFER REQUEST**

April 27, 2004

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence J. Palma, Supervisor
Marvin Besteman Jr., Clerk
Vicki Ulrich, Treasurer
Ed DeWitt, Trustee
David Kauer, Trustee
Marvin Chappa, Trustee

MEMBERS ABSENT

Marvin Henderson, Trustee

Attendance: 2

Supervisor Palma called the meeting to order at 5:30PM. Trustee Chappa led the Pledge of Allegiance.

#1 MOVED: by David Kauer, second by Marvin Chappa, to adopt the Class C Liquor License Transfer RESOLUTION between Dick Renz and Helen Wilkins. Roll call vote all members present voted yes Resolution declared carried.

Meeting adjourned at 5:30PM.

Marvin Besteman Jr., Clerk

Lawrence J. Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

May 3, 2004

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence J. Palma, Supervisor
Marvin Besteman, Clerk
Vicki Ulrich, Treasurer
Ed DeWitt, Trustee
David Kauer, Trustee
Marvin Chappa, Trustee

MEMBERS ABSENT

Marvin Henderson, Trustee

Also, present Sheila Gaines, Woody VanVolkenburg, Jamie Davison, DJ Malloy and Deb Muter.

Attendance 27

Supervisor Palma called the meeting to order at 7:35PM. Trustee Chappa led the Pledge of Allegiance.

#1 MOVED: by Marvin Chappa, second by Vicki Ulrich, to approve the May 3, 2004, meeting agenda with one addition to add Survey of Golf Course lots on Water Tower Drive. Motion carried.

#2 MOVED: by Marvin Chappa, second by David Kauer, to accept the April 19, 2004, regular meeting minutes and the April 26 & 27, 2004 special meeting minutes as presented. Motion carried.

The finance committee reviewed the bills and found no with holdings.

#3 MOVED: by Vicki Ulrich, second by Ed DeWitt, to pay the following bills.

General Fund	4,104.99
Fire Fund	714.60
Ambulance Fund	4,054.97
Property Management	7,748.74
Trail Grooming	16.02
Recreation Center Fund	1,015.42
Fairgrounds Fund	332.09
Golf Course Fund	16,773.46

DPW Fund	19,174.36
Police Fund	669.01 (includes invoice #41404)

Grand Total \$54,603.66

Motion carried

Ck# 25475, 25504-25505 & 25511-25579

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May 3, 2004

PUBLIC COMMENTS

- John Gaines updated the Board on the Military Museum. He also stated that the building inspector congratulated the community on a job well done.
- Resident asked if A & L Metal would be accepting metal again this year during Spring Clean up.
- Resident asked if the Board had made any decision on bonding for the Golf Course.

SUPERVISORS REPORT

- Public clean up around the lake will be conducted again this year volunteers are needed. We will serve refreshments again this year. Information will be advertised as soon as a date is set.
- Kids Fishing Day is June 12, 2004.
- A & L Metal will be accepting metal free of charge on May 8, 2004.
- Kincheloe residents will receive curbside pick up on clean up day however, they may pick up dump passes if they wish to haul the garbage themselves.

DEPARTMENT MANAGERS

DJ Malloy, Deputy Supervisor informed the Board that Chippewa County had received grant money from the Kellogg Foundation to build a Children's Museum. Apparently, the original plan was to build in Sault Ste Marie and the project did not go through. Representative Kerry O'Connor from the Chippewa Foundation explained that they would like the museum built at the Recreation Center. The grant money will cover the cost of the building and the township would be responsible for maintenance, utilities, liability insurance and staffing. Supervisor Palma stated that he would schedule a special workshop within the next few days to discuss the issue further.

In addition, Deputy Supervisor Malloy presented written information regarding BCBS health insurance. No action taken by the Board.

Golf Course Superintendent Palmer requested approval to hire Davy Ray for the golf course maintenance position. The Board took no action because the applicant's application was not submitted received.

Jamie Davison Golf Course Manager requested to change the name of the course. And requested approval to advertise, and interview seasonal pro shop employees.

#4 MOVED: by Vicki Ulrich, second by Marvin Besteman, to allow Jamie Davison to advertise and interview for one additional part time seasonal pro shop employee. Motion carried.

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May 3, 2004

#5 MOVED: by Ed DeWitt, second by Vicki Ulrich, to approve changing the golf course name from Kincheloe Memorial to The Oaks at Kincheloe. Motion carried.

#6 MOVED: by David Kauer, second by Ed DeWitt, to accept the fifteen hundred (1500.) dollar bid from Dan Mitchell for the 1989 Van Ambulance. Motion carried.

#7 MOVED: by David Kauer, second by Marvin Chappa, to accept Keith Saums resignation from the Ambulance Department. Motion carried.

#8 MOVED: by Marvin Chappa, second by Vicki Ulrich, to approve the Ambulance Departments request to revise the Standard Operating Procedures to add attachments #1, #2 & #3 as advised by Risk Manager Joe Juras Motion carried.

Monthly report received from Joe Micolo Chief of Police. Chief Micolo also, requested approval to hire Joshua Packer.

#9 MOVED: by Vicki Ulrich, second by Marvin Chappa, to authorize Police Chief Micolo to hire Joshua Packer Auxiliary Office at ten dollars (10.00) per hour no benefits. Retroactive April 16, 2004. Motion carried with one no vote.

COMMITTEE REPORTS

The April 26, 2004, Police Board Meeting minutes were received requesting approval of step increase for Brenda Curtis Police Department Secretary. Board members took no action on this request since it is a standard three-year step increase only.

Discussion held regarding the COPS Grant and why the Police Department is not pursuing it.

#10 MOVED: by David Kauer, second by Lawrence Palma, to request that the Police Board submit in writing as to why they are not pursuing the "COPS Grant" Motion carried with one no vote.

Recently the Board approved to provide Rudyard and Dafter Townships with EMS Service. Included in the agreements was to appoint one or more Kinross Charter Township Board Members to the EMS Committee that will meet every other month beginning in mid June.

#11 MOVED: by Marvin Chappa, second by Ed DeWitt, appoint Vicki Ulrich and Marvin Besteman to the EMS Committee. Motion carried.

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May 3, 2004

#12 MOVED: by David Kauer, second by Marvin Chappa, to approve first proposal submitted requesting a Fire & Ambulance Millage on the August Primary separating percentage of mills for Fire and percentage for Ambulance. Motion carried with two no votes.

#13 MOVED: by David Kauer, second by Marvin Chappa, to request two (2) mills for the Ambulance and one (1) mill for the Fire Department for four years beginning 2004, 2005, 2006 and 2007. Motion carried.

#14 MOVED: by David Kauer, second by Marvin Chappa, to solicit quotes for appraisal of Golf Course lots along Water Tower Drive. Motion carried.

Meeting adjourned at 9:10PM.

Marvin Besteman, Clerk

Lawrence J. Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING
INTERACTIVE CHILDREN'S MUSEUM & EMS PERSONNEL CHANGES**

May 12, 2004

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence J. Palma, Supervisor
Marvin Besteman Jr., Clerk
Ed DeWitt, Trustee
David Kauer, Trustee
Marvin Chappa, Trustee
Marvin Henderson, Trustee

MEMBERS ABSENT

Vicki Ulrich, Treasurer

Also, present DJ Malloy and Deb Muter.

Attendance: two

Supervisor Palma meeting called to order at 7:05PM. Trustee Chappa led the Pledge of Allegiance.

The Board discussed financial findings regarding the Interactive Children's Museum that was proposed to be built at the Recreation Center. The museum would be built with grant money from the Kellogg Foundation along with matching funds from the township. The township would also be responsible for maintenance, utilities and staffing the museum.

#1 MOVED: by David Kauer, second by Larry Palma, to apply for grant monies from the Kellogg Foundation for the Interactive Children's Museum. Two yes Four no votes Motion defeated.

EMS Administrator Muter expressed concerns regarding Paramedic staffing in her department. Since April 2004, the department has lost five paramedics due to various reasons including deployment to Iraq. As of May 16, 2004 Deb Muter and Alan Moses will be the only two full time medics remaining out of seven. Deb requested to change the status of Rachael Kronemyer from part time to full time with benefits.

#2 MOVED: by Ed DeWitt, second by Marvin Besteman, to allow Deb Muter to change status of Rachael Konemyer from part time to full time paramedic with benefits effective May 9, 2004. Motion carried.

Meeting adjourned at 7:25PM.

Marvin Besteman Jr., Clerk

Lawrence J. Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING and
KINROSS LAKE DREDGING PUBLIC HEARING**

May 17, 2004

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence J. Palma, Supervisor
Marvin Besteman Jr., Clerk
Vicki Ulrich, Treasurer
Ed DeWitt, Trustee
David Kauer, Trustee
Marvin Henderson, Trustee

MEMBERS ABSENT

Marvin Chappa, Trustee

Also, present Sheila Gaines, Woody VanVolkenburg, DJ Malloy, Deb Muter and Jamie Davison.

Attendance: 42

Supervisor Palma called the meeting to order at 7:30PM. Trustee Kauer led the Pledge of Allegiance.

#1 MOVED: by Vicki Ulrich, second by David Kauer, to approve the May 17, 2004, meeting agenda as presented. Motion carried.

#2 MOVED: by David Kauer, second by Ed DeWitt, to accept the May 3, 2004, regular meeting minutes and the May 12, 2004, special meeting minutes as presented. Motion carried.

The finance committee reviewed the bills and found no with holdings.

#3 MOVED: by Vicki Ulrich, second by Ed DeWitt, to pay the following bills.

General Fund	13,892.29
Fire Fund	238.19
Ambulance Fund	15,516.00
Property Management Fund	1,614.06
Recreation Fund	2,275.30
Fairgrounds Fund	194.89
Golf Course Fund	14,304.45
DPW Fund	42,554.39
Police Fund	4,016.88

Grand Total \$94,606.45

Motion carried

Ck# 25580, 25589, & 25590-25665

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May 17, 2004

Supervisor Palma opened the Kinross Lake Dredging special Assessment Public Hearing at 7:35PM.

PUBLIC COMMENTS:

- Don Sare RAB Committee Member reminded the Board that the last meeting would be held May 18, 2004, regarding dump sites #1, #2, and County dump #5. Recommendation will be made to disband the committee.
- Pat Haskell RAB Committee Member stated that she would be making a motion to disband the committee. Future meetings will be held on a needed basis only.
- Resident commented that Spring Clean was marvelous and thanked the Board.
- Resident questioned who would be taking care of maintenance at the Community Park when the Caretakers contract expires at the end of the month.
- Attorney Paul Brewster- I am representing Gary & Jan Sobleski who owns property on Kinross Lake on the west side and have an interesting situation in that the first 100 feet or more of the property is wet lands and can hardly see the lake therefore, the dredging will not benefit the Sobleskis who protest the assessment. The criteria for the assessment is will the improvement benefit the owners and in this case, it will not benefit the Sobleski. I present correspondence along with a photo from Robert Smith Certified Appraiser with Professional Business Services and I would quote an excerpt from his letter “the impact of the proposed dredging on a property is quite limited. In fact, the proposed increase in assessment to the subject site is probably going to result in a sizable decrease in value for subject site. Lacking the ability to improve the subject site and directly benefit from the proposed dredging as the other improved sites on the lake can, results in the potential negative impact to the subjects property.” I would suggest that proposed assessment is arbitrary capricious and does not bear a significant relationship to rather the work benefits the owner. The Sobleskis are also on a fixed income and

a forty three thousand dollar tax bill over the thirty years has a negative impact and would ask that the assessment be measured by the benefit of each parcel and in this case ask that the assessment on the Sobleski property be substantially reduced.

- Charles Anderson- I have a question on Riparian Rights that were discussed here at the last meeting. Would you explain our Riparian Rights to us concerning Kinross Lake? I have information from the DNR stating that the property owners own the soil out to the middle of the lake.

SUPERVISORS REPORT

Supervisor Palma reiterated the importance of the Board to attend the May 18, 2004, RAB meeting.

DEPARTMENT MANAGERS

Golf Course Manager Jamie Davison submitted his May report requesting approval to sell "old tee signs" on a first come first serve basis at a cost of \$25.00 each.

#4 MOVED: by David Kauer, second by Marvin Henderson, to allow Jamie Davison to sell "*old tee signs*" on a first come first serve basis at a cost of twenty-five dollars each. Motion carried.

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May 17, 2004

COMMITTEE REPORTS

Police Board Chair Shawn Aston submitted response, as requested by the township board, regarding why the department did not pursue the "COPS Grant"

Police Department Secretary Brenda Curtis informed the Board that the National Shooting Sports Foundation funded by a grant from the US Department of Justice has issued their department 700-firearm safety kits for local distribution. The gunlocks may be picked up at the Police Department or the Townships Administrative Office.

The Planning Commissions May 10, 2004, meeting minutes were received no Board action required. The May 10, 2004, Rec Committee Meeting minutes also, received requesting approval of several items.

#5 MOVED: by Ed DeWitt, second by Marvin Besteman, to enter into lease agreement with Millennium Motor sports from June 1, 2004 – September 30, 2004. Motion carried.

#6 MOVED: by David Kauer, second by Marvin Henderson, to enter into agreement, as amended, with Mary Cobb independent contractor at RV West. Motion carried.

#7 MOVED: by David Kauer, second by Vicki Ulrich, to allow the Fair Board to use truss materials from the defective DPW garage for the construction of a new ticket booth at the Community Park. Motion carried.

Brian Peterson requested to be rehired at the Rec Center now that he has received medical clearance from his doctor.

#8 MOVED: by Ed DeWitt, second by Vicki Ulrich, to approve the rehiring of Brian Peterson Rec Center Assistant. Motion carried.

The Clerks Department submitted ballot language for EMS & Fire Millage request for the August Primary. An attorney as well as the County has reviewed the language and found it appropriate for submission.

#9 MOVED: by Vicki Ulrich, second by Ed DeWitt, to approve ballot language as written for EMS & Fire Millage request on the August Primary. Motion carried.

#10 MOVED: by David Kauer, second by Marvin Besteman, to accept Walter G. Sigmon of 11977 W. Thompson Road, Rudyard, MI land division request. Motion carried.

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May 17, 2004

Patrick Topij submitted a letter of interest to rent the back portion of building 313 for operating an action house. Board members discussed the townships shortage of funds regarding the installation of bathroom facilities as well as heating. Pat informed the Board that bathrooms would not be an issue and the heat would not be needed unless the business remained open during the winter.

#11 MOVED: by David Kauer, second by Ed DeWitt, to enter into discussion, at a future date, regarding the rental of building 313 to Patrick Topij. Motion carried.

Helen Wilkens operator of the golf course concession expressed concerns regarding lack of business due to delay in receiving liquor license from the state. Ms Wilkens requested elimination of rent payment until she receives her license. Should the license arrive in May the rent will be prorated on a daily basis.

#12 MOVED: by David Kauer, second by Marvin Henderson, to excuse, due to the delay of liquor license, Helen Wilkins' May rental payment. Motion carried.

Supervisor Palma asked if there were any additional comments regarding the Public Hearing. Nothing further received the Hearing closed at 8:10PM.

No additional information to come before the Board the Meeting adjourned at 8:15PM.

Marvin Besteman Jr., Clerk

Lawrence J. Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING**

**Purpose: Employee Health Insurance, Proposed Revenue Sharing Cuts,
Lake Dredging Resolution #4 and Michigan Works Employees**

June 1, 2004

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence J. Palma, Supervisor
Marvin Besteman, Clerk
Vicki Ulrich, Treasurer
Ed DeWitt, Trustee
David Kauer, Trustee
Marvin Chappa, Trustee
Marvin Henderson, Trustee

MEMBERS ABSENT

Also, present Mike Hoolsema, DJ Malloy, Woody VanVolkenburg and Deb Muter.

Attendance: 6

Supervisor Palma called the meeting to order at 7:45PM. Trustee Chappa led the Pledge of Allegiance.

Deputy Supervisor Malloy explained the need to revise the employee health insurance policy to reflect the 2004-2005 budgeted amounts.

#1 MOVED: by David Kauer, second by Larry Palma, to adopt Health Insurance Plan #4. Plan will delete coverage for dental and vision. Motion carried.

The Board further discussed placing a cap on the amount the township will pay for insurance in the future.

Discussion held on the eight thousand dollar short fall from State Revenues. All departments operating with general fund money will need to make cuts in their budgets to offset the short fall. The Board will need to review the budgets every other month for adjustment of any additional short falls.

#2 MOVED: by David Kauer, second by Larry Palma, to adjust the following budgets to cover the eight thousand dollar short fall in revenue sharing from the state. *1- General Fund \$5,625.00, 2- Rec Center Fund \$1,575.00, 3- Fire Department Fund \$425.00 and Fair Ground Fund \$375.00.* Motion carried.

Recess: 9:15PM

Reconvene: 9:25PM

Page 2

June 1, 2004

Review and discussion held on Resolution #4 Kinross Lake Dredging.

#3 MOVED: by Marvin Besteman, second by David Kauer, to adopt ***SPECIAL ASSESSMENT RESOLUTION #4 CONFIRMATION OF SPECIAL ASSESSMENT ROLL; LIEN; PAYMENT AND COLLECTION OF SPECIAL ASSESSMENT AND CERTAIN OTHER RELATED MATTERS.*** Roll call vote four yes and three no votes Resolution declared carried.

Meeting adjourned at 10:05PM.

Marvin Besteman Jr., Clerk

Lawrence J. Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

June 7, 2004

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence J. Palma, Supervisor
Marvin Besteman, Clerk
Vicki Ulrich, Treasurer
Ed DeWitt, Trustee
David Kauer, Trustee
Marvin Chappa, Trustee
Marvin Henderson, Trustee

MEMBERS ABSENT

Also, present Sheila Gaines, Bill Palmer, Jamie Davison, DJ Malloy, Woody VanVolkenburg and Alan Moses.
Attendance 39

Supervisor Palma called the meeting to order at 7:30PM. Trustee Chappa led the Pledge of Allegiance.

#1a MOVED: by David Kauer, second by Marvin Chappa, to approve the June 7, 2004, meeting agenda **#1b MOVED:** by Marvin Besteman, second by Ed DeWitt, to amend agenda by adding fish purchase for "Kids Fishing Day" and new employee name change for mechanic helper at the golf course. Main Motion carried as amended.

#2 MOVED: by Marvin Chappa, second by David Kauer, to accept the May 17, 2004, regular meeting and June 1, 2004, special meeting minutes as presented. Motion carried.

The finance committee reviewed the bills and found no with holdings.

#3 MOVED: by Vicki Ulrich, second by Ed DeWitt, to pay the following bills.

General Fund	6,412.17
Fire Fund	264.63
Ambulance Fund	4,431.37
Property Management Fund	16,728.88
Trail Grooming Fund	102.50
Recreation Fund	1,933.34
Fairgrounds Fund	1,858.74
Golf Course Fund	20,752.55
DPW Fund	30,550.79

Police Fund 1,895.47

Grand Total \$85,169.24

Motion carried

Ck# 25681-25769

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June 7, 2004

PUBLIC COMMENTS

- Charles Anderson questioned why Board members did not receive a copy of the letter from the DEQ dated May 28, 2004, regarding Kinross Lake Dredging permit/application correction request.
- Resident stated that 80% of property owners on the lake want the dredging of Kinross Lake. Why were there three Board members who voted no?
- Lake property owner stated that they have children and spend a lot of time by the lake and would like the lake dredged.
- Resident stated that any dredge spoils sold would offset the cost of the project.

SUPERVISORS REPORT

Reminder that “Kids Fishing Day” is scheduled for Saturday June 12, 2004.

DEPARTMENT MANAGERS

Monthly report received from Joe Micolo no action requested. Jamie Davison Golf Course Manager, Bill Palmer Golf Course Superintendent and Deb Muter Ambulance Manager requested personnel changes.

#4 MOVED: by Vicki Ulrich, second by David Kauer, to allow Jamie Davison to hire Lindsey Harrison seasonal pro shop attendant at \$5.75 per hour. Motion carried.

#5 MOVED: by David Kauer, second by Marvin Besteman, to allow Jamie Davison to contact MI Works for up to three youth workers. Motion carried.

Board members explained that MI Works places youths in work environments to obtain experience in the work field. Youths are paid through MI Works and are at no cost to the township

#6 MOVED: by David Kauer, second by Marvin Henderson, to adopt the Golf Courses Summer Rate Schedule as presented by Jamie Davison Manager. Motion carried.

#7 MOVED: by David Kauer, second by Vicki Ulrich, to allow Greens Keeper Superintendent Bill Palmer to hire Brandon Suchey and Donald Straw seasonal ground maintenance personnel at \$6.00 per hour and Dan Petingalo seasonal mechanical assistant at \$7.50 per hour. Motion carried.

#8 MOVED: by David Kauer, second by Marvin Henderson, to allow Treasurer Ulrich to abstain from voting on merit increase for Kyle Ulrich. Motion carried.

#9 MOVED: by David Kauer, second by Ed DeWitt, to approve a fifty cent per hour merit increase for Kyle Ulrich as requested by Superintendent Palmer. Motion carried.

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June 7, 2004

#10 MOVED: by Ed DeWitt, second by Marvin Chappa, to approve Ambulance Manger Muters request to remove Nathan McKerchie, who has been on LOA for six months and not contacted the department to request placement on schedule, from employment. Motion carried.

#11 MOVED: by Marvin Besteman, second by Vicki Ulrich, to approve Paula Nobles three-month education leave from full time to part time status effective June 7, 2004, \$1500.00 benefit package to be prorated. Motion carried.

COMMITTEE REPORTS

The May 24, 2004, Police Board meeting minutes were received with request for reappointment of Denise Frasure to the Police Board.

#12 MOVED: by Marvin Chappa, second by Ed DeWitt, to reappoint Denise Frasure to the Police Board for an additional six year term. Motion carried.

#13 MOVED: by Vicki Ulrich, second by Marvin Chappa, to support the Kinross EMS Boosters to use the Dodge Durango as first prize for their raffle. Motion carried.

Paramedic Osborn informed the Board that the EMS Boosters received a \$450.00 donation from the Dafter Lions.

#14 MOVED: by David Kauer, second by Ed DeWitt, to approve the Centruytel Permit Application for the placement of buried telephone cable in 12' wide easement 2' from east edge of easement between Meehan and Riley. Motion carried.

#15 MOVED: by David Kauer, second by Vicki Ulrich, to allow the purchase of fish for the annual "Kids Fishing Day" cost not exceed \$900.00. Motion carried.

The Board discussed scheduling a special meeting for the golf course. Board members agreed to wait until after the Rec Committee meets on June 14, 2004.

CORRESPONDENCE

Mark & Becki Herbert- Rental of Care Takers home
Tami Beseau- Support of paving project

Board of County Rd Commissioners- 2003 Annual Act 51 Report
June Thompson-Complaint regarding quarry permit and Spring Clean up metal pickup
Mark Gill-FOI Request Golf Course Financial Records

Meeting adjourned at 8:35PM.

Marvin Besteman, Clerk

Lawrence J. Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

June 21, 2004

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence J. Palma, Supervisor
Marvin Besteman, Clerk
Vicki Ulrich, Treasurer
Ed DeWitt, Trustee
David Kauer, Trustee
Marvin Chappa, Trustee
Marvin Henderson, Trustee

MEMBERS ABSENT

Also, present Deb Muter.
Attendance 9

Supervisor Palma called the meeting to order at 7:30PM. Trustee Chappa led the Pledge of Allegiance.

#1 MOVED: by Ed DeWitt, second by Vicki Ulrich, to approve the June 21, 2004, meeting agenda with one addition add *Township Health Insurance Coverage*. Motion carried.

#2 MOVED: by Marvin Chappa, second by David Kauer, to accept the June 7, 2004, regular meeting minutes as presented. Motion carried.

The finance committee reviewed the bills and found no with holdings.

#3 MOVED: by Vicki Ulrich, second by Marvin Henderson, to pay the following bills.

General Fund	18,508.73
Fire Fund	495.05
Ambulance Fund	23,301.59
Property Management	14,766.80
Trail Grooming Fund	275.00
Rec Center Fund	2,732.45
Fairgrounds Fund	1,380.53
Golf Course Fund	11,628.94
DPW Fund	30,080.74

Police Fund 4,417.55

Grand Total \$107,587.38

Motion carried

Ck# 25778-25859

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June 21, 2004

PUBLIC COMMENTS

- Resident questioned how the public is alerted when there is a major problem in the area.
- When will the beautification project begin?
- Resident commented on the need for more grass cutting.

BCBS Representative Deb Gill explained that the township could shop for other health insurance coverage.

#4 MOVED: by Marvin Henderson, second by Marvin Chappa, to authorize Deb Gill to solicit quotes by other companies for health insurance coverage. Motion carried.

SUPERVISORS REPORT

- Kids Fishing Day was a huge success.
- The 2004 Community Yard Sale is July 17.

DEPARTMENT MANAGERS

None

COMMITTEE REPORTS

The June 14, 2004, Rec Committee meeting minutes were received requesting an amendment to the March 15, 2004, regarding the EUPHA lease agreement. The Committee also, requested to schedule a Special Board Meeting to discuss the Golf Course.

#5 MOVED: by David Kauer, second by Marvin Henderson to add to the EUPHA lease agreement \$5.00 per weekend charge for fuel and a \$250.00 refundable deposit for the use of the township tractor for hauling manure wagon. Motion carried.

The Board scheduled a special Golf Course workshop for 7:30PM on Monday, June 28, 2004.

#6 MOVED: by Marvin Chappa, second by Ed DeWitt, to allow the Chippewa County Fair Board to construct a 24' by 60' stick building with a steel roof and cement floor north of the livestock office. Motion carried.

#7 MOVED: by Ed DeWitt, second by Vicki Ulrich, to proceed to negotiate a rental policy with Mark & Becki Herbert for rental of the Community Park Caretakers Home. Motion carried.

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June 21, 2004

8 MOVED: by David Kauer, second by Marvin Chappa, to adopt Resolution establishing fund #805 *Kinross Lake Dredging Capital Project Fund* and fund #852 *Special Assessment Debt Service Fund*. Roll call vote all members present voted yes RESOLUTION declared adopted.

#9 MOVED: by David Kauer, second by Vicki Ulrich, to approve land division request from Pamela Ellis of 6215 W. Kallio Road. Motion carried.

CORRESPONDENCE

Department of Labor regarding METRO Act
Century 21 Property listing
Welch Road Residents Petition to Pave Road
Westbrook Farms regarding stall fees, and condition of grounds
Fair Boards May Meeting Minutes

Meeting adjourned at 8:05PM.

Marvin Besteman, Clerk

Lawrence J. Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING
GOLF COURSE WORKSHOP and ALLTEL LEASE AGREEMENT
AMENDMENT**

June 28, 2004

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence J. Palma, Supervisor
Marvin Besteman, Clerk
Vicki Ulrich, Treasurer
Ed DeWitt, Trustee
David Kauer, Trustee
Marvin Chappa, Trustee
Marvin Henderson, Trustee

MEMBERS PRESENT

With all members, present request for survey of lots along Water Tower Drive was also included in the special meeting.

Also, present Mike Hoolsema.

Attendance 65

Supervisor Palma called the meeting to order at 7:30PM. Trustee Chappa led the Pledge of Allegiance.

PUBLIC COMMENTS

- Property along the golf course could loose value if the course is not maintained.
- Who is liable for the bond payment at the course?
- Discussion held on the first bond payment.
- Questions were raised regarding the Golf Course budget.
- Will there be a public vote on the bond issue?
- Discussion regarding profits and loses.
- Is the course a part of the townships recreation?
- The need for barrier free restrooms.
- Club House expansion.
- Equipment and repairs to irrigation.

Mike Hoolsema Township Accountant explained that the cash flow supports the current operating expenses at the course the problem is in having enough cash to pay the bond payments.

Recess: 8:20PM

Reconvene: 8:35PM

Golf Course Concession owner Helen Wilkens requested approval of a temporary license for an out door event at the course.

Page 2

June 28, 2004

#1 MOVED: by David Kauer, second by Vicki Ulrich, to approve Helen Wilkens application for an outdoor event and authorize the Clerk to sign the application. Motion carried.

#2 MOVED: by Marvin Chappa, second by Ed DeWitt, to approve ALLTEL's request to amend current lease agreement dated May 11, 2004, for the addition of one dish to be installed at an additional cost of fifty-dollars per month. Motion carried.

#3 MOVED: by David Kauer, second by Vicki Ulrich, to have lots 2, 3, 4, 5, 6, & 7 along Water Tower Drive surveyed cost not to exceed \$2,500.00. Motion carried.

Meeting adjourned at 9:05PM.

Marvin Besteman Jr., Clerk

Lawrence J. Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

July 6, 2004

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence J. Palma, Supervisor
Marvin Besteman, Clerk
Vicki Ulrich, Treasurer
Ed DeWitt, Trustee
David Kauer, Trustee
Marvin Chappa, Trustee
Marvin Henderson, Trustee

MEMBERS ABSENT

Also, present Sheila Gaines, DJ Malloy, Jamie Davison, Bill Palmer, Mike Hoolsema, and Joe Micolo.

Attendance 32

Supervisor Palma called the meeting to order at 7:30PM. Trustee Chappa led the Pledge of Allegiance.

#1 MOVED: by David Kauer, second by Ed DeWitt, to approve the July 6, 2004, meeting agenda with two additions add *letter from Eric & Kathryn Vink regarding property behind Evergreen and Windermere aka Dog Leg and a mutual aid agreement with Sugar Island.* Motion carried.

#2 MOVED: by David Kauer, second by Marvin Chappa, to accept the June 21, 2004 regular meeting and June 28, 2004 special meeting minutes as presented. Motion carried.

The finance committee reviewed the bills and found no withholdings.

#3 MOVED: by Vicki Ulrich, second by Ed DeWitt, to pay the following bills.

General Fund	3,520.69
Fire Fund	59.14
Ambulance Fund	2,221.38
Property Management Fund	1,308.51
Recreation Center Fund	2,176.18
Fairgrounds Fund	2,280.70
Golf Course Fund	8,440.15
DPW Fund	23,916.85
Police Fund	750.59

Grand Total \$44,674.19

Motion carried.

Ck# 25874-25930

PUBLIC COMMENTS

- Complaint received regarding starting time for Senior League at the Golf Course.
- Resident questioned who is responsible for lawn mowing and upkeep at the Community Park.

SUPERVISORS REPORT

Board members received a letter of request from Chief Micolo regarding authorization as stated under Public Act 214 of 1979 for the disposition and sale of stolen or abandoned property recovered within the township. The sale will be conducted on Saturday, July 17, 2004 in conjunction with the annual garage sale.

#4 MOVED: by David Kauer, second by Ed DeWitt, to allow the Police Department to hold an auction for the sale of bicycles and miscellaneous items currently in storage. Motion carried.

DEPARTMENT MANAGERS

Monthly report received from Jamie Davison. Request of quarterly ambulance bill write offs received from Deputy Treasurer Mahar and memorandum from Accountant Hoolsema regarding ambulance lease.

#5 MOVED: by Marvin Besteman, second by David Kauer, to write off a total of \$4067.62 in un-collectable ambulance bills as follows: \$402.00 dos 4/12/04 and \$77.83 dos 5/31/04 Michigan law states we cannot go after the balance and \$405.58 dos 12/16/01, \$776.00 dos 9/13/03, \$676.00 dos 8/8/03, \$ 951.00 dos 1/20/04, \$676.00 dos 9/25/03 and \$103.21 dos 1/21/03 these patients are deceased and have no estates and/or no insurance. Motion carried.

#6 MOVED: by David Kauer, second by Marvin Henderson, to close out leased purchase agreement with Soo Co-Op Credit Union in the amount of \$1,020.00 for the 2000 350 Ford Ambulance. Motion carried.

COMMITTEE REPORTS

Planning Commissions June 28, 2004, meeting minutes received for review. The Road Advisory Committee resubmitted their November 20, 2003 meeting minutes regarding road repair recommendations for 2004. Supervisor Palma stated that he is still awaiting cost from the County Road Commission.

#7 MOVED: by Marvin Chappa, second by David Kauer, to adopt Budget Adjustment Resolution resulting from unanticipated changes in revenue and expenditures of the 2004-2005 budgets. Roll call vote all member voted yes. Resolution declared carried.

Letter of interest received from residents regarding the desire to purchase property behind Evergreen and Windermere Drive aka Dog Leg. Information will be submitted to the Planning Commission.

A lengthy discussion held regarding Golf Course Bonding resulting in the following action.

#8 MOVED: by Marvin Besteman, second by David Kauer, to proceed with a \$260,000.00 bond for 15 years for the refinancing of current bond, clubhouse renovations, irrigation, carts and/or equipment. Roll call vote Palma, Besteman, Ulrich, DeWitt, & Kauer voted yes. Chappa & Henderson voted no. Motion declared carried.

#9 MOVED: by Marvin Henderson, second by Marvin Chappa, to add an additional \$80,000.00 to bond for Club House renovations for a total bonding of \$340,000.00. Roll call vote Chappa & Henderson voted yes. Palma, Besteman, Ulrich, DeWitt, & Kauer voted no. Motion declared defeated.

#10 MOVED: by David Kauer, second by Vicki Ulrich, to approve temporary mutual aid contract with Sugar Island for ambulance services. Motion carried.

CORRESPONDENCE

Department of the Army- Regarding Restoration Advisory Board
Pamela Markstrom – Regarding disappointment of tribal property

Meeting adjourned at 8:55PM.

Marvin Besteman Jr., Clerk

Lawrence J. Palma, Supervisor

KINROSS CHARTER TOWNSHIP REGULAR MEETING

July 19, 2004

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence J. Palma, Supervisor
Marvin Besteman, Clerk
Ed DeWitt, Trustee
David Kauer, Trustee
Marvin Chappa, Trustee
Marvin Henderson, Trustee

MEMBERS ABSENT

Vicki Ulrich, Treasurer

Also, present Sheila Gaines, Jamie Davison, Mike Hoolsema and DJ Malloy.

Attendance 20

Supervisor Palma called the meeting to order at 7:30PM. Trustee Chappa led the Pledge of Allegiance.

#1 MOVED: by Marvin Chappa, second by David Kauer, to approve the July 19, 2004 meeting agenda as presented.

#2 MOVED: by Marvin Chappa, second by David Kauer, to accept the July 6, 2004, regular meeting minutes as presented.

The finance committee reviewed the bills and withheld invoice #71404 check #1613 in the amount of \$177.93 pending review.

#3 MOVED: by Ed DeWitt, second by David Kauer, to pay the following bills.

General Fund	14,554.86 - \$177.04
Fire Fund	108.11
Ambulance Fund	11,598.82
Property Management	1,467.34
Trail Grooming Fund	68.45
Recreation Center	2,476.83
Fairgrounds Fund	1,795.18
Golf Course Fund	13,927.07
DPW Fund	43,432.04
Police Fund	3,985.37

Grand Total \$93,236.14

Motion carried

Ck# 25939-26014

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July 19, 2004

ANNUAL AUDIT REPORT

Representatives Deanna Mayer and Stacia Chadwick from Anderson, Tackman & Company, PLC presented the townships audit report.

#4 MOVED: by Marvin Besteman, second by David Kauer, to accept the 2004 township audit report as presented. Motion carried.

PUBLIC COMMENTS

- Meet the candidate is scheduled for July 28, 2004, 6:00PM at the township hall.
- Resident stated that at the last meeting when she was speaking there were a lot of interruptions from others.

SUPERVISORS REPORT

- Les Laitinen and I spent 2 1/2 hours riding through the township looking at roads needing repairs. He will submit an estimate of cost in the next few days.

DEPARTMENT MANAGERS

Monthly report received from Bill Palmer.

COMMITTEE REPORTS

The EMS Advisory Committees July meeting minutes were received. Park & Rec Committee submitted their July 12, 2004, meeting minutes.

#5 MOVED: by Marvin Chappa, second by Ed DeWitt, to allow the Antique Tractor Pulling Association to remove the tree near the tractor-pulling track at the Fair Grounds and dispose of all brush from the premises. Motion carried.

#6 MOVED: by Marvin Chappa, second by Marvin Henderson, to approve the Golf Courses proposed future improvement schedule as presented by Jamie Davison, Manager and Bill Palmer, Superintendent. Motion carried.

The Police Boards July 1, 2004 and July 15, 2004 meeting minutes were submitted. Police Board member Luanne Kooiman Kauer discussed payments in lieu of taxes from the tribe. Supervisor Palma will schedule a meeting with the tribe.

Petition received regarding paving of Welch Road. Supervisor Palma stated that he is waiting for the County Road Commission to submit estimates of cost for roads.

#7 MOVED: by Ed DeWitt, second by Marvin Besteman, to allow Royal Treasures Auction Haus to pay outstanding rent of \$1316.73 in three monthly installments of \$438.91. Motion carried with two no votes.

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July 19, 2004

A lengthy discussion held regarding the letter about bonding of the golf course from Mika Meyers Beckett & Jones.

#8 MOVED: by Marvin Henderson, second by Marvin Chappa, to notify Attorney Jim White at Mika Myers Beckett & Jones that the general fund is unable to pay off golf course bonds and proceed with alternate plan. Motion carried.

CORRESPONDENCE

Eric & Dawn Vink- property behind Evergreen and Windermere Drive

Infrastructure Alternatives- Lake Dredging

Jim White, Mika Meyers Beckett & Jones- Bonding of Golf Course

David Kauer- Concerns regarding tribal assistance for services

DJ Malloy- Answers regarding tribal assistance for services

Meeting adjourned at 8:40PM.

Marvin Besteman, Clerk

Lawrence J. Palma, Supervisor

KINROSS CHARTER TOWNSHIP REGULAR MEETING

August 2, 2004

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence J. Palma, Supervisor
Marvin Besteman, Clerk
Vicki Ulrich, Treasurer
Ed DeWitt, Trustee
David Kauer, Trustee
Marvin Chappa, Trustee
Marvin Henderson, Trustee

MEMBERS ABSENT

Also, present Sheila Gaines, DJ Malloy, Woody VanVolkenburg, Jamie Davison, Mike Hoolsema, Joe Micolo, and Alan Moses.
Attendance 38

Supervisor Palma called the meeting to order at 7:30PM. Trustee Chappa led the Pledge of Allegiance.

#1 MOVED: by Marvin Chappa, second by David Kauer, to approve the August 2, 2004, meeting agenda as presented. Motion carried.

#2 MOVED: by David Kauer, second by Marvin Chappa, to accept the July 19, 2004, meeting minutes as written. Motion carried.

The finance committee reviewed the bills and requested invoice #71404 withheld at the July 19, 2004, meeting be released in the amount of \$110.25.

#3 MOVED: by Vicki Ulrich, second by David Kauer, to pay the following bills.

General Fund	4,297.93 + 110.25
Fire Fund	4,040.33
Ambulance Fund	4,730.53
Property Management	11,072.22
Trail Grooming Fund	943.55
Rec Center Fund	4,428.23
Fairgrounds Fund	3,577.86
Golf Course Fund	12,687.32
DPW Fund	31,502.92
Police Fund	3,374.79
Road Maintenance & Repair	18.16

Grand Total \$80,784.09

Motion carried

Ck# 26007 & 26028-26083

Municipal Underwriters agent Bob Gandolfi briefed the Board on property and casualty insurance premium increase and Work Comp premiums. Property and casualty premiums

increased by 10% compared to the 18% last year. Loss rate is approximately 50%, which is about average. Work Comp premiums increased due to claims in the last two years however, with a township this size it is to be expected.

PUBLIC COMMENT

- Resident questioned appointments to the Building Authority asking what their qualifications are how many serves, term limits and who decides who serves.
- Don Sare past Commissioner of the Building Authority explained the duties of the Commission. Don also, expressed an interest in serving on the Commission once again.

Phillip Wolf from Anderson Tackman addressed concerns regarding the financial status of the township based on their audit report. He explained that the fund balances have increased during 2004 for governmental operations. The audit reports do not show a million dollar decrease in the fund balance. At the end of 2004, the township has \$404,000.00 in reserves and over \$500,000. in cash for governmental services.

At the end of 2004, equities of the townships operations were at \$768,000., which is approximately 30% of the budgeted expenditures. Generally, recommendation would be that this ratio be 10% - 15% to provide adequate reserves for the following year. At the end of 2004, the township had sufficient cash to meet the obligations and bills of the township with adequate reserves for the next fiscal year.

SUPERVISORS REPORT

Final draft has been received for the Street Scape Project.

DEPARTMENT MANAGERS

Chief of Police Joe Micolo submitted a detailed listing of stolen & abandoned property sold during the July 2004 auction. The department raised sixty-eight dollars and requested the monies be used to purchase ice cream certificates for youths seen wearing bike helmets.

#4 MOVED: by David Kauer, second by Ed DeWitt, to set aside sixty-eight dollars from the Police Department auction for the purchase of ice cream certificates for youths seen wearing bike helmets. Motion carried.

COMMITTEE REPORTS

The Police Boards July 22 and July 26, 2004 meeting minutes were received with recommendation of millage rate, budget and requested the Board to schedule the 05-06 Public Hearing.

#5 MOVED: Marvin Besteman, second by David Kauer, to adopt Police Protection-special Assessment Resolution 2004-1 Approval of Estimated Costs and Expenses for Annual, Operation and Maintenance of Police Protection

Special Assessment. Roll call vote all members present voted yes
RESOLUTION declared carried.

#6 MOVED: by Marvin Besteman, second by David Kauer, to adopt Police Protection Special Assessment Resolution #2004-2 Filing of Special Assessment Roll; Notice of Public Hearing. Roll call vote all members present voted yes RESOLUTION declared carried.

Recess: 8:05PM
Reconvene 8:20PM

Discussion held regarding appointments to the Building Authority. The Board agreed to post for interested applicants and hold a special meeting on Monday, August 9, 2004, at 7:00PM.

#7 MOVED: by Marvin Chappa, second by Marvin Henderson, to authorize and direct the Township Clerk, Treasurer, and Accountant, together with Township legal counsel, to negotiate with local banks the terms and conditions for the sale of township refunding bonds to refund the Township's obligations under the Lease Contract dated May 1, 1992 with the Kinross Building Authority Bonds and to report the results thereof to the Township Board on August 16, 2004. Motion carried.

#8 MOVED: by David Kauer, second by Marvin Chappa, to adopt Resolution to Acquire and Construct Capital Improvements to the Kinross Township Municipal Golf Course Also Known as the Oaks at Kincheloe and to Publish Notice of Intent to Issue Capital Improvement Bonds. Roll call vote all members present voted yes RESOLUTION declared carried.

#9 MOVED: by David Kauer, second by Marvin Chappa, to name the new road between Cedar Grove and Riley *West Market Street*. Motion carried.

Discussion held on changing the name of West Curtis Street, from Water Tower to Riley, to *West 9-11 Memorial Drive*.

Cynthia Morley from Chippewa County Equalization Department requested the Board approve changing South Ironwood Drive in Section 25 T45N R2W to South Nainan Drive.

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August 2, 2004

#10 MOVED: by Marvin Henderson, second by Marvin Chappa, to change the street name South Ironwood Drive in section 25 T45N R2W to *South Nainan Drive*. Motion carried.

#11 MOVED: by Vicki Ulrich, second by Ed DeWitt, to allow Chris Assignack to temporarily park his empty truck and trailer at the east end of the townships parking lot. Motion carried.

#12 MOVED: by David Kauer, second by Vicki Ulrich, to request the Supervisor negotiate lease agreement of Fairgrounds caretakers house with Rachael Kronemeyer. Motion carried.

CORRESPONDENCE

Rachael Kronemeyer- Interest in Renting Comm. Park Caretakers Home
Kerry Fountain- Disappointment of 4-H Building
Charter Communications- Franchise Renewal
J Flores- Kinross Lake Incident
Retirement Plan Advisors- Request Meeting with Board
DEM Architects & Assc. Proposal Outlining Services for Clubhouse Addition

Meeting adjourned at 9:35PM

Marvin Besteman Jr., Clerk

Lawrence J Palma

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING**

Building Authority Appointments, EMS & Fire Millage and Property Sale

August 9, 2004

4884 W. Curtis St.

MEMBERS PRESENT

MEMBERS ABSENT

Lawrence J. Palma, Supervisor
Marvin Besteman, Clerk
Vicki Ulrich, Treasurer
Ed DeWitt, Trustee
David Kauer, Trustee
Marvin Chappa, Trustee
Marvin Henderson, Trustee

Also, present DJ Malloy and Deb Muter
Attendance 22

Supervisor Palma called the meeting to order at 7:05PM. Trustee Chappa led the Pledge of Allegiance.

PUBLIC COMMENT

- What is the proposed size of the Club House addition?
- How many bonds are being proposed?

#1 MOVED: by Vicki Ulrich, second by Marvin Chappa, to appoint Bill Pepler for one year, Mark Gill for two years and Don Sare for three years to the Township Building Authority. Motion carried.

#2 MOVED: by David Kauer, second by Ed DeWitt, to accept Rachael Kroemeyers offer to purchase lot 23 on Fair Road for five thousand dollars (5000.00). Motion carried. *Amended 8/16/04 Money from sale of property to go into Property Management Fund.*

#3 MOVED: by Vicki Ulrich, second by Marvin Henderson, to place EMS & Fire Millage proposal on the November 2, 2004 ballot to read:
Shall the tax limitation imposed under Article IX, Section 6 of the Michigan Constitution on General ad valorem taxes within KINROSS CHARTER TOWNSHIP, MICHIGAN be increased for the Township by 3 mills (\$3.00per \$1,000 of taxable value) for a period of FOUR years, being 2004, 2005, 2006, and 2007, inclusive, to be used as follows: 2 mills for EMERGENCY MEDICAL SERVICES and 1 mill for FIRE PROTECTION SERVICES within the township and shall the township levy such millage for said purpose, thereby, raising in the first year an estimated \$107,000.00? Motion carried with one no vote.

Meeting adjourned at 7:55PM.

Marvin Besteman, Clerk

Lawrence J. Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

August 16, 2004

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence J. Palma, Supervisor
Marvin Besteman, Clerk
Vicki Ulrich, Treasurer
Ed DeWitt, Trustee
David Kauer, Trustee
Marvin Chappa, Trustee
Marvin Henderson, Trustee

MEMBERS ABSENT

Also, present Sheila Gaines, Mike Hoolsema, Bill Palmer, DJ Malloy, Deb Muter, Jamie Davison and Bruce Osborn.
Attendance 24

Supervisor Palma called the meeting to order at 7:30PM. Trustee Chappa led the Pledge of Allegiance.

#1 MOVED: by David Kauer, second by Marvin Chappa, to approve the August 16, 2004, meeting agenda with one addition- *Golf Course Preliminary Survey*. Motion carried.

#2 MOVED: by Marvin Chappa, second by Ed DeWitt, to accept the August 2, 2004, regular meeting minutes with amendment to motion #9 change new road name from West Market Street to West Market **Place** and accept the August 9, 2004, special meeting minutes with one correction to motion #2 by adding ***money from the sale of property to go into the Fairgrounds Fund***. Motion carried.

The finance committee reviewed the bills finding no withholdings motion made to pay bills as presented.

#3 MOVED: by Vicki Ulrich, second by Ed DeWitt, to pay the following bills.

General Fund	12,118.05
Fire Fund	287.40
Ambulance Fund	23,831.33
Property Management	6,193.14
Trail Grooming Fund	30.01
Recreation Fund	3,668.75
Fairgrounds Fund	2,392.89
Golf Course Fund	17,191.76
Public Works Fund	36,639.88
Police Fund	4,614.77

Grand Total \$106,967.98

Motion carried.

Ck# 26084 & 26094-26179

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August 16, 2004

Steve Mason from Lighthouse followed up with the Board regarding leasing space on the tower located on Water Tower Drive for broadband wireless internet service. Steve stated that the company has made some changes, which backed them up in proceeding with project sooner. They are also, waiting for new technology from Motorola. Lighthouse is now ready to move forward with the project agreeing to equip township departments with service at no cost in return for space on water tower.

#4 MOVED: by David Kauer, second by Vicki Ulrich, to lease tower space to Lighthouse.net for broadband internet service. Motion carried.

PUBLIC COMMENTS

- Is the Board aware of the letter that the Supervisor published? I am concerned about the townships spending.
- The letter the Supervisor published was a rebuttal to a previous letter published.
- I believe that the Board has done an exceptional job.

- The township needs to tighten their belts and I believe we should start with omitting medical insurance for the Board.
- Can the general fund pay the current golf course bond?

SUPERVISORS REPORT

- I have an estimated cost of \$4500.00 for the archway over the Cemetery entrance and request approval to move forward.
- The VA Hospital is moving forward with the urgent care medical facility for the public.

David & Linda Schmalz DBA Kincheloe Kritters have expressed an interest to purchase building they are currently leasing.

#5 MOVED: by David Kauer, second by Vicki Ulrich, to allow the Supervisors office to enter into purchase negotiations with Linda & David Schmalz DBA Kincheloe Kritters. Motion carried.

#6 MOVED: by Ed DeWitt, second by David Kauer, to install archway over entrance of cemetery cost not to exceed forty-five hundred dollars (\$4500.) Motion carried.

#7 MOVED: by Vicki Ulrich, second by Ed DeWitt, to allow the United Way of Chippewa County to use the townships generator for their 3rd annual Chili Cook-off . Motion carried.

DEPARTMENT MANAGERS

Bill Palmer Golf Course Superintendent submitted a monthly report and a list of equipment recommendations.

COMMITTEE REPORTS

The Park & Rec Committee and Building Authority August meeting minutes received.

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August 16, 2004

#8 MOVED: by Marvin Chappa, second by Vicki Ulrich, to approve the use of donated funds to purchase wristbands for 8-10 children for the Chippewa County Fair “wrist band day” September 1, 2004. Motion carried.

#9 MOVED: by Marvin Henderson, second by Marvin Besteman, to hire Michelle Britton part-time program assistant not to exceed thirty-five (35) hours per week. Motion carried.

Harold & Pat Pope RV East Hosts have submitted resignation of position. Two letters of interest have been received for the vacancy.

#10 MOVED: by Marvin Chappa, second by David Kauer, to post RV East camp host vacancy with a deadline of September 12, 2004. Motion carried.

#11 MOVED: by Marvin Chappa, second by David Kauer, to approve the Golf Courses fall rate schedule effective September 7, 2004, through the end of the season as presented by Jamie Davison Course Manager. Motion carried.

Course Manager Davison explained findings regarding a no cost option for a mobile snack/beverage cart. The cart is something all departments can benefit from. Board Members are invited to the course to look at the new range picker on demo.

#12 MOVED: by Marvin Henderson, second by Marvin Chappa, to authorize Supervisor to enter into lease agreement with Royal Links USA and Susquehanna Patriot Public Finance for a mobile snack/beverage cart for recreational. Motion carried.

#13 MOVED: by Marvin Chappa, second by Marvin Henderson, to purchase Golf Course Logo design from Kathleen VanSloten at a cost of one hundred fifty dollars. Motion carried.

Recess: 8:45PM

Reconvene: 9:00PM

Board discussed procedures for winter storage at the Fairgrounds. Supervisor Palma and Assistant Accountant Judy Wright will schedule days with Superintendent Perkins.

The Building Authority will need to schedule a special meeting for this week.

#14 MOVED: by Marvin Besteman, second by Ed DeWitt, to adopt Resolution to Authorize Issuance of General Obligation Limited Tax Refunding Bonds, Series 2004. Roll call vote all members voted yes. RESOLUTION declared carried.

#15 MOVED: by David Kauer, second by Marvin Henderson, to hire Fred Peterson Appraisals to appraise 82.5 acres south of the air field for swap with the DNR. Motion carried.

Page 4

August 16, 2004

#16 MOVED: by David Kauer, second by Ed DeWitt, to allow Supervisor to sign road repair agreement with County Road Commission for Meehan Street straighten out, re-pave, pavement markings and agg. shoulders township share \$9200.00, Welch Road add gravel and pave remaining portion of gravel surface, pavement markings and agg. shoulders township share \$26,000.00, Intersection of Central Street and M-80 re-pave and correct drainage township share \$1500.00, repair areas around curbing at various intersections no cost to township and AMZ joints on Evergreen, Parkside and Kincheloe township share \$4,000.00. Motion carried.

#17 MOVED: by David Kauer, second by Marvin Chappa, to request North Woods Survey to do a preliminary survey along golf course fairways 14, 15 and 16 cost not to exceed \$1500.00. Motion carried.

EMS Booster member Bruce Osborn explained that the Dafter Lions are unable to help with the raffle of the Dodge Durango. The State Lottery Commission stated that any organization holding a raffle must own the product and organized for more than five years. Bruce spoke with the Kinross Fire Department Association and they have agreed to help however, the Board would need to sign the vehicle over to them first. Six hundred tickets must be sold in order to have enough money to pay off the Durango.

#18 MOVED: by Marvin Chappa, second by David Kauer, to transfer the 2002 Dodge Durango to the Kinross Fire Department Association for one dollar (\$1.00) for the purpose of a raffle. If less than six hundred (600) tickets are sold, the Durango will revert back to the Ambulance Department for one dollar (\$1.00). Motion carried.

Meeting adjourned at 9:35PM.

Marvin Besteman, Clerk

Lawrence J. Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

**September 7, 2004
MEMBERS PRESENT**

**4884 W. Curtis St.
MEMBERS ABSENT**

Lawrence J. Palma, Supervisor
Marvin Besteman, Clerk
Vicki Ulrich, Treasurer
Ed DeWitt, Trustee
David Kauer, Trustee
Marvin Chappa, Trustee
Marvin Henderson, Trustee

Also, present Sheila M. Gaines, Larry Baker, Alan Moses, Deb Muter and Woody VanVolkenburg.
Attendance: 15

Supervisor Palma called the meeting to order at 7:30PM. Trustee Chappa led the Pledge of Allegiance.

#1 MOVED: by David Kauer, second by Marvin Chappa, to approve the September 7, 2004, meeting agenda as presented. Motion carried.

#2 MOVED: by Ed DeWitt, second by Vicki Ulrich, to accept the August 16, 2004, meeting minutes with two corrections. Motion #2 should state “money from the sale of property to go into the *property management fund*” and motion #6 should state, “install *fencing* and archway over cemetery entrance” Motion carried.

The finance committee reviewed the bills and found no withholdings. Expenditures for the Golf Course fund is \$146,750.58, including pay off of bonding.

#3 MOVED: by Vicki Ulrich, second by Ed DeWitt, to pay the following bills.

General Fund	6,252.33
Fire Fund	761.04
Ambulance Fund	4,876.37
Property Management	1,210.66
Recreation Fund	4,626.14
Fairground Fund	2,658.39
Golf Course Fund	146,750.58
DPW Fund	34,018.59
Police Fund	1,893.97

Grand Total \$203,048.07

Motion carried

Ck# 1001 & 26189, 26198, 26205-26292

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September 7, 2004

RETIRED PLAN ADVISORS

Joseph Hilliard, Retirement Plan Advisor discussed the advantages of the Board offering a Deferred Compensation Plan (457 plan) to the employees. Trustee Chappa suggested surveying the employees. Treasurer Ulrich requested that Mr. Hilliard conduct a seminar with the employees. Supervisor Palma stated that he would have Deputy Supervisor Malloy contact Mr. Hilliard to schedule a meeting.

PUBLIC COMMENTS

- The Women’s Club will have a Meet the Candidate October 5, 2004, from 7:00 pm-10:00 pm.
- The US Flag and a handicap sign was stolen from the Golf Course sometime during the early morning of Sunday, September 5, 2004.
- Resident question a letter sent out by the Supervisors office on June 9, 2004, regarding Kinross Lake Dredging project.
- The Board needs to ban cell phones during the meeting it is very disrespectful and disruptive.

SUPERVISORS REPORT

- The Special Assessment Public Hearing is tomorrow night beginning at 7:00PM.

DEPARTMENT MANAGERS

Deputy Mahar submitted a request from Multiplan Corp asking that the Ambulance Department lower the rate of a client's transfer. DPW Superintendent Perkins, Chief Micolo, and Office Manager Gaines all submitted informational reports. Several action items received from Ambulance Manager Muter.

#4 MOVED: by David Kauer, second by Marvin Chappa, to deny all third party request for reduction of ambulance transfers. Motion carried.

Superintendent Perkins report included water supply at the Fairgrounds, progress on lift stations as well as information on repairs needed to High Ranger.

#5 MOVED: by Marvin Chappa, second by Vicki Ulrich, to allow Norm Perkins to proceed with new well at the Fairgrounds cost not to exceed thirty-three thousand dollars. Project to be paid for with monies received from tower rentals. Motion carried.

#6 MOVED: by Vicki Ulrich, second by Marvin Chappa, to accept Ruth Summerville's resignation from the Ambulance Department. Motion carried.

#7 MOVED: by David Kauer, second by Vicki Ulrich, to reclassify Nick Jannetta from EMT to part time paramedic position. Motion carried.

#8 MOVED: by David Kauer, second by Marvin Henderson, to accept Paula Noble's request for permanent part time status. Motion carried.

Page 3

September 7, 2004

#9 MOVED: by David Kauer, second by Vicki Ulrich, to place Kathy Gaines in Paula Noble's full time road position for the Ambulance Department effective September 12, 2004 as requested by Deb Muter. Motion carried.

#10 MOVED: by Marvin Chappa, second by Marvin Henderson, to eliminate the Ambulance Departments Clerical and Operation Manager's position. Motion carried.

Accountant Hoolsema submitted information regarding an adjustment to Trail Grooming Fund due to repairs on the Spile Dam Trail.

COMMITTEE REPORTS

Police Boards August 30, 2004, meeting minutes received.

#11 MOVED: by Ed DeWitt, second by Marvin Besteman, to adopt the 2004-2005 Budget Adjustment. Roll call vote all members present voted yes. RESOLUTION declared carried.

#12 MOVED: Marvin Chappa, second by Vicki Ulrich, to request Supervisor Palma contact the County Road Commission and look into a Right of Way

Easement or whatever way is easiest for the Road Commission to take over West Market Place. Motion carried.

Board members reviewed Ordinance #1.129 and scheduled a public hearing for October 18, 2004, in conjunction with the regular meeting.

Meeting adjourned at 8:40PM.

Marvin Besteman Jr., Clerk

Lawrence J. Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL ASSESSMENT PUBLIC HEARING**

September 8, 2004

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence J. Palma, Supervisor
Marvin Besteman, Clerk
Vicki Ulrich, Treasurer

MEMBERS ABSENT

Ed DeWitt, Trustee
David Kauer, Trustee
Marvin Chappa, Trustee
Marvin Henderson, Trustee

Also, present Sheila Gaines, Woody VanVolkenburg, Joe Micolo, and Brenda Curtis.

Attendance 13

Supervisor Palma called the Public Hearing to order at 7:00PM.

The township received two letters in protest of the special assessment from Patricia Mesh, 11 Parkside Dr. and David Mesh, 9 Parkside Dr.

A Power Point Presentation by Chief of Police Joe Micolo included introduction of staff, yearend time report, yearend incident data, and transportation report. Chief Micolo explained programs that the department is involved in as well as collaborative efforts they participate in. Special assessment history, grant funding, revenue and expenses were reviewed.

PUBLIC COMMENTS

- Mark Gill- this years increase seems extreme compared to the decrease in services. Will the township be replacing the officer we lost?
- Don Sare- Is the township being paid for patrolling M-80.
- Mark Gill- Why do we continue working for TSA?
- Mark Gill- The cost of administration and training has increased substantially.
- Mark Gill- Does the transportation report include the tribal officer's mileage.
- Dolores Griggs- Why do the police show up on ambulance calls?
- Mark Gill- What is delinquent revenue.
- Don Sare- Why has the Work Comp insurance increased so much if they have never had any claims? The Special Assessment District should only be paying for what is used.

- Dolores Griggs- When the department pulls someone over are they still asking, “Have you been drinking and do you have a tribal card”?
- Mark Gill- Have there been any studies conducted as to the level of criminal activity between 3:00 & 6:00am.
- Mark Dobson- It seems that some of the people are aware of the hours that the department is on patrol.

No additional letters or comments in favor of or opposing the Special Assessment the Public Hearing closed at 9:00PM

Marvin Besteman Jr., Clerk

Lawrence J. Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

September 20, 2004

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence J. Palma, Supervisor
Marvin Besteman Jr., Clerk
Vicki Ulrich, Treasurer
Ed DeWitt, Trustee
David Kauer, Trustee
Marvin Chappa, Trustee
Marvin Henderson, Trustee

MEMBERS ABSENT

Also, present Sheila Gaines, Mike Hoolsema, DJ Malloy, and Woody VanVolkenburg.
Attendance: 40

Supervisor Palma called the meeting to order at 7:30PM. Trustee Chappa led the Pledge of Allegiance.

#1 MOVED: by Ed DeWitt, second by David Kauer, approve the September 20, 2004 meeting agenda with one addition to add a letter from Chippewa County Health Department regarding agreement to include the Fairgrounds in the CCHD Emergency Response Plan for Animals in the county. Motion carried.

#2 MOVED: by Marvin Chappa, second by David Kauer, to accept the September 7, 2004, regular meeting minutes and the September 8, 2004, Police Special Assessment Public Hearing minutes. Motion carried.

The finance committee reviewed the bills and found no withholdings.

#3 MOVED: by Vicki Ulrich, second by Ed DeWitt, to pay the following bills.

General Fund	10,992.77
Fire Fund	168.27

Ambulance Fund	18,031.09
Property Management	970.15
Trail Grooming	6.96
Recreation Fund	1,621.51
Fairgrounds Fund	1,673.84
Golf Course Fund	35,151.65
Public Works Fund	17,095.79
Police Fund	4,377.92
Road Maintenance & Repair	75.06

Grand Total \$90,165.01

Motion carried

Ck# 26301-26359

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September 20, 2004

UNFOUNDED COMPLAINT

- Resident John Gaines expressed concerns regarding a State Police Report that he and his daughter in-law were named in. According to the report, the Supervisor filed charges against the two for forgery. The conclusion of the report from State Trooper Smith states that the allegations are untrue and unfounded.

PUBLIC COMMENT

- Michigan Quarter Horse Association member stated they like to use the fairgrounds for a show next July.
- Resident questioned letter sent to the Tribe for 2% funding.

DEPARTMENT MANAGERS

Board reports received from Bill Palmer, Golf Course Superintendent and Jamie Davison Golf Course Manager. Office Manager Sheila Gaines presented delinquent water, sewer and garbage bills for approval to submit to the County for tax lien.

#4 MOVED: by David Kauer, second by Ed DeWitt, to submit delinquent water, sewer and garbage bills to the County for tax liens. Motion carried.

COMMITTEE REPORTS

The September 13, 2004 Park & Rec Committee meetings minutes were received.

#5 MOVED: by Marvin Chappa, second by Vicki Ulrich, to offer Bill & Jean Montroy the position of RV East Camp Hosts for the 2005 camping season. Motion carried.

#6 MOVED: by Marvin Besteman, second by Vicki Ulrich, to adopt the POLICE PROTECTION SPECIAL ASSESSMENT RESOLUTION #2004-3 as written. Roll call vote all members present voted yes. Resolution declared carried.

#7 MOVED: by David Kauer, second by Vicki Ulrich, to approve agreement with the Chippewa County Health Department for the use of the Community Park, when buildings and grounds are available, for housing domestic animals during emergencies. Motion carried.

#8 MOVED: by David Kauer, second by Vicki Ulrich, to allow Strong Families Safe Children the use of the Recreation Center for their program beginning October 2004 through June 2005. Motion carried.

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September 20, 2004

CORRESPONDENCE

Smith Sanitation Proposal for Waste Removal
Strong Families/Safe Children request for use of Recreation Center

Meeting adjourned at 8:35PM.

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

October 4, 2004

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence J. Palma, Supervisor
Marvin Besteman Jr., Clerk
Vicki Ulrich, Treasurer
Ed DeWitt, Trustee
David Kauer, Trustee
Marvin Chappa, Trustee

MEMBERS ABSENT

Marvin Henderson, Trustee

Also, present Sheila Gaines, Larry Baker, Woody VanVolkenburg and DJ Malloy.

Attendance: 21

Supervisor Palma called the meeting to order at 7:30PM. Trustee Chappa led the Pledge of Allegiance.

#1 MOVED: by David Kauer, second by Marvin Chappa, to approve the October 4, 2004, meeting agenda as presented. Motion carried.

#2 MOVED: by David Kauer, second by Marvin Chappa, to accept the September 20, 2004, meeting minutes as presented. Motion carried.

The finance committee reviewed the bills and found no withholdings.

#3 MOVED: by Vicki Ulrich, second by David Kauer, to pay the following bills.

General Fund	5,811.46
Fire Fund	366.57

Ambulance Fund	3,492.24
Property Management Fund	477.52
Recreation Center Fund	2,374.01
Fairgrounds Fund	680.09
Golf Course Fund	7,524.49
Public Works Fund	18,925.36
Police Fund	2,425.43
Road Maintenance & Repair Millage	55,547.08
2004 Refunding Bond Fund	2,500.00

Grand Total \$100,124.25

Motion carried

Ck# 26372 & 26374-26431

Page 2

October 4, 2004

PUBLIC COMMENT

- Don Sare- Building Authority Bonds are paid as of October 1, 2004. Canceled bonds were turned over to the accounting department. The Authority will schedule a meeting to deed property back to the township.
- Meet the candidates is scheduled for October 5, 2004 at 7:00PM.

SUPERVISORS REPORT

- MDOT in Newberry stated that the corrections to the engineering drawings for the Beatification Project have been received. MDOT will begin taking bids and plan to have a contract for the project to start next spring.
- A Truth in Taxation Public Hearing needs to be scheduled for the Fire & Ambulance millage request that is on the November ballot.

#4 MOVED: by Ed DeWitt, second by David Kauer, to schedule a Truth in Taxation Public Hearing for October 18, 2004 regarding the Fire and Ambulance millage. Motion carried.

DEPARTMENT MANAGERS

Fire Chief Larry Baker requested approval to take the departments back up fire engine to Tri County Motors for repair.

#5 MOVED: by David Kauer, second by Vicki Ulrich, to allow the Fire Department to take pumper #2 to Tri County Motors for repairs. Motion carried.

August report received from Police Chief Joe Micolo.

COMMITTEE REPORTS

The September 27, 2004, Police Board meeting minutes received requesting approval to accept the Enhanced Communication Grant.

#6 MOVED: by Ed DeWitt, second by Marvin Chappa, to approve the Enhanced Communication Grant with required match of \$846.00 as requested by the Police Board. Motion carried.

#7 MOVED: by Ed DeWitt, second by Marvin Chappa, to accept Kinross Charter Townships proposed Smoke Free Policy
Following a lengthy discussion regarding the Chippewa County Clean Indoor Air Regulation the following motion was made and passed.

#8 MOVED: by Marvin Besteman Jr., second by Lawrence Palma, to table Kinross Charter Townships Smoke Free Policy. Motion carried with two no votes.

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October 4, 2004

The Board received a letter from Dave Thomas, 4-H Youth Agent expressing concerns regarding a discrepancy in camping fees during their stay at RV West. No action taken by the Board.

CORRESPONDENCE

Scott Shackleton- Outstanding Ambulance Service payments
Chippewa County Fair Board- August Meeting Minutes
Todd & Donna Nyberg- UB Racing
Paula Newton Director Patient Financial Services- Ambulance billing problems
Penny Neitling, Northern Great Lakes Fur Harvesters- 2005 convention reservation

Meeting adjourned at 8:00PM.

Marvin Besteman Jr., Clerk

Lawrence J. Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING
KMC PROPERTY AUCTION & DECISIONS TO ACTIONS USE OF
TOWNSHIP HALL**

October 11, 2004

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence J. Palma, Supervisor
Marvin Besteman, Clerk
Vicki Ulrich, Treasurer
Ed DeWitt, Trustee
David Kauer, Trustee
Marvin Chappa, Trustee

MEMBERS ABSENT

Marvin Henderson, Trustee

Supervisor Palma called the meeting to order at 7:15PM.

Supervisor Palma explained the public auction of state land that will take place on October 27, 2004. Included in the auction is the sale of the KMC Property and asked that the Board authorize him to attend the auction and bid on the property.

#1 MOVED: by Marvin Chappa, second by Vicki Ulrich, to request closed session for discussion of dollar amount the township is willing to pay for the KMC property. Motion carried.

Recessed: 7:20PM

Reconvened: 7:26PM

The Board discussed the amount that was budgeted for the proposed sale of the KMC property.

Decisions to Actions requested Board approval for the use of the township hall for the next nine weeks. Originally, the Board approved the organization to use the Recreation Center however; the first meeting at the Rec Center resulted in several interruptions during their meeting.

#2 MOVED: by Ed DeWitt, second by David Kauer, to allow Decisions to Actions the use of the Township Hall for the next nine weeks of sessions. Motion carried.

Meeting adjourned at 7:30PM.

Marvin Besteman Jr., Clerk

Lawrence J. Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING/PUBLIC HEARING
EMERGENCY SERVICE COST RECOVERY ORDINANCE
And
TRUTH IN TAXATION & BUDGET AMENDMENT**

October 18, 2004

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence J. Palma, Supervisor
Marvin Besteman Jr., Clerk
Vicki Ulrich, Treasurer
David Kauer, Trustee
Ed DeWitt, Trustee

MEMBERS ABSENT

Marvin Henderson, Trustee
Marvin Chappa, Trustee

Also, present Sheila Gaines, Woody VanVolkenburg, Mike Hoolsema, Deb Muter, DJ Malloy and Jamie Davison.

Attendance 24

Supervisor Palma called the meeting to order at 7:30PM. Trustee Kauer led the Pledge of Allegiance.

#1 MOVED: by Marvin Besteman, second by David Kauer, to amend the October 18, 2004, meeting agenda by adding Proposed Bond Resolution. Motion carried.

#2 MOVED: by Vicki Ulrich, second by David Kauer, to approve the October 18, 2004, meeting agenda as amended. Motion carried.

#3 MOVED: by David Kauer, second by Vicki Ulrich, to accept the October 4, 2004, regular meeting minutes and the October 11, 2004, special meeting minutes as written. Motion carried.

The finance committee reviewed the bills and found no withholdings.

#4 MOVED: by Vicki Ulrich, second by Ed DeWitt, to pay the following bills.

General Fund	10,413.23
Fire Fund	349.38
Ambulance Fund	17,181.90
Property Management	3,908.41
Trail Grooming Fund	6.96
Recreation Fund	1,868.45
Fairgrounds Fund	2,370.69
Golf Course Fund	22,324.91
DPW Fund	32,023.08
Police Fund	3,959.19

Grand Total \$94,406.20

Motion carried

Ck# 26440-26502

Page 2

October 18, 2004

Resident Bob Wurschinger requested Board approval to plan and organize an evening Christmas parade of lights. Bob will keep the Board informed as to the progress and contact the Sheriff and local Police Department with the parade route.

#5 MOVED: by Vicki Ulrich, second by David Kauer, to sanction an evening Christmas parade and appoint Bob Wurschinger contact person. Motion carried.

Supervisor Palma called the Emergency Services Cost Recovery Ordinance and Truth In Taxation & Budget Amendment Public Hearings to order at 7:40PM.

PUBLIC COMMENT

- Mark Gill requested clarification of the Emergency Service and Cost Recovery Ordinance.

- Rick Bernhardt stated that the Emergency Service Ordinance needs to be refined to state exactly who would be charged for services if the incident happens on your property but is not your fault.
- Don Sare stated that the Police Department should not be a part of the Emergency Service Ordinance since the residents living in the Special Assessment District are already being charged for services.
- Rick Bernhardt asked what the dollar amount would be for the 3 mills that are being asked for on the ballot for Fire and Ambulance services.
- Jeff Mahar presented the Board with a plaque of appreciation from the 4-H Youth Shooting Club.

SUPERVISORS REPORT

None

DEPARTMENT MANAGERS

Monthly reports received from Jamie Davison Golf Course Manager, Norm Perkins DPW Superintendent and Bill Palmer Golf Course Superintendent.

COMMITTEE REPORTS

The Recreation Committee submitted their October meeting minutes with recommendations to approve the rate schedule for the Golf Course and credit EUPHA for lawn mowing. Clerk Besteman stated that the Race Track and Fur Traders Lease agreement need reviewing. Supervisor agreed to hold a special meeting to discuss leases.

#6 MOVED: by Marvin Besteman, second by Vicki Ulrich, to adopt the 2005 Golf Course rate schedule as proposed. Motion carried.

#7 MOVED: by Marvin Besteman, second by David Kauer, to credit EUPHA \$70.00 for grounds maintenance at the Community Park. Motion carried.

No letters or additional comments received in favor of or opposition to the Emergency Service Cost Recovery Ordinance or Truth in Taxation & Budget Amendment received the Public Hearings were closed at 8:35PM.

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October 18, 2004

Tabled motion of the October 4, 2004 meeting regarding the Smoke Free Policy was discussed no action taken.

Discussion held on the \$135,000 dollar Capital Improvement Bonds for the Golf Course.
#8 MOVED: by Marvin Besteman, second by Vicki Ulrich, to adopt Bond Resolution of \$135,000.00 for Golf Course Capital Improvements. Roll call vote all members present voted yes. Resolution declared carried.

Letter dated October 7, 2004 from RFB Inc./CellularOne Cable requesting reimbursement for repositioning of cables. The Board approved correspondence from the

Supervisor Office stating that the requirement of repositioning their cables is a Federal mandate under the Homeland Security Act and the township will not reimburse RFB Inc. for the project.

#9 MOVED: by David Kauer, second by Ed DeWitt, to deny refund request in the amount of two thousand dollars to RFB Inc/CellularOne for repositioning of cables. Motion carried.

CORRESPONDENCE

War Memorial Hospital Professional Practice Billing Agreement
Department of Natural Resources- Preseason Snowmobile Meetings
Montgomery Watson- Restoration Contract DACW27-97-D-0015 Task Order 0008
EUPHA- Reimbursement of Lawn Mowing

Meeting adjourned at 8:50PM.

Marvin Besteman, Clerk

Lawrence J. Palma, Supervisor

KINROSS CHARTER TOWNSHIP REGULAR MEETING

November 1, 2004

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence J. Palma, Supervisor
Marvin Besteman, Clerk
Vicki Ulrich, Treasurer
Ed DeWitt, Trustee
David Kauer, Trustee
Marvin Chappa, Trustee
Marvin Henderson, Trustee

MEMBERS ABSENT

Also, present Sheila Gaines, DJ Malloy, Alan Moses, Mike Hoolsema, Woody VanVolkenburg and Jamie Davison.
Attendance 48

#1 MOVED: by David Kauer, second by Ed DeWitt, to amend the November 1, 2004 meeting agenda by adding resignation and recommendation letter from Deb Muter EMS Director. Motion carried.

#2 MOVED: by David Kauer, second by Vicki Ulrich, to accept the October 18, 2004, minutes as presented. Motion carried.

The finance committee reviewed the bills and found no withholdings.

#3 MOVED: by Vicki Ulrich, second by Ed DeWitt, to pay the following bills.

General Fund	3,770.04
Fire Fund	162.93
Ambulance Fund	3,817.94

Property Management	689.38
Recreation Center Fund	1,414.46
Fairground Fund	2,119.77
Golf Course Fund	5,664.89
DPW Fund	19,294.88
Police Fund	732.47

Grand Total \$37,806.76
 Motion carried
 Ck# 26518-26568

PUBLIC COMMENTS

- Blood drive Friday, November 5, 2004 11:00am at the KCF Training Center.
- Don Sare, Building Authority Chair Golf Course bonds are paid, bank account closed, surplus monies turned into the township accounting department and the Golf Course deed transferred back over to the township.

PRESENTATIONS

- James Bias Attorney on behalf of Jack Bailey expressed concerns regarding lack of compensation for grooming services provided by Jack. Supervisor Palma will contact the townships legal counsel regarding the matter.
- Luanne Kooiman-Kauer presented a petition with approximately 120 signatures requesting the Board pass a resolution to eliminate the Health Insurance Benefit to part time elected officials.
- Smith Sanitation owner James Smith asked that the Board consider his bid for refuse hauling in the Special Assessment district.

#4 MOVED: by Marvin Chappa, second by David Kauer, to eliminate part time Board members health insurance effective November 1, 2004.

#5 MOVED: by Marvin Besteman, second by Ed DeWitt, to table motion eliminating Board health insurance. Motion carried with two no votes.

#6 MOVED: by David Kauer, second by Marvin Chappa, to advertise for sealed bids for weekly refuse, recycling and spring clean up per ordinance #1.116 deadline 12:00pm November 12, 2004. Motion carried.

COMMITTEE REPORTS

The Board received resignation from EMS Director Deb Muter. Deb also requested part time status and recommended assistant manager Alan Moses for the position.

#7 MOVED: by David Kauer, second by Vicki Ulrich, to accept Deb Muters resignation from full time to part time status, relinquish appointment of EMS Director

and decrease pay by one dollar per hour effective November 1, 2004.
Motion carried.

#8 MOVED: by David Kauer, second by Vicki Ulrich, to appoint Alan Moses temporary EMS Director and increase pay by one dollar per hour for duties effective November 1, 2004. Motion carried.

#9 MOVED: by David Kauer, second by Vicki Ulrich, to post in-house for EMS Directors position for one week. Motion carried.

Page 3

November 1, 2004

Golf Course Manager, Jamie Davison submitted report regarding closure of course, 2005 PGA courses, and negotiation of beverage cart return from Royal Links USA.

#10 MOVED: by Marvin Chappa, second by Ed DeWitt, to allow Jamie Davison to attend the 2005 PGA Tournament in Orlando, FL cost not to exceed \$1150.00. Motion carried.

#11 MOVED: by Marvin Besteman, second by Ed DeWitt, to have the Supervisor and Golf Course Manager contact legal counsel regarding negotiating the return of beverage cart to Susquehanna Patriot Leasing Company. Motion carried.

#12 MOVED: by Vicki Ulrich, second by Marvin Besteman, to write off the following ambulance bills- \$85.91, DOS 11/9/03, \$69.74, DOS 1/11/04, \$98.61 DOS 3/1/04, \$98.61 DOS 3/10/04, \$98.61 DOS 3/24/04, \$654.21 DOS 4/16/04, \$101.46 DOS 5/14/04, \$101.46 DOS 6/5/04, \$101.46 DOS 6/21/04, \$54.39 DOS 5/26/04 and \$1,780.00 DOS 10/15/04. Reason for write offs deceased no estate, worker's comp claim or bankruptcy. Total amount of write offs \$3,244.46. Motion carried.

COMMITTEE REPORTS

#13 MOVED: David Kauer, second by Marvin Chappa, to appoint Joe Micolo Chief of Police as recommended by the Police Board. Motion carried.

#14 MOVED: by David Kauer, second by Vicki Ulrich, to adopt *Ordinance #1.129 Emergency Services Cost Recovery Ordinance*. Roll call vote all members voted yes RESOLUTION declared carried.

#15 MOVED: by Marvin Chappa, second by Vicki Ulrich, to adopt the *Emergency Services Cost Recovery Fee Schedule* as presented. Roll call vote all members voted yes RESOLUTION declared carried.

#16 MOVED: by Marvin Besteman, second by David Kauer, to adopt the *Truth in Taxation and Budget Amendment First Resolution*. Roll call vote all members voted yes RESOLUTION declared carried.

#17 MOVED: by David Kauer, second by Ed DeWitt, to adopt the *Truth in Taxation for Purposes of Establishing 2004 Tax Levy and Amending the 2004-2005 Budget Final Resolution*. Roll call vote all members voted yes RESOLUTION declared carried.

Page 4

November 1, 2004

Paramedic Ressie Stranally requested a closed session, with the Board, Sheila Gaines, Jason Oberle, Kathy Gaines and Jeremy Spencer, to discuss a personnel issue.

#18 MOVED: by Ed DeWitt, second by Marvin Chappa, to go into closed session as requested by Ressie Stranally. Motion carried.

Recess: 8:45PM
Reconvene 10:15PM

CORRESPONDENCE

MMB & Jones-General Obligation Refunding Bonds
DEQ- Public Notice file #04-17-0030-P

Meeting adjourned at 10:20PM

Marvin Besteman Jr., Clerk

Lawrence J. Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING
EMS PERSONNEL ISSUE and
ADVERTISEMENT FOR REFUSE HAULING**

November 4, 2004

MEMBERS PRESENT

Lawrence J. Palma, Supervisor
Marvin Besteman Jr., Clerk
Vicki Ulrich, Treasurer
Ed DeWitt, Trustee
David Kauer, Trustee
Marvin Chappa, Trustee
Marvin Henderson, Trustee

4884 W. Curtis St

MEMBERS ABSENT

Supervisor Palma called the meeting to order at 6:20PM.

Discussion held on Waste Managements Contract Agreement for refuse hauling, recycling and spring clean up. Daryl Proulx from Waste Management explained

procedures for collection of weekly refuse, recycling and spring clean up. Supervisor Palma explained that the contract states that the township must submit 60 days written notice prior to canceling contract with Waste Management. The township failed to do this. Supervisor also, stated that Waste Management has done a good job servicing the area.

#1 MOVED: by Ed DeWitt, second by Vicki Ulrich, to rescind Motion #6 of the November 1, 2004, township meeting regarding advertising for sealed bids for weekly refuse, recycling and spring clean up. Motion carried.

#2 MOVED: by Marvin Chappa, second by Marvin Henderson, to renew contract option for and additional five years with Waste Management for collection of solid waste, bulk items and recycling. Motion carried.

EMS employee Ressie Stanaly requested closed session with the Board.

#3 MOVED: by Ed Dewitt, second by Vicki Ulrich, to go into closed session with Ressie Stranly to discuss her suspension. Motion carried.

Recess to closed session: 6:47PM
Reconvene 8:08PM

#4 MOVED: by Vicki Ulrich, second by David Kauer, to terminate Ressie Stanalys employment with Kinross EMS as recommended by Deb Muter EMS Director. Motion carried with one no vote.

Meeting adjourned at 8:10PM.

Marvin Besteman Jr., Clerk

Lawrence J. Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

November 15, 2004

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence J. Palma, Supervisor
Marvin Besteman, Clerk
Vicki Ulrich, Treasurer
Ed DeWitt, Trustee
David Kauer, Trustee
Marvin Chappa, Trustee
Marvin Henderson, Trustee

MEMBERS ABSENT

Also, present Sheila Gaines, Alan Moses, Woody VanVolkenburg, Jamie Davison, Norm Perkins, Brenda Curtis, Kathy Gaines, Bruce Osborn and Shawn Aston.

Attendance 34

Supervisor Palma called the meeting to order at 7:30PM. Trustee Chappa led the Pledge of Allegiance.

#1 MOVED: by Vicki Ulrich, second by Ed DeWitt, to approve the November 15, 2004, meeting agenda with two additions Mary Cobb, RV West Host, pay for duties beyond expiration of agreement and Ambulance Directors position. Motion carried.

#2 MOVED: by David Kauer, second by Vicki Ulrich, to accept the November 1, 2004, regular meeting minutes and November 4, 2004, special meeting minutes as presented. Motion carried.

The finance committee reviewed the bills and found no withholdings.

#3 MOVED: by Vicki Ulrich, second by David Kauer, to pay the following bills.

General Fund	6,475.18
Fire Fund	1,443.80
Ambulance Fund	18,845.57
Property Management Fund	2,050.54
Trail Grooming Fund	265.37
Recreation Fund	2,472.72
Fairgrounds Fund	501.70
Golf Course Fund	4,385.10
DPW Fund	51,053.11
Police Fund	4,253.67

Grand Total \$91,746.76

Ck# 26569 & 26584-26648

Motion carried.

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November 15, 2004

PUBLIC COMMENTS

- Resident thanked the current Board for all their work and dedication.
- Smith Sanitation expressed concerns regarding the Special Meeting held on November 4, 2004.

SUPERVISORS REPORT

None

DEPARTMENT MANAGERS

Report received from Golf Course Superintendent Bill Palmer. DPW Superintendent submitted information for Board review regarding water & sewer rates.

#4 MOVED: by Vicki Ulrich, second by Marvin Chappa, to approve Glenn Wallis Auxiliary Officer for the Police Department. Motion carried.

#5 MOVED: by David Kauer, second by Marvin Besteman, to post in-house, two weeks, for a full time DPW Utility Person. Motion carried.

#6 MOVED: by David Kauer, second by Ed DeWitt, to allow Office Manager Gaines to purchase a ten burner gas range cost not to exceed twenty-five hundred dollars. Motion carried.

COMMITTEE REPORTS

The Park & Rec Committee meeting minutes for November 8, 2004, were received.

#7 MOVED: by Marvin Chappa, second by David Kauer, to renew EUPHA contract agreement and confirmation of dates needed for 2005. Motion carried.

The Board also discussed the cost for senior citizens baskets Rec Committee Members state that Rec Director Frasure is working on the project.

#8 MOVED: by Ed DeWitt, second by David Kauer, to add capital outlay in Golf Course Fund Budget Adjustment is for bonding of capital outlay as proposed. Motion carried.

#9 MOVED: by Ed DeWitt, second by David Kauer, to adopt the November 15, 2004, Budget Adjustment Resolution. Roll call vote all members present voted yes. RESOLUTION declared carried.

#10 MOVED: by David Kauer, second by Ed DeWitt, to approve sending new Board officials to training at Lake State on December 8, 2004. Motion carried.

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November 15, 2004

#11 MOVED: by David Kauer, second by Vicki Ulrich, to approve paying additional fifty dollars to RV West Camp Host Mary Cobb for duties performed after expiration of contract. Motion carried.

#12 MOVED: by David Kauer, second by Vicki Ulrich, to appoint Alan Moses EMS Director. Motion carried.

Meeting adjourned at 8:35PM.

Marvin Besteman, Clerk

Lawrence J. Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING
DEFERMENT OF LAKE DREDGING FEES ON WINTER TAX BILLS
MATERIALS HANDED OVER TO PROSECUTING ATTORNEY
ALLEGED PRESS RELEASE
DEPUTY SUPERVISOR APPOINTMENT**

**COMPUTER & SOFTWARE PURCHASE
NEGOTIATION OF PILT MONEY and
NEGOTIATION OF LAW ENFORCEMENT AGREEMENT**

December 1, 2004

4884 W. Curtis St

MEMBERS PRESENT

Jason Oberle, Supervisor
Marvin Besteman, Clerk
Vicki Ulrich, Treasurer
Ed DeWitt, Trustee
Dan Mitchell, Trustee
Fred McClendon, Trustee

MEMBERS ABSENT

Wayne Donaway, Trustee

Also, present Sheila Gaines, and Woody VanVolkenburg.

Attendance: 21

Supervisor Oberle called the special meeting to order at 7:30PM. Trustee Mitchell led the Pledge of Allegiance.

Treasurer Ulrich explained the conference call between herself, Supervisor Oberle, Clerk Besteman and Assessor VanVolkenburg with Attorney Mark Nettleton of Mika Myers Becket & Jones last week regarding procedures for deferment of lake dredging fees on the winter tax bill. A letter dated November 29, 2004, from Mika Myers Becket & Jones outlined options the Board may consider for deferring payments and/or rescinding Resolution #4. Board members agree that new members of the Board will need to be brought up to date with regards to this issue. Supervisor Oberle informed the Board that he contacted the DEQ asking that they postpone the public hearing for sixty days however; he was informed by the Department of Environmental Quality that they are unable to cancel at this time therefore, a Public Hearing will be held on December 14, 2004, as scheduled. Residents, in attendance, who own property on the lake and will be affected by the special assessment expressed concerns of being charged this year for a project that is not yet scheduled. They further expressed the need and desire for dredging Kinross Lake.

#1 MOVED: by Vicki Ulrich, second by Ed DeWitt, to defer lake-dredging fees on the 2004 winter tax bills and manually bill residents for payments due if/when project proceeds. Motion carried.

Page 2

December 1, 2004

Board members discussed the letter sent to the Prosecuting Attorney pertaining to the Supervisors office computer and displaced files. Clerk Besteman explained that he and

Trustee DeWitt reviewed the files and found files that may be of use to future administrations as well as files that according to Michigan Law are permanent records and have not met guidelines for disposal. Supervisor Oberle reiterated that a virus contaminated the computer hard drive and according to the computer technician is not retrievable. Board members agree that a policy is needed stating no files of any type will be destroyed or removed from the township. Further discussion held regarding additional policy stating that should any employee load personal software on any township computers it immediately along with any documents becomes the property of Kinross Charter Township and shall not be deleted without proper authorization. In addition, the Board discussed Supervisor Oberle's Press Release and concerns of possible legal action for the township.

Supervisor Oberle submitted information requesting authorization to purchase a new computer and recommended that Joseph Paczkowski be appointed Deputy Supervisor. The Board discussed qualifications, salary, and job duties for the position.

#2 MOVED: by Dan Mitchell, second by Ed DeWitt, to appoint Joseph Paczkowski Deputy Supervisor full-time, at a salary of twenty-seven thousand five-hundred dollars per year for the duration of Supervisor Jason Oberle's term of office. Motion carried.

#3 MOVED: by Marvin Besteman, second by Fred McClendon, to authorize the Supervisor to purchase a computer and software cost not to exceed two-thousand dollars. Motion carried with one no vote.

#4 MOVED: by Ed DeWitt, second by Dan Mitchell, to allow the Supervisor, and other members of the Board who are available, to attend meeting with Sault Tribe to negotiate PILT monies for the next fiscal year. Motion carried.

#5 MOVED: by Marvin Besteman, second by Ed DeWitt, to authorize the Supervisor, Chief Micolo and Police Board Chair Shawn Aston to meet with Sault Tribe and negotiate a new Law Enforcement agreement. Motion carried.

Meeting adjourned at 9:00PM.

Marvin Besteman, Clerk

Jason Oberle, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

December 6, 2004

4884 W. Curtis St.

MEMBERS PRESENT

Jason Oberle, Supervisor
Marvin Besteman, Clerk
Vicki Ulrich, Treasurer

MEMBERS ABSENT

Ed DeWitt, Trustee
Dan Mitchell, Trustee
Wayne Donaway, Trustee
Fred McClendon, Trustee

Also, present Sheila Gaines, Joe Paczkowski, Jamie Davison, Joe Micolò, Alan Moses, Mike Hoolsema, Norm Perkins, Woody VanVolkenburg and Larry Baker.
Attendance: 32

Supervisor Oberle called the meeting to order at 7:30PM. Trustee McClendon led the Pledge of Allegiance.

#1 MOVED: by Vicki Ulrich, second by Dan Mitchell, to approve the December 6, 2004, meeting agenda with two additions Golf Course beverage cart purchase and Resolution to Defer First and Subsequent Installments of Special Assessments for Kinross Lake Special Assessment District #1 and Certain Other Related Matter. Motion carried.

#2 MOVED: by Ed DeWitt, second by Vicki Ulrich, to accept the November 15, 2004, regular meeting minutes and the November 23, & December 1, 2004, special meeting minutes as presented. Motion carried.

The finance committee reviewed the bills and withheld invoice #311227 check #26732 in the amount of \$2870.00. The payment is for Reno's Car Care for cleaning of the Groomer.

#3 MOVED: by Vicki Ulrich, second by Dan Mitchell, to pay the following bills.

General Fund	5,956.70
Fire Fund	478.17
Ambulance Fund	5,085.86
Property Management	1,472.02
Trail Grooming Fund	3,771.67 – 2,870.00
Recreation Center Fund	2,628.74
Fairgrounds Fund	229.41
Golf Course Fund	9,663.69
DPW Fund	36,268.82
Police Fund	2,014.44

Grand Total \$64,699.52

Ck# 26651, 26656, 26659, 26660, 26666-26733

Motion carried.

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December 6, 2004

Kinross Booster member John Gaines requested Board approval to hold a weekly BINGO at the township hall. Mr. Gaines explained that the profits would not only benefit the township but also numerous volunteer groups within Chippewa County.

#4 MOVED: by Vicki Ulrich, second by Ed DeWitt, to allow the Kinross Boosters to hold BINGO on Thursday evenings at the township hall. Motion carried.

Booster member Gaines also, presented the Board with a drawing of proposed 4-H basement renovations. He further requested that a member of the Board attend advisory meetings to discuss plans for improvements needed in the building. Trustee Dan Mitchell volunteered for the position. Mr. Gaines will contact Dan with the meeting date.

PUBLIC COMMENTS

- Statement made that the Board should hold workshops to discuss expansion of the Golf Course Club House.
- Resident stated that she thought the previous Board set monies aside for Club House renovations.

SUPERVISORS REPORT

- Supervisor Oberle informed the Board that an article in the Detroit Free Press on December 3, 2004 states that revenue sharing cuts in the amount of \$120,000.00 is likely to happen possibly by April 1, 2005.

DEPARTMENT MANAGERS

Superintendent Perkins informed the Board that only one, in-house, applicant submitted interest in filling the vacant position for DPW Utilities. Norm recommended that Clark Armentrout presently a part time employee be hired for the vacant full time position. Norm also requested permission to purchase a new sander.

#5 MOVED: by Vicki Ulrich, second by Ed DeWitt, to hire Clark Armentrout full time Utility Person for DPW. Motion carried.

#6 MOVED: by Vicki Ulrich, second by Marvin Besteman, to authorize DPW Superintendent Perkins to purchase a new sander from Hyde Equipment Inc. cost not to exceed \$3500.00. Motion carried.

Monthly reports received from Golf Course Superintendent Palmer and Golf Course Manager Davison.

Superintendent Palmer discussed equipment needed for the course. He stated that additional discounts would apply if the equipment were purchased before the end of the year. Following a lengthy discussion the Board approved the purchase of several items.

#7 MOVED: by Vicki Ulrich, second by Ed DeWitt, to use golf course bond monies for the purchase of a Toro Sand Pro 5020 cost not to exceed \$14,341.00. Motion carried.

Page 3

December 6, 2004

#8 MOVED: by Vicki Ulrich, second by Marvin Besteman, to use golf course bond monies for the purchase of a Toro Greensmaster 3500D cost not to exceed \$29,346.00 Motion carried.

#9 MOVED: by Vicki Ulrich, second by Ed DeWitt, to use golf course bond monies for the purchase of a Toro Greensmaster 3050 cost not to exceed \$15,979.00. Motion carried.

Bill Palmer informed the Board that he had discussed with Norm Perkins the possibility of trading in the current compressor used for winterization. The current compressor is not large enough to handle the job and takes additional hours for Bill to complete the winterization of the course. The township would receive a \$12,550.00 trade in on a larger compressor. Board members will evaluate the feasibility and need for this purchase.

Treasurer Ulrich updated the Board on the progress made regarding the beverage cart lease agreement. The information has been reviewed by Attorney Underhill and in his opinion; the township would be paying for a product that we would never own. The beverage cart came from Susquehanna Patriot Leasing Company through Royal Links. According to the agreement we have with Royal Links they have the first option to purchase the cart for \$1.00 after the township pays it off. The Attorney states that since the package was not opened and Royal Links has made no payments to us for the cart we should return it to the company. Treasurer states that the Attorney is willing to represent us in this matter. Board members agree that is in the best interest of the township to retain an Attorney to take care of this matter.

#10 MOVED: by Vicki Ulrich, second by Dan Mitchell, to retain Attorney Underhill to write an opinion letter regarding the beverage cart lease agreement with Susquehanna Patriot Leasing Company and Royal Links. Motion carried.

Golf Course Manager Jamie Davison requested approval to purchase the demo utility cart they have used for the last two seasons from BSA. Jamie also, reminded the Board that the Golf Course would be hosting the 2007 UP Golf Association Men's Championship. The event will bring in 350-450 golfers to our area. The current clubhouse is not large enough to accommodate this many people and Jamie is asking the Board to meet and discuss either renovating the existing building or to purchase a tent that will handle this many people. Jamie is required to provide this information at the UPGA Annual meeting next October otherwise the event will take place elsewhere. The Board will review this during budget workshop.

#11 MOVED: by Vicki Ulrich, second by Ed DeWitt, to allow Jamie Davison to purchase a utility cart from BSA cost not to exceed \$6208.00. Motion carried.

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December 6, 2004

Accountant Hoolsema submitted information regarding an error in reduction of the previous EMS Managers pay. Deb Muter appointed EMS Manager in November of 2001 and received a pay increase of \$1.50 per hour. When she resigned in November of 2004 the Board reduced her pay by only \$1.00. Board motion made in January 2003 states that any employee appointed additional duties and receives a pay increase will be paid that

amount only during the time they conduct those duties. Upon relinquishment, pay will be adjusted.

#12 MOVED: by Ed DeWitt, second by Vicki Ulrich, to rescind motion #7 of November 1, 2004 stating “accept Deb Muters resignation from full time to part time status, relinquish appointment of EMS Director and decrease pay by one-dollar (\$1.00) per hour effective November 1, 2004. Motion carried.

#13 MOVED: by Ed DeWitt, second by Vicki Ulrich, to accept Deb Muters resignation from full time to part time status, relinquish appointment of EMS Director and decrease pay by one-dollar & fifty cents (\$1.50). Motion carried.

#14 MOVED: by Ed DeWitt, second by Marvin Besteman, to appoint Rachel Kronemeyer assistant manager for the EMS Department as requested by EMS Director Moses. Motion carried.

#15 MOVED: by Marvin Besteman, second by Ed DeWitt, to allow EMS Director to request bids for snowplowing. Motion carried with one no vote.

#16 MOVED: by Vicki Ulrich, second by Dan Mitchell, to approve the hire of Randall Burley Fire Department volunteer pending LEIN, physical and drug screen. Motion carried.

Recess: 9:00PM

Reconvene: 9:15PM

The Police Board’s and Planning Commission’s November 22, 2004, meeting minutes were received.

#17 MOVED: by Marvin Besteman, second by Vicki Ulrich, to adopt the December 6, 2004, Budget RESOLUTION. Roll call vote all members present voted yes. Resolution declared carried.

#18 MOVED: by Ed DeWitt, second by Vicki Ulrich, to adopt RESOLUTION Designating Depositories. Motion carried.

#19 MOVED: by Vicki Ulrich, second by Dan Mitchell, to approve Lynn Auto Pars, Inc. request to extend current lease for the six months on Lot 39 KCT plat #1 commonly known as building 303 and exercise option to purchase as stated in Section 23.1 (b) in amendment to lease dated June 25, 1995 purchase price of forty-two thousand dollars (\$42,000.) Motion carried.

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December 6, 2004

Board members will review UBs Racing lease agreement and letter dated September 23, 2004, regarding curfew, sign on M-80 and track use by Millennium Motor Sports. The Nybergs will be notified that this will be discussed at the next regular meeting.

#20 MOVED: by Ed DeWitt, second by Wayne Donaway, to approve Roy A. Mayrystland division application as presented. Motion carried.

#21 MOVED: by Vicki Ulrich, second by Dan Mitchell, to approve Supervisor Oberle committee appointments as follows: *Planning & Zoning Ed DeWitt, ZBA Vicki Ulrich, Personnel Committee Wayne Donaway, Fred McClendon and Dan Mitchell, Park & Rec Committee Jason Oberle, Marvin Besteman, and Vicki Ulrich, Finance Committee Dan Mitchell, Ed DeWitt, and Vicki Ulrich, Road Advisory Committee Fred McClendon.* Motion carried.

#22 MOVED: by Vicki Ulrich, second by Dan Mitchell, to adopt RESOLUTION to Defer First & Subsequent Installments of Special Assessments for Kinross Lake Special Assessment District #12 & Certain Other Related Matters. Roll call vote all members present voted yes Resolution declared carried.

CORRESPONDENCE

Charter Communication Annual Rate Filing

Meeting adjourned at 9:50PM

Marvin Besteman, Clerk

Jason Oberle, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING
BUDGET WORKSHOP
EMS DEPARTMENT & GOLF COURSE**

December 15, 2004

4884 W. Curtis St.

MEMBERS PRESENT

Jason Oberle, Supervisor
Marvin Besteman, Clerk
Vicki Ulrich, Treasurer
Ed DeWitt, Trustee
Fred McClendon, Trustee
Dan Mitchell, Trustee

MEMBERS ABSENT

Wayne Donaway, Trustee

Also, present Joe Paczkowski, Mike Hoolsema, Jamie Davison, Bill Palmer, and Alan Moses.

Attendance 2

Supervisor Oberle called the meeting to order at 7:00PM.

Board members reviewed the Ambulance Departments budget as submitted by Director Moses. Board requests an adjustment from \$999,451.00 to \$975,000.00.

Review and adjustments made to the Golf Course budget.

Meeting adjourned at 11:20PM.

Marvin Besteman, Clerk

Jason Oberle, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

December 20, 2004

4884 W. Curtis St.

MEMBERS PRESENT

Jason Oberle, Supervisor
Marvin Besteman, Clerk
Vicki Ulrich, Treasurer
Ed DeWitt, Trustee
Dan Mitchell, Trustee
Wayne Donaway, Trustee
Fred McClendon, Trustee

MEMBERS ABSENT

Also, present Sheila Gaines, Joe Paczkowski, Mike Hoolsema, Jamie Davison, Woody VanVolkenburg and Alan Moses.

Attendance: 13

Supervisor Oberle called the meeting to order at 7:30PM. Trustee Mitchell led the Pledge of Allegiance.

#1 MOVED: by Dan Mitchell, second by Vicki Ulrich, to approve adding the EMS Snowplowing bids to agenda under new business. Motion carried.

#2 MOVED: by Wayne Donaway, second by Vicki Ulrich, to approve the December 20, 2004, meeting agenda with one addition *EMS Snowplowing bids and one correction change date from December 15, 2004 to December 6, 2004 under approval of minutes.* Motion carried.

#3 MOVED: by Ed DeWitt, second by Vicki Ulrich, to accept the December 6, 2004, meeting minutes with corrections to wording of Supervisors Report let the record show statement by Supervisor Oberle should state "*Supervisor Oberle informed the Board that according to an article in the Detroit Free Press December 3, 2004, that revenue sharing cuts are likely. Kinross Charter Township can receive cuts up to \$120,000.00 as soon as April 1, 2005. The \$120,000.00 is the remainder of the township statutory revenue sharing*" Motion carried.

The finance committee reviewed the bills and found no withholdings. Invoice #311227 check #26732 in the amount of \$2870.00 withheld at the December 6, 2004, meeting was also released for payment.

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December 20, 2004

#4 MOVED: by Vicki Ulrich, second by Ed DeWitt, to pay the following bills.

General Fund	16,002.56
Fire Fund	7,927.41
Ambulance Fund	19,352.92
Property Management Fund	3,338.78
Trail Grooming Fund	4,128.85
Rec Center Fund	3,481.47
Fairgrounds Fund	2,123.73
Golf Course Fund	4,968.13
DPW Fund	69,916.46
Police Fund	5,938.93
Road Maintenance & Repair	74.28

Grand Total \$137,253.52

Ck# 26732, 26736 & 26743-26809

Motion carried.

PUBLIC COMMENT

SUPERVISORS REPORT

- Parade of Lights went well. Pictures are on the web site www.kinross.net
- Biweekly department managers meeting started today.

Three bids received for plowing of EMS parking.

1- Larry Baker
\$375.00 per month

2- Kevin Russell Auto Repair
\$750.00 Dec. 04-April 05

3- Paul Thompson
\$1200.00 Dec 04-May 05

Discussion held regarding plowing bids for the EMS Department. Board members questioned why the Department of Public Works is not plowing. The Board will research and discuss this issue in future.

#5 MOVED: by Ed DeWitt, second by Wayne Donaway, to award bid for snow plowing the EMS parking lot to Kevin Russell lowest bidder at \$750.00 for the months of December 2004- April 2005. Motion carried.

UB Racing representatives Todd & Donna Nyberg requested approval of Race Track Agreement for the 2005 race season. Concerns expressed regarding conflicts about the Fire Department opening their concession stand during the Chippewa County Fair, alcohol in the pit area, use of the Dunbar Building and lawn mowing.

#6 MOVED: by Vicki Ulrich, second by Marvin Besteman, to approve last year of the three-year lease term agreement with UB Racing with amendment to Article III Section 3.4 to state “*excluding the week of the Chippewa County Fair.*” Motion carried.

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December 20, 2004

#7 MOVED: by Dan Mitchell, second by Vicki Ulrich, to adopt the December 20, 2004, General Fund Budget Adjustment RESOLUTION for unanticipated attorney bills for Kinross Lake Dredging Project. Roll call vote all members voted yes. Resolution declared carried.

#8 MOVED: by Ed DeWitt, second Wayne Donaway, to adopt the County Road Commissions Temporary Traffic Control Order stating no vehicular traffic, during the Dog Sled Races, at any time within the roadway and right-of-way of Country Club Dr from Parkside Dr. to Woodlake on January 8th & 9th, 2005 and February 26th & 27th, 2005. Motion carried.

#9 MOVED: by Dan Mitchell, second by Fred McClendon, to hold off paying bill to Manatron in the amount of \$1998.76 pending meeting with the County, Manatron and township involved until after the 1st of the year. Motion carried

Discussion regarding the need to take the “t” out of Gaines Highway & M-80. A grant will be used for the project the townships portion will be \$12,600.00. Supervisor Oberle will contact the County Road Commission to discuss agreement. In addition, discussion held regarding looking into placing a light at the intersection.

#10 MOVED: by Marvin Besteman, second by Ed DeWitt, approve the estimated cost of \$12,600.00 for the Gaines Highway & M-80 project and look into placement of light at the intersection pending review by the Road Advisory Committee. Motion carried.

#11 MOVED: by Vicki Ulrich, second by Ed DeWitt, to approve the Charles Kamper Land Division Application of parent parcel located at 14708 S. Tilson Rd. property #17-008-068-028-00. Motion carried.

#12 MOVED: by Ed DeWitt, second by Vicki Ulrich, to approve the Park & Rec Comprehensive Plan. Motion carried with one no vote by Supervisor Oberle.

#13 MOVED: by Ed DeWitt, second by Dan Mitchell, to approve the 2004-2005 Trail Grooming Volunteers Pat Topij, David Gaines, Sam Brown, Ray Brewster, Franklin Noha, Chris Marttucci, Ron Clark, Brian Masterson, Marvin Chappa, Mark Gill, Bob Wurschinger and Joe LaFata. Motion carried.

#14 MOVED: by Ed DeWitt, second by Fred McClendon, to approve the appointments of Gail Dill, Lenora, Pepler and Mervin Vanderstar for an additional two year term to the Board of Review Committee. Motion carried.

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December 20, 2004

#15 MOVED: by Wayne Donaway, second by Vicki Ulrich, to proceed with small claims judgment in the amount of \$95.00 for delinquent camping fees. Motion carried.

#16 MOVED: by Marvin Besteman, second by Ed DeWitt, to enter into lease agreement for September 15- 18th, 2005 at a cost of four-hundred dollars (\$400.) with Northern Great Lakes Fur Harvesters Inc. Motion carried.

The Board took no action regarding hiring and additional part time program assistant for the Rec Center.

#17 MOVED: by Dan Mitchell, second by Vicki Ulrich, to continue insurance coverage on the Kinross Heritage Society under the townships blanket liability insurance for an additional year. Motion carried.

Kinross Heritage Society also asked the Department of Public Works snowplow their parking lot no action taken by the Board.

Planning Commissions December 13, 2004, meeting minutes received.

Marvin Besteman stated that he would attend a meeting Wednesday regarding cost of conducting school elections. Budget workshops will be scheduled after the holidays.

CORRESPONDENCE

John Gaines- Interest to Serve on Road Advisory Committee

MI Hydraulic Dredging, Inc.

Woody VanVolkenburg- Kinross Lake Dredging Alternative Recommendation

Meeting adjourned at 9:00PM.

Marvin Besteman, Clerk

Jason Oberle, Supervisor