

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

September 5, 2023

4884 W. Curtis St.

MEMBERS PRESENT

Jim Moore, Supervisor
Loretta Robinson, Clerk
Kathy Noel, Treasurer
Bekki Kooyer, Trustee
Rick Bernhardt, Trustee
Mark Rice, Trustee

MEMBERS ABSENT

Rob Mills, Trustee

Also, present Joe Micolo, Jason Bazuin, Renee Gray, Mike Hoolsema, Levi McFarland, DeeDee Frasure with five (5) other in attendance.

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Rick Bernhardt, second by Kathy Noel to approve the September 5, 2023 meeting agenda. Motion carried.

AGENDA 9/5/23

#2 MOVED: by Kathy Noel, second by Loretta Robinson, to accept the August 21, 2023 meeting minutes as written. Motion carried.

AGENDA 8/21/23

PUBLIC COMMENTS

SUPERVISOR'S REPORT

#3 MOVED: by Kathy Noel, second by Loretta Robinson approve Budget Adjustment Resolution 2023-11. Roll call was done with six (6) yes votes. Resolution Adopted. Motion carried.

ADOPT RESOLUTION
2023-11

#4 MOVED: by Jim Moore second Rick Bernhardt, to approve refund for Sarah Schmalz's 4-H building rental. Motion carried.

REFUND RENTAL FEE

#5 MOVED: by Kathy Noel, second by Loretta Robinson, to approve the EMS to sell the 2010 Ford Echo on Gov Deals, with starting bid at \$4,000. Motion carried.

SELL FORD ECHO

#6 MOVED: by Mark Rice, second by Bekki Kooyer to move paramedic David Anderson from parttime to fulltim. Motion carried.

APPROVE FULLTIME

September 5, 2023

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#7 MOVED: by Jim Moore, second by Rick Bernhardt to appoint Mark Rice as Primary appointee for the Northern EMS Authority and Kathy Noel as the alternate. Motion carried.

#8 MOVED: by Mark Rice, second by Jim Moore, to table the McPeak Land Division Request until we receive more information. Motion carried.

#9 MOVED: by Rick Bernhardt second by Mark Rice to reimburse McPeak Land Division Fee. Motion carried.

#10 MOVED: by Jim Moore, second by Loretta Robinson to accept Jimmy Suggitt's resignation letter. Motion carried.

#14 MOVED: by Kathy Noel, second by Bekki Kooyer, to pay the following bills.

General Fund	15,086.40
Fire Fund	964.36
Police Fund	9,658.71
Recreation Center Fund	5,068.39
Ambulance Fund	101,114.36
Property Management Fund	9,202.19
Parks Fund	754.76
Fairgrounds Fund	10,852.81
Golf Course Fund	47,145.81
Sewer Fund	53,586.97
Water Fund	58,946.73

Grand Total \$312,381.49

Ck#57344-57937

Motion carried.

CORRESPONDENCE

- Township Assessor Mowery's email to the Board
- Rick Bernhardt Letter to the Board
- Investment Memo from Accountant Mike Hoolsema
- Kinross EMS Transfer Service Proposal \$ Agreement for Inter-Facility Transfers

BOARD MEMBER COMMENTS

- The Roads by the Quonset Hut need to be graded, it gets very dusty
- Electric needs to be upgraded throughout the fairgrounds
- 2 bathhouses will need to be addressed in the near future
- Taxes are due on September 15th.

September 5, 2023

M.RICE PRIMARY
APPOINTEE

TABLE LAND
DIVISION

REIMBURSE
LAND DIVISION
FEE

ACCEPT
RESIGNATION

PAY BILLS

- The Rec Center had a good turn out during the Fair. They made \$3,206.50 and expenses were \$1360.31. Walmart donated a \$250 gift card and Frito Lays donated 6 Boxes of chips

Meeting adjourned at 7:38 PM.

Loretta Robinson, Clerk

James R. Moore, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

September 18, 2023

4884 W. Curtis St.

MEMBERS PRESENT

Jim Moore, Supervisor
Loretta Robinson, Clerk
Kathy Noel, Treasurer
Mark Rice, Trustee
Richard Bernhard, Trustee

MEMBERS ABSENT

Bekki Kooyer, Trustee
Rob Mills, Trustee

Also, present Levi McFarland, Mike Hoolsema, Renee Grey, Brian Masterson, Pam Postma and 12 others.

Supervisor Moore called the meeting to order at 7:00 PM and led the Pledge of Allegiance.

#1 MOVED: by Kathy Noel, second by Jim Moore, to approve the September 18, 2023, with removal of CJ's Grub, changing the wording of Delinquent tax to Delinquent water/sewer accounts and adding compostable bags. Motion carried.

AGENDA 9/18/23

#2 MOVED: by Mark Rice, second by Loretta Robinson, to accept September 5th and September 6th, 2023, meeting minutes. Motion carried.

AGENDA 9/5/23

AGENDA 9/6/23

PUBLIC COMMENTS

- Well Path is having financial issues, and will be making month another payment in 2 months

SUPERVISORS REPORT

- The Bill Palmer Golf Scramble went well, with a total of 30 teams/60 players. His brother, son and grandson all attended. All players signed up for next year.
- The Boys Scouts were at the fair grounds over the weekend, they had 270 attendees.
- Fall Clean up will be October 14th. Dump passes will be available from October 2nd through October 20th.

#3 MOVED: by Jim Moore, second by Kathy Noel, to approve Jim Moore signing the 2% Funding for the Rec Center request. Motion carried.

APPROVE
SIGNATURE

Lake Michigan CPA did a presentation for this year's audits.

#4 MOVED: by Jim Moore, second by Mark Rice to purchase 20 picnic table frames for \$5,320.00 from Outdoorsiness. Motion carried.

PURCHASE PICNIC
TABLES

#5 MOVED: by Kathy Noel, second by Jim Moore, to accept the Planning Commission's recommendation for the Land Division Ordinance. Four (4) yes votes 1(one) no vote. Motion carried.

ACCEPT
RECOMMENDATION

#6 MOVED: by Jim Moore, second by Loretta Robinson, to approve the Microsoft 365 Windows Business Basic for \$6 per use. Motion carried.

APPROVE
MICROSOFT 365

#7 MOVED: by Jim Moore, second by Rick Bernhardt, to approve Resolution No. 2023-12 Confirmation of Special Assessment Roll; Lien; Payment and Collection of Special Assessment. Roll vote was called with five (5) yes votes. Motion carried.

ADOPT RESOLUTION
2023-12

#8 MOVED: by Kathy Noel, second by Rick Bernhardt, to approve the Delinquent Water/Sewer to be added to the tax roll for collection. Motion carried.

ADD DELINQUENT
WATER/SEWER

#9 MOVED: by Jim Moore, second by Loretta Robinson, to sign the updated Smither's Agreement. Motion carried.

UPDATE AGREEMENT

#10 MOVED: by Kathy Noel, second by Mark Rice, to move Joshua Ratcliff from Parttime EMT to Fulltime EMT. Motion carried.

J. RATCLIFF FULLTIME

#11 MOVED: by Mark Rice, second by Kathy Noel, to approve signing the Articles of Corporation of Northern Emergency Medical Services. Motion carried.

SIGN ARTICLES OF
CORPORATION

#12 MOVED: by Mark Rice, second by Jim Moore, to sign the Fur Harvesters Lease Agreement. Motion carried.

SIGN LEASE

#13 MOVED: by Rick Bernhardt, second by Kathy Noel, to accept the attorney's opinion on the McPeak Land Division. Motion carried.

ACCEPT OPINION

#14 MOVED: by Rick Bernhardt, second by Kathy Noel to approve the Verizon Amendment, Roll vote was called for five (5) yes votes.

APPROVE
AMMENDMENT

#15 MOVED: by Jim Moore, second by Rick Bernhard to purchase the compostable bags for the food waste project. Motion Carries

PURCHASE BAGS

#16 MOVED: Kathy Noel, second by Jim Moore, to pay the following bills.

PAY BILLS

General Fund	19,142.81
Fire Fund	2,521.10
Police Fund	8,844.38
Recreation Center Fund	5,444.56
Ambulance Fund	112,288.64
Property Management Fund	1,385.93

Parks Fund	1,187.32
Fairgrounds Fund	8,152.19
Golf Course Fund	16,257.84
Sewer Fund	70,820.90
Water Fund	17,931.83
Rubbish Collection Fund	14,605.55
Grand Total	\$278,383.07

Ck# 56073-56139

Motion carried.

CORRESPONDENCE

Memo- Investments August 31, 2023

Park and Rec Committee Meeting

Police Board Meeting August 28, 2023

AT&T Cell Site Lease

BOARD COMMENTS

- We have eligible assistance from EPA
- We got the approval from the property owner at the Blueberry Lift Station. We will make contact with Todd Harris to contact the contractor.
- Thank you, Mike, for all you do!

Meeting adjourned at 7:41 PM

Loretta Robinson, Clerk

James R. Moore, Supervisor