

**KINROSS CHARTER TOWNSHIP  
REGULAR MEETING**

**May 2, 2016**

**4884 W. Curtis St.**

**MEMBERS PRESENT**

James Moore, Supervisor  
Sheila Gaines, Clerk  
Luanne Kooiman, Treasurer  
Marvin Besteman, Trustee  
George Pierce, Trustee  
Kathy Noel, Trustee  
Carla Sare, Trustee

**MEMBERS ABSENT**

Also, present Fred McClendon, Rick Bernhardt, Rick Armentrout, Brian Masterson, Greg Wright, Brandon Hetrick, Judy Wright, and Renee Gray.

Attendance 9

**#1 MOVED:** by James Moore, second by Luanne Kooiman, to approve the May 2, 2016, meeting agenda with additions of hiring Joe Flores contracted seasonal help for the fairgrounds, and Resolution to Declare Contractor Default and Terminate Contract regarding the 2015 WWTP Improvements Project/SRF Project 5611-01 and Authorize Execution of Notice. Motion carried.

**#2 MOVED:** by Luanne Kooiman, second by Sheila Gaines, to accept the April 18, 2016, meeting minutes with correction to page 4 Motion #21 to read “to accept bid from MC Sandblasting & Painting from Cedar Spring, Michigan for repainting both water towers and other maintenance to the 500,000 gallon tower as detailed in the Notice of Award cost of \$216,850.00 and Contract with Dixon Engineering for oversight of water tower painting in the amount of \$18,860.00.” Motion carried.

**#3 MOVED:** by Luanne Kooiman, second by Carla Sare, to pay the following bills.

General Fund	7,504.28
Fire Fund	2,173.67
Ambulance Fund	40,628.16
Property Management Fund	411.77
Parks Fund	1,352.26
Recreation Center Fund	2,628.36
Fairground Fund	181.80
Golf Course Fund	7,122.67
Sewer Fund	42,876.96
Water Fund	3,189.19
Garbage Fund	162.02
Police Fund	6,931.62
Total	\$115,162.76

Ck# 46787-46836; Motion carried.

**SUPERVISOR'S REPORT**

- Employees are cleaning up trees on township owned properties.

**PUBLIC COMMENTS**

- What is going on with the contract with Oaks Construction?
- Did 33 Partridge Drive apply for a junk yard license?
- When will the leaves in the common area along the golf course be cleaned up?
- What is going on with the motel?

**#4 MOVED:** by Jim Moore, second by Kathy Noel, to adopt Resolution 2016-6 Adoption of Short Cut Drive. Roll call vote all members present voted yes. RESOLUTION declared carried.

**#5 MOVED:** by Jim Moore, second by Kathy Noel, to award position of second shift Lab Operator to Clark Armentrout according to Union Contract and adopt job description. Motion carried.

**#6 MOVED:** by Jim Moore, second by Marvin Besteman, to approve hiring Christopher Brady part-time seasonal position at a pay rate of ten dollars per hour retroactive to April 25, 2016. Motion carried with one no vote.

**#7 MOVED:** by Kathy Noel, second by Carla Sare, to approve hiring Joe Flores part-time seasonal contracted employee for the fairgrounds at a rate of ten dollars per hour. Motion carried.

**#8 MOVED:** by Jim Moore, second by Luanne Kooiman, to increase the Deputy Clerk Wright, Deputy Treasurer Graham, and Deputy Supervisor McClendon pay by one thousand dollars (\$1,000.00) annually. Motion carried.

**#9 MOVED:** by Jim Moore, second by Luanne Kooiman, to adopt Land Division Application between A & L Metal and Cloverland Electric. Roll call vote: Gaines no, Noel no, Sare no, Pierce no, Moore yes, Kooiman yes, and Besteman yes. DEFEATED  
Land Division application defeated because of inaccurate name on the survey and questions regarding acreage.

**#10 MOVED:** by Jim Moore, second by Sheila Gaines, to meet in closed session, including Brian Masterson, Richard Bernhardt, and via phone with Attorney Nettleton, to discuss default and possible termination of construction contract with DeVere Construction Company, Inc. and Ratification of Union Contract pursuant to Section 8(h) of the Open Meetings Act to consider material which is exempt from disclosure under section 13(1)(g) of Michigan's Freedom of Information Act. Township Attorney Mark E. Nettleton, is appointed as Secretary for the purpose of taking minutes of the closed session in accordance with the Open Meetings Act. Roll call vote, all members present voted yes. Motion carried.

Recessed to closed session 7:29PM

Reconvened at 8:05PM

**#11 MOVED:** by Jim Moore, second by Kathy Noel, to adopt Resolution to Declare Contractor Default and Terminate Contract RE: 2015 WWTP Improvements Project/SRF Project 5611-01 and to Authorize Execution of Notice Thereof. Roll call vote, all members present voted yes. RESOLUTION declared carried.

**#12 MOVED:** by Jim Moore, second by Luanne Kooiman, to approve the ratification of Union Contract effective June 1, 2016. Motion carried.

**#13 MOVED:** by Kathy Noel, second by Jim Moore, to approve a 2% cost of living raise for **non-seasonal** employees retroactive to April 1, 2016. Motion carried.

**BOARD MEMBER COMMENTS**

- Trustee Noel - We need to put Steve Ball's contract for the motel on the next agenda.
- Clerk Gaines - Don't forget to vote tomorrow.

**CORRESPONDENCE**

Norris Contracting, Inc.

Police Department Meeting Minutes

Chief Micolo - Monthly Report

MTA Chippewa Chapter Meeting Minutes

2018-2020 Transportation Improvement Plan

Meeting adjourned at 8:15PM.

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Sheila M. Gaines, Clerk

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James R. Moore, Supervisor