

**KINROSS CHARTER TOWNSHIP  
REGULAR MEETING**

**JANUARY 6, 1997**

**4834 W CURTIS ST**

**MEMBERS PRESENT**

David Gaines, Supervisor  
Marvin Besteman Jr., Clerk  
Vicki Ulrich, Treasurer  
Edwin DeWitt, Trustee  
James Moore, Trustee  
David Kauer, Trustee  
Edward Haggerty, Trustee

Attendance: 21

Also present: Mike Hoolsema, Brian Hamp and Woody Van Volkenburg

The Meeting was called to order at 7:30 P.M. by Supervisor Gaines.

**MOVED:** by Jim Moore, second by David Kauer, to approve the Minutes of the December 16, 1996 Regular Meeting as presented. Motion carried. MINUTES

**MOVED:** by David Kauer, second by Vicki Ulrich, to approve the Minutes of the December 30 Special Meeting as corrected to read: Reviewed the Fire Department Budget and **MOVED** to tentatively approve the Police Department Budget. Motion carried. MINUTES

**MOVED:** by Jim Moore, second by Ed Haggerty, to pay the following bills: PAY BILLS

General Fund	3,658.52
Fire Fund	34.34
Ambulance Fund	1,020.32
Property Mng	472.00
Park & Rec Fund	5,407.33
Golf Course Fund	1,084.85
DPW Fund	16,473.43
Police Fund	2,278.49
<b>TOTAL DUE</b>	<b>30,429.28</b>
<b>CK# 9386-9432</b>	

Upon roll call vote, all members present, voted "aye". Motion declared carried.

**PUBLIC COMMENTS**

Don Sare - regarding the lack of posting of the Golf Course Committee Meetings.

Pat Haskell - regarding snow around the fire hydrants.

Gerta Frimberger - regarding high speeds of the snowmobiles in the housing area.

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- MOVED:** by Marvin Besteman, second by Edwin DeWitt, to hold the Public Hearing on all of the Township Budgets on January 13, 1997 at 7:30. Motion carried. PUBLIC HEARING
- MOVED:** by Ed Haggerty, second by Vicki Ulrich, not to renegotiate a new contract with Dick Renz for management of the Golf Course clubhouse. Motion carried. NO CONTRACT RENZ
- MOVED:** by Ed DeWitt, second by Dave Kauer, to allow DPW to build the stair enclosure at the DPW office. Motion carried. DPW ENCLOSURE
- MOVED:** by Ed DeWitt, second by Jim Moore, to approve the Fire Department Officers for 1997 as Larry Baker, Fire Chief, Pat McMahon, Assistant Fire Chief, Alan Moses, Secretary/Treasurer. Motion carried. FIRE DEPT OFFICERS
- MOVED:** by David Kauer, second by Ed DeWitt, to send the Board of Review members, Assessor and Township Supervisor to a Board of Review school on February 6, 1997 at Rudyard Township Hall. Motion carried. BOARD OF REVIEW SCHOOL

Dave Windmueller gave a Golf Course Committee report and their recommendations on new rates for the 1997 golf season. Also discussed was hiring a Golf Pro/Manager.

- MOVED:** by Ed Haggerty, second by Vicki Ulrich, to proceed to advertize for a Golf Pro Manager for running of the Golf Course operation. Motion Carried. ADVERTISE GOLF PRO

- MOVED:** by Ed Haggerty, second by Vicki Ulrich, to adopt the following rates for the 1997 golf season, as recommended by the Golf Course Committee: 1997 GOLF RATES

**Annual Greens Fees**

Single	\$350
Couple	\$500
Additional Family Member	\$100
Junior (below the age of 20)	\$150

**Daily Greens Fees**

9 Holes	\$11
18 Holes	\$20
9 Holes (Junior)	\$ 6
18 Holes (Junior)	\$12

- MOVED:** by Marvin Besteman, second by Ed DeWitt, to table the above motion until the Tuesday, January 7, 1997 Special Meeting. Motion defeated. TABLE MOTION (defeated)

Upon roll call vote on the main motion, Kauer, Gaines, Haggerty, Ulrich, voted "aye", Besteman, Moore, DeWitt, voted "nay". Motion declared carried.

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Recess: 9:03

Reconvene: 9:16

**MOVED:** by Ed Haggerty, second by Vicki Ulrich, to pay Clark Nobles' Blue Cross/Blue Shield Insurance for the month of January and February 1997. Motion carried. NOBLE BC/BS

The Kinross District Police Report was received for the month of December 1996.

The Rec Center Advisory Committee Report was received.

**CORRESPONDENCE RECEIVED:**

1. Peck & Associates - Reid Quarrying Permit
2. Bourque & Associates - Hospital proposal
3. Walmart - donation on behalf of Gary Grabendike, Police Auxiliary
4. COPS Grant
5. Proposal to operate the Golf Course - Business Owners
6. Richard & Beverly Campbell - concerning Golf Course rates
7. Bill Chalfont - Golf Course operation and rates

The Ambulance Budget was reviewed with Corps Captain Paula Noble.

**MOVED:** by Ed Haggerty, second by Jim Moore, to adjourn the Meeting at 10:07 P.M. Motion carried. ADJOURN

  
Marvin Besteman Jr., Clerk

  
David Gaines, Supervisor

**KINROSS CHARTER TOWNSHIP  
REGULAR MEETING**

**JANUARY 20, 1997**

**4884 W CURTIS ST**

**MEMBERS PRESENT**

David Gaines, Supervisor

Vicki Ulrich, Treasurer

Ed DeWitt, Trustee

David Kauer, Trustee

Edward Haggerty, Trustee

**MEMBERS ABSENT**

Marvin Besteman Jr., Clerk

Jim Moore, Trustee

Also present: Janice Besteman, Deputy Clerk; Norman Perkins, DPW Superintendent; Mike Hoolsema, Accountant; Sean Nicklas, Rec Center Acting Director; Tim McKee, Police Chief; Paula Noble, Ambulance Corps Captain

Attendance: 12

The Meeting was called to order at 7:31 by Supervisor Gaines.

**MOVED:** by Ed DeWitt, second by Ed Haggerty, to accept the Minutes of the January 6, 1997 MINUTES  
Regular Meeting, the January 7, 1997 Special Meeting, the January 9, 1997 Special  
Meeting as presented and the January 13, 1997 Special Meeting as corrected to read  
also present from Jan Chambers to Paula Noble. Motion carried.

**MOVED:** by David Kauer, second by Vicki Ulrich, to pay the following bills:

**PAY BILLS**

General Fund	\$ 4,956.80
Fire Fund	186.05
Ambulance Fund	12,078.78
Property Mng Fund	1,956.20
Park & Rec Fund	4,013.10
Golf Course Fund	493.95
DPW	49,581.39
Police Fund	604.81

**TOTAL \$73,871.08**

Clk#9433-9503

Upon roll call vote, all members present, voted "aye". Motion declared carried.

**PUBLIC COMMENTS**

Richard Bernhardt inquired about a date for the Annual Meeting. A date will be set at the next meeting.

Ken Paquet from BFI was present to ask if there were any questions or concerns about the solid waste hauling. Spring clean up date needs to be set by the next meeting. One complaint was received about no lids on the recycling bins.



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Mary Cobb asked if the Township Building is a smoke free building as the smoke gets so bad.

Pat Haskell and Darlene Nordquist questioned the increase in pay given to the Township Supervisor.

Announcement was made of a blood drive on February 5 at the Training Center.

#### **RBC CENTER REPORT**

Sean Nicklas, Rec Center Acting Director presented a lease agreement with Straits Area Kae Kwon Do and requested approval of the agreement. Discussion was held on the lease, it was suggested that the lease be turned over to our Attorney Beth Askwith and Jerry Adair, Risk Management be contacted about insurance liability before approval will be given. User fees were presented and discussed. A request was received to subscribe to a biweekly publication for Grants for Cities and Towns. Suggestion was made for Sean to contact John Campbell and Bud Clarke concerning the availability of grants. Announcement was made of upcoming events: winter carnival and basketball camp. Volunteers are needed.

**MOVED:** by Ed Haggerty, second by David Kauer, to subscribe to the bi-weekly publication "Grants for Cities and Towns" at \$129 to be paid out of the General Fund and to be used by all departments. Motion carried. **SUBSCRIBE GRANT PUBLICATION**

#### **AMBULANCE CORPS**

Paula Noble, Ambulance Corps Captain, presented applications to the Corps for Mark Wilson and Michael O'Neill.

**MOVED:** by Ed Haggerty, second by David Kauer, to approve the memberships of Mark Wilson and Michael O'Neill upon passing a physical using ADA criteria. Motion carried. **WILSON O'NEILL APPLICATION**

#### **DPW REPORT**

Norman Perkins gave a report on the progress of the clarifier building. Bids were presented for the heating/ventilation system. Proposals were presented on electrical and the gas line. Prison crews are busy with shoveling roof and cleaning out hydrants.

**MOVED:** by Ed Haggerty, second by David Kauer, to award the bid for heating and ventilation of the clarifier building to Great Lakes Services, with amendments, in the amount of \$30,968. Upon roll call vote, all members present, voted "aye". Motion declared carried. **AWARD HEATING BID**

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**MOVED:** by Ed Haggerty, second by Vicki Ulrich, to put bids out for the electrical and gas line portions of the clarifier building. **ELECTRICAL  
GAS LINE  
PROPOSALS**

Motion amended to read to request 2 proposals for the electrical and gas line portions of the clarifier building. Upon roll call vote, all members present, voted "aye". Motion declared carried.

**MOVED:** by David Kauer, second by Ed DeWitt, to give the Supervisor the authority to award the bids, after 2 have been received, on the electrical and gas line for the clarifier building. Motion carried. **SUPERVISOR  
AUTHORIZED  
TO AWARD  
PROPOSALS**

Discussion was held on the vacancy on the Zoning Board of Appeals. Ed Haggerty has stepped down.

**MOVED:** By David Kauer, second by Ed Haggerty, to appoint Manual Chalin to the Zoning Board of Appeals. Motion carried. **CHALIN  
APPOINTMEN**

Ed Haggerty withdrew his resignation. Ed DeWitt will step down from the Zoning Board of Appeals. It was suggested that the ordinance be checked for the requirements in the makeup of the Zoning Board of Appeals.

**MOVED:** by Ed DeWitt, second by Ed Haggerty, to adopt the 1997-98 APPROPRIATIONS RESOLUTIONS. See attached. Upon roll call vote, all members present, voted "aye". Motion declared carried. **BUDGET  
APPROPRIAT  
RESOLUTION**

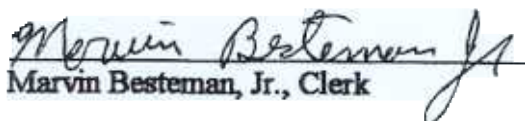
#### **NEW BUSINESS**

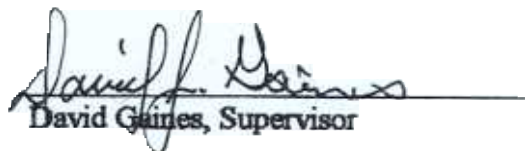
David Kauer discussed pay for the Ambulance Corps Captain. \$2000 was put into the 1997-98 budget for the captain's salary. Discussion was held on the amount of money that will be received per run and meeting plus salary versus what the Fire Department gets paid.

**MOVED:** by David Kauer, second by Ed Haggerty, to pay the position of Ambulance Corps Captain \$2000 per year, starting April 1, 1997 with the new year budget. Upon roll call vote, all members present, voted "aye". Motion declared carried. **PAY  
AMBULANCE  
CORPS  
CAPTAIN**

**MOVED:** by Ed Haggerty, second by Vicki Ulrich, to adjourn the Meeting at 9:05 Motion carried. **ADJOURN**

Correspondence received from Darlene Nordquist. Discussion on DPW turn on fees

  
Marvin Besteman, Jr., Clerk

  
David Gaines, Supervisor

**KINROSS CHARTER TOWNSHIP  
REGULAR MEETING**

**FEBRUARY 3, 1997**

**4884 CURTIS STREET**

**MEMBERS PRESENT**

Marvin Besteman, Jr., Clerk  
Vicki Ulrich, Treasurer  
Ed DeWitt, Trustee  
David Kauer, Trustee  
James Moore, Trustee  
Edward Haggerty, Trustee

**MEMBERS ABSENT**

David Gaines, Supervisor

Also present: Sean Nicklas  
Attendance: 9

The Meeting was called to order at 7:30 by Clerk Besteman. In the absence of the Supervisor, the Clerk was appointed to be the Chairperson for the Meeting.

**MOVED:** by Ed Haggerty, second by David Kauer, to accept the Minutes of the January 20, 1997 Regular Meeting as presented. Motion carried. **MINUTES**

**MOVED:** by Ed DeWitt, second by Ed Haggerty, to pay the following bills: **PAY BILLS**

General Fund	8,208.40
Fire Fund	46.45
Ambulance Fund	1,263.56
Property Mng Fund	37,137.45
Park & Rec Fund	1,854.68
Golf Course Fund	1,037.50
DPW	19,213.18
Police Fund	1,705.53
 Ck#9505-9555	 70,466.75

Upon roll call vote, all members present, voted "aye". Motion declared carried.

**PUBLIC COMMENTS**

Comments were received from Rick Bernhardt regarding establishment of a committee to evaluate the water rates.

Mary Cobb had questions on the Fair Board 5 year plan.

**DEPARTMENT HEADS**

Sean Nicklas, Rec Center Acting Director, explained the proposed lease agreement with Jamie Stelmaszek for use of a room in the Rec Center for Tae Twon Do.

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**MOVED:** by Ed Haggerty, second by Jim Moore, to approve the lease agreement with Jamie Stelmazek for a room in the Recreation Center, upon written approval from our Attorney and Risk Management. Authorization given to the Supervisor to sign said lease. See attached. Motion carried with one no vote. **STELMASZEK  
LEASE  
AGREEMENT**

**UNFINISHED BUSINESS**

Discussion was held on Gerald Lounds request that the Township pay for his physical examination.

Discussion on the need to appoint members to the Zoning Board of Appeals.

The Township will request the Fair Manager to attend the Township Board meeting to report on their five year plan.

**MOVED:** by Ed Haggerty, second by David Kauer, that the township hold an Annual Meeting on March 31, 1997 at 7:30. Motion carried. **ANNUAL  
MEETING**

**MOVED:** by Jim Moore, second by David Kauer, that the township hold its Annual Spring Clean up day on May 17, 1997. Motion carried. **SPRING  
CLEAN UP**

**NEW BUSINESS**

Artie LaVigne, representing CCMS requested the use of the Fairgrounds to hold a snowmobile race on March 8 & 9.

**MOVED:** by Ed Haggerty, second by Jim Moore, to approve Artie LaVigne, representing CCMS, the use of the Fairgrounds for a snowmobile race on March 29, 1997. Consistent with the same agreement used for the 1996 snowmobile race. Authorization given to the Supervisor to sign agreement. Motion carried. **SNOWMOBILE  
RACE**

New Era Motorsports requested a committee meet with them on plans for improvements to the Fairgrounds. The committee will consist of Clerk Besteman, Treasurer Ulrich and Trustee Kauer.

Pat Milligan from the Sled Heads, reported on their groups interest in leasing some township land for the summer snowmobile drag races.

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**CORRESPONDENCE RECEIVED**

1. Chippewa County Fair Board - regarding 5 year plan.

**MOVED:** by Ed Haggerty, second by Jim Moore, that the Meeting be adjourned at 8:18. Motion **ADJOURNMENT**  
carried.

  
Marvin Besteman, Jr., Clerk

  
David Games, Supervisor

**KINROSS CHARTER TOWNSHIP  
REGULAR MEETING**

**FEBRUARY 17, 1997**

**4884 W CURTIS ST**

**MEMBERS PRESENT**

David Gaines, Supervisor  
Marvin Besteman, Jr., Clerk  
Vicki Ulrich, Treasurer  
Ed DeWitt, Trustee  
James Moore, Trustee  
David Kauer, Trustee  
Edward Haggerty, Trustee

Also present: Tim McKee, Sean Nicklas  
Attendance: 11

The Meeting was called to order at 7:30 P.M. by Supervisor Gaines.

**MOVED:** by David Kauer, second by Ed DeWitt, to approve the minutes of the Regular Meeting of February 3, 1997 with the correction of March 8-9 for proposed snowmobile race instead of March 29. Motion carried. **MINUTES**

**MOVED:** by Vicki Ulrich, second by Jim Moore, to pay the following bills: **PAY BILLS**

General Fund	8,531.23
Fire Fund	589.94
Ambulance Fund	6,093.33
Property Mng Fund	2,022.34
Road Maint	42,872.44
Park & Rec	11,255.23
Golf Course Fund	741.72
DPW	22,809.68
Police Fund	591.68

Cks 9556-9628 TOTAL 95,507.59

Upon roll call vote, all members present, voted "aye". Motion declared carried.

**PUBLIC COMMENTS**

Mary Cobb made a request to operate a concession stand on the fairgrounds sponsored by the P.A.L.S.

Mark Rice expressed concern over the high snow banks in the housing area and the parking ordinance in regards to no parking on streets at night when plowing is not being done at night.

**MOVED:** by Jim Moore, second by David Kauer, to allow Mary Cobb, representing P.A.L.S. to operate a concession stand on the fairgrounds during the EUPHA horse shows for 1997. Motion carried. **CONCESSION STAND**

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**SUPERVISOR'S REPORT**

Supervisor Gaines reported on the MTA Educational Conference. A request was made to purchase videos of the Township from Bill Davie. There has been a problem with confidentiality and releasing information regarding a person on the ambulance corps. The Pension Plan was discussed.

Supervisor Gaines appointed the following committees:

Election:	Jim Moore and David Kauer
Finance:	Chairman Vicki Ulrich, Ed Haggerty and Jim Moore
Personnel:	Chairman Vicki Ulrich, David Kauer and Ed Haggerty
Water Rates:	Jim Moore, Ed DeWitt, David Gaines, Norm Perkins, Rick Bernhardt And George Carter
Advisory Road:	Reactivate committee plus Rick Bernhardt

**MOVED:** by Ed Haggerty, second by Vicki Ulrich, to purchase 2 video's of Kinross Township from Bill Davie. Motion carried. **PURCHASE VIDEO'S**

Tim McKee gave a written activity report on total hours on patrol, number of complaints, update of business list, training meeting with Sault Tribal Prosecutor, grant application submitted for "From Decisions to Action" and continuing education.

Sean Nicklas gave a Rec Center report on lease agreement with Straits Area Tae Kwon Do, proposed fee schedule, winter carnival, basketball camp, Easter breakfast and volunteer super conference.

Written report was received from Norman Perkins, DPW on the following: permission to attend a seminar on "Conducting Employee Performance Evaluations" and hiring an engineering firm to evaluate the sludge collection system. Also presented was a projection for a 10 year period on expansion, repair and replacements needed to the system with a total cost estimated at \$3,000,000.

**MOVED:** by Ed Haggerty, second by Ed DeWitt, to allow Norman Perkins, Janice Besteman and Brian Hamp to attend a workshop on conducting employee performance evaluation. Motion carried. **EVALUATION SEMINAR**

**MOVED:** by Ed Haggerty, second by Ed DeWitt, to allow Norman Perkins to obtain quotes from engineering firms to do a preliminary evaluation of the sludge collection system. Motion carried. **ENGINEERING QUOTES**

**MOVED:** by Ed Haggerty, second by Jim Moore, to approve the fees for the Recreation Center as follows: **REC CENTER FEES**

Open Gym	.50 daily	\$2.00 weekly
After school program for kids. Includes use of gym, games, and Arts and Crafts. M-F @ 3:00-5:30 P.M. and Sat 12:00-3:00 PM		

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Daily fees	\$2.00	Adults
Includes weight room, gym	\$1.00	Students
Basketball, volleyball and	free	Seniors
Walk in aerobics		

Punch card	\$18.00	Adults
Good for 10 daily fees	\$ 9.00	Students

Yearly Fees	\$100.00	One person
Covers daily fees for one	\$150.00	Two people
year from date of purchase	\$200.00	Household

Arts and Crafts and other special programs will have variable rates based on the cost of providing the program. Seniors are those people over the age of 55 years.  
Motion carried.

Ed DeWitt reported on the Golf Course Committee recommendation to hire John Andrew as Head Pro/Operations Manager at the golf course, compensation guidelines and that we have received no proposals to operate the concession at the clubhouse as of this date.

**MOTION:** by Ed DeWitt, second by David Kauer, to offer the job of Head Pro/Operations Manager at the Kincheloe Memorial Golf Course to John Andrew with Terry Walker as second if J Andrew declines offer. Motion Carried. **HIRE ANDREW**

**MOTION:** by Ed Haggerty, second by Jim Moore, to approve the compensation package for the Head Pro/Operations Manager at the Kincheloe Memorial Golf Course. See attached. Motion carried. **COMPENSATION PACKAGE**

Supervisor appointed Marvin Besteman, Ed DeWitt and David Gaines to meet with Dick Renz on the equipment in the Golf Course Clubhouse.

**MOVED:** by David Kauer, second by Jim Moore, to loan, if needed, \$2000 to the Golf Course Fund to cover the Golf Manager wages for the month of March. Motion carried. **G/C LOAN**

**MOVED:** by Ed Haggerty, second by Vicki Ulrich, to reject the Jerry Lounds bills. Upon roll call vote, DeWitt, Kauer, Besteman and Ulrich, voted "aye"; Gaines, Haggerty and Moore, voted "nay". Motion declared carried. **LOUNDS BILLS**

Recess 9:05

Reconvene 9:15



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**MOVED:** by Ed Haggerty, second by Jim Moore, to have Jerry Lounds submit bills to his insurance company, with the Township to pay that portion of the bills not covered by insurance, upon written notice from the insurance company. See attached. Motion carried. **LOUNDS  
BILLS**

**MOVED:** by Marvin Besteman, second by Ed DeWitt, to sell Building 302 to Dr Stallman with the following additional conditions: "For ten (10) years this property shall be used as a Medical Facility open to the public and any violation of this restriction shall act as a reverter and said property shall revert back to the Kinross Charter Township." Motion carried. **STALLMAN  
PURCHASE**

**MOVED:** by David Kauer, second by Ed Haggerty, to purchase land on the corner of Fair Road and Tone Road, parcel #075-074-00 for \$2000 from Don and Jean McDowell as per a previous board. Motion carried. **PURCHASE  
MCDOWELL  
PROPERTY**

Supervisor Gaines announced that he had appointed William Pepler as Deputy Supervisor.

**MOVED:** by Jim Moore, second by Ed Haggerty, to adopt the BUDGET ADJUSTMENT AND/OR INCREASE RESOLUTION. See attached. Upon roll call vote, all members present, voted "aye". Motion declared carried. **ADOPT  
BUDGET  
RESOLUTION**


**MOVED:** by Ed Haggerty, second by David Kauer, to extend Sean Nicklas as temporary Rec Center Director until April 1, 1997. Motion carried. **EXTEND  
NICKLAS**

**CORRESPONDENCE RECEIVED**

Dept of Environmental Quality - water supply analysis reports

Kinross Grooming Committee - appointing Marvin Chappa as Grooming Coordinator

**MOVED:** by Ed Haggerty, second by David Kauer, to adjourn the Meeting at 9:40 P.M. Motion carried. **ADJOURN**

  
Marvin Besteman, Jr., Clerk

  
David Gaines, Supervisor

**KINROSS CHARTER TOWNSHIP  
REGULAR MEETING**

**MARCH 3, 1997**

**4884 CURTIS ST**

**MEMBERS PRESENT**

Marvin Besteman, Jr., Clerk  
Vicki Ulrich, Treasurer  
Ed DeWitt, Trustee  
James Moore, Trustee  
David Kauer, Trustee  
Ed Haggerty, Trustee

**MEMBERS ABSENT**

David Gaines, Supervisor

Also present: William Pepler, Deputy Supervisor, Tim McKee, Mark Eidelson from LandPlan Inc and Planning Commission members: Alan Moses, Gene Mills and Sally Childs.

Attendance: 8

The Meeting was called to order at 7:30 P.M. by Deputy Supervisor William Pepler

**MOVED:** by Jim Moore, second by David Kauer, to approve the Minutes of the Regular Meeting of February 17, 1997 as presented. Motion carried. **MINUTES**

The Finance Committee recommended that the bills be paid.

**MOVED:** by Ed Haggerty, second by Vicki Ulrich, to pay the following bills:

**PAY BILLS**

General Fund	5,457.35
Fire Fund	71.40
Ambulance Fund	4,560.72
Property Mng	93.15
Park & Rec Fund	2,521.91
Golf Course Fund	1,194.67
DPW	32,688.58
Police Fund	1,212.99
<b>GRAND TOTAL</b>	<b>\$47,800.77</b>
Ck #9629-9685	

Motion carried.

**PUBLIC COMMENTS**

1. Faye Godfrey asked if the Township has any available buildings for possible lease to All for 1 Store. They are looking for a new location.
2. Pat Haskell asked for an update on the golf course operation.

**MOVED:** by Jim Moore, second by Ed DeWitt, to allow Woody Van Volkenburg and David Gaines to attend a workshop on the Subdivision Control Act in Cheboygan on March 19, 1997 and to allow Rick Bernhardt, Kinross EDC Director, to attend the same workshop, at his expense. Motion carried. **GAINES  
VAN VOLKEN  
SEMINAR**

**MARCH 3, 1997**  
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- MOVED:** by Ed DeWitt, second by Jim Moore, to declare March 15, 1997 as Dale French Day in Kinross Township. Motion carried. **FRENCH DAY**
- MOVED:** by Jim Moore, second by Vicki Ulrich, to allow Mike Hoolsema to attend an accounts payable seminar. Motion carried. **HOOlsema SEMINAR**

Clerk Marv Besteman reported on the New Era Committee Meeting. Mike Ross representing New Era Motorsports presented a proposal for new bleachers on the fairgrounds. The New Era Committee will meet with them on March 6, 1997 at 7:00 P.M. to discuss the proposal.

John Gaines representing EDC reported that they have meet with Jim Bourque regarding his proposal for the purchase of the hospital.

Mark Eidelson, from LandPlan Inc reported that he was here to review the draft of chapters 4 and 5 of the Master plan with the Township Board and the Planning Commission. It will take several hours to review these chapters. It was decided to hold a Special Township Board Meeting with the Planning Commission on March 24, 1997 at 7:30 P.M. to review the chapters. He also requested an amendment to his contract as his original contract has expired.

Jeannette Kucharczyk, Chippewa County Fair Manager, explained the Fair 5 year Capital Improvement and Maintenance Plan.

- MOTION:** by Marvin Besteman, second by Ed DeWitt, to approve the Chippewa County Fair Capital Improvement and Maintenance Plan for 1997: move horse arena to east end of the grounds, move registration booth, build new wash rack, increase lighting and electrical access in new horse area, upgrade PA system, continue to fence grounds, 5 sets of portable bleachers, metal siding dairy barn, maintenance on existing horse barns, turn draft horse barn into commercial exhibits and large sign at road advertising fair and other activities; subject to Board approval of the location of horse arena, large sign and fence. Motion carried. **APPROVE FAIR IMPROVEMENT**

Recess 8:57  
Reconvene 9:07

- MOVED:** by Marvin Besteman, second by Jim Moore, to adopt the RESOLUTION TO SELL BUILDING #302. See attached. Upon roll call vote, all members present, voted "aye". Motion declared carried. **RESOLUTION SELL BLDG 302**
- MOVED:** by Jim Moore, second by David Kauer, to adopt the RESOLUTION TO SELL PROPERTY, to Walt Schiemann. See attached. Upon roll call vote, all members present, voted "aye". Motion declared carried. **RESOLUTION SELL PROPERTY**

**MARCH 3, 1997**

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- MOVED:** by Ed Haggerty, second by David Kauer, to adopt the RESOLUTION TO BUY PROPERTY from Donald and Norma Jean McDowell. See attached. Upon roll call vote, all members present, voted "aye". Motion declared carried. RESOLUTION BUY PROPERTY
- MOVED:** by Ed DeWitt, second by Ed Haggerty, that the Township support the Chippewa County in getting the enhanced 911 System. Motion carried. 911 SYSTEM
- MOVED:** by Ed DeWitt, second by David Kauer, to appoint Harvey O'Brien as representative from the Planning Commission on the Zoning Board of Appeals. Motion carried. O'BRIEN ZONING BD OF APPEALS
- MOVED:** by Jim Moore, second by Marvin Besteman, to rescind the motion made on February 17, 1997 as to allow Mary Cobb to operate a concession stand on the fairground. Motion carried. RESCIND MOTION
- MOVED:** by Ed Haggerty, second by Marvin Besteman, to adopt the RESOLUTION TO ESTABLISH FUNDS. See attached. Upon roll call vote, all members present, voted "aye". Motion declared carried. RESOLUTION ESTABLISH FUNDS

Discussion was held on the cost of living for employees. This will be put on the agenda for the next meeting.

- MOVED:** by Ed Haggerty, second by Marvin Besteman, to adopt the RESOLUTION TO AMEND THE CHIPPEWA-LUCE-MACKINAC SOLID WASTE MANAGEMENT PLAN. See attached. Upon roll call vote, all members present, voted "aye". Motion declared carried. RESOLUTION AMEND PLAN
- MOVED:** by Ed Haggerty, second by Ed DeWitt, to approve the job description for the Rec Center Administrator with the addition that the administrator is an exofficio member of the Rec Center Advisory Committee and that education and experience will be evaluated on an individual basis. Experience may be substituted for education. Motion carried. REC CENTER ADMINISTRATOR JOB DESCRIPTION
- MOVED:** by David Kauer, second by Jim Moore, to send Tim McKee and the Rec Center Administrator to an evaluation seminar. Motion defeated. EVALUATION SEMINAR (defeated)
- MOVED:** by David Kauer, second by Marvin Besteman, to send Tim McKee to the evaluation seminar. Motion carried. MC KEE SEMINAR


**CORRESPONDENCE RECEIVED**

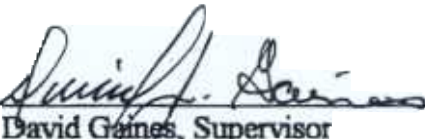
1. Brennan Communications - regarding rates
2. Dick Renz - golf course concession
3. Kinross Heritage Society - proposal

**MARCH 3, 1997**

**PAGE 4**

**MOVED:** by Ed Haggerty, second by Jim Moore, to adjourn the meeting at 9:42. Motion carried. **ADJOURN**

  
Marvin Besteman, Jr., Clerk

  
David Gaines, Supervisor

**KINROSS CHARTER TOWNSHIP  
REGULAR MEETING**

**MARCH 17, 1997**

**4884 W CURTIS ST**

**MEMBERS PRESENT**

David Gaines, Supervisor  
Marvin Besteman, Jr., Clerk  
Vicki Ulrich, Treasurer  
Ed DeWitt, Trustee  
James Moore, Trustee  
David Kauer, Trustee  
Ed Haggerty, Trustee

Also present: Norm Perkins, Tim McKee, John Andrew  
Attendance: 15

The Meeting was called to order at 7:30 P.M. by Supervisor Gaines.

**MOVED:** by David Kauer, second by Vicki Ulrich, to approve the Minutes of the Regular Meeting of March 3, 1997 and the Special Meeting of February 24, 1997 as presented. **MINUTES**  
Motion carried.

**MOVED:** by Jim Moore, second by Vicki Ulrich, to pay the following bills: **PAY BILLS**

General Fund	9,125.60
Fire Fund	3,158.81
Ambulance Fund	12,638.90
Property Mng	3,745.36
Park & Rec Fund	10,105.31
Golf Course Fund	16,406.21
DPW Fund	159,363.71
Police Fund	2,398.50
EDC Fund	115.00
<b>GRAND TOTAL</b>	<b>217,057.40</b>
<b>Clk# 9686 - 9774</b>	

Motion carried.

**PUBLIC COMMENTS**

Mark Rice reported on the Recreation Center Winter Carnival.

**MARCH 17, 1997**

**PAGE 2**

**DEPARTMENT HEAD REPORTS**

**DPW**

Norman Perkins reported on the following: engineering bid for the sludge treatment process evaluation; Fairground Caretakers house estimates for repairs of \$4,581.35; sewer lateral cleaning; sell of old vehicles and equipment; vehicle replacement schedule and report of a meeting with the Corps of Engineers and Parson's Engineering concerning the summary of the contamination report.

**MOVED:** by Ed DeWitt, second by Vicki Ulrich, to proceed to start work on the Caretakers House at the Fairgrounds by completely painting the interior of the house. Motion carried. **FAIRGROUNDS CARETAKERS HOUSE**

**MOVED:** by Ed DeWitt, second by Marvin Besteman, to allow Norm Perkins to sell a number of old vehicles and equipment by sealed bids. Motion carried. **SELL VEHICLES**

**AMBULANCE CORPS**

Kathy Burnstead, Ambulance Corps Co-Captain, requested permission for registration of 3 people to attend the EMS Expo at a cost of \$390.

**MOVED:** by Vicki Ulrich, second by David Kauer, to pay the registration fee of \$390 for 3 people to attend the EMS Expo, April 24 - 27 in Grand Rapids. Motion carried. **EMS EXPO**

**GOLF COURSE**

John Andrew, Golf Pro presented quotes for computer and software for the Golf Course Pro Shop from:

- National Office Products
- Dell
- Fore! Reservations, Inc
- Gateway 2000

**MOVED:** by Ed DeWitt, second by Vicki Ulrich, for the Golf Course to purchase computer, printer, software, cash drawer, bar code scanner and receipt printer as recommended by John Andrew, for \$5,919. **PURCHASE COMPUTER & SOFTWARE G/C**

From Dell:	computer	2,126.
	color printer	399.
From Fore!	Pro-Shop Keeper	
	Sales/Member Acct	795.
	Tournaments/Tee	795.
	Inventory/Check	795.
	Cash drawer	240.
	Receipts Printer	370.
	Bar Code Scanner	399.

Upon roll call vote, all members present, voted "aye". Motion declared carried.

**MARCH 17, 1997**

**PAGE 3**

**POLICE DEPARTMENT**

Tim McKee presented a list of stolen or abandoned property recovered within the Township. He requested permission to sale to the highest bidder if the property can not be returned to the rightful owner.

**MOVED:** by Marvin Besteman, second by Ed Haggerty, to allow Tim McKee to proceed to sell the stolen/abandoned property according to Public Act 214 of 1997. Motion carried. **SELL PROPER**

**FIRE DEPARTMENT**

Fire Chief Larry Baker, presented the application of Michael O'Neill Jr for membership on the Fire Department. Mr O'Neill is already a member of the Ambulance Corps.

**MOVED:** by Dave Kauer, second by Jim Moore, to approve the application of Michael O'Neill Jr to the Kinross Volunteer Fire Department. Motion carried. **O'NEILL JR  
FIRE DEPT**

**NEW ERA COMMITTEE REPORT**

**MOVED:** by Marvin Besteman, second by David Kauer, to allow New Era Motorsports to put a 8' X 30' trailer on the Fairgrounds, located near the grandstand area with an access gate installed in the existing fence, at New Era's expense. Motion carried. **NEW ERA  
TRAILER**

**MOVED:** by Marvin Besteman, second by Ed DeWitt, to allow New Era Motorsports to install 300' of privacy screen along a portion of the fence, at New Era's expense. Motion carried. **PRIVACY  
SCREEN**

**MOVED:** by Marvin Besteman, second by Vicki Ulrich, to allow New Era Motorsports to build a 4' X 10' announcing booth in the existing grandstands, at New Era's expense. Motion carried. **ANNOUNCING  
BOOTH**

**MOVED:** by Marvin Besteman, second by Vicki Ulrich, to purchase 16 large used tires at a cost of \$1.00 each, to put in the pit area. Motion carried. **PURCHASE  
TIRES**

**MOVED:** by Marvin Besteman, second by Ed DeWitt, to purchase new bleachers, with seating for 500 people, for the Grandstand area on the Fairgrounds, with New Era paying ½ of the cost. Motion carried. **PURCHASE  
BLEACHERS**

**MOVED:** by David Kauer, second by Ed Haggerty, to give the township employees a 3% cost of living increase as of April 1, 1997. Motion carried. **97-98  
COLA**

Bill Peppler gave a report of the committee consisting of Ed DeWitt, Marvin Besteman and himself which met with Dick Renz on his proposal to operate the bar/restaurant concession at the Golf Course Clubhouse.



**MARCH 17, 1997**

**PAGE 4**

**MOVED:** by Ed DeWitt, second by Ed Haggerty, to approve in principal a 6 month rental agreement with Richard Renz for operation of the bar/restaurant business in the Golf Course Clubhouse and authorize Supervisor Gaines to sign the agreement. Upon roll call vote, Ulrich, Besteman, Haggerty, Gaines and DeWitt, voted "aye"; Moore and Kauer voted "naye". Motion declared carried. **G/C CLUBHOUSE CONCESSION AGREEMENT**

Rena Thompson, representing the Kinross Heritage Society, requested help from the Township in restoration of the Caldwell Cabin.

**MOVED:** by David Kauer, second by Ed Haggerty, to use prison crew labor in restoration of the Caldwell Cabin as scheduling will allow. Motion carried. **CALDWELL CABIN RESTORATION**

Recess: 8:55

Reconvene 9:06

**MOVED:** by Ed DeWitt, second by David Kauer, to adopt the RESOLUTION - VOLUNTEER RECOGNITION WEEK. See attached. Upon roll call vote, all members present, voted "aye", Motion declared carried. **RESOLUTION VOLUNTEER WEEK**

**MOVED:** by Jim Moore, second by David Kauer, to pay the bill for \$224.51 in office supplies for the Kinross Township EDC. Motion carried. **EDC OFFICE SUPPLIES**

**MOVED:** by Jim Moore, second by Ed Haggerty, to execute an Assignment of Lease for property associated with the Kinross Kafe from Frank Naccarato to Byron Osborn. Motion carried. **KINROSS KAFE LEASE**

**MOVED:** by Jim Moore, second by Marvin Besteman, to approve the proposal from Great Lakes Electrical of \$2,772 for improvements to building 359 and to allow DPW to proceed with sewer repairs. Motion carried. **IMPROVEMENT BLDG 359**

**MOVED:** by Ed Haggerty, second by Ed DeWitt, to reappoint Erich Frimberger and Peter Ruskiewicz to the Kinross Township EDC. Motion carried. **EDC FRIMBERGER RUSKIEWICZ RE-APPOINTMENT**

**MOVED:** by Ed Haggerty, second by David Kauer, to adopt the BUDGET ADJUSTMENT AND/OR INCREASE RESOLUTION. See attached. Upon roll call vote, all members present, voted "aye". Motion declared carried. **BUDGET RESOLUTION**

**MOVED:** by Ed Haggerty, second by David Kauer, to pay Clark Noble's health insurance for the months of March and April 1997, in the amount of \$795.30. Motion carried. **NOBLE PAY BCBS**

Supervisor Gaines called for a Special Township Board Meeting for Monday, March 24, 1997, at 7:30, with the Planning Commission. The purpose will be to review the draft of chapters 4 & 5 of the Township Masterplan.

**MARCH 17, 1997**

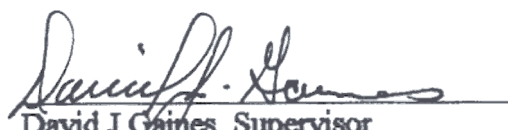
**PAGE 5**

**CORRESPONDENCE RECEIVED:**

Michigan Department of Correction, Keith Stillabower - Employees Club  
Land Plan - proposed agreement

**MOVED:** by Ed Haggerty, second by Vicki Ulrich, to adjourn the meeting at 9:44. Motion **ADJOURNMENT**  
carried.

  
Marvin Besteman Jr., Clerk

  
David J Gaines, Supervisor

**KINROSS CHARTER TOWNSHIP  
REGULAR MEETING**

**APRIL 7, 1997**

**4884 W CURTIS ST**

**MEMBERS PRESENT**

David Gaines, Supervisor  
Marvin Besteman, Jr., Clerk  
Vicki Ulrich, Treasurer  
Ed DeWitt, Trustee  
David Kauer, Trustee  
James Moore, Trustee  
Edward Haggerty, Trustee

Also present: Norman Perkins, Tim McKee, Woody Van Volkenburg  
Attendance: 19

The Meeting was called to order at 7:35 P.M. by Supervisor Gaines.

**MOVED:** by Ed Haggerty, second by David Kauer, to approve the Minutes of the Regular Meeting of March 17, 1997 and the Special Meeting of March 24, 1997 as presented. **MINUTES**  
Motion carried.

The Finance Committee recommended that the bills be paid.

**MOVED:** by Jim Moore, second by Ed Haggerty, to pay the following bills: **PAY BILLS**

General Fund	5,683.37
Fire Fund	1,367.36
Ambulance Fund	3,807.15
Property Mng	1,659.33
Trail Grooming	2,717.27
Rec Center Fund	1,687.33
County Fairgrounds	390.77
Golf Course	6,723.55
DPW Fund	56,600.65
Police Fund	1,418.32
Park & Rec Fund	12,350.03
EDC Fund	224.51

Clk# 9775-9784

9788-9852 94,629.64

Motion Carried.

**PUBLIC COMMENTS**

1. Comments received from John Gaines on damage to stack chairs.
2. Tom Andrews questioned the Township investments in a bank outside of the Township.

**APRIL 7, 1997**

**PAGE 2**

Supervisor Gaines gave his report.

**DPW REPORT - Norman Perkins**

1. Five year plan - 19 engineering firms have expressed interest in submitting bids. Prior to receiving bids we must gather information.
2. Bids received for a new truck:

Dan McCormick	\$28,382	V8 Dodge
Chippewa Motors	\$28,959	V8 Dodge
LJ Ormsbee	\$29,618	V8 Dodge
Brown Motors	\$29,072	V8 Ford
Dan McCormick	\$29,090	V8 Ford
Soo Motors	\$30,741	V8 Ford
Krug Rivertown	no bid submitted	
O'Connors	no bid submitted	
3. Sludge Processing Evaluation Bids

Wade Trim	\$ 4,500
Rose & Westra	\$ 5,480
Sundberg, Carlson	\$ 6,004
McNamee, Porter	\$ 6,200 not to exceed
& Seeley	
CC Johnson/Malhotra	\$ 9,550 not to exceed
Up Engineers/Arch	\$12,500
4. Meridian Consultants are currently drawing plans for a new building to replace the Dairy Barn. Architecturally sealed bids are need for this building.
5. Bids have been requested for a 10 ton utility trailer.
6. Quotes for an "A Frame Hoist" for the Maintenance Building are being received.

**MOVED:** by Ed Haggerty, second by Marvin Besteman, to award the Sludge Processing Evaluation bid to Wade-Trim in the amount of \$4,500. Motion carried.

**WADE TRIM  
BID**

**MOVED:** by Ed DeWitt, second by Ed Haggerty, to have Meridian Consultants do a feasibility study for Sewer and Water Service to the Fairgrounds, with an approximate cost of \$2,800. Motion carried.

**MERIDIAN  
STUDY  
WA/SE TO  
FAIRGROUNDS**

**MOVED:** by Vicki Ulrich, second by Ed DeWitt, to award the bid to purchase a V-8 Dodge Truck from Dan McCormick in the amount of \$28,382. Upon roll call vote; Kauer, Gaines, Ulrich, DeWitt, voted "aye"; Besteman, Haggerty, Moore, voted "nay". Motion declared carried.

**PURCHASE  
V8 DODGE  
TRUCK**

**MOVED:** by Marvin Besteman, second by David Kauer, to award the bid to purchase a 10 ton utility trailer from Ginop Sales for \$9,202. Motion carried with 2 no votes.

**PURCHASE  
UTILITY  
TRAILER**

**APRIL 7, 1997**

**PAGE 3**

**GOLF COURSE COMMITTEE**

**MOVED:** by Ed Haggerty, second by Vicki Ulrich, to adopt the Golf Course Leave of Absence GOLF COURSE Policy as presented by the Golf Course Committee. To permit Annual Greens Fees LEAVE OF ABSENC Payers to take a LEAVE OF ABSENCE for a season due to extended travel or illness POLICY by remitting a non-refundable deposit of \$100 to Kinross Township to be applied to their Annual Greens Fees payment the following season. Their request must be submitted in writing along with their deposit to Kinross Township prior to the deadline date for Annual Greens Fees payers. Motion carried.

**KINROSS TOWNSHIP EDC**

The following recommendations were received from the EDC:

1. That the Township appoint an individual to replace Director David Clarke, whose term expires February 1998.
2. Recommendation that the Township approve a five (5) year lease of the laundromat with Paula Noble.
3. Recommendation that the Township approve the RV park Management Agreement with Paula Noble.
4. Recommendation that Building #320, S & J Total be sold to Jerry Smith for the amount of \$21,900.
5. Request was made that the Township consider establishment of a restricted fund, with the principal portion of the building sales, to offset the loss of rental income to the Township.
6. Recommendation that the Township approve the request of the Kinross Sledheads, the use of land for summer drag races.
7. Request for a budget adjustment and clerical assistance.
8. Request for a meeting with a Township official, Ron Calery from Community Action and the Kinross EDC, to discuss Building #304.

**MOVED:** by Marvin Besteman, second by Jim Moore, to appoint Joyce Mill to the Kinross EDC MILL Board to fill the unexpired term of David Clarke. Motion carried. EDC

**MOVED:** by Ed Haggerty, second by Vicki Ulrich, to approve the lease of the laundromat to LAUNDROMA Paula Noble and authorize the Supervisor to sign said lease. Motion carried with 2 no LEASE votes.

**MOVED:** by Ed Haggerty, second by Vicki Ulrich, to approve the RV Park Management RV PARK Agreement with Paula Noble from 9/1/96 to 8/1/98. Motion carried. See attached. MANAGEMEN AGREEMENT

**MOVED:** by Ed Haggerty, second by Jim Moore, to proceed with the proposed sale of the Building #304 (S & J Total) to Jerry Smith for \$21,900. As recommended by the SALE S & J TOT Kinross EDC. Motion carried with 1 no vote.

**APRIL 7, 1997**

**PAGE 4**

- MOVED:** by David Kauer, second by Marvin Besteman, to allow the Kinross Sledheads the use of the campground area adjacent to the Local Express Gas Station for grass drag races, for 2 weeks in September for the next 4 years, with the understanding that if the area is developed commercially, this agreement is null and void. Motion carried. **KINROSS SLEDHEADS DRAG RACING**
- MOVED:** by Ed Haggerty, second by David Kauer, to approve the Kinross EDC request for a budget adjustment: \$1000 be taken from consultants 275-728-804.000  
\$1,400 be taken from contingencies 275-965-999.890  
\$2,400 be used for clerical services  
Upon roll call vote, Besteman, Kauer, Haggerty, Gaines; voted "aye"; Ulrich, Moore, DeWitt; voted "nay". Motion declared carried. **KINROSS EDC BUDGET ADJUSTMEN**
- Recess:** 9:05  
**Reconvene:** 9:17
- MOVED:** by Ed Haggerty, second by David Kauer, that the Kinross Charter Township sponsor the +20 Committee and allow the use of some of the Fairgrounds Buildings and the Township Hall for June 26-29, 1997. Motion carried. **SPONSOR + 20 COMMITTEE**
- MOVED:** by Marvin Besteman, second by Jim Moore, to continue to have Sean Nicklas as Temporary Rec Center Administrator until a Rec Center Administrator is hired. Motion carried. **NICKLAS TEMP REC CENTER AD**
- MOVED:** by Ed Haggerty, second by Jim Moore, to designate the Supervisor's office as a smoking area. Motion defeated. **SMOKING (defeated)**
- MOVED:** by Vicki Ulrich, second by Jim Moore, to designate the large ballroom as smoking area. Motion carried with 1 no vote. **SMOKING AREA**
- Don Sare made a request that the Township proceed to invest money in the Central Savings Bank. Discussion was held on the Township use of banks in and out of the Township.
- MOVED:** by Ed Haggerty, second by Jim Moore, to approve the land divisions; SW 1/4 of SE 1/4, Sect 28, T45N, R1W; not as developed sites. See attached. Motion carried. **LAND DIVISION**

#### **PARK AND RECREATION**

- MOVED:** by Marvin Besteman, second by Ed DeWitt, to amend the Park and Recreation Board Resolution to omit 4H position and replace it with a member of the public and adding Township Supervisor as exofficio, non-voting member, if there is no Park and Recreation Director. Upon roll call vote, all members present, voted "aye". Motion declared carried. **AMEND PARK & RE RESOLUTIO**

**APRIL 7, 1997**  
**PAGE 5**

Discussion was held regarding Chippewa County EDC and the legalities of operating in Kinross Township.

**MOVED:** by Jim Moore, second by David Kauer, to allow the Rudyard Area Schools the use of the theater from May 5 - 16, 1997, at no cost. Motion carried with 1 no vote.

RAS USE  
THEATER

**MOVED:** by Jim Moore, second by Ed Haggerty, to authorize the Supervisor to sign the contract with LandPlan Inc for completion of the Township Comprehensive Plan. Motion carried.

SUPERVISOR  
LANDPLAN  
CONTRACT

**MOVED:** by Jim Moore, second by Ed Haggerty, to hire Joe Micolo as a full time Police Officer under the Universal Hiring Program effective April 1, 1997. Motion carried.

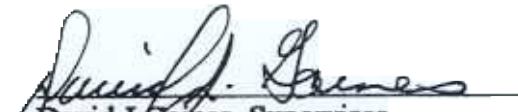
MICOLO  
FULL TIME

**MOVED:** by Ed Haggerty, second by Jim Moore, to hire Rick Bernhardt to pro-rate the funds from sale of buildings and land in the base area. Motion carried.

HIRE  
BERNHARDT

The Meeting was adjourned at 10:42.

  
Marvin Besteman, Jr., Clerk

  
David J. Games, Supervisor

**KINROSS CHARTER TOWNSHIP  
REGULAR MEETING  
APRIL 21, 1997**

**MEMBERS PRESENT**

David Gaines, Supervisor  
Marvin Besteman, Jr., Clerk  
Vicki Ulrich, Treasurer  
David Kauer, Trustee  
Ed DeWitt, Trustee

**MEMBERS ABSENT**

Edward Haggerty, Trustee  
Jim Moore, Trustee

Also present: Sean Nicklas, John Andrew  
Attendance: 22

The Meeting was called to order at 7:30 P.M. by Supervisor Gaines.

**MOVED:** by David Kauer, second by Marvin Besteman, to approve the Minutes of the Regular Meeting of April 7, 1997 as presented. Motion carried. **MINUTES**

**MOVED:** by Vicki Ulrich, second by Ed DeWitt, to pay the following bills:

General Fund	6,473.56
Fire Fund	248.24
Ambulance Fund	4,642.76
Property Mng Fund	384.51
Trail Grooming Fund	2,540.56
Debt Service Fund	1,915.75
Rec Center Fund	310.09
Fairgrounds Fund	1,842.20
Golf Course Fund	7,958.20
Public Works Fund	15,115.28
Police Fund	2,304.54

**PAY BILLS**

Check #9786,9853-9926 43,735.69  
Motion carried.

Supervisor Gaines gave his report. Trustee Ed DeWitt, Trustee David Kauer and Supervisor Gaines were appointed to a DPW committee.

**DEPARTMENT HEADS**

Corps Captain Paula Noble presented applications to the Corps for Kenneth Heilig and Shawn Wastel.

**MOVED:** by David Kauer, second by Marvin Besteman, to approve the applications of Kenneth Heilig and Shawn Wastel to the Ambulance Corps upon receiving police check and physical. Motion carried with one no vote. **AMBULANCE  
CORPS  
HEILIG &  
WASTEL**



**APRIL 21, 1997**

**PAGE 2**

Shawn Nicklas gave a Rec Center report on Dog Obedience Class, 3 on 3 Basketball, Bike-a-thon, summer playground, and 4 on 4 volleyball.

John Andrew reported on the progress being made at the Golf Course in painting the Clubhouse, the Golf Show and a beginning Golf Program using 6 holes.

Marvin Chappa reported on the 1996-97 grooming season.

**MOVED:** by Vicki Ulrich, second by David Kauer, to delay the re-payment of the \$10,000 loan from the General Fund to the Grooming Fund until the startup monies are received for the 1997-98 season. Motion carried. **DELAY REPAYMENT OF LOAN**

Recess: 8:46

Reconvene: 8:58

**MOVED:** by Vicki Ulrich, second by Marvin Besteman, to adopt the RESOLUTION to sell the property known as S & J Total, Building #320, to Jerry Smith. See attached. Upon roll call vote, all members present, voted "aye". Motion declared carried. **RESOLUTION SELL S & J TOTAL**

Recommendation from the Personnel Committee was to hire Sean Nicklas as the Rec Center Administrator.

**MOVED:** by Marvin Besteman, second by Ed DeWitt, to hire Sean Nicklas as the Rec Center Administrator effective April 21, 1997. Motion carried. **NICKLAS REC CENTER ADMINISTRATOR**

**MOVED:** by Marvin Besteman, second by David Kauer, to pay Sean Nicklas \$8.76 as Rec Center Administrator, effective April 21, 1997. Motion carried. **NICKLAS PAY**

**MOVED:** by Ed DeWitt, second by David Kauer, to purchase fireworks for June 28 and July 4 from Stonington Fireworks Co Inc, in the amount of \$4,200. The Plus 20 Committee to reimburse the Township \$2,100 for the fireworks display on June 28. Motion carried. **PURCHASE FIREWORKS**

**MOVED:** by Vicki Ulrich, second by David Kauer, to adopt the BUDGET ADJUSTMENT AND/OR INCREASE RESOLUTION. See attached. Upon roll call vote, all members present, voted "aye". Motion declared carried. **BUDGET ADJUSTMENT RESOLUTION**

Letter received from Bresnan Communication regarding renewal of the cable contract.

**MOVED:** by Marvin Besteman, second by David Kauer, to increase the pay rate of Brian Kendall by .50, to compensate for his additional responsibilities. Motion carried. **KENDALL PAY INCREASE**

**APRIL 21, 1997**


**PAGE 3**

**MOTION:** by Vicki Ulrich, second by Ed DeWitt, to hire Buss Gehrke to install the new bleachers at the Fairground at a cost of \$2500 with New Era to pay 1/2 of the cost. Motion carried with one no vote. **INSTALL BLEACHERS**

Police Chief Tim McKee reported making a total of \$162.75 in the sale of bikes and parts.

**MOTION:** by David Kauer, second by Vicki Ulrich, to use the \$162.75 from the sale of bikes for a Bike Safety Program. Motion carried. **BIKE SAFETY PROGRAM**

The Meeting was adjourned at 9:45.

  
Marvin Besteman, Jr., Clerk

  
David Gaines, Supervisor

**KINROSS CHARTER TOWNSHIP  
REGULAR MEETING**

**MAY 5, 1997**

**4884 W CURTIS ST**

**MEMBERS PRESENT**

David Gaines, Supervisor  
Marvin Besteman, Jr., Clerk  
Vicki Ulrich, Treasurer  
Jim Moore, Trustee  
David Kauer, Trustee  
Ed DeWitt, Trustee  
Edward Haggerty, Trustee

Attendance: 16

The Meeting was called to order at 7:30 P.M. by Supervisor Gaines.

**MOVED:** by Marvin Besteman, second by David Kauer, to approve the Minutes of the Regular Meeting of April 21, 1997 as presented. Motion carried. **MINUTES**

**MOVED:** by Vicki Ulrich, second by Ed DeWitt, to pay the following bills:

**PAY BILLS**

General Fund	3,082.64
Fire Fund	1,110.15
Ambulance Fund	299.92
Rec Center Fund	887.90
Fairgrounds Fund	4,870.16
Golf Course	27,795.48
DPW Fund	14,037.74
Police Fund	1,043.10

**GRAND TOTALS** 53,127.09  
Ck# 9927-9979

Motion carried.

**PUBLIC COMMENTS**

John Gaines made comments on combining the Kinross and Kincheloe Post Offices.

Pat Haskell made comments on golf lessons put on by the Consolidated Community Schools and street signs.

Mary Cobb made a complaint concerning a building and junk on Fair Road.

George Kinsella expressed objection to the hiring of Rick Bernhardt to divide the proceeds from the sale of buildings in Kinross.

**MAY 5, 1997**  
**PAGE 2**

**PUBLIC COMMENTS (cont.)**

Don Sare reported that the +20 Committee has paid for their portion of the fireworks display.

**MOVED:** by Vicki Ulrich, second by Marvin Besteman, to allow Don Sare to attend the MTA District Meeting, under the Township, as a Board of Review member. Sare to pay the registration fee. Motion carried. SARE  
MTA  
MTG

**MOVED:** by Edward Haggerty, second by Jim Moore, to allow the Kinross EDC to retain a Real Estate Appraiser for the hospital complex, at the lowest bid. Motion carried. HIRE  
APPRAISER

**MOVED:** by Ed Haggerty, second by Vicki Ulrich, to pay John Andrew \$425 per week as Golf Course Superintendent, effective April 24, 1997 until a Greens Superintendent is hired. Upon roll call vote; Haggerty, Gaines and Moore, voted "aye"; Ulrich, Besteman, Kauer and DeWitt, voted "nay". Motion defeated. ANDREW  
PAY  
(defeated)

**MOVED:** by Ed Haggerty, second by David Kauer, to pay John Andrew \$425 per week for the Golf Course Superintendent for 12 weeks, effective April 24, 1997. Upon roll call vote; Moore, Kauer, Haggerty, Gaines and Ulrich, voted "aye"; DeWitt and Besteman, voted "nay". Motion carried. 6-2-97 add until a Greenskeeper Superintendent is hired. ANDREW  
PAY

**MOVED:** by David Kauer, second by Ed DeWitt, to re-appoint Alan Mosca, expiration May 2000 and appoint George Carter, to replace Gene Mill, expiration May 2000, to the Planning Commission. Motion carried. PLANNING  
COMMISSION  
APPOINTMENT

Fair Board Manager Jeannette Kucharczyk presented the Township Board with 3 possible sites for the horse arena and washing stall, as recommended by the Fair Board.

**MOVED:** by Jim Moore, second by Marvin Besteman, to approve the Fair Board recommendation, Plan #1, for building a horse arena and washing stall. See attached. Motion carried. HORSE  
ARENA  
LOCATION

Recess: 8:37  
Reconvene: 8:48

William Brune, representing the Little Traverse Conservancy explained how their group works in helping townships get grants for purchase of lands for recreation. They have been working on the Foster Lake property for about a year. The money to purchase the property would be from a Michigan Natural Resources Fund Grant, 75% from grant, with the 25% matching funds being donated by Mrs Foster.

**MOVED:** by Jim Moore, second by Marvin Besteman, to proceed to acquire the Foster Lake property. Motion carried with two no votes. ACQUIRE  
FOSTER  
LAKE

**MAY 5, 1997**  
**PAGE 3**

Supervisor Gaines appointed a Foster Lake Committee of Jim Moore, David Kauer and Marvin Besteman.

**MOVED:** by Jim Moore, second by David Kauer, to hire Anderson, Tackman and Co for the 1996-97 Financial Audit of the Township as stated in their proposal. Motion carried. **HIRE ANDERS TACKMAN & C**

Trustee Edward Haggerty left the meeting at 9:16.

**MOVED:** by Jim Moore, second by David Kauer, to allow Sandy Hovland to attend an Accounts Payable/Payroll Seminar on June 4 in Grayling. Motion carried with one no vote. **HOVLAND SEMINAR**

**MOVED:** by Ed DeWitt, second by David Kauer, to adopt the RESOLUTION: CREDIT CARD POLICY, with the Deputy Clerk and/or Deputy Treasurer as administrator of the policy. See attached. Upon roll call vote, all members present, voted "aye". Motion declared carried. **RESOLUTION CREDIT CARD POLICY**

The following bids for the replacement of the Dairy Barn at the Fairgrounds were presented. Bids were opened on May 2, 1997 at 1 P.M. at the Kinross Township Office.

Markstrom Construction	\$25,600
McMaken Carpentry	\$35,700.87
Whiskey River Construction	\$22,629
Nomad Construction	\$38,769
Crays & Fosters Inc	\$27,813
Henry Ware Inc	\$26,848

**MOVED:** by Jim Moore, second by Vicki Ulrich, to award the bid for the replacement of the Dairy Barn at the Fairgrounds to Whiskey River Construction in the amount of \$22,629 according to the bid specifications. Motion carried. **DAIRY BARN BID WHISKEY RIV**

**MOVED:** by Ed DeWitt, second by Jim Moore, to exercise the Termination of Agreement clause in the Letter of Agreement with Life Link and give Life Link the 30 days written notice to terminate the agreement. Motion carried. **TERMINATE LIFE LINK AGREEMENT**

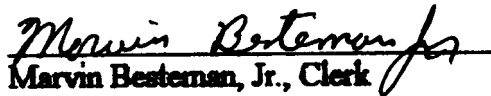
The next Regular Township Board Meeting on May 19 will also be a Public Hearing on the DNR proposal to designate Duke's Lake a trout pond.

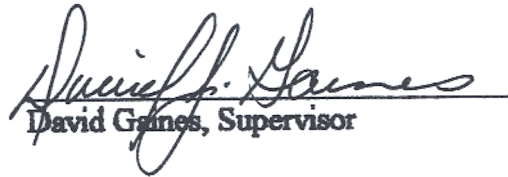
**MAY 5, 1997**  
**PAGE 4**

**CORRESPONDENCE RECEIVED:**

Dept of Environmental Quality  
George Cook - regarding Pizza Patch Bldg  
Michigan Township Par Plan - donated playground equipment  
Superior Catering - use of Township kitchen  
Kinross Boosters - 1968 step van

Meeting was adjourned at 9:46.

  
Marvin Besteman, Jr., Clerk

  
David Gaines, Supervisor

**KINROSS CHARTER TOWNSHIP  
REGULAR MEETING**

**MAY 19, 1997**

**4884 W CURTIS ST**

**MEMBERS PRESENT**

David Gaines, Supervisor  
Vicki Ulrich, Treasurer  
Ed DeWitt, Trustee  
David Kauer, Trustee  
James Moore, Trustee

**MEMBERS ABSENT**

Marvin Besteman, Jr., Clerk  
Ed Haggerty, Trustee

Also present: Jan Besteman, Sean Nicklas, John Andrew, Woody Van Volkenburg  
Attendance: 20

**PUBLIC HEARING:** Designation of Dukes Lake as a Trout Lake

The meeting was called to order at 7:31 PM by Supervisor Gaines.

The Public Hearing was opened. Jim Waybrant, fish biologist from Newberry reviewed the history of stocking fish at Duke's Lake and the procedure to designate the lake as a trout lake. If Duke's Lake is designated as a trout lake there will be no fishing through the ice and only artificial bait is allowed.

Discussion on putting nets in Kinross Lake to remove the bullheads.

**MOVED:** by Ed DeWitt, second by David Kauer, to accept the Minutes of the May 5, 1997 **MINUTES** meeting as presented. Motion carried.

**MOVED:** by Jim Moore, second by David Kauer, to pay the following bills:

**PAY BILLS**

General Fund	\$12,014.02
Fire Fund	298.49
Ambulance Fund	2,143.03
Property Mng Fund	1,627.79
Trail Grooming	202.86
Rec Center Fund	1,248.40
Fairgrounds Fund	4,193.70
Golf Course Fund	7,634.15
Public Works Fund	34,940.06
Police Fund	2,553.89
EDC Fund	220.38

**GRAND TOTAL \$67,076.77**

Check# 9980-10066

Motion carried.

**MAY 19, 1997**  
**PAGE 2**

**PUBLIC COMMENTS**

Pat Haskell thanked the township for the furniture put into the ladies room at the Golf Course.

Mark Rice made comments on Foster Lake and giving bullheads from Kinross Lake for fertilizer in the community garden.

**MOVED:** by Ed DeWitt, second by Vicki Ulrich, as per the accountants recommendation, to REMOVE remove the remaining \$4500 loan made from General Fund to #208 Park & Recreation Fund LOAN from the books as this fund has not existed since 1991. Motion carried.

Discussion was held on the Rec Center by-laws as presented by Mark Rice.

**MOVED:** Jim Moore, second by Ed DeWitt, to accept the Rec Center by-laws as presented. See REC CENTE attached. Motion carried. BY-LAWS

Supervisor Gaines requested that Mark Rice present a list of Rec Center Board Members to the Township Board for approval at the June 2 Board Meeting.

Paula Noble, Corps Captain, presented the application of Gary Griesbach as a driver on the Ambulance Corps.

**MOVED:** by Jim Moore, second by David Kauer, to accept the application of Gary Griesbach GRIESBACH as a driver on the Ambulance Corps. Motion carried.

An Ambulance Policy Committee has been set up.

Sean Nicklas, Rec Center Administrator, made a recommendation to hire Scott Bolden as Youth Corps Supervisor with Gerald Willis as alternate. Treasurer Ulrich suggested that JTPA be contacted to see if they will help cover the cost of the Corps Supervisor. Speakers were purchased from Soo Coin and they have installed some video games. Money from the video games will pay to purchase the speakers with 40% of the money to go to the Rec Center after the speakers are paid for. Volunteers are needed.

**MOVED:** by Jim Moore, second by Vicki Ulrich, to hire Scott Bolden as Youth Corps Supervisor HIRE with Gerald Willis as alternate. Motion carried with one no vote. BOLDEN

A written report was received from Norman Perkins, DPW Superintendent.

**MOVED:** by Jim Moore, second by David Kauer, to advertise for a full time laborer position at ADVERTISE DPW, as a replacement for an employee who is retiring. Motion carried. LABORER POSITION



**MAY 19, 1997**

**PAGE 3**

A letter was received from Kinross Township EDC.

**MOVED:** by Jim Moore, second by Ed DeWitt, to allow Kinross EDC to hire Professional Business Services for an appraisal of the hospital complex for \$3000. Motion carried. **HIRE PRO BUSINESS SERVICES**

Discussion was held regarding the location of the Head Start building. Alternate sites were suggested. This will be put on the agenda for the June 2 Meeting. Kinross EDC requested permission to investigate the possibility of grants to extend water/sewer lines to American Drillbox. American Drill box would like to expand their operations but can not do so until they have municipal water/sewer.

**MOVED:** by David Kauer, second by Jim Moore, to allow Kinross EDC to investigate the possibility of grants to expand the water/sewer lines to American Drillbox. Motion carried. **EDC GRANTS**

#### **UNFINISHED BUSINESS**

Supervisor Gaines reported on the need for people to serve on the Zoning Board of Appeals. Mark Rice expressed an interest in serving on this committee.

Supervisor Gaines reported on the repair of Thompson Road as a result of the gas line problems this spring. Great Lakes Transmission and Michcon will pay for 1.6 miles starting at Tilson Road going east. The gas companies will be contacted to finish the road to Bound Road.

As reported by Supervisor Gaines, Woody Van Volkenburg was given an evaluation by the previous Supervisor and did not get a pay raise. The previous supervisor did not make a recommendation, what would this Board like to do about it? Board members stated that they would like to see the evaluation and have this on the agenda for the June 2 meeting.

#### **NEW BUSINESS**

Al LaVictor, Postmaster in Rudyard and member of the District Team for Post Office Closures made a presentation regarding the position of the Kinross and Kincheloe Post Offices. Input was requested from residents.

Recess: 9:00

Reconvene: 9:12

Discussion has held on a billboard available on I-75 from MacInnis Advertising. It would be used to advertise all that Kinross has to offer.

**MOVED:** by Jim Moore, second by Vicki Ulrich, to lease a billboard sign from MacInnis Advertising at a cost of \$4000 the first year and \$3600 per year after. Motion carried. **LEASE BILLBOARD**

**MAY 19, 1997**  
**PAGE 4**

John Gaines will approach the Lions and Chamber of Commerce to help with the sign.

**MOVED:** by Jim Moore, second by Vicki Ulrich, to proceed to hire part time office help. Motion **HIRE**  
carried. **OFFICE**

**MOVED:** by David Kauer, second by Jim Moore, to accept the letter of interest from Edward **FOLKERSMA**  
Folkersma to fill the open position on the Planning Commission. Motion carried. **PLANNING**  
**COMMISSION**

It was reported by Supervisor Gaines that he has meet with Bresnan Communications regarding the cable franchise. They would like to extend their current franchise agreement. Supervisor Gaines has sent a letter to Bresnan stating that a new franchise agreement will be negotiated. It was suggested that attorney's Varnum, Riddering, Howlett and Schmidt be contacted.

**MOVED:** by Ed DeWitt, second by David Kauer, to allow the franchise agreement with Bresnan **CABLE**  
Communication to remain the same while the negotiations are under way. Motion **FRANCHISE**  
carried.

**MOVED:** by Jim Moore, second by Vicki Ulrich, to allow the Diane Peppler Resource Center **DIANE**  
the use of office space, phone jack and desk in the room off the small ballroom, at no **PEPPLER**  
cost. Motion carried. **OFFICE**

Richard Bernhardt submitted a split of property in Kinross Township. With no ordinance in place at this time the Township Board is to handle all splits. Bernhardt requested that the Board allow Woody Van Volkenburg the ability to approve the split after investigation of same.


**MOVED:** by Ed DeWitt, second by David Kauer, to table the split requested by Rick Bernhardt **TABLE**  
until the next meeting on June 2, so that the Board has a chance to review it. Motion **BERNHARDT**  
carried. **REQUEST**

The Public Hearing on Dukes Lake was closed.

**MOVED:** by Ed DeWitt, second by David Kauer, to designate Dukes Lake as a trout lake. **DUKES LAK**  
Motion carried. **TROUT LAK**

An open house will be set up to see Foster Lake.  
Clean up day went well. BFI did a good job.

The Meeting was adjourned at 9:45 PM

  
Marvin Besterman Jr., Clerk

  
David Gaines, Supervisor

**KINROSS CHARTER TOWNSHIP  
REGULAR MEETING**

**JUNE 2, 1997**

**4884 W CURTIS ST**

**MEMBERS PRESENT**

David Gaines, Supervisor  
Marvin Besterman Jr., Clerk  
Vicki Ulrich, Treasurer  
Ed DeWitt, Trustee  
Jim Moore, Trustee  
David Kauer, Trustee  
Edward Haggerty, Trustee

**PUBLIC HEARING: Foster Lake**

Also present: John Andrew, Sean Nicklas, Woody Van Volkenburg, William Brune representing  
Little Traverse Conservancy

Attendance: 28

The meeting was called to order and the Public Hearing opened at 7:30-P.M. by Supervisor David Gaines.

**MOVED:** by David Kauer, second by Vicki Ulrich, to accept the Minutes of the May 19, 1997 **MINUTES**  
Meeting as presented and add a correction to the Minutes of May 5, 1997 to the motion  
on Andrew's pay as Golf Course Superintendent to add 'until a Greenskeeper  
Superintendent is hired'. Motion carried.

**MOVED:** by Vicki Ulrich, second by Jim Moore, to pay the following bills:

**PAY BILLS**

General Fund	2,748.14
Fire Fund	1.60
Ambulance Fund	129.13
Trail Grooming	1,971.00
Rec Center Fund	829.27
Fairgrounds Fund	1,279.30
Golf Course Fund	16,087.25
DPW Fund	4,764.61
Police Fund	426.85
Road Maint	767.73

**TOTAL** 29,004.88  
**CK#1067-1097**

Motion Carried.

**JUNE 2, 1997**  
**PAGE 2**

## **PUBLIC COMMENTS**

Public comments were received on Foster Lake.

1. Area looked good for public use.
2. Cost to the Township to purchase the property.
3. Time table to develop the land.
4. Guidelines, can the Township sell any of the property.
5. Good use for public recreation.

William Brune representing the Little Traverse Conservatory, answered questions on the grant to purchase Foster Lake. The general feeling was for the Township to proceed to apply for a grant for the Foster Lake, as long as there is no set time that the Township has to develop it.

Supervisor Gaines called for a special Township Board Meeting on June 26, 1997 at 7:00 P.M. The purpose is to have a representative of Burnham and Flowers Group make a presentation for investment options in the Township retirement plan.

**MOVED:** by Edwin DeWitt, second by Vicki Ulrich, to have Meridian Consultants survey the Fairgrounds on the end of the race track where it joins the Kallio property. Motion carried. **HIRE MERIDIAN FAIRGROUNDS SURVEY**

Supervisor Gaines recognize Ken Noble for receiving a Good Service Award from the Rudyard Lions Club.

**MOVED:** by Marvin Besterman, second by Jim Moore, to appoint Mark Rice to the Zoning Board of Appeals. Motion carried. **RICE P & Z B OF APPEAL**

**MOVED:** by Ed Haggerty, second by Jim Moore, to add a 90 day extension from June 5, 1997 to September 5, 1997 to the Sky McFly Agreement as the date to open for business. Motion carried. **EXTEND MCFLY AGREEMENT**

Supervisor Gaines will send a letter to William Houghton to thank him for his time in organizing the Memorial Day parade.

Received an application from Sharon Warden for the Kinross Fire Department.

**MOVED:** by Ed Haggerty, second by David Kauer, to table the application of Sharon Warden on the Fire Department. Motion carried. **TABLE WARDEN APPLICATION**

**MOVED:** by Jim Moore, second by Ed Haggerty, to appoint the following members to the Recreation Center Advisory Committee: Mark Rice, Jim Johnson, Dorothy Johnson, Cyndia Roberts, Sheila Rice, George Carter, Lyndon Kavo and Howard Schweikert. Motion carried with one no vote. **REC CENTER ADVISORY COMMITTEE**

**JUNE 2, 1997**  
**PAGE 3**

**MOVED:** by Dave Kauer, second by Ed DeWitt, to change the by-laws of the Rec Center REC CENTER  
Advisory Committee to make the Administrator a non-voting member of the BY LAWS  
Committee. Motion carried.

Golf Course Chairman Dave Windmueller explained the Golf Course Committee request for policy  
to charge \$2.00 advance tee time, establishing a pay range for Greenskeeper, need for prison work  
crew one day a week on the course and establishing a list of job duties for the Greenskeeper in the off  
season.

**MOVED:** by Ed Haggerty, second by David Kauer, to establish policy to state that any tee TEE TIME  
time made more than 3 days in advance will be charged a fee of \$2.00 per person when POLICY  
they arrive to play. Motion carried.

**MOVED:** by Ed Haggerty, second by David Kauer, to establish the Greenskeeper salary GREENSKEEPER  
range at \$18,000 to \$30,000. Motion carried with 2 no votes. Motion carried. SALARY

**MOVED:** by David Kauer, second by Ed DeWitt, that we table the Life Link Agreement until the TABLE  
next meeting. Upon roll call vote, Moore, Kauer, DeWitt voted 'aye'; Haggerty, LIFE LINK  
Besteman, Gaines, Ulrich, voted 'nay'. Motion declared defeated. AGREEMENT  
(defeated)

**MOVED:** Ed Haggerty, second by Vicki Ulrich, that the letter of agreement with Life Link LIFE LINK  
state that the Township will pay Life Link \$225 per ALS run, with payment to go to AGREEMENT  
Life Link upon receipt of run payment by the Township. Upon roll call vote, Gaines,  
Ulrich, Haggerty, Besteman, voted 'aye'; Moore, Kauer, DeWitt, voted 'nay'. Motion  
declared carried.

Recess: 8:58

Reconvene 9:08

**MOVED:** by David Kauer, second by Vicki Ulrich, to approve the lot split request made by Rick APPROVE  
Bernhardt. See attached. Motion carried. BERNHARDT  
LOT SPLIT

**MOVED:** by Ed Haggerty, second by Ed DeWitt, to support the consolidation of the Kinross POST OFFICE  
and Kincheloe Post Offices as long as service stays the same. Motion carried. CONSOLIDATIO

Ken Paquet from BFI reported that BFI is planning to sell their Northern Michigan operation and  
request the re-assignment of the existing contract with the Township to United Waste.

**MOVED:** by Jim Moore, second by David Kauer, to allow for the re-assignment of the BFI Solid RE-ASSIGN  
Waste Collection Contract pending the sale of BFI to United Waste on approval of the BFI  
Township Attorney. Motion carried. AGREEMENT

**JUNE 2, 1997**  
**PAGE 4**

**MOVED:** by David Kauer, second by Vicki Ulrich, to send two persons to the Tax Receipting **TAX RECEIPT**  
Review Class at the Supervisors discretion. Motion carried. **CLASS**

**MOVED:** by Ed Haggerty, second by Vicki Ulrich, that the Township support the proposed **VETERANS**  
Veterans Memorial by the Township Hall. Motion carried. **MEMORIAL**

Woody requested that the Board go into closed session to discuss his evaluation.


**MOVED:** by Ed Haggerty, second by Vicki Ulrich, to go into closed session for Woody Van **CLOSED**  
Volkenburg's evaluation. Upon roll call vote, all members present voted, 'aye'. **SESSION**  
Motion declared carried.

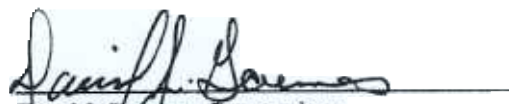
Recess to closed session at 9:40

Reconvene from closed session at 10:05

**MOVED:** by Ed Haggerty, second by Vicki Ulrich, to give Woody Van Volkenburg a .50 pay **VAN VOLKENBU**  
increase effective November 6, 1997. Motion defeated. **PAY INCREASE**  
**(defeated)**

Meeting adjourned at 10:07

  
Marvin Besteman, Jr., Clerk

  
David Games, Supervisor

**KINROSS CHARTER TOWNSHIP  
REGULAR MEETING**

**JUNE 16, 1997**

**4884 W CURTIS ST**

**MEMBERS PRESENT**

David Gaines, Supervisor  
Marvin Besteman, Jr., Clerk  
Vicki Ulrich, Treasurer  
Ed DeWitt, Trustee  
David Kauer, Trustee  
Jim Moore, Trustee  
Ed Haggerty, Trustee

Also present: John Andrew, Tim McKee, Woody Van Volkenburg  
Attendance: 15

The Meeting was called to order by Supervisor Gaines at 7:30 P.M.

**MOVED:** by Ed Haggerty, second by David Kauer, to accept the Minutes of the June 2, 1997 **MINUTES**  
Regular Meeting as presented. Motion carried.

The Finance Committee recommended that the bills be paid.

**MOVED:** by Ed Haggerty, second by Jim Moore, that the following bills be paid:

**PAY BILLS**

General Fund	\$4,334.35
Fire Fund	4,576.93
Ambulance Fund	1,391.27
Property Mng	2,395.15
Trail Grooming	4,282.50
Rec Center Fund	860.39
Fairgrounds Fund	6,799.03
Golf Course	12,975.54
DPW Fund	39,733.48
Police Fund	944.75

**GRAND TOTAL** 78,293.39  
Ck# 10075-10195

Motion carried.

**PUBLIC COMMENTS**

Public Comments were received from Mary Cobb concerning gas line on Fair Road, appointment of the Park Board, collection of camping fees on the Fairgrounds and fence along Fairgrounds.

John Gaines questioned the operation of A & L Metal and possible contamination and pollution.

Pat Haskell had questions on the New Era Contract.

**JUNE 16, 1997**

**PAGE 2**

Supervisor Gaines canceled the Special Meeting that was to be held on June 26 concerning the investment of the Township pension.

**MOVED:** by Ed DeWitt, second by Jim Moore, that the following policy be adopted: The COBRA Township will charge a 2% premium to cover administration fees as well as 100% of FEES POLICY the cost of coverage for COBRA Continuation Coverage. Motion carried.

Pat McMahon, Assistant Fire Chief, presented the application of Sharon Warden and reported on the Fire Department Standard Operations and Procedures. Some changes will still be made in the operating procedures.

**MOVED:** by Ed DeWitt, second by Vicki Ulrich, to approve the application of Sharon Warden WARDEN to the Kinross Volunteer Fire Department. Motion carried. FIRE DEPT

Written report received from Tim McKee, Police Chief and Sean Nicklas, Rec Center Administrator.

Mark Rice reported on the Recreation Center Committee by-law change.

**MOVED:** by Ed DeWitt, second by Jim Moore, to approve the Recreation Center By-laws as REC CENTER modified to change the Rec Center Administrator from a voting member to an BY-LAWS Associate member. See attached. Motion carried.

Dave Windmueller reported on the recommendation of the Golf Course Committee to hire Gaylord Jones as the Golf Course Greenskeeper with William Palmer as alternate.

**MOVED:** by Ed DeWitt, second by Ed Haggerty, to hire William Palmer as the Golf Course HIRE PALMER Greenskeeper. Motion carried. GREENSKEEPE

**MOVED:** by Ed DeWitt, second by David Kauer, to allow the Supervisor to negotiate a salary PALMER with William Palmer as stated in the proposed range limits. Motion carried with 1 SALARY "nay" vote.

**MOVED:** by Ed Haggerty, second by Vicki Ulrich, to approve the contract with Life Link. Upon LIFE LINK roll call vote; Haggerty, Besteman, Gaines, voted "aye"; DeWitt, Moore, Ulrich, CONTRACT (defeated) Kauer, voted "nay". Motion declared defeated.

**MOVED:** by David Kauer, second by Marvin Besteman, to give Accountant Mike Hoolsema a HOOLSEMA salary increase of .62 per hour retroactive to May 11, 1997. Motion carried. SALARY INCREASE

**MOVED:** by Ed DeWitt, second by David Kauer, to allow Supervisor David Gaines to attend the MTA LEGISLATIVE MTA Summer Legislative Forum. Motion carried. FORUM



**JUNE 16, 1997**

**PAGE 3**

Recess: 8:32

Reconvene: 8:45

Discussion was held on Life Link; contract, service and the cost to the Township.

**MOVED:** by Jim Moore, second by Ed Haggerty, to authorize the Supervisor to sign the LIFE LINK Agreement with Like Link to provide Advance Life Support Services to Kinross CONTRACT residents. Motion carried with 2 "nay" votes.

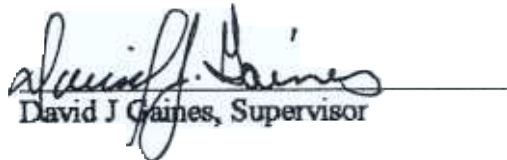
Supervisor Gaines appointed a Committee to look at the possibility of the Kinross Ambulance Corps providing Advanced Life Support Service. Committee members: David Kauer, Ed Haggerty and David Gaines.

**CORRESPONDENCE RECEIVED:**

1. Life Link: contract
2. Sault Tribe of Chippewa Indians: Law Enforcement payment of \$13,500
3. Sault Tribe of Chippewa Indians: 2% Monies - request for Rec Center Improvements

The Meeting was adjourned at 9:04

  
Marvin Besterman Jr., Clerk

  
David J Gaines, Supervisor

**KINROSS CHARTER TOWNSHIP  
REGULAR MEETING**

**JULY 7, 1997**

**4884 W CURTIS ST**

**MEMBERS PRESENT**

Marvin Besteman, Jr., Clerk  
Vicki Ulrich, Treasurer  
Ed DeWitt, Trustee  
David Kauer, Trustee  
Jim Moore, Trustee  
Ed Haggerty, Trustee

**MEMBERS ABSENT**

David Gaines, Supervisor

The Meeting was called to order by Clerk Besteman at 7:30 P.M.

**MOVED:** by Vicki Ulrich, second by Ed Haggerty, to appoint Clerk Marvin Besteman to chair the meeting in the absence of Supervisor David Gaines. Motion carried. **BESTEMAN CHAIR**

**MOVED:** by Ed Haggerty, second by Vicki Ulrich, to approve the Minutes of the June 16, 1997 Meeting as presented. Motion carried. **MINUTES**

The Finance Committee recommended that the bills be paid in the amount of \$107,522.27. A question was raised on the purchase of pencils for \$161.80 with a wrong imprint.

**MOVED:** by Ed Haggerty, second by David Kauer, to pay the following bills and to have the Golf Course see if they can get an adjustment to the bill for pencils with the wrong imprint. **PAY BILL**

General Fund	9,301.82
Fire Fund	589.05
Ambulance Fund	2,220.89
Property Mng Fund	4,833.51
Trail Grooming	37.40
Rec Center Fund	3,387.23
Fairgrounds Fund	18,064.89
Golf Course Fund	11,368.49
DPW Fund	54,662.57
Police Fund	3,056.42

**GRAND TOTAL**                      **\$107,522.27**  
Ck# 10196-10306

Motion carried.

The new Golf Course Greenskeeper, Bill Palmer, was introduced by Clerk Marvin Besteman.

**PUBLIC COMMENTS**

Comments were received from Mary Cobb concerning the Quarter Horse Show and from Pat Haskell asking for an update on Foster Lake and the Indian Health Center.

**JULY 7, 1997**  
**PAGE 2**

## **DEPARTMENT HEADS**

**DPW - Norman Perkins reported on the preparation of the Fairgrounds for the Quarter Horse Show and the hiring of 5 part time workers.**

**MOVED:** by Ed Haggerty, second by Vicki Ulrich, to have a meeting with the Supervisor and **MEETING** the Personnel Committee regarding hiring for the Township. Motion carried.

Perkins also reported on bids for the 5 year plan for DPW, the Sanitation Sewer Feasibility Study - Fairgrounds to Treatment Plant and purchase of a front deck mower which was put in the budget. Perkins recommendation was to purchase a Kabota front deck mower from Skimmers at a price of \$9000 with a trade in.

**MOVED:** by Ed DeWitt, second by David Kauer, to purchase a Kabota front deck mower from **PURCHASE** Skimmers for \$9000 with a trade in. Motion carried. **MOWER**

Questions asked of Norman Perkins, from Mary Cobb 'if they will be drag the horse arena before the Quarterhorse Show?' and from Jim MacLaren, questioning the pile of sand behind Building #316.

**AMBULANCE CORPS** Paula Noble, Corps Captain, presented the applications of William Klein as Driver (interested in taking First Responder Course) and Denise Rea as First Responder. There are 31 members now on the Ambulance Corps.

**MOVED:** by Edward Haggerty, second by David Kauer, to accept the application of William **KLEIN/RE** Klein and Denise Rea for the Ambulance Corps. Motion carried. **AMBULANC**  
**CORPS**

**POLICE DEPARTMENT** - A written report was received from Police Chief Tim McKee.

## **UNFINISHED BUSINESS**

Ed Haggerty, Chairman of the Personnel Committee made a recommendation to hire Clarke and Paula Noble as Fairgrounds Caretakers.

Clerk Marv Besteman had questions concerning the wages, hours and job description. The job description has not been approved by the Township Board yet.

Treasurer Ulrich suggested that the recommendation be tabled until the Supervisor gets back.

Clerk Besteman reported that the Supervisor and Clerk had meet with John Badenski concerning the Bresnan Communication franchise.

**JULY 7, 1997**

**PAGE 3**

**MOVED:** by Ed Haggerty, second by Vicki Ulrich, to approve the Bresnan Communications Resolution. See attached. Upon roll call vote, all members present, voted "aye". Motion declared carried. **BRESNAN COMM RESOLUTI**

**NEW BUSINESS**

**MOVED:** by Ed DeWitt, second by Jim Moore, to re-appoint Roger Bygrave to the Zoning Board of Appeals. Motion carried. **BYGRAVE ZONING BOARD**

The Baker lot split was explained and discussed.

**MOVED:** by Vicki Ulrich, second by Ed Haggerty, to approve the David and Susan Baker lot split on M-80, Permit # 97-0445 as presented, to put in a trailer, property to stay in Baker's name See attached. Motion carried. **BAKER LOT SPLIT**

**MOVED:** by Ed Haggerty, second by Jim Moore, to approve the David and Susan Baker lot split on #008-073-001-75 as presented. See attached. Motion carried. **BAKER LOT SPLI**

**CORRESPONDENCE RECEIVED**

Conrad Gantzhorn regarding development of land in Kinross Township. Referred to Planning Commission.

Lake Superior State University regarding reimbursement of BCBS payments on Clark Noble.

American Drillbox regarding selling their business to rose Plastic USA Inc.

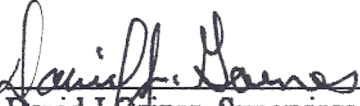
Michigan Department of Natural Resources regarding Foster Lake.

Phyllis Taylor regarding Golf Course policy.

Treasurer Ulrich and Trustee Haggerty suggested a Special Meeting be set up soon to discuss hiring for the Township.

**MOVED:** by Ed Haggerty, second by Jim Moore, to adjourn the Meeting at 8:10. Motion carried. **ADJOURN**

  
Marvin Besteman, Jr., Clerk

  
David J. Gaines, Supervisor

**KINROSS CHARTER TOWNSHIP  
REGULAR MEETING**

**July 21, 1997**

**4834 W Curtis St**

**MEMBERS PRESENT**

David Gaines, Supervisor  
Marvin Besteman, Jr., Clerk  
Vicki Ulrich, Treasurer  
Ed DeWitt, Trustee  
Jim Moore, Trustee  
David Kauer, Trustee  
Ed Haggerty, Trustee

Also present: Insurance Agent, Robert Gandolphi and Attorney Dyke Justin  
Attendance: 18

The meeting was called to order at 7:30 P.M. by Supervisor Gaines.

**MOVED:** by David Kauer, second by Ed Haggerty, to approve the minutes of the Regular Meeting of July 7, 1997 and the Special Meeting of July 16, 1997 as presented. **MINUTES**  
Motion carried.

The Finance Committee recommended that the bills be paid for \$104,856.55.

**MOVED:** by Jim Moore, second by Ed Haggerty, to pay the following bills:

**PAY BILLS**

General Fund	4,786.31
Fire Fund	444.56
Ambulance Fund	1,736.26
Property Mng	10,544.38
Trail Grooming	299.38
Rec Center Fund	2,658.28
Fairgrounds Fund	19,353.60
Golf Course	7,428.06
DPW Fund	56,355.87
Police Fund	1,249.85

**TOTAL \$104,856.55**

**Clk#10307-10382**

Motion carried.

**JULY 21, 1997**

**PAGE 2**

**PUBLIC COMMENTS**

Public Comments were received from:

Pat Haskell regarding Dr Gantzborn purchase of land.

Mary Cobb regarding the Fairground Fence.

Ellen Passmore regarding charging admission to the Fair.

Holly Traynor regarding the car racing schedule.

Discussion was held on the Fairgrounds fence as to placing it behind the line of pine trees, that some other type of fence would look better and when the Fair Board will start charging admission to the fair.

Vicki Ulrich arrived at 7:47.

John Gaines suggested that the 1966 Ford truck that was left by the Air Force be restored and used in parades as the township entry.

Supervisor Gaines gave his report.

Ed Haggerty reported that the Planning Commission recommended the northern route for the sewer and water lines to the fairgrounds.

**MOVED:** by Vicki Ulrich, second by Jim Moore, to hire Meridian Consultants to survey the area behind A & L Metal to the treatment plant. Motion carried. **HIRE MERIDIAN**

**MOVED:** by Ed DeWitt, second by Ed Haggerty, to charge a \$10 cleaning deposit for the use of stalls used by the EUPHA horse show. Refundable if stall is cleaned following use. Motion carried. **STALL DEPOSIT**

Recreation Center Report was given by Sean Nicklas.

**MOVED:** by Ed Haggerty, second by David Kauer, to adopt the following pay scales for the Recreation Center employees. See attached. Motion carried. **REC CENTER PAY SCALE**

**MOVED:** by Ed Haggerty, second by Vicki Ulrich, to approve of a camping trip on Labor Day weekend at Boedne Bay Camp on Brevort Lake. Purpose: to see if it is a good place to hold a summer camp for area youth. Motion carried. **APPROVE CAMPING**

**MOVED:** by Ed Haggerty, second by Vicki Ulrich, to approve the Recreational Camp out at Wilderness State Park, August 16-17. Motion carried. **APPROVE CAMPING**

**JULY 21, 1997**  
**PAGE 3**

Robert Gandolphi, Municipal Underwriters, reported on the following:

Public Officials Wrongful Act Liability

Property Fire Coverage

Personal Effects of Volunteer Firemen

Volunteer Firemen Vehicles Endorsement

Fire Trucks & Inland Marine Coverage

Reduction of our workmens compensation of 39% equal to a \$20,000 reduction

**MOVED:** by Ed DeWitt, second by David Kauer, to purchase a new marque for the Fairgrounds from Signs Unlimited of Marquette with installation in the amount of \$923. Motion carried. **PURCHASE MARQUE**

Recess: 8:50

Reconvene: 9:04

**MOVED:** by Ed Haggerty, second by Marvin Besteman, to approve the Caretaker Job Description and Agreement for the Fairgrounds. Motion carried. **CARETAKERS JOB DESCRI & AGREEMEN**

Ed Haggerty reported on the Personnel Committee recommendation of Clarke and Paula Noble to the Fairgrounds Caretakers position.

**MOVED:** by Ed Haggerty, second by Vicki Ulrich, to offer the Fairgrounds Caretaker position to Clarke and Paula Noble. Upon roll call vote, Haggerty, Kauer, Gaines, Moore, Noble voted "aye"; Besteman, DeWitt, voted "nay". Motion declared carried. **HIRE NOBLE**

**MOVED:** by Ed DeWitt, second by Vicki Ulrich, to purchase 10 new golf carts from BSA of Marquette for \$28,620. Motion carried. **PURCHASE GOLF CARTS**

**MOVED:** by Marvin Besteman, second by David Kauer, to approve the Purchase Agreement with H James Bourque and Associates for the hospital complex, 16523 S Water Tower Drive, part of Section 29, T45N, R2W, Lot #55 Commercial Plot 2. Motion carried. **APPROVE PURCHASE AGREEMENT BOURQUE**

**MOVED:** by Jim Moore, second by Ed DeWitt, to proceed to hire a part time clerical position for the Township office. Motion carried. **HIRE CLERICAL**

Supervisor appointed a committee of Ed Haggerty, Marvin Besteman and Dave Gaines to interview for the clerical position and make a recommendation to the Township Board.

Randy DeWitt, representing New Era Motorsports, requested 2 or 3 extensions to the normal curfew each year for circumstances beyond their control. Also requested was moving the mud bog and building a new flagman stand.

**JULY 21, 1997**


**PAGE 4**

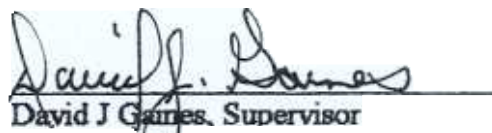
- MOVED:** by Marvin Besteman, second by Ed Haggerty, to deny the request by New Era Motorsports for 2 or 3 extensions to the curfew for racing. Motion carried. **DENY NEW ERA REQUES**
- MOVED:** by Jim Moore, second by Ed Haggerty, to allow Supervisor Gaines to work out an agreement with New Era and the Fair Board on relocation of the mud bog and flagman stand. Motion carried. **RE LOCATE MUD BOG**
- MOVED:** by Jim Moore, second by David Kauer, to adopt the RESOLUTION to Loan Money from General Fund to Snowmobile Trail Grooming Fund. See attached. Upon roll call vote, all members present, voted "aye". Motion declared carried. **RESOLUTION LOAN TO GROOMING**
- MOVED:** by Ed DeWitt, second by Vicki Ulrich, to adopt the Budget Adjustment and/or Increase RESOLUTION. See attached. Upon roll call vote, all members present, voted "aye". Motion declared carried. **RESOLUTION BUDGET ADJUSTMENT**
- MOVED:** by Ed Haggerty, second by David Kauer, to approve a new electrical line from the beef barn to the pine trees with the Township, Fair Board and Quarter Horse Show each paying a third of the cost. Motion carried. **FAIRGROUND ELECTRIC LINES**
- MOVED:** by Ed Haggerty, second by David Kauer, to designate the Township EDC as the Brownsfield Authority to take care of Township owned properties. Motion carried. **TWSP EDC BROWNSFIELD AUTHORITY**
- MOVED:** by David Kauer, second by Ed DeWitt, to allow Department Heads to attend the Federal Auction in Lansing if there is a need for equipment and the dollar amounts are in the departments' budgets. Motion carried. **FEDERAL AUCTION**

**CORRESPONDENCE RECEIVED:**

CCSS - Thank you letter for use of the Theater for the Community Chorus/Orchestra Concert  
EUP Community Orchestra - Thank you and \$25 donation for use of the Theater for the Community Chorus/Orchestra Concert

The Meeting was adjourned at 10:08.

  
Marvin Besteman Jr., Clerk

  
David J Gaines, Supervisor



**KINROSS CHARTER TOWNSHIP  
REGULAR MEETING**

**AUGUST 4, 1997**

**4894 W CURTIS ST**

**MEMBERS PRESENT**

David Gaines, Supervisor  
Marvin Besteman, Jr., Clerk  
Vicki Ulrich, Treasurer  
Ed DeWitt, Trustee  
David Kauer, Trustee  
Jim Moore, Trustee

**MEMBERS ABSENT**

Ed Haggerty, Trustee

Also present: Norman Perkins, Mike Hoolsema, Woody Van Volkenburg  
Attendance: 9

The Meeting was called to order at 7:30 P.M. by Supervisor Gaines.

**MOVED:** by David Kauer, second by Ed DeWitt, to approve the Minutes of the Regular Meeting of July 21, 1997 and the Special Meeting of July 30, 1997 as presented. Motion carried. MINUTES

The Finance Committee recommended that the bills be paid. Comments were made on the cost of the Cellulink phone bill, Dyke Justins' monthly charge and golf course phone bill.

**MOVED:** by Jim Moore, second by David Kauer, to pay the following bills:

PAY BILLS

General Fund	7,336.64
Fire Fund	2,147.69
Ambulance Fund	1,566.13
Property Fund	2,039.78
Trail Grooming	740.73
Rec Center Fund	1,834.53
Fairgrounds Fund	7,446.74
Golf Course	38,822.17
DPW Fund	59,183.31
Police Fund	2,794.67

**TOTAL 123,912.39**

Cld#10383-10446

Motion carried.

**PUBLIC COMMENTS**

Cyndia Roberts requested information on the White Chapel for possible lease.

**AUGUST 4, 1997**

**PAGE 2**

**DPW**

Rodge Hamilton and Glenn Robert were present from Wade Trim Inc. Rodge Hamilton reported on the Wastewater Treatment Facility Evaluation of Sludge Processing for our facility. Recommendations were made for improvement.

Norman Perkins reported on Tommy Smith retirement, maintenance position, mowing, update of work at the fairgrounds and request to purchase portable radios.

**MOVED:** Marvin Besteman, second by Vicki Ulrich, to advertise for a maintenance person at the DPW with one year experience in the job description. Motion carried. **HIRE MAINTENANC**

**MOVED:** by Ed DeWitt, second by Vicki Ulrich, to allow DPW to purchase 4 new radios from Elcom Services in the amount of \$2,074. Motion carried. **PURCHASE RADIOS**

Ron Kessler, representing the Sled Heads, requested use of the pavilion area at the Fairgrounds to hold an appreciation barbeque.

**MOVED:** by Jim Moore, second by David Kauer, to allow the Sled Heads the use of the pavilion area, ball field and horse shoe pits, at the Fairgrounds for an appreciation barbeque for those who helped with the Grooming Program. Motion carried. **SLED HEADS BARBEQUE**

Supervisor Gaines read the recommendation of the committee to hire Sheila Rizzo for the part time clerical position in the Township Office.

**MOVED:** by Jim Moore, second by Marvin Besteman, to hire Sheila Rizzo for the part time clerical position in the Township Office. Motion carried. **HIRE RIZZO**

Marvin Henderson from Anderson Tackman reported on and reviewed the Township Audit Report and commended the excellent job that Mike Hoolsema has done as the Township Accountant. There has been an overall improvement in Township funds over last year.

**MOVED:** by Jim Moore, second by David Kauer, to accept the 1996-97 Audit Report as presented. Motion carried. **AUDIT REPORT**

**MOVED:** by David Kauer, second by Jim Moore, to allow the Nobles' to have one dog and two cats at the caretakers' residence at the Fairgrounds. Motion carried. **NOBLES ANIMALS**

**MOVED:** by Ed DeWitt, second by Jim Moore, to allow Woody Van Volkenburg to attend a Land Division II Training Seminar. Motion carried. **VAN VOLKEN SEMINAR**

**AUGUST 4, 1997**

**PAGE 3**

**MOVED:** by Jim Moore, second by Marvin Besteman, to adopt the RESOLUTION TO WITHDRAW/REVOKE AN INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE. See attached. Upon roll call vote, all members present, voted "aye". Motion declared carried. RESOLUTION REVOKE IFT


**MOVED:** by Jim Moore, second by David Kauer, to appoint Ed Duski to the Zoning Board of Appeals. Motion carried. DUSKI ZONING BOARD OF APPEALS


Discussion held on new roof on Building 152 and manual checks requested by Department Heads.

The Kinross District Police Department July 1997 monthly report was received.

A thank you letter was received from Cyndia Roberts, Program Director, for the use of the Township Hall for the Decision to Action Program.

The Meeting was adjourned at 9:05.

  
Marvin Besteman, Jr., Clerk

  
David J Games, Supervisor

**KINROSS CHARTER TOWNSHIP  
REGULAR MEETING**

**AUGUST 18, 1997**

**4334 W CURTIS ST**

**MEMBERS PRESENT**

David Gaines, Supervisor  
Marvin Besteman, Jr., Clerk  
Vicki Ulrich, Treasurer  
Ed DeWitt, Trustee  
Jim Moore, Trustee  
David Kauer, Trustee  
Ed Haggerty, Trustee

Also present: Norman Perkins, Sean Nicklas, Woody Van Volkenburg  
Attendance: 16

The Meeting was called to order at 7:30 P.M. by Supervisor Gaines.

**MOVED:** by Ed DeWitt, second by David Kauer, to approve the Minutes of the Regular Meeting of August 4, 1997 and the Special Meeting of August 11, 1997 as presented. Motion carried. **MINUTES**

The Finance Committee recommended that the bills be paid.

**MOVED:** by Vicki Ulrich, second by Jim Moore, to pay the following bills:

**PAY BILLS**

General Fund	\$ 3,793.89
Fire Fund	189.83
Ambulance Fund	6,345.31
Prop Mng Fund	1,791.17
Trail Grooming Fund	341.37
Rec Center Fund	1,437.06
Fairgrounds Fund	3,115.81
Golf Course Fund	7,107.97
DPW	45,138.49
Police Fund	2,556.02

Grand Total \$71,816.92  
Ck# 10447-10530

Motion carried.

**PUBLIC COMMENTS**

Mary Cobb had questions regarding authority at the Fairgrounds.  
John Gaines had comments on the Fairgrounds improvements.

**PAGE 2**  
**AUGUST 18, 1997**

Supervisor Gaines gave his report on the following:

1. Report on the Legislative Forum in Shanty Creek
2. Staff planning and manpower study
3. Hiring of Meridian Consultants to evaluate Building 152 for structure soundness
4. Recap of roads in the residential area
5. Life Link Contract
6. Letters from Don Sare regarding water use in the summer months
7. Cathy Noel - Airport Manager of the Year
8. Advertising for cleaning person

Department of Public Works Superintendent Norman Perkins reported on bids submitted for the 5 year plan for DPW preliminary engineering, design engineering and construction engineering. Bids submitted were as follows:

Capital Consultants	\$108,060
Earth Tech	130,415
Wade Trim	96,000

**MOVED:** by Ed Haggerty, second by David Kauer, to award the bid of \$96,000 to Wade Trim Inc for 5 year preliminary engineering, design engineering and construction engineering. Motion carried. **WADE TRIM BID**

Ambulance Corps Captain Paula Noble recommended Michael Rizzo for the Ambulance Corps.

**MOVED:** by Jim Moore, second by David Kauer, to approve Michael Rizzos' membership on the Kinross Ambulance Corps. Motion carried. **RIZZO AMBULANCE CORPS**

Golf Course Greenskeeper Bill Palmer reported on the following:

1. Conditions of the greens, tees and fairways
2. Irrigation system
3. Repair of equipment and accident with the Toro roadster
4. Crew
5. Projects on #17, #16 and #15 greens
6. Total amount of PO's

A written report was received from Golf Pro John Andrew on the revenue and expenses at the Golf Course.

Wendy Rock from BUP Dispute Resolution Center was not present. There is not a room available.

**MOVED:** by Ed DeWitt, second by Vicki Ulrich, to proceed to have the Chippewa County Road Commission do bituminous re-surfacing of parts of Parkside, Partridge, Fairway, Osborn, DeGenova and Riley, for a total of 1.25 miles. Motion carried. **RE-SURFACE ROADS**

**AUGUST 18, 1997**

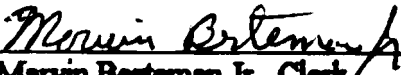
**PAGE 3**


**MOVED:** by Jim Moore, second by Marvin Besteman, to allow the Kinross Booster Club to have the prison re-condition the 1966 Ford truck. Motion carried. **RE-CONDITI  
TRUCK**

**MOVED:** by Ed Haggarty, second by Vicki Ulrich, to allow the American Red Cross the use of the office space in the 4H Building for storage. Motion carried. **RED CROSS  
STORAGE**

**CORRESPONDENCE RECEIVED:**

1. DNR - Recreation Plan
2. Bourque & Associates - progress of Health Center Facility
3. Parson Engineering

  
Marvin Besteman Jr., Clerk

  
David Gaines, Supervisor

**KINROSS CHARTER TOWNSHIP  
REGULAR MEETING**

**SEPTEMBER 2, 1997**

**4884 W CURTIS ST**

**MEMBERS PRESENT**

David Gaines, Supervisor  
Marvin Besterman Jr., Clerk  
Vicki Ulrich, Treasurer  
Ed DeWitt, Trustee  
Jim Moore, Trustee  
David Kauer, Trustee  
Ed Haggerty, Trustee

Also present: Woody Van Volkenburg

Attendance: 7

The Meeting was called to order at 7:30 by Supervisor Gaines.

**MOVED:** by Ed DeWitt, second by Ed Haggerty, to approve the Minutes of the Regular Meeting of August 18, 1997 as presented. Motion carried. MINUTES

**MOVED:** By Jim Moore, second by Vicki Ulrich, to pay the following bills:

**PAY BILLS**

General Fund	5,276.58
Ambulance Fund	879.19
Property Mng	55.00
Trail Grooming	50.00
Rec Center Fund	1,102.17
County Fairgrounds Fund	2,498.31
Golf Course Fund	4,495.92
DPW Fund	19,030.94
Police Fund	3,878.09

**TOTAL 37,266.20**

Ck# 10531-10581

Motion carried.

**PUBLIC COMMENTS**

Pat Haskell had questions regarding cutting of trees along Gaines Highway.

Mary Cobb made comments regarding the fence around the Fairgrounds.

Jean Karr had questions regarding the grant application for Foster Lake.

Brenda Case made comments regarding the draft horse show at the Fairgrounds.

Supervisor Gaines gave his report.

**SEPTEMBER 2, 1997**

**PAGE 2**

Supervisor Gaines will get a price quote for the construction of the handicap ramp on the new bleachers at the Fairgrounds and a price quote for removal of the trusses on the Dafter Ice Rink Building.

**MOVED:** by Ed Haggerty, second by Vicki Ulrich, to purchase the portable stalls from the EUP Horse Association in the amount of \$800. Motion carried. PURCHASE STALLS

**MOVED:** by Ed Haggerty, second by Ed DeWitt, to change the Township Pension Plan to the New Dimension Pension Plan provided by Manulife Finance. Motion carried with one no vote. PENSION PLAN


**MOVED:** by David Kauer, second by Vicki Ulrich, to increase the Township contribution of 5% to 5.5% for employees pension plan. One yes vote, six no votes. Motion defeated. INCREASE PENSION PERCENTAG (defeated)

Woody Van Volkenburg explained and answered questions on the Truth in Taxation. It would increase the Township revenues by about \$1500.

**MOVED:** by Ed DeWitt, second by David Kauer, to adopt the TRUTH IN TAXATION FINAL RESOLUTION for the purposes of establishing 1997 tax levy. Upon roll call vote, DeWitt, Gaines, Bestaman, Kauer, voted "aye"; Moore, Haggerty, Ulrich, voted "nay". Motion declared carried. TRUTH IN TAXATION RESOLUTIO

CORRESPONDENCE RECEIVED from Tempo, Neil Jorgensen, DNR and Sault Ste Marie Community Fund.

The Meeting was adjourned at 8:42.

  
Marvin Bestaman, Jr., Clerk

  
David J. Gaines, Supervisor



**KINROSS CHARTER TOWNSHIP  
REGULAR MEETING**

**SEPTEMBER 15, 1997**

**4884 W CURTIS ST**

**MEMBERS PRESENT**

David Gaines, Supervisor  
Marvin Besteman, Jr. Clerk  
Vicki Ulrich, Treasurer  
Ed DeWitt, Trustee  
Jim Moore, Trustee  
David Kauer, Trustee  
Ed Haggerty, Trustee

Also present: Sean Nicklas, Norman Perkins, Bill Palmer and John Andrew

Attendance: 18

The Meeting was called to order at 7:30 P.M. by Supervisor Gaines.

**MOVED:** by Ed Haggerty, second by David Kauer, to approve the Minutes of the Public MINUTES  
Hearing and Special Meeting of August 25, 1997 and the Special and Regular  
Meetings of September 2, 1997 as presented. Motion carried.

**MOVED:** by Vicki Ulrich, second by Jim Moore, to pay the following bills:

**PAY BILLS**

General Fund	6,504.41
Fire Fund	1,092.29
Ambulance Fund	1,030.75
Property Fund	4,253.18
Trail Grooming	83.23
Rec Center Fund	1,238.95
Fairgrounds Fund	6,607.03
Golf Course Fund	53,765.24
DPW Fund	79,918.62
Police Fund	518.36

Clk#10533, 10582-10686 \$155,012.06

Motion carried.

**PUBLIC COMMENTS**

Rick Bernhardt made a request to speak later in the meeting regarding the Gantzhorn purchase of property.

Supervisor Gaines gave the Supervisor Report.

**SEPTEMBER 15, 1997**

**PAGE 2**

**DEPARTMENT HEADS**

Larry Baker, Fire Chief reported on a DNR Grant that has been received to purchase back packs and hose. Training Certificates were presented to Edward Jenerose, John Garcia, Alan Moses and Todd Vandersite. Bob Wurschinger has also received a level 2.

Sean Nicklas, Rec Center Administrator, reported on the programs at the Rec Center for September and October, the recent camping outing and made a request to hold a dog sled race in the Township.

Supervisor Gaines appointed a committee of Sean Nicklas, Jim Moore, Vicki Ulrich and Ed DeWitt to investigate the possibility of a having a sled dog race. The area, cost to put it on and the work involved will be looked at.

**MOVED:** by Vicki Ulrich, second by David Kauer, to send Sean Nicklas to a grant writing workshop in Alpena on September 25. Motion carried. **NICKLAS SEMINAR**

A written report was received from Golf Course Greenskeeper Bill Palmer

Treasurer Vicki Ulrich reported on a meeting held with Township Auditor Marvin Henderson, David Gaines and Mike Hoolsema regarding Township investments.

**MOVED:** by Ed Haggerty, second by Ed DeWitt, to change the re-cycling dates in the contract with United Waste. Motion carried. **RE-CYCLE DATES**

**MOVED:** by Jim Moore, second by David Kauer, to adopt the BUDGET ADJUSTMENT AND/OR INCREASE RESOLUTION. See attached. Upon roll call, all members present, voted "aye". Motion declared carried. **BUDGET ADJUSTMENT RESOLUTION**

Recess at 8:22

Reconvene at 8:34

**MOVED:** by David Kauer, second by Jim Moore, to accept the EDC recommendation and offer to sell a 67.3 acre parcel on M-80 to Conrad Gantzhorn for the sum of Seventy-Seven Thousand dollars and no/100 (\$77,000.00) upon the purchase agreement between both parties. Motion carried. **SALE GANTZHORN PROPERTY**

**MOVED:** by Ed Haggerty, second by Jim Moore, to allow the Rudyard Co-op lease to remain at the current monthly rental of \$2000 plus 1/12 of all annual taxes and assessments until October 1999. Motion carried. **RUDYARD CO-OP LEASE**

SEPTEMBER 15, 1997

PAGE 3

**MOVED:** by Ed Haggerty, second by Ed DeWitt, to allow Sean Nicklas and Cindi Roberts to attend the seminar 'Mobilizing Community Assets' on October 10, 1997 in Baraga. **NICKLAS ROBERTS SEMINAR**  
Motion carried.

**MOVED:** by Ed Haggerty, second by David Kauer, to put the following water/sewer bills on the tax roll for collection: **WATER BIL TAX LEIN**

270-765-00	92.47
271-058-00	25.57
271-058-00	58.04
271-049-00	9.95
250-049-00	7.51
600-006-00	3.19
600-002-00	74.93
600-018-00	29.85

Motion carried.

**MOVED:** by Jim Moore, second by Vicki Ulrich, to charge off the following water/sewer bills and to continue to attempt collection: **CHARGE-OF WATER BIL**

Susan French	18.84	80 Partridge Drive
Sabrina Hutson	110.44	29 Clubhouse Drive
Catherine Reid	8.25	72 Kincheloe
Brian Howland	2.78	32 White Pine Way

Motion carried.

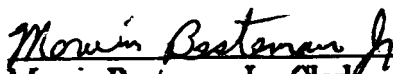
Rick Bernhardt reported that he was resigning from the Kinross EDC Board. He also presented a request to purchase Township owned property described as follows: land bounded on the South by the right of way for M-80; on the West by the right of way for Country Club Dr and on the East by the Edison Sault Electric power easement.

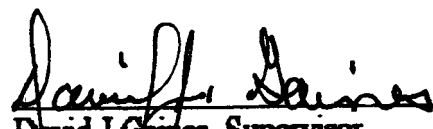
**MOVED:** by Ed Haggerty, second by David Kauer, to refer the Rick Bernhardt request to purchase land to the Kinross EDC Board. Motion carried. **BERNHARDT PURCHASE LAND REQU**

Tim McKee presented a letter from JoDiane Cornwell, Interim Principle at the RJ Wallis School as to the need for an adult crossing guard and additional signs near the school.

**MOVED:** by Ed Haggerty, second by David Kauer, to designate the corner of Woodside and Country Club as a school crossing. Motion carried with one no vote. **SCHOOL CROSSING**

Meeting adjourned at 9:46.

  
Marvin Besteman Jr., Clerk

  
David J Gaines, Supervisor

**KINROSS CHARTER TOWNSHIP  
REGULAR MEETING**

**OCTOBER 6, 1997**

**4884 W CURTIS ST**

**MEMBERS PRESENT**

David Gaines, Supervisor  
Marvin Besteman, Jr., Clerk  
Vicki Ulrich, Treasurer  
Ed DeWitt, Trustee  
David Kauer, Trustee  
Ed Haggerty, Trustee

**MEMBERS ABSENT**

Jim Moore, Trustee

Also present: John Andrew, Bill Palmer, Woody Van Volkenburg  
Attendance: 17

The Meeting was called to order at 7:30 P.M. by Supervisor Gaines.

**MOVED:** by David Kauer, second by Vicki Ulrich, to approve the Minutes of the Regular MINUTES Meeting of September 15, 1997 as presented. Motion carried.

The Finance Committee recommended that the bills be paid.

**MOVED:** by Vicki Ulrich, second by Ed Haggerty, to pay the following bills:

**PAY BILLS**

General Fund	\$ 6,898.57
Fire Fund	7.65
Ambulance Fund	740.35
Property Mng	1,387.82
Trail Grooming	63.81
Rec Center Fund	2,546.04
Fairgrounds	4,212.53
Golf Course	8,991.73
DPW Fund	24,909.23
Police Fund	3,054.48
Ck#10693-10787	
Total	\$52,812.21

Motion Carried.

**PUBLIC COMMENTS**

Rick Bernhardt on the Ganthorn purchase of property.

Pat Haskell on the new black top street in the Woodside Area.

Don Nauman on a flat water rate as to winter and summer use.

Supervisor Gaines gave his report.

OCTOBER 6, 1997

PAGE 2

Written reports were received from Sean Nicklas, Recreation Center and Bill Palmer, Golf Course Greenskeeper.

Woody Van Volkenburg requested permission to purchase a camcorder and recommended the adoption of a Kinross Charter Township Land Division Policy.

**MOVED:** by Ed Haggerty, second by Ed DeWitt, to purchase a VML 457 Quaser camcorder for \$599. Motion defeated. CAMCORDER (defeated)

**MOVED:** by David Kauer, second by Vicki Ulrich, to adopt the Kinross Charter Township Land Division Policy, taking out No. 6 (referring to "not buildable" parcel) of the proposed policy. See attached policy with No. 6 included. Motion carried with one no vote. LAND DIVISION POLICY

**MOVED:** by Ed Haggerty, second by Marvin Besteman, to allow the Kinross Ambulance to provide ambulance service to LSSU hockey games as long as there is ambulance coverage for Kinross residents. Motion carried. AMBULANCE SERVICE LSSU

The resignation of David Windmueller on the Golf Course Committee was received. The Board expressed appreciation for his 13 years of service on the Golf Course Committee.

Discussion was held on the purchase of 25 new golf carts.

Ed Haggerty reported on the Personnel Committee recommendation:

1. to appoint Carl Sam Brown to the full time maintenance position at the DPW.
2. Wage adjustment for the Greenskeeper.
3. Bonus and wage adjustment for the Golf Pro.

**MOVED:** by Ed Haggerty, second by David Kauer, to hire Carl Sam Brown to the full time maintenance position at the DPW. Motion carried. HIRE S BROWN

**MOVED:** by Ed Haggerty, second by David Kauer, to pay John Andrew, Golf Pro, a bonus of \$5000 as recommended by the Golf Course Committee. Motion carried. ANDREW BONUS

**MOVED:** by Ed Haggerty, second by Ed DeWitt, to increase the compensation for the Golf Pro, John Andrew for the 1998 golf season from \$20,000 to \$25,000. Motion carried. ANDREW WAGE INCRE  
*changed 10/20/97 to starting Nov 1, 1997*

**MOVED:** by Ed Haggerty, second by Ed DeWitt, to allow John Andrew to work at the Recreation Center during the off season at the base rate as a laborer with the money coming from the Golf Course budget. Motion carried. ANDREW REC CENTER LABORER

**MOVED:** by Ed Haggerty, second by Ed DeWitt, to increase the Greenskeeper wages from \$23,000 to \$25,000 effective October 1, 1997 as provided in the agreement when he was hired. Motion carried. PALMER WAGE INCREASE

OCTOBER 6, 1997  
PAGE 3

**MOVED:** by Ed Haggerty, second by David Kauer, to increase the Greenskeepers wage from \$25,000 to \$30,000 effective November 1, 1997 and to allow him to work for the Grooming Program during the off season with pay to come out of the Golf Course budget. Motion carried. **PALMER PAY INCREASE & WORK GROOMING**

Recess at 8:42  
Reconvene at 9:53

Discussion was held on:

1. the Resolution to Sell Property to Ganzhorn. The Board will wait for a purchase agreement.
2. Structural Condition Report of Building 152.
3. Bleacher Ramp.
4. Whiskey River Inc's evaluation of the Dafter Ice Rink.

**MOVED:** by David Kauer, second by Ed DeWitt, to discontinue charging the 3% late penalty fee on property taxes between February 14 and February 28. Motion carried. **DISCONTINUING 3% TAX PENALTY**

**MOVED:** by Marvin Besteman, second by Vicki Ulrich, to send Ed Haggerty and Woody Van Volkenburg to an Ordinance Seminar on October 20. Motion carried with one no vote. **ORDINANCE SEMINAR**

Supervisor Gaines appointed a Committee of Marvin Besteman, David Kauer and himself to review an insurance proposal from AFLAC.

**MOVED:** by Ed Haggerty, second by Vicki Ulrich, to approve the office renovations to purchase carpeting, pad and installation from Smith Carpeting for \$3,866.78 and office furniture from TFM Open Plan Systems for \$11,057.74. Motion defeated, one yes vote. **OFFICE RENOVATION: (defeated)**

**MOVED:** by Ed DeWitt, second by Vicki Ulrich, to approve the office renovations and purchase carpeting, pad and installation from Carpet Mart for \$2,695 and office furniture from TFM Open Plan System for \$11,057.74. Motion carried with 2 no votes. **OFFICE RENOVATION:**

**MOVED:** by Ed Haggerty, second by Marvin Besteman, to send two people to the Managing Human Resources workshop. Motion carried. **HUMAN RESOURCES WORKSHOP**

**MOVED:** by David Kauer, second by Vicki Ulrich, to rename the Water Rates Committee to the DPW Advisory Committee and to increase the committee from 5 to 7 members. Motion carried. **WATER RATE: DPW COMMIT**

**MOVED:** by Marvin Besteman, second by Vicki Ulrich, to rent 2 portable stall to Tina Ordiway for \$70 per month and authorize the Supervisor to sign the agreement. Motion carried. **RENT HORSE STALLS**

**OCTOBER 6, 1997**

**PAGE 4**

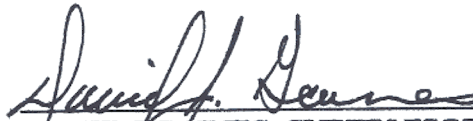
**CORRESPONDENCE RECEIVED:**

1. Life Link
2. Chippewa County Road Commission

The meeting was adjourned at 9:54.



**MARVIN BESTEMAN, JR., CLERK**



**DAVID J. GAINES, SUPERVISOR**

**KINROSS CHARTER TOWNSHIP  
REGULAR MEETING**

**OCTOBER 20, 1997**

**4884 W CURTIS ST**

**MEMBERS PRESENT**

David Gaines, Supervisor  
Marvin Besteman Jr., Clerk  
Vicki Ulrich, Treasurer  
Ed DeWitt, Trustee  
David Kauer, Trustee  
Jim Moore, Trustee  
Ed Haggerty, Trustee

Also present: Norman Perkins, Tim McKee, Woody Van Volkenburg  
Attendance: 18

The Meeting was called to order at 7:30 P.M. by Supervisor Gaines.

**MOVED:** by David Kauer, second by Marvin Besteman, to approve the Minutes of the Regular Meeting with one correction on the Golf Pro wage increase, to change the date of the wage increase from 'for the 1998 golf season' to starting November 1, 1997. Motion carried.

**MINUTES**

The Finance Committee recommended that the bills be paid.

**MOVED:** by Vicki Ulrich, second by Ed Haggerty, to pay the following bills:

**PAY BILLS**

General Fund	10,337.50
Fire Fund	189.83
Ambulance Fund	10,250.55
Prop Mng	792.06
Trail Grooming Fund	1,590.65
Rec Center Fund	1,752.61
Fairgrounds Fund	1,178.61
Golf Course Fund	9,302.42
DPW	23,236.44
Police Fund	931.37
<b>TOTAL</b>	<b>59,562.04</b>

Clk#10788-10872

Motion carried.

**PUBLIC COMMENTS**

1. John Gaines made comments on plans for the Kinross Centennial.
2. Jean Karrer requested flashing lights on M-80 by the entrance to the Ambulance Building.
3. Mary Cobb had a complaint on garbage being dumped on Fair Road.



**OCTOBER 20, 1997**

**PAGE 2**

4. Rick Bernhardt commented on the sale of property to C Ganzhorn and discussed his desire to purchase land on County Club Drive.
5. Conrad Ganzhorn explained his proposal for development of the land he is purchasing from the Township.
6. Jerry Smith questioned the cost paid for extension of water/sewer on M-80 and Country Club Drive.
7. Don Sare made comments in support of the sale of property to C Ganzhorn.
8. Pat Haskell commented in favor of development of the land.
9. Tom Andrew stated that development is good for the area.

Supervisor Gaines gave his report.

**MOVED:** by Jim Moore, second by Vicki Ulrich to send Silva Freeman to a Medicare Basic Workshop on November 4th in Lansing. Motion carried.

**FREEMAN  
MEDICARE  
SEMINAR**

**MOVED:** by Vicki Ulrich, second by Jim Moore, to send Sean Nicklas to a workshop on "Addressing Community Issues: A New Approach". Upon roll call vote; Ulrich, Haggerty, Moore, Gaines; voted "aye"; DeWitt, Besteman, Kauer; voted "nay". Motion declared carried.

**NICKLAS  
SEMINAR**

Discussion was held on a letter received from Joe Krause requesting an exemption from the Township residency requirement.

Marvin Chappa, representing the Sled Heads, thanked the Township for their support of the Grass Drag Races. They would like to widen the track to 4 lanes next year. The Sled Heads will be donating money to the grooming program again this year. A request was made for land across from the Fairgrounds for Grass Drag Races.

The DPW written report was received.

**MOVED:** by Ed DeWitt, second by Jim Moore to increase the number of persons on the Advisory Golf Course Committee from 6 to 7 members. Motion carried.

**G/C ADVISORY  
MEMBERS**

Ed Haggerty reported on the Personnel Committee recommendation to hire Pamela Sprague for the part time janitor position for the Kinross Township Hall.

**MOVED:** by Ed Haggerty, second by David Kauer to hire Pamela Sprague as part time janitor for the Township Hall. Motion carried.

**HIRE  
SPRAGUE**

**OCTOBER 20, 1997**

**PAGE 3**

**MOVED:** by Ed Haggerty, second by Vicki Ulrich, to approve the land division application on parcel #17-008-069-022-00, Signon. Motion carried.

**LAND  
DIVISION  
APPLICATIO**

**MOVED:** by Jim Moore, second by Ed DeWitt, to adopt the ROAD SYSTEM RESOLUTION. See attached. Upon roll call vote, all members present, voted "aye". Motion declared carried.


**ROAD  
SYSTEM  
RESOLUTION**

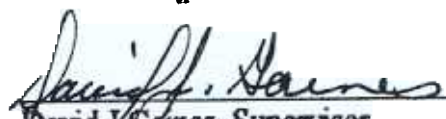
Tim McKee explained the Law Enforcement Block Grant.

**CORRESPONDENCE RECEIVED**

1. Chippewa County - PILT Fund
2. Rick Bernhardt - Letter of Resignation from the EDC Board
3. Rick Bernhardt - Request to purchase land

The Meeting was adjourned at 9:07.

  
Marvin Besteman Jr., Clerk

  
David J. Gaines, Supervisor

**KINROSS CHARTER TOWNSHIP  
REGULAR MEETING**

**NOVEMBER 3, 1997**

**4884 W CURTIS ST**

**MEMBERS PRESENT**

David Gaines, Supervisor  
Marvin Besteman, Jr., Clerk  
Vicki Ulrich, Treasurer  
Jim Moore, Trustee  
Ed DeWitt, Trustee  
David Kauer, Trustee  
Ed Haggerty, Trustee

Also present: Sean Nicklas  
Attendance: 17

The Meeting was called to order at 7:30 P.M. by Supervisor Gaines.

**MOVED:** by Ed Haggerty, second by David Kauer, to approve the Minutes of the October 20, 1997 Meeting as presented. Motion carried. **MINUTES**

The Finance Committee recommended that the bills be paid.

**MOVED:** by Ed Haggerty, second by Jim Moore, that the following bills be paid: **PAY BILLS**

General Fund	\$ 7,184.67
Fire Fund	199.26
Ambulance Fund	980.07
Trail Grooming	868.16
Rec Center	834.14
Fairgrounds	996.05
Golf Course	7,966.12
DPW	14,212.78
Police Fund	2,752.81
Debt Service	12,915.75

Total Due \$48,909.81  
Ck#10873-10928

Motion Carried.

**PUBLIC COMMENTS**

Rick Bernhardt asked for a written statement from the Township attorney on the Ganzhorn purchase.

Mark Rice reported on the donation from business' for the Haunted House.

Supervisor Gaines gave his report.

**NOVEMBER 3, 1997**  
**PAGE 2**

**DEPARTMENT HEADS**

**Sean Nicklas gave a Recreation Center Report.**

- MOVED:** by Jim Moore, second by David Kauer, to authorize the Supervisor to sign the contract with Max-Out Gym for aerobics classes at the Recreation Center upon approval by the Township Attorney. Motion defeated. **MAX OUT CONTRACT (defeated)**
- MOVED:** by David Kauer, second by Marvin Besteman, to adopt the 'Application Review and Interview for Township Positions' procedures with the addition of applications also reviewed by the Township Supervisor, this is for revision in the Township Policy Handbook. Motion carried. **APPLICATION PROCEDURES**
- MOVED:** Ed Haggerty, second by Ed DeWitt, to appoint Marvin Henderson and Steve Anderson to the Golf Course Advisory Committee. Motion carried. **HENDERSON ANDERSON G/C COMM**
- MOVED:** by Ed Haggerty, second by Vicki Ulrich, to allow John Andrew to attend a Golf Conference in Wheeling, West Virginia on January 11-15, 1998. Motion carried with one no vote. **ANDREW CONFERENCE**
- MOVED:** by Ed Haggerty, second by Vicki Ulrich, to allow Joseph Krause an exemption of the Township residency requirement. Motion defeated. **KRAUSE RESIDENCY WAIVER (defeated)**

Discussion was held on the sewer backup on John Patrick Lane that occurred on October 7, 1997.

- MOVED:** by Ed Haggerty, second by Vicki Ulrich, to pay the following people the difference between the insurance settlement and the damages after depreciation, as recorded by Midwest Claims Service. **SEWER DAMAGE PAYMENT**
- |                   |           |
|-------------------|-----------|
| Kathy Haney       | \$1703.95 |
| Todd Tarbell      | 1473.75   |
| Cameron Webb      | 562.44    |
| Shannon O'Toole   | 929.96    |
| Mike McDonald     | 70.00     |
| Paul Watson       | 1623.71   |
| William McDermitt | 715.30    |

Motion Carried.

Randy DeWitt, representing New Era Motorsports presented the Board with a letter requesting a reduction on the track lease from \$23,500 to \$14,000 per year. Supervisor Gaines referred the letter to a New Era Committee of David Kauer, Marvin Besteman and Vicki Ulrich.

Cindy Roberts presented the Township Board with a Certificate of Appreciation Plaque in grateful recognition of the generous and outstanding support of the program "From Decision to Actions".

**NOVEMBER 3, 1997**  
**PAGE 3**

**MOVED:** by Jim Moore, second by Vicki Ulrich, to move Sheila Rizzo from part time to a full time Township employee with benefits. Motion carried.

**RIZZO**  
**FULL TIME**

**CORRESPONDENCE RECEIVED**


Richard Campbell: Golf Course suggestions

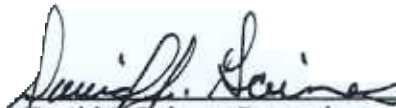
Varnum, Riddering, Schmidt & Howlett: Cable TV

Jim Couling: Community Garden

Pete Ruskiewicz: Property purchase

Adjourned at 9:12

  
Marvin Besteman Jr., Clerk

  
David J. Gaines, Supervisor

**KINROSS CHARTER TOWNSHIP  
REGULAR MEETING**

**NOVEMBER 17, 1997**

**4884 W CURTIS ST**

**MEMBERS PRESENT**

David Gaines, Supervisor  
Marvin Besteman, Jr., Clerk  
Vicki Ulrich, Treasurer  
Jim Moore, Trustee  
Ed DeWitt, Trustee  
David Kauer, Trustee  
Ed Haggerty, Trustee

Also present: Sean Nicklas, Norman Perkins, Woody Van Volkenburg  
Attendance: 19

The Meeting was called to order at 7:30 P.M. by Supervisor Gaines.

**MOVED:** by David Kauer, second by Ed Haggerty, to approve the Minutes of the November 3, 1997 Meeting as presented. Motion carried.

The Finance Committee recommended that the bills be paid.

**MOVED:** by Jim Moore, second by Ed Haggerty, that the following bills be paid. Supervisor PAY BILLS  
Gaines will check on a bill from Dyke Justin for \$68.00. This was for ordinance enforcement, the Supervisor will see if this is covered in his retainer fees.

General Fund	\$32,616.91
Fire Fund	145.59
Ambulance Fund	1,224.88
Property Mng	5,256.32
Trail Grooming	1,224.15
Rec Center	2,094.28
Fairgrounds Fund	598.25
Golf Course	4,469.78
DPW Fund	56,177.19
Police Fund	753.42
Road Maintenance	14,592.69
Grand Total	\$119,153.46

Check #10929-11019  
Motion carried.

**NOVEMBER 17, 1997**  
**PAGE 2**

**PUBLIC COMMENTS**

John Gaines reported on the Governors' request for 5 new prisons. The Township may want to look at the possibility of getting one.

Mervin Vanderstar, representing the Kinross Heritage Society, requested the Townships' support for the Kinross Heritage Society 1999 Centennial Celebration and the use of the Fairgrounds. The celebration will be held on July 2,3 & 4.

Jerry Smith presented a copy of the September 5, 1989 minutes of the Kinross Township Board on the option to purchase lots 3 & 21.

**MOVED:** by Ed Haggerty, second by David Kauer, that the Township sponsor the Kinross <sup>SPONSOR</sup> Heritage Society in planning the 1999 Kinross Centennial Celebration. Motion carried. <sup>CENTENNIAL</sup>

Supervisor Gaines gave his report.

**DEPARTMENT HEAD REPORTS**

Norman Perkins presented a written report on the following:

1. The need to hire Mike Wood as a full time laborer to replace Joe Krause.
2. Reported on the fall water seminar attended by Jack Curry and Norman Perkins.
3. Drinking Water Revolving Fund Workshop in Gaylor on December 4.
4. Pump on Well #1.

**MOVED:** by Jim Moore, second by Ed DeWitt, to hire L. Mike Wood as a full time laborer at the <sup>HIRE</sup> DPW. Motion carried with one no vote. <sup>WOOD</sup>

The Golf Course year end report and recommendations for next years budget and rates were received from John Andrew.

**MOVED:** by Ed Haggerty, second by Jim Moore, to set the following golf course rates for the <sup>GOLF</sup> 1998 golf season as recommended by the Golf Course Committee: <sup>COURSE</sup>

WALKING RATES:	RATE
18 Hole Daily Greens Fee M-F	\$22.00
9 Hole Daily Greens Fee M-F	\$11.00
18 Hole Weekend Rate/Holidays	\$25.00
9 Hole Weekend Rate/Holiday	\$12.50

RIDING RATES:	
18 Hole Daily Greens Fees M-F	\$32.00
9 Hole Daily Greens Fees M-F	\$16.00
18 Hole Weekend Rate/Holidays	\$35.00
9 Hole Weekend Rate/Holidays	\$17.50

<sup>RATES</sup>

ANNUAL GREENS FEE RATES:

Single	\$350.00
Couple	\$500.00
Additional Family Members	\$100.00
Junior	\$150.00

PRIVATE POWER CARTS:

Gas Storage	\$ 90.00
Electric Storage	\$120.00
Trail Fee (Paid by Feb 1)	\$ 50.00
Trail Fee (Paid after Feb 1)	\$ 75.00
Winter Storage	\$100.00

Motion carried.

**MOVED:** by Ed Haggerty, second by Marvin Besteman, to set the Annual Greens Fees cap at 350 with a clause that new Kinross Township residents may purchase an Annual Greens Fee regardless of the cap. Motion carried.

TWSP  
RESIDENT  
GREENS  
FEES

**MOVED:** by David Kauer, second by Vicki Ulrich, to authorize the establishment and fill a permanent, part time clerical position. Motion carried.

CLERICAL  
POSITION

**MOVED:** by David Kauer, second by Marvin Besteman, to proceed with the development of a position description and wage schedule for an Administrative Assistant/Office Manager position. Motion carried.

ADMIN  
ASSIST/  
OFFICE  
MAN

The Recreation Center Report was received from Sean Nicklas.

**MOVED:** by Ed Haggerty, second by David Kauer, to change the Rec Center Committee By-Laws to set the regular monthly meeting date at their annual meeting each year. Motion carried.

REC CENT  
BY-LAWS

Supervisor Gaines reported that there was a change in the Purchase Agreement with Ganzhorn to change the closing date to July 31, 1998.

**MOVED:** by Ed Haggerty, second by David Kauer, that those people affected by the sewer backup on October 7, 1997; Kathy Haney, Todd Tarbell, Cameron Webb, Shannon O'Toole, Mike McDonald, Paul Watson and William McDermitt; be paid the difference between what Midwest Claims and Kinross Township have already paid them and the actual replacement cost. Motion defeated with one yes vote.

SEWER  
BACKUP  
PAYMENT  
(defeat)



NOVEMBER 17, 1997

PAGE 4

**MOVED:** by Ed Haggerty, second by Ed DeWitt, to write off the following uncollectible ambulance bills in the amount of \$2,398.13. WRITE OFF  
AMBULANCE  
BILLS

Martha Canfield	200.00	Larry Dean	200.00
Tamera Lawrence	237.00	Shelly Lockhart	200.00
Roger Mayse	200.00	Alex Perron	192.50
Christian Perron	192.50	Carol Recollect	342.00
Betty Thompson	230.13	Peter Wood	190.00
Wayne Wychopen	214.00		

Motion carried.

**MOVED:** by Ed Haggerty, second by David Kauer, to authorize the Supervisor to sign the contract with Max-Out Gym for aerobics instruction at the Rec Center. Motion carried with one no vote. MAX OUT  
GYM  
CONTRACT

**MOVED:** by Ed DeWitt, second by David Kauer, to give Cathy Chappa a .25 per hour pay increase. Motion carried with 2 no votes. CHAPPA  
PAY INCREASE

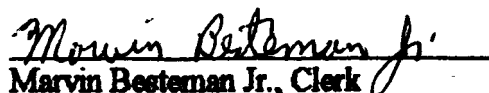
**MOVED:** by Ed DeWitt, second by David Kauer, to appoint Dave Walton to the EDC Board to fill the unexpired term of Rick Bernhardt. Motion carried. WALTON  
EDC BOARD

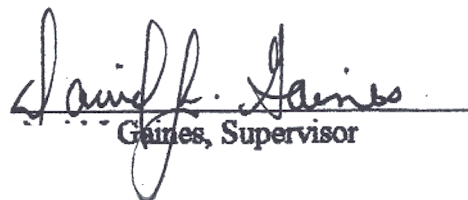
**MOVED:** by Jim Moore, second by David Kauer, to recognize Sheila Rizzo as temporary Deputy Treasurer. Motion carried. RIZZO  
DEP TREAS

**CORRESPONDENCE RECEIVED:**

1. Pete Ruskiewicz regarding his interest in purchasing lots 1,2,3,32,33 & 34.
2. Michigan Department of Corrections, Arthur Tessmer - no available work crews.
3. Woodside Realty Inc, Richard Bernhardt - request for lease extension.
4. Peck & Associates regarding Jerry Smith Right of First Refusal on certain parcels of real estate.
5. Department of Environmental Quality - testing of water supply.
6. Michigan Department of Correction, Arthur Tessmer - complaint on the speed of the ambulance.
7. Department of Natural Resources - clarification on the State Equalized Valuation vs the estimated value of land - Foster Lake.

The Meeting was adjourned at 8:58.

  
Marvin Besteman Jr., Clerk

  
Gaines, Supervisor

KINROSS CHARTER TOWNSHIP  
REGULAR MEETING

DECEMBER 1, 1997

4884 W CURTIS

MEMBERS PRESENT

David Gaines, Supervisor  
Marvin Besteman Jr., Clerk  
Vicki Ulrich, Treasurer  
David Kauer, Trustee  
Ed DeWitt, Trustee  
Jim Moore, Trustee  
Ed Haggerty, Trustee

Also present: Sean Nicklas  
Attendance: 27

The Meeting was called to order at 7:30 by Supervisor Gaines.

**MOVED:** by Ed DeWitt, second by David Kauer, to approve the Minutes of the **MINUTES**  
November 17, 1997 Meeting as presented. Motion carried.

The Finance Committee recommended that the bills be paid

**MOVED:** by Vicki Ulrich, second by Ed Haggerty, that the following bills be **PAY**  
paid: General Fund \$ 4,639.52 **BILLS**  
Fire Fund 12.65  
Ambulance Fund 67.75  
Property Mng 27.72  
Rec Center Fund 1,161.46  
Fairgrounds 15.00  
Golf Course 1,557.97  
DPW Fund 18,069.85  
  
TOTAL \$26,888.22  
Ck# 11020-11050

Motion carried.

PUBLIC COMMENT

Jerry Smith made comments regarding his land purchase request.  
Mary Cobb requested information on the person living in the mall.

Supervisor Gaines gave his report

**MOVED:** by David Kauer, second by Ed Haggerty, to have representatives of **LIFE LINK**  
the Ambulance Corps and the Township Board proceed to negotiate with **MEETING**  
Life Link Inc. Motion carried.

**MOVED:** by Jim Moore, second by David Kauer, to purchase a 1989 Ford Diesel **PURCHASE**  
ambulance from Life Link for \$1. Motion carried. **AMBULANCE**

**MOVED:** by Jim Moore, second by Ed Haggerty, to approve Henry Lowes **LOWES**  
application to the Ambulance Corps, pending a physical. Motion **AMB CORPS**  
carried. **APPL**

**MOVED:** by Ed Haggerty, second by Vicki Ulrich, to approve the contract with  
the Great Lakes Sled Dog Association for races on Feb 14 & 15, and **SLED**  
authorize the Supervisor to sign the contract. Motion carried. **DOG**  
**RACE**

DECEMBER 1, 1997

PAGE 2

Sean Nicklas, Rec Center Administrator, reported on upcoming events at the Recreation Center. There are two openings on the Rec Center Advisory Committee.

- MOVED: by Ed Haggerty, second by David Kauer, to deny New Era Motorsports request to pay \$14,000 instead of the \$23,500 owed the Township on their contract. They will be required to pay the \$23,500 as stated in their contract. Motion carried with one no vote. **NEW ERA REQUEST DENIED**
- MOVED: by Ed DeWitt, second by David Kauer, that the Township cut the timber and deliver to a sawmill for lumber for a horse barn at the Fairgrounds. Horse Barn to be built by the Chippewa County Fair Board. Motion carried. **CUT TIMBER**
- MOVED: by David Kauer, second by Ed Haggerty, to authorize the Supervisor to sign a contract to allow trees to be cut behind the Kinross Heritage Museum. The trees will be sawed into lumber with the Township getting 1/2 of the lumber. Motion carried. **CUT TIMBER**
- MOVED: by Marvin Besteman, second by David Kauer, to adopt the ROAD RESOLUTION. See attached. Upon roll call vote, all members present, voted "aye". Motion declared carried. **ROAD RESOLUTION**
- MOVED: by Jim Moore, second by David Kauer, to adopt the BUDGET ADJUSTMENT AND/OR INCREASE RESOLUTION. Upon roll call vote, all members present, voted "aye". Motion declared carried. **BUDGET RESOLUTION**
- MOVED: by Jim Moore, second by Marvin Besteman, to turn on the following street lights: #138 Windermere Drive  
F28 Birch Place  
F44 7 White Pine Way  
and to install street lights and poles at the intersection of Tone Road (M-80) and Gaines Highway. Motion carried. **TURN ON STREET LIGHTS**
- Mike Roberts, representing St Paul Lutheran Church read a letter on their request and plans for the White Chapel.
- MOVED: by Ed Haggerty, second by Jim Moore, to sell Lot 37, Commercial Plat 1, White Chapel to St Paul Lutheran Church of Kinross for \$7500. Motion carried. **SELL WHITE CHAPEL**
- MOVED: by Jim Moore, second by Ed DeWitt, to send 2 people to Brownsfield Training and 2 people to the Managing Community Grants Seminar. Motion carried. **SEMINARS**
- MOVED: by Jim Moore, second by David Kauer, to appoint Don Sare to the DPW Advisory Committee. Motion carried. **SARE DPW COMMITTEE**
- MOVED: by Jim Moore, second by Marvin Besteman, to pay the unpaid personal property tax bill of Toke Financial in the amount of \$63.04. Motion carried. **PAY PP TAX**

*Memo  
12/15/97*

DECEMBER 1, 1997

PAGE 3

CORRESPONDENCE RECEIVED

MDOC, A Tessmer, regarding ambulance service  
Percephone Wiley, ambulance concerns  
Strong Families/Safe Children, Cyndia Roberts  
DNR - regarding grooming maps  
Winter Beach-Naples Investments Inc, interest in purchase RV Parks  
MDOC - Ambulance Meeting  
Dept of Environmental Quality - water supply  
Thomas Veum - C Ganzhorn land purchase

The Meeting adjourned at 8:58.

  
Marvin Besteman Jr., Clerk

  
David Gaines, Supervisor

**KINROSS CHARTER TOWNSHIP  
REGULAR MEETING**

**DECEMBER 15, 1997**

**4884 W CURTIS ST**

**MEMBERS PRESENT**

David Gaines, Supervisor  
Marvin Besteman, Jr., Clerk  
Vicki Ulrich, Treasurer  
Ed DeWitt, Trustee  
Jim Moore, Trustee  
Ed Haggerty, Trustee

**MEMBERS ABSENT**

David Kauer, Trustee

Also present: Norman Perkins and Woody Van Volkenburg  
Attendance: 12

The Meeting was called to order at 7:30 by Supervisor Gaines.

**MOVED:** by Jim Moore, second by Ed Haggerty, to approve the Minutes of the December 1, 1997 Regular Meeting as presented. Motion carried. **MINUTES**

Township bills were not paid due to a computer problem. They will be paid at the Special Meeting on December 17, 1997.

**PUBLIC COMMENTS**

Mark Rice made comments regarding Cable TV service.

Pat Haskell made complaints regarding snowmobiles driving fast in the housing area.

Supervisor Gaines gave his report and also called for a Special Board Meeting on December 17, 1997 at 5:30 PM to pay bills and work on budgets.

Marilyn McDonald, representing Chippewa County, explained the County wide computer program for tax receipts. The County would like all Township to sign an agreement with them on the computer program.

**MOVED:** by Vicki Ulrich, second by Ed DeWitt, to proceed to negotiate an agreement with Chippewa County for a tax receipting program and computer. Motion carried. **COUNTY TAX RECEIPT PROGRAM**

Paula Noble, Corps Captain, reported on the Ambulance Corps request for 7 members of the Corps to attend a paramedics class at LSSU.

**MOVED:** by Jim Moore, second by Ed Haggerty, to allow the following people to attend the paramedics class at LSSU: Paula Noble, Clarke Noble, Jan Cardona, Kathy Bumstead, Alan Moses, Mark Wilson and Michael O'Neil. Motion carried with one no vote. **PARAMEDICS CLASS**

**DECEMBER 15, 1997**

**PAGE 2**

DPW report was given by Norman Perkins on purchase of fiberglass enclosures, purchase of Sigma Samples, 'on call' pay changes, electrician position, and the DPW Advisory Committee meeting of December 9.

**MOVED:** by Jim Moore, second by Marvin Besteman, to purchase fiberglass enclosures from BEVCO for \$6,450. Motion carried. **PURCHASE ENCLOSURES**

**MOVED:** by Marvin Besteman, second by Vicki Ulrich, to purchase 3 Sigma Samplers from Peterson and Matz Inc for \$13,056. Motion carried. **PURCHASE SIGMA SAMPLERS**

Ed Haggerty reported on the Personnel Committee recommendation to change the 'on-call' pay for 2 people at DPW to .35 per hour and the recommendation of the Police Board to change the status of Tim McKee from active part time to a salaried employee.

**MOVED:** by Vicki Ulrich, second by Marvin Besteman, to change the status of Tim McKee from active part time to salaried employee as per the Police Board and Personnel Committee recommendations. Motion carried. **CHANGE MC KEE STATUS**

**MOVED:** by Vicki Ulrich, second by Ed Haggerty, to change the pay for the two 'on-call' people at DPW from \$4.00 per day to .35 per hour. Motion carried. **PAY ON-CALL**

Rick Bernhardt reported on the Advisory Road Committees request for money for Township roads.

**MOVED:** by Ed DeWitt, second by Vicki Ulrich, to rescind the motion made on December 1, 1997, 'to pay the unpaid personal property tax bill of Toke Financial in the amount of \$63.04'. Motion carried. **RESCIND MOTION**

**MOVED:** by Ed Haggerty, second by Jim Moore, to open the gates at Duke Lake and plow an area for parking for the winter months. Motion carried. **DUKE LAKE GATES**

**MOVED:** by Ed Haggerty, second by Vicki Ulrich, to name the tax property #17-008-075-016-00 as Beatrice Row. Motion carried. **BEATRICE ROW**

**MOVED:** by Ed Haggerty, second by Jim Moore, to approve the Rec Center Advisory Committee By-Laws. Motion carried. **REC CENTER BY-LAWS**

**MOVED:** by Jim Moore, second by Ed Haggerty, to allow Sheila Rizzo to attend the MTA Annual Educational Conference. Motion carried with 2 no votes. **RIZZO MTA CONFERENCE**

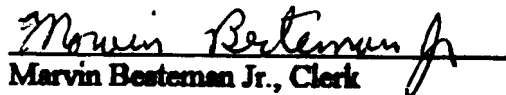
**DECEMBER 15, 1997**

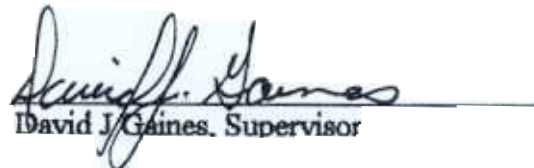
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**CORRESPONDENCE RECEIVED**

1. Varnum, Riddering, Schmidt, Howlett - Cable TV
2. New Era Motorsports - 1998 contract requests
3. Woodside Realty - Division of Sale Proceeds
4. Mary Jo Eid - request to use Depot Cinema Theater

**The Meeting was adjourned at 9:14 PM**

  
Marvin Besteman Jr., Clerk

  
David J. Gaines, Supervisor