

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

April 18, 2016

4884 W. Curtis St.

MEMBERS PRESENT

James Moore, Supervisor
Sheila Gaines, Clerk
Luanne Kooiman, Treasurer
Marvin Besteman, Trustee
George Pierce, Trustee
Kathy Noel, Trustee
Carla Sare, Trustee

MEMBERS ABSENT

Also, present Fred McClendon, Brian Masterson, Bill Palmer, Pat McMahon, Mike Hoolsema, Renee Gray, Rick Bernhardt, and Joe Micolo.

Attendance 22

Supervisor Moore called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Jim Moore, second by Carla Sare, to approve the April 18, 2016, meeting agenda with addition of water tower painting contract and EMS employee retroactive pay. Motion carried.

#2 MOVED: by Marvin Besteman, second by Kathy Noel, to accept the April 4, 2016, meeting minutes as written. Motion carried.

#3 MOVED: by Luanne Kooiman, second by Carla Sare, to pay the following bills.

General Fund	14,722.43
Fire Fund	4,782.52
Ambulance Fund	81,702.18
Property Management Fund	3,026.70
Parks Fund	135.39
Recreation Center Fund	6,214.34
Fairground Fund	600.99
Golf Course Fund	4,333.52
Sewer Fund	52,260.34
Water Fund	10,554.89
Garbage Fund	20,633.49
Police Fund	12,334.16
Grand Total	\$211,300.95

Ck# 46722-46786

Motion carried

RUDYARD AREA SCHOOLS BOND PROPOSAL PRESENTATION

Your Community, Your School, Your Kids Committee member Tom McKee outlined the needs of the school bond proposal including property tax table and web site on which residents can calculate the monthly charge on their property taxes. The bond money will be used for a new roof, doors, windows, emergency lighting, windows, upgrading heating and cooling in the building, and several other items needed for the safety and wellbeing of children, faculty, and visitors. More information may be found at www.rudyardschoolbond.com

Recess 7:55pm

Reconvene 8:10pm

SUPERVISORS REPORT

- Spring Cleanup - May 14, 2016
- Memorial Day Parade - May 28, 2016
- June 4, 2016, is Kids Fishing Day
- July 16, 2016 - Annual Garage Sales
- Several trees are down at the Fairgrounds and Cemetery.

#4 MOVED: by Jim Moore, second by Kathy Noel, to adopt the Par Plan Grant Application Resolution 2016-4. Roll call vote all members present voted yes. RESOLUTION carried.

#5 MOVED: by Sheila Gaines, second by Kathy Noel, to adopt Resolution Authorizing Issuance of Notice of Considering A Declaration of Contractor Default and Termination Regarding 2015 WWTP Improvements Project/SRF Project 5611-01, to authorize letter to De Vere Construction Company, Inc. and Arch Insurance Company dated April 18, 2016. In addition, authorize DPW Superintendent Masterson to sign current letter and all future documents regarding the project. Roll call vote all members present voted yes. RESOLUTION declared carried.

#6 MOVED: by Sheila Gaines, second by Carla Sare, to set the following EMS fee schedule effective April 18, 2016, ALS Base Rate-\$800.00, ALS II-\$900.00, ALS Non-Emergency Rate-\$700.00, BLS Emergency-\$675.00, BLS Non-Emergency-\$625.00, LALS Emergency-\$700.00, Mileage Fee-\$14.25, Specialty Care Transport-\$975.00. Motion carried.

#7 MOVED: by Jim Moore, second by Luanne Kooiman, to approve a 2% cost of living pay increase for all EMS employees effective April 1, 2016. Motion carried.

#8 MOVED: by Sheila Gaines, second by Jim Moore, to increase current employee wages, at the discretion of the EMS Director, using a percent or .35 cent per hour differential, to bring current employees' base wage into agreement with updated pay scale, based on the employees current wage and job performance. Motion carried.

#9 MOVED: by Jim Moore, second by Luanne Kooiman, to raise the starting pay ranges for EMT to \$10.25-10.75, AEMT \$10.75-11.25, and Paramedic \$14.75-15.25. Motion carried.

#10 MOVED: by Jim Moore, second by Marvin Besteman, to approve a six thousand dollar (\$6,000.00) annual pay increase for EMS Director Gray effective April 1, 2016. Motion carried.

#11 MOVED: by Luanne Kooiman, second by Carla Sare, to approve DPW Superintendent Masterson to purchase BOD/DO, dissolved oxygen meter, cost not to exceed two thousand dollars (\$2,000.00). Motion carried.

#12 MOVED: by Kathy Noel, second Carla Sare, to approve posting In-House for a second shift Lab Operator. Motion carried.

#13 MOVED: by Jim Moore, second by Kathy Noel, to approve expenditure for Kids Fishing Day not to exceed budgeted amount. Motion carried.

#14 MOVED: by Sheila Gaines, second by Kathy Noel, to appoint Robert Dancz to the Kinross Charter Township Volunteer Fire Department. Motion carried.

#15 MOVED: by Sheila Gaines, second by Luanne Kooiman, to hire Kristin Clark Pro Shop Clerk at eight dollars and fifty cents (\$8.50) per hour pending background check, physical, and drug screen. Motion carried.

#16 MOVED: by Marvin Besteman, second by Sheila Gaines, to approve hiring Donevan Brueggeman at eight dollars and fifty cents (\$8.50) per hour for the Golf Course pending back ground check, physical and drug screening. Motion carried.

#17 MOVED: by Sheila Gaines, second by Luanne Kooiman, to approve a pay increase for Scott Coffee from minimum wage to \$9.50 per hour. Motion carried.

#18 MOVED: by James Moore, second by Carla Sare, to approve the purchase of insecticide for the golf course cost not to exceed thirty eight hundred dollars (\$3,800.00). Motion carried.

#19 MOVED: by James Moore, second by Carla Sare, to approve the purchase of 9 flags, poles and yardage indicators for the golf course cost not to exceed twelve hundred dollars (\$1,200.00). Motion carried.

#20 MOVED: by Sheila Gaines, second by Luanne Kooiman, to make Pete Windsor's pay increase effective March 17, 2016, and not March 21, 2016 as paperwork indicates since he started a few days sooner than anticipated. Motion carried.

#21 MOVED: by Jim Moore, second by Sheila Gaines, to accept bid from Dixon Engineering & Inspection Services for repainting both water towers and other maintenance to the 500,000 gallon tower as detailed in the Notice of Award. Motion carried.

BOARD MEMBER COMMENTS

- Clerk Gaines-Administrative Office phone system issues.
- Trustee Besteman-Par Plan Board of Directors Meeting

CORRESPONDENCE

Planning Commission Meeting Minutes
EMS Director Gray EUP EMS Association Meeting
Kinross Police Board Meeting Minutes
Police Chief Micolo Board Report
Accu-Med Group Account Analysis
Kincheloe Post Office Maintenance Request

Meeting adjourned at 8:50PM.

Sheila M. Gaines, Clerk

James R. Moore, Supervisor