

**KINROSS CHARTER TOWNSHIP  
REGULAR MEETING**

**October 16, 2023**

**4884 W. Curtis St.**

**MEMBERS PRESENT**

Jim Moore, Supervisor  
Loretta Robinson, Clerk  
Kathy Noel, Treasurer  
Rob Mills, Trustee  
Rick Bernhardt, Trustee  
Mark Rice, Trustee

**MEMBERS ABSENT**

Bekki Kooyer, Trustee

Also, present Joe Micolo, Levi MacFarland and Mike Hoolsema.

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

**#1 MOVED:** by Rick Bernhardt, second by Mark Rice to approve the October 16, 2023 meeting agenda. Motion carried.

AGENDA  
10/16/23

**#2 MOVED:** by Mark Rice, second by Rob Mills, to accept the October 2, 2023 meeting minutes as written. Motion carried.

AGENDA  
10/2/23

**PUBLIC COMMENTS**

**SUPERVISOR'S REPORT**

**#3 MOVED:** by Rob Mills, second by Loretta Robinson approve to approve the hire of Benjamin Evans as part time EMT. Motion carried.

HIRE B. EVANS

**#4 MOVED:** by Kathy Noel, second by Loretta Robinson, to adopt Resolution 2023-13 To Designate Depositories. Roll call was called with 6 (six) yes votes. Motion carried.

ADOPT  
RESOLUTION  
2023-13

**#5 MOVED:** by Mark Rice, second by Kathy Noel, to adopt Resolution 2023-14 Tax Levy with the adjustments of Allocated Operating Millage- 1.6480, Road Millage- 1.50, EMS Millage- 1.9976. Park and Rec Millage- 2.0, Police District Milage- 10.0000. Roll call was called with 6 (six) yes votes. Motion carried.

ADOPT  
RESOLUTION  
2023-12

**#6 MOVED:** by Mark Rice, second by Loretta Robinson to adopt Resolution 2023-15 Security Deposit, Turn on Fee, Name Change Fee and Lawn Meter Increase. The rates are

ADOPT  
RESOLUTION  
2023-15

**October 16, 2023**

**Page 1**

changing to Security Deposit- \$150.00 Turn on Fee- \$ 75.00, Name Change- \$60.00, and Lawn Meters- \$150.00. Roll Call was called with 6 (six) yes votes. Motion carried.

**#7 MOVED:** by Mark Rice, second by Kathy Noel to renew the CLMCA Lease. Motion carried.

RENEW LEASE

**#8 MOVED:** by Bob Mills, second by Loretta Robinson to renew Jeneanne Harri's Lease Renewal. Motion carried.

RENEW LEASE

**#9 MOVED:** by Mark Rice, second by Loretta Robinson to sign the lease for MIRA, with the insurance coverage raised to \$500,000. Motion carried.

SIGN CONTRACT

**#10 MOVED:** by Mark Rice, second by Kathy Noel to approve the Rec Center to purchase trees from the Title 3 grant money. Motion carried.

PURCHASE  
TREES

PAY BILLS

**#11 MOVED:** by Kathy Noel, second by Bekki Kooyer, to pay the following bills.

General Fund	12,853.14
Fire Fund	4,451.46
Police Fund	7,323.15
Recreation Center Fund	6,112.04
Ambulance Fund	77,372.20
Property Management Fund	1,589.19
Parks Fund	4,249.91
Fairgrounds Fund	4,960.02
Golf Course Fund	23,583.83
Sewer Fund	52,055.19
Water Fund	15,642.37

Grand Total \$21,192.50

Ck#57495-57547

Motion carried.

## CORRESPONDENCE

- Police Board Meeting 9-25-23

## BOARD MEMBER COMMENTS

- Trunk or Treat will be at the Rec Center on October 28<sup>th</sup>, volunteers are welcomed.
- EPA Is in contact for any waste water technical assistance.
- Food and Beverage at Bay mills will be giving cooking oil for the food waste.
- We are still working on a dumpster for food waste.

October 16, 2023

- EGLE is working on procedures for harvest residuals for Northern Lights

Meeting adjourned at 7:20 PM.

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Loretta Robinson, Clerk

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James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP  
REGULAR MEETING**

**October 2, 2023**

**4884 W. Curtis St.**

**MEMBERS PRESENT**

Jim Moore, Supervisor  
Loretta Robinson, Clerk  
Bekki Kooyer, Trustee  
Rob Mills, Trustee  
Rick Bernhardt, Trustee  
Mark Rice, Trustee

**MEMBERS ABSENT**

Kathy Noel, Treasurer

Also, present Joe Micolò, Jason Bazuin, Renee Gray, Levi McFarland, Greg Wright, Tim Wilkinson, Jim Traynor, Herman Calkins with one (1) other in attendance.

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

**#1 MOVED:** by Rick Bernhardt, second by Mark Rice to approve the October 2, 2023 meeting agenda with the addition of letter from AT&T. Motion carried. AGENDA 10-2-23

**#2 MOVED:** by Mark Rice, second by Jim Moore, to accept the August 21, 2023 meeting minutes as written. Motion carried. AGENDA 8-21-23

**PUBLIC COMMENTS**

**SUPERVISOR'S REPORT**

**#3 MOVED:** by Rob Mills, second by Jim Moore approve to approve the hire of Katherine Hoornstra for parttime EMT. Motion carried. HIRE K. HOORNSTRA

**#4 MOVED:** by Rob Mills, second Jim Moore, to approve the hire of Santana Wells as parttime Paramedic. Motion carried. HIRE S. WELLS

**#5 MOVED:** by Jim Moore, second by Loretta Robinson, to approve the FP Mailing Solutions Postage Machine. Motion carried.

**#6 MOVED:** by Jim Moore, second by Loretta Robinson to accept OHA Pest Control for the Rec Center for the annual amount of \$1500.00. Motion carried. APPROVE FP MAILING SOLUTION  
ACCEPT OHA

**October 2, 2023**

**Page 1**

**#7 MOVED:** by Jim Moore, second by Loretta Robinson to accept the DPW Request to sell 16W International Truck, 4W Kubota Front Deck Mower, 3W New Holland Front Deck Mower, 3 old Air Force Era Generators, and scrap 8W Shop truck, and the 4x4 5-yard dump truck. The vehicles that will be sold will be posted on the websites for sealed bids, along with govdeals.com. The vehicles being scrapped out will be with A&L Metals. Motion carried. SELL

Discussion for the rate change for security deposits, name change fee and turn on fees. It will be added to the next meeting in a resolution.

**In regards to the AT&T letter for the renewal, Rick Bernhardt will respond to the letter and negotiate a renewal.**

**#9 MOVED:** by Kathy Noel, second by Bekki Kooyer, to pay the following bills.

PAY BILLS

General Fund	12,853.14
Fire Fund	4,451.46
Police Fund	7,323.15
Recreation Center Fund	6,112.04
Ambulance Fund	77,372.20
Property Management Fund	1,589.19
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Golf Course Fund	23,583.83
Sewer Fund	52,055.19
Water Fund	15,642.37

Grand Total \$21,192.50

Ck#57495-57547

Motion carried.

## **CORRESPONDENCE**

- Police Board Meeting 9-25-23

## **BOARD MEMBER COMMENTS**

- Trunk or Treat will be at the Rec Center on October 28<sup>th</sup>, volunteers are welcomed.
- **EPA Is in contact for any waste water technical assistance.**
- **Food and Beverage at Bay mills will be giving cooking oil for the food waste.**
- **We are still working on a dumpster for food waste.**
- **EGLE is working on procedures for harvest residuals for Norther Lights**

Meeting adjourned at 7:20 PM.

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Loretta Robinson, Clerk

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James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP**  
**Regular Meeting**

**August 21, 2023**

**4884 W. Curtis St.**

**MEMBERS PRESENT**

James Moore, Supervisor  
Loretta Robinson, Clerk  
Kathy Noel, Treasurer  
Rick Bernhardt, Trustee  
Bekki Kooyer, Trustee  
Rob Mills, Trustee

**MEMBERS ABSENT**

Mark Rice, Trustee

Attendance: 8

Supervisor Moore called the meeting to order at 7:00 PM and led the Pledge of Allegiance.

**#1 MOVED:** by Bob Mills, second by Loretta Robinson, to approve the agenda with the addition of two items to Action & Discussion - Recreation Director's position and Township Road Agreement. Motion carried.

AGENDA 8-21-23

**#2 MOVED:** by Rick Bernhardt, second by Loretta Robinson to approve the August 7, 2023 meeting minutes, with a correction to Motion #3 to read: Motion by Bob Mills, second by Jim Moore. Motion carried.

AGENDA \* & @#

**PUBLIC COMMENTS**

- I am very disappointed in our community at all the junk and garbage dumped on our trails and in the woods. Perhaps a "no dumping" reminder can be placed in the Township newsletter.

**SUPERVISOR'S REPORT**

- ISD is holding an Open House on Tuesday, August 29<sup>th</sup> from 4:00 – 6:00 PM
- The Township has been provided a Road Agreement from the County Road Commission

**ACTION/DISCUSSION**

**#3 MOVED:** by Kathy Noel, second by Bob Mills approving the Northern EMS Authority Feasibility Study contract between Kinross EMS and Public Consulting Group LLC, in the sum of \$44,500.00. Contract was reviewed by Attorney Palmer, and he had no issues; study participants will be billed their portion of the total cost once the study is concluded. Motion carried.

APPROVESSTUDY

**#4 MOVED:** by Kathy Noel, second by Loretta Robinson to move Paramedic Katelynn Swanson from Parttime to Fulltime. Motion carried.

K. SWANSON FULLT

**#5 MOVED:** by Jim Moore, second by Loretta Robinson, approving Robert Parr, All&All Services LLC quote of \$3,500.00 to repair siding on the Fire Department building. Motion carried.

APPROVE ALL&ALL

**#6 MOVED:** by Rick Bernhardt, second by Jim Moore, approving the Postma Land Division and that the land division application fee be refunded. Motion carried, with one no vote.

APPROVE REFUND

- #7 MOVED:** by Rick Bernhardt, second by Kathy Noel, approving Resolution 2023-9 Approval of Estimated Cost and Expenses for Annual Operation and Maintenance of Police Protection of Special Assessment Roll. On a roll call vote, the motion carried with 6 ayes and 1 absent. APPROVE RESOLUTION 2023-09
- #8 MOVED:** by Kathy Noel, supported by Loretta Robinson, approving Resolution 2023-10 Police Filing of Special Assessment Roll; Notice of Public Hearing. On a roll call vote, the motion carried with 6 ayes and 1 absent. APPROVE RESOLUTION 2023-10
- #9 MOVED:** by Kathy Noel, supported by Bekki Kooyer, approving Township Road Agreement, with the Chippewa County Road Commission, and approving the Township's cost of \$60,000.00 to improve Kallio Road between M-80 and Kinross Lake Road. Motion carried. APPROVE AGREEMENT
- #10 MOVED:** by Kathy Noel, supported by Jim Moore, that Levi McFarland, be hired as the new Recreation Director, at a starting salary of \$40,000.00. Motion carried. HIRE  
L. MACFARLAND

#### PAY BILLS

- #11 MOVED:** by Kathy Noel, second by Bekki Kooyer, to pay the following bills: PAY BILL
- |                           |               |
|---------------------------|---------------|
| General Fund              | \$ 18,529.06  |
| Road Maintenance & Repair | \$ 5,952.15   |
| Fire Fund                 | \$ 8,698.30   |
| Police Fund               | \$ 11,495.32  |
| Recreation Center Fund    | \$ 8,498.46   |
| Ambulance Fund            | \$110,048.73  |
| Property Management Fund  | \$ 3,980.04   |
| Parks Fund                | \$ 6,130.57   |
| Fairgrounds Fund          | \$ 11,999.11  |
| Golf Course Fund          | \$ 57,367.73  |
| Sewer Fund                | \$ 99,544.58  |
| Water Fund                | \$ 54,136.03  |
| Rubbish Collection Fund   | \$ 14,127.76  |
| Grand Total               | \$ 410,507.84 |
- Ck #57263 - #57343

**CORRESPONDENCE – None**



**BOARD MEMBER COMMENTS**

- Trustee Bernhardt provided an update on his activities: M-80 easement issue, Verizon lease and finalizing EGLE paperwork for pumphouse electrical.

Meeting adjourned at 7:33 PM

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Loretta Robinson, Clerk

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James R. Moore, Supervisor